

Program Planning and Evaluation Committee
Meeting Highlights
November 8, 2016

PART C MONITORING RESULTS

Alison Standing, *Part C Coordinator*, provided the Committee with the monitoring results for Federal Fiscal Year 2015/State Fiscal Year 2016. For the ninth year in a row, the Early Intervention program received the highest determination awarded by the Infant & Toddler Connection of Virginia (ITCVA). The program enrolled more than 800 infants and toddlers during State Fiscal Year 2016.

EXTRAORDINARY BARRIERS LIST

Noreen Packman, *Intensive Mental Health Case Manager*, presented to the Committee the Extraordinary Barriers List (EBL) at State Psychiatric Hospitals. Individuals ready for discharge from state psychiatric hospitals are placed on the EBL when placement in the community is not possible due to barriers caused by waiting lists, resource deficits, or pending court dates. Mrs. Packman reviewed the situations of seven (7) individuals on the EBL from our area for the month of October.

OFFICE OF LICENSING CORRECTIVE ACTION PLAN

Stephanie Terrell, *Quality Assurance Coordinator*, presented to the Committee a corrective action plan, which was developed by staff after RACSB received a licensing citation during an inspection by the Department of Behavioral Health and Developmental Services (DBHDS).

FIRST QUARTER INCIDENT REPORT REVIEW **Stephanie Terrell**, *Quality Assurance Coordinator*, presented to the Committee a review of Incident Reports from the First Quarter of Fiscal Year 2017. She reminded the Committee that Incident Reports are reviewed regularly to reduce risk exposure.

Jack Rowley (Stafford) noted that the report showed 25 suicide attempts during the quarter. **Sharon Killian**, *Clinical Services Director*, said the suicide attempts are related to the high acuity of the patients treated by RACSB. **Executive Director Ron Branscome** suggested that the cases of suicide attempts receive further study and review by staff. The Committee unanimously approved a motion recommending the Board approve the First Quarter Incident Report Review.

EMERGENCY SERVICES ACTIVITY AND TDO EXCEPTION REPORT

Jacque Kobuchi, *Emergency Services Coordinator*, presented to the Committee the Emergency Services Activity and Temporary Detention Order (TDO) Exception Report for October 2016.

Mrs. Kobuchi reported that RACSB Emergency Services staff completed 483 emergency evaluations throughout October 2016. In addition, staff assisted with the execution of 65 Emergency Custody Orders (ECO) and 62 Temporary Detention Orders (TDO).

Mrs. Kobuchi reviewed three (3) cases where the primary state psychiatric hospital was used as the facility of last resort when a community facility was not found at the end of an eight (8) hour ECO period

The Committee unanimously approved a motion recommending the Board approve the October 2016 Emergency Services Activity and TDO Exception Reports as presented.

CIT ASSESSMENT CENTER REPORT

Michelle Miner, *CIT Program Manager*, presented to the Committee the Crisis Intervention Team Assessment Center Report for October 2016. She said 29 assessments were performed at the CIT Assessment Center during the month of October 2016 (Caroline County – 2; Fredericksburg – 8; King George County – 1; Spotsylvania County – 11; and Stafford County – 7).

A motion by the Committee recommending the Board approve the October 2016 CIT Assessment Center Report as presented was unanimously approved.

WAITING LIST

Jane Yaun, *Deputy Executive Director*, presented to the Committee a report of the individuals waiting for services in October 2016.

At the time of the October report, there were no individuals waiting for Outpatient Services and 70 individuals (ages 14 or older) were waiting longer than 30-days for an intake appointment with an RACSB psychiatrist. This is a decrease of twelve (12) from the prior month.

For Mental Health Residential Services, there were 20 individuals waiting for placement (needs list – 7; referral list – 12; acceptance list – 1). For Intellectual Disability Residential Services, there were 141 on the wait list (needs list – 130; referral list – 11; acceptance list – 0). For the Program for Assertive Community Treatment (PACT), there were 22 individuals waiting for placement (needs list – 17; referral list – 4; and acceptance list – 1).

Ken Lapin (Spotsylvania) asked about the dramatic increase in the number of people waiting to see a psychiatrist in Spotsylvania County that increased from 8 in September to 33 in October. **Sharon Killian**, *Clinical Services Director*, responded that Same Day Access efforts were driving the increase in persons identified by staff that need to see a psychiatrist.

The Committee unanimously approved a motion recommending the Board approve the October 2016 Waiting List Report as presented.

INFORMATION TECHNOLOGY/ELECTRONIC RECORD UPDATE

Suzanne Poe, *Information Technology Coordinator*, updated the Committee on Information Technology and Electronic Health Record changes. These changes included working to obtain Meaningful Use AIU funds for three (3) new providers; testing the new version of Mobile Connect called Clinician; continuing to implement email changes for all staff; creating and

implementing a new Employee Separation Checklist; and ordering video surveillance systems for Igo Road and Stonewall Estates Group Homes.

QUALITY ASSURANCE REVIEW/AUDIT--MENTAL HEALTH CASE MANAGEMENT

Stephanie Terrell, *Quality Assurance Coordinator*, presented to the Committee the Quality Assurance Review and Audit for Mental Health Case Management. A total of 32 files were reviewed. The review focused on compliance related to Assessments, Individualized Service Plans, Quarterly Progress Reviews and Comprehensive Progress Notes. The review resulted in a potential overpayment amount of \$1,959.00.

Ms. Terrell reviewed the results of the audits and actions taken.

CARF SURVEY UPDATE

Jane Yaun, *Deputy Executive Director*, presented to the Committee an update from the CARF survey which took place from October 24, 2016 through October 26, 2016.

Executive Director Ron Branscome praised staff and board members for their efforts during the survey.

INDEPENDENT ASSESSMENT CERTIFICATION AND COORDINATION TEAM (IACCT)

Sharon Killian, *Clinical Services Coordinator*, presented to the Committee a report on the Independent Assessment Certification and Coordination Team (IACCT). She said that Magellan will contract with RACSB to serve as the IACCT for the City of Fredericksburg and the Counties of Caroline, King George, Spotsylvania, and Stafford. Under the agreement with Magellan, RACSB will provide assessments for youth at risk of admission to Medicaid funded residential treatment. The process will be implemented throughout the Commonwealth starting January 1, 2017.

EXHIBIT B FIRST QUARTER PERFORMANCE MEASURES REPORT

Jane Yaun, *Deputy Executive Director*, presented to the Committee the FY 2017 Exhibit B First Quarter Performance Measures Report. She reminded the Committee that the report is required as part of the Department of Justice Settlement Agreement in order to demonstrate how often case managers discuss Community Engagement with individuals with developmental disabilities and their guardians, as appropriate.

The Committee unanimously approved a motion recommending the Board approve the Exhibit B First Quarter Performance Measures Report.