

MINUTES

Rappahannock Area CSB

April Board of Directors

Tuesday, April 17, 2018, 5:00 pm - 6:00 pm

Board Room 208, 600 Jackson Street in Fredericksburg

In Attendance

Al Collins; Amy Umble; Andrea Merwin; Beth Elkins; Brandie Williams; Debra Draper; Diane Deibel; Ellen Sears; Jack Rowley; Jane Yaun; Joe Wickens; Karen Kallay; Ken Lapin; Kheia Hilton; Lawrence Davies; Linda Ball; Michelle Wagaman; Rhonda Pellicano; Sharon Killian; Stephanie Terrell; Terry Moore

Not In Attendance

Greg Sokolowski; Tina Sears

A. Minutes, Board of Directors, 3/20/18

Linda Ball

Move: Linda Ball Second: Ken Lapin Status: Passed

B. Employee of the Quarter

Jane Yaun

Elizabeth Wells--Intensive Mental Health Case Manager/Hospital Liaison

Jane Yaun presented the Employee of the Quarter award to Elizabeth Wells.

She read an excerpt from the nomination, including:

"I would like to nominate Elizabeth Wells, Intensive Mental Health Case Manager/Hospital Liaison, for Employee of the Quarter. Liz hit the ground running when she first joined RACSB in this position. She spends 1-3 days each week traveling to state hospitals, engaging with individuals from our area, offering them personalized attention and discharge planning."

C. Employee Service Awards

Jane Yaun

Five Years: Amber Scruggs, Lead Day Support Specialist, RAAI

Lydia Strain, ID Residential Counselor, Devon Drive

Jane Yaun presented Five-Year Employee Service Awards to Amber Scruggs, Lead Day Support Specialist, and Lydia Strain, ID Residential Counselor.

D. Public Comments

Linda Ball called for any public comments. Hearing none, she moved on to the next item on the agenda.

E. Committee Reports

Kheia Hilton

1.

Program Planning and Evaluation Committee, 4/10/18

Kheia Hilton reported that the Program Planning and Evaluation Committee met on April 10 and reviewed:

Closed Meeting

Journey of Hope Grant Submission

Emergency Services and TDO Exemption Report

CIT Assessment Center Reports

Independent Assessment Certification and Coordination Team Update

Information Technology and Electronic Health Record Update

Wait List

Quality Assessment Report

Data Highlights Developmental Disability Services Performances Measures

Myers Drive Quarterly Report

A motion was passed to approve the minutes from the Program Planning and Evaluation Committee meeting on April 10.

Move: Kheia Hilton Second: Beth Elkins Status: Passed

2.

Al Collins

Finance Committee, 4/10/18

Jack Rowley reported that the Finance Committee met on April 10 and discussed:

Financial Report

Financial Trends Report

Investment Report

Reimbursement Report

Other Post-Employment Benefits Report

Regional Fund Summary

Health Insurance Account Report

Representative Payee Audit

Capital Project Report

Construction Project Update

A motion to accept the minutes of the Finance Committee meeting from April 10 was passed unanimously.

Move: Jack Rowley Second: Linda Carter Status: Passed

3.

Personnel Committee Meeting, 4/11/18

Jack Rowley reported that the Personnel Committee met on April 11 and discussed:

- Closed Session
- EEO Report and Recruitment Update
- Retention Report
- Disability Claims Report
- FY 2018 Workers Compensation Report
- Ongoing Employee Handbook Revisions
- Health Insurance Update

A motion to approve the minutes from the April 11 meeting of the Personnel Committee was passed unanimously.

Move: Jack Rowley Second: Beth Elkins Status: Passed

4.

Prevention/Public Information Committee Meeting 4/11/18

Debbie Draper reported that the Prevention and Public Information Committee met on April 11 and discussed:

- Rebranding RFP
- Storytelling Committee
- Website Analytics
- Upcoming Events

A motion to accept the minutes from the April 11 meeting of the Prevention and Public Information Committee was passed unanimously.

Move: Debra Draper Second: Karen Kallay Status: Passed

F. Other Business

G. Report of Executive Director

Jane Yaun reported that closing for the River Club building would be later in the month.

She asked Board Members to consider telling their stories about why they are invested in RACSB and the community.

She told the Board that there would be a DBHDS audit on Substance Abuse and Mental Health Block Grant funds on Thursday and Friday. She said this was the first audit of this breadth for the agency.

She reminded the Board that the National Conference on Behavioral Health would be in Washington, D.C. during the next week.

Jane Yaun also reminded the Board that the Virginia Association of Community Services Board conference would be held the first week in May.

And she told them that the Garden Party will be held Thursday evening. She said the event would support Rappahannock Adult Activities.

The Board Dinner will be held June 19 after the Board meeting.

She told the Board that RACSB is in the middle of open enrollment for health insurance and that employees appreciate the Board approving a motion to keep the insurance benefits the same.

She said that the crisis stabilization center in Charlottesville was closed for 90 days and some individuals have asked if we could accommodate them. She said this would be reviewed on a case-by-case basis.

She reported that Michelle Wagaman would be graduating from Leadership Fredericksburg in May.

She said that the Board photo would be taken in the May meeting. Because some Board Members would not be in attendance in May, the photo would be taken in June.

H. Report of Directors and Coordinators

Amy Umble
bwilliams
Joe Wickens
Michelle Wagaman
Rhonda Pellicano
Sharon Killian
Stephanie Terrell
Terry Mbore

Sharon Killian thanked Jane Yaun for filling out the questionnaire for the upcoming audit.

Rhonda Pellicano told the Board that Medicaid outsourced behavioral health services coverage to six managed care organizations, which is creating challenges for accepting claims. She said these challenges are being experienced by other community services boards in Virginia. She also spoke about the challenges in merging Avatar and Great Plains management systems.

Amy Umble reminded the Board that the next facilities tour would be on Tuesday, April 24.

Michelle Wagaman reported that the Prevention Team recently attended a

seminar in Norfolk. She said that Leadership Fredericksburg is a nine-month fellowship, and graduation would be May 18.

Joe Wickens reminded the Board that the Garden Party would be Thursday, and that the Art of Recovery would be held May 4.

Brandie Williams told the Board that Waiver Management System integration continues.

I. Board Time

Linda Ball

Karen Kallay asked about the juvenile drug court office. Sharon Killian replied that the drug treatment court therapists had recently moved into a new office across the hall at 600 Jackson Street.

Beth Elkins said she was excited for the Garden Party and hoped to see the rest of the Board Members at the event. She thanked the Board and RACSB staff for support following her surgery.

Linda Ball said that she attended a fundraiser for Program for Teen Parents recently. She said that Joan Gillis did a wonderful job representing RACSB.

Ken Lapin commended RACSB for the United Way campaign award, Excellence in Employee Giving for the 2017 campaign.

J. Adjournment

The meeting was adjourned at 5:58 a.m.