

**Program Planning and Evaluation Committee**  
**Meeting Highlights**  
**January 10, 2017**

**QUALITY DASHBOARD**

**Stephanie Terrell**, *Quality Assurance Coordinator*, presented to the Committee a Quality Assurance Dashboard Report. A total of 40 charts were reviewed in the program areas of Mental Health and Substance Abuse Services. The charts are reviewed for the quality of

**EXTRAORDINARY BARRIERS LIST**

**Noreen Packman**, *Intensive Mental Health Case Manager*, presented to the Committee the Extraordinary Barriers List (EBL) at State Psychiatric Hospitals. Individuals ready for discharge from state psychiatric hospitals are placed on the EBL when placement in the community is not possible due to barriers caused by waiting lists, resource deficits, or pending court dates. Mrs. Packman reviewed the situations of seven (7) individuals on the EBL from our area for the month of December.

**EMERGENCY SERVICES ACTIVITY AND TDO EXCEPTION REPORT**

**Jacque Kobuchi**, *Emergency Services Coordinator*, presented to the Committee the Emergency Services Activity and Temporary Detention Order (TDO) Exception Report for December 2016.

Mrs. Kobuchi reported that RACSB Emergency Services staff completed 400 emergency evaluations during December 2016. In addition, staff assisted with the execution of 83 Emergency Custody Orders (ECO) and 83 Temporary Detention Orders (TDO).

Mrs. Kobuchi reviewed three (3) cases where the primary state psychiatric hospital was used as the facility of last resort when a community facility was not found at the end of an eight (8) hour ECO period.

The Committee unanimously approved a motion recommending the Board approve the December 2016 Emergency Services Activity and TDO Exception Reports as presented.

**CIT ASSESSMENT CENTER REPORT**

**Jacqui Kobuchi**, *Emergency Services Coordinator*, presented the CIT Assessment Center Report for December 2016. She said 42 assessments were performed at the CIT Assessment Center during the month of December 2016 (Caroline County – 2; Fredericksburg – 16; King George County – 4; Spotsylvania County – 11; and Stafford County – 9).

**Karen Kallay** (City of Fredericksburg) asked for an update on the CIT Assessment Center. Mrs. Kobuchi reported that the center will soon expand to two rooms at Mary Washington Hospital, and that local law enforcement officers have been helpful while staffing the center.

A motion by the Committee recommending the Board approve the December 2016 CIT Assessment Center Report as presented was unanimously approved.

## **WAITING LIST**

**Jane Yaun**, *Deputy Executive Director*, presented to the Committee a report of the individuals waiting for services in December 2016.

At the time of the December report, there were no individuals waiting for Outpatient Services and 52 individuals (ages 14 or older) were waiting longer than 30-days for an intake appointment with an RACSB psychiatrist. This is a decrease of one (1) from the prior month. For Mental Health Residential Services, there were 14 individuals waiting for placement (needs list – 4; referral list – 9; acceptance list – 1). For Intellectual Disability Residential Services, there were 141 on the wait list (needs list – 132; referral list – 9; acceptance list – 0). For the Program for Assertive Community Treatment (PACT), there were 30 individuals waiting for placement (needs list – 18; referral list – 7; and acceptance list – 5).

The Committee unanimously approved a motion recommending the Board approve the December 2016 Waiting List Report as presented.

## **INFORMATION TECHNOLOGY/ELECTRONIC RECORD UPDATE**

**Suzanne Poe**, *Information Technology Coordinator*, updated the Committee on Information Technology and Electronic Health Record changes. These changes included working to obtain Meaningful Use AIU funds for new providers; arranging a Netsmart training on Avatar; wiring RAAI for new phones and computer network; installing video surveillance systems in Igo Road and Stonewall Estates Group Homes; and participating in a statewide committee for the integration of WaMS and Electronic Health Records.

## **UNANNOUNCED LICENSURE VISIT**

**Joe Wickens**, *Community Support Services Coordinator*, reported an unannounced licensure visit of two Sponsored Placement Providers by the Department of Behavioral Health and Developmental Services on December 8, 2016.

## **RESPONSE TO SERIOUS INCIDENT REPORTS**

**Sharon Killian**, *Clinical Services Coordinator*, outlined the procedure followed in the Clinical Services Division when a suicide attempt occurs resulting in admission to a hospital for medical services related to the attempt.

## **CONSUMER AND FAMILY ADVISORY COMMITTEE**

**Jane Yaun**, *Deputy Executive Director*, reported on proposed appointees to the Consumer and Family Advisory Committee. The Committee serves in an advisory role to the Executive Director and the Board of Directors. Committee bylaws require the Program Planning and Evaluation Committee to recommend appointments to the Board of Directors.

The Committee unanimously approved a motion to accept the appointees as presented by staff.

**Al Collins (Caroline County)** abstained.

## **HUMAN RIGHTS REGULATION UPDATE**

**Jane Yaun**, *Deputy Executive Director*, reported on recent updates on regulations regarding the *Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers*

*Licensed, Funded or Operated by DBHDS.* The regulations are in the final 30-day public comment period and would go into effect February 9, 2017.

#### **DEVELOPMENTAL DISABILITY CASE MANAGEMENT UPDATE**

**Jane Yaun**, *Deputy Executive Director*, reported on the efforts of becoming the single point of entry for waiver services for individuals with developmental disability. As part of the waiver redesign process, Community Services Boards became the points of entry for developmental disability waivers.