

MINUTES

Rappahannock Area CSB

March Board of Directors Meeting

Tuesday, March 20, 2018, 5:00 pm - 6:00 pm

Board Room 208, 600 Jackson Street, Fredericksburg, VA 22401

In Attendance

Al Collins; Amy Umble; Andrea Merwin; Brandie Williams; Debra Draper; Diane Deibel; Jack Rowley; Jane Yaun; Joe Wickens; Kheia Hilton; Lawrence Davies; Linda Ball; Linda Carter; Michelle Wagaman; Rhonda Pellicano; Sharon Killian; Stephanie Terrell; Stephen Curtis; Terry Moore; Tina Sears

Not In Attendance

Beth Elkins; Ellen Sears; Greg Sokolowski; Karen Kallay; Ken Lapin

A. Minutes, Board of Directors, 2/20/18

Linda Ball

Linda Ball asked for revisions to the minutes from the February Board of Directors meeting. Hearing none, she moved that the Board accept the minutes. Lawrence Davies seconded the motion, which passed unanimously.

Move: Linda Ball Second: Lawrence Davies Status: Passed

B. Employee Service Awards

Jane Yaun

Jane Yaun presented Employee Service Awards to the following employees for five years of service:

Brittani Sanders, Mental Health Case Manager, Rappahannock Regional Jail
 Paula Foster, ID Residential Counselor, Leeland Road
 Angela D'Angelo, Respite Program Supervisor
 Joseph Tanoh, Day Support Counselor, RAAI

C. Public Comments

Linda Ball

D. Committee Reports

1. Program Planning and Evaluation Committee, 3/13/18

Kheia Hilton reported that the Program Planning and Evaluation Committee met on March 13 and discussed:

Closed Session
 Emergency Services and TDO Exception Report
 CIT Assessment Center
 IAACT Update
 IT and Electronic Health Records Update
 Victims of Crime Treatment Program
 Wait List

Quality Assurance Report
Magellan Treatment Record Review
Letter of Support for Expansion of Snowden

A motion was unanimously passed to approve the minutes from the Program Planning and Evaluation Committee.

Move: Kheia Hilton Second: Lawrence Davies Status: Passed

2. Finance Committee, 3/13/18

Al Collins reported that the Finance Committee met on March 13 and discussed:

Specialized Transportation Program
January 2018 Financial Report
January 2018 Financial Trend Report
FY 2018 Mid-Year Performance Report
January 2018 Investment Report
January 2018 Reimbursement Report
January 2018 OPEB Report
Second Quarter FY18 OPEB Report
January 2018 Health Insurance Account Report
January 2018 Representative Payee Account
February 2018 Capital Projects Report
Construction Project Update

A motion was passed unanimously to approve the Finance Committee Meeting minutes.

Move: Al Collins Second: Lawrence Davies Status: Passed

3. Personnel Committee Meeting, 3/14/18

Jack Rowley reported that the Personnel Committee met on March 14 and discussed:

Anthem Policy Renewal for Health Insurance
EEO Report
Employee Retention Report
Disability Claims Report

A motion was passed unanimously to approve the Personnel Committee meeting minutes.

Move: Jack Rowley Second: Linda Carter Status: Passed

4. Prevention/Public Information Committee Meeting 3/14/18

Debbie Draper reported that the Prevention/Public Information Committee met on March 14 and discussed:

Rappahannock Area Kids on the Block Government Challenge Grant

Data Measurement Plan
 Opioid Treatment and Recovery Grant Update
 REVIVE! Training Update
 Understanding ACEs Training
 Trauma/ACEs Town Hall
 Mental Health First Aid Training
 Screening of "The Ripple Effect"
 Lock and Talk Virginia Update

A motion was passed unanimously to approve the minutes from the Prevention and Public Information Committee meeting.

Move: Debra Draper Second: Jack Rowley Status: Passed

E. Other Business

Linda Ball

F. Report of Executive Director

Jane Yaun

Jane Yaun told the Committee that the ACEs Town Hall will be held April 18, 2018 from 6:30 to 8:30 p.m. at the John Fick Center.

She asked the Board to let her know if they were going to the VACSB conference in May.

Jane Yaun told the Board that she met with other CSB executive directors in Richmond. She reported that the Department of Behavioral Health and Developmental Services have suggested new emergency licensing regulations, which include significant administrative responsibilities. Directors also discussed a draft performance contract, which includes language about remediation, termination, and financial requirements. The contract would also have changes related to performance measures.

She reminded the Board that the Board of Directors dinner would be held at Renato's after the June meeting.

G. Report of Directors and Coordinators

Amy Umble
 bwilliams
 Joe Wickens
 Michelle Wagaman
 Rhonda Pellicano
 Sharon Killian
 Stephanie Terrell
 Terry Moore

Rhonda Pellicano reported that the accounting department is continuing to build on the new financial system, Great Plains. Procurement has purchased vans in the past few months. She said that RACSB was fortunate to have minimal damage during the recent windstorm. The agency has just renegotiated contracts for landscaping at each of RACSB's facilities.

Amy Umble reported that the RFP for rebranding has been released and that responses have been coming in. She said that the Art of Recovery would be held on May 4 at the PONSHP Studio and Gallery, and passed out flyers for the RAAI Garden Party, to be held April 19, 2018.

Michelle Wagaman invited the Board to come to the Building a Resilient Community Town Hall on April 18. She also said that Stafford County Public Schools is interested in holding six Mental Health First Aid trainings.

Joe Wickens told the Board he has tickets for the Garden Party on April 19.

Brandie Williams told the Board that the agency is entering two intense periods for data management.

H. Board Time

Debbie Draper asked if Same Day Access was going on at all clinics. Sharon Killian said that it wasn't happening at Stafford now because of some staffing challenges. Sharon Killian said that the feedback has been positive.

Jack Rowley said that staff does a great job and thanked Brandie Williams for her help with Board Paq.

Tina Sears said that she's never seen an organization to helping people in need. She said she appreciates the hard work and dedication. She said that Jane Yaun's Motivational Monday helped her.

Linda Ball said she hopes everybody enjoys the next couple of days.

I. Adjournment

The meeting was adjourned at 5:53 p.m.