

MINUTES

Rappahannock Area CSB

July Board Meeting

Tuesday, July 17, 2018, 5:00 pm - 6:00 pm

Room 208, 600 Jackson Street

In Attendance

Al Collins; Amy Umble; Andrea Merwin; Beth Elkins; Brandie Williams; Debra Draper; Diane Deibel; Greg Sokolowski; Jane Yaun; Jim Howard; Joe Wickens; Karen Kallay; Ken Lapin; Kheia Hilton; Linda Ball; Linda Carter; Matt Zurasky; Michelle Wagaman; Nancy Beebe; Rhonda Pellicano; Sharon Killian; Stephanie Terrell; Stephen Curtis; Terry Moore

Not In Attendance

Tina Sears

A. Minutes, Board of Directors, 6/19/18

Debra Draper

The Board passed a motion approving the minutes from the June 19 Board of Directors meeting. Jim Howard abstained from the vote.

Move: Al Collins Second: Kheia Hilton Status: Passed

B. Employee of the Quarter

Jane Yaun

Michelle Miner, Coordinator of Jail and Detention Services

Jane Yaun presented the Employee of the Quarter award to Michelle Miner, Coordinator of Jail and Juvenile Detention Services. She read from the nomination letter, which stated:

Michelle Miner is nominated for Employee of the Quarter. Michelle's untiring diligence to the population she supports is demonstrated in her continued efforts to bridge the gap between the Criminal Justice System and Mental Health treatment. She continuously collaborates with her team at the jail, the jail staff, and the public defense office to identify and treat those with mental health illnesses. Michelle is supportive of her team; she is receptive to their suggestions, empowering them and contributing to their professional growth, which culminates to quality service. Michelle effectively managed the team's workload during a time of change staff and extended absences of team members. Michelle successfully coordinated an internship position in the jail that contributed to improvement in timely responses to the clients

served in the jail. She not only provided supervision to the Social Work intern, she also role modeled supervision and management to a newly license Social Worker team member. The clients at the jail benefited when Michelle orchestrated for a staff from the detention center to provide therapy in response to their requests for mental health.

Michelle's tenacity and commitment to those she supports is evident by the schedule she keeps. She engages in numerous collaborative meetings in the community, continues to support the Crisis Intervention Training, and provide numerous additional trainings. She engages with those she supports, both clients and staff, always willing to listen and implement changes that benefits the clients the organization serve. Michelle recently tackled the multitude of requests forms submitted by clients in the jail, and after assigning them out to the team, responding to numerous of them, and advocating for others, she managed to eliminate over half of them. Michelle collaborated and facilitated a change on how psychiatric days are ran in the jail. She implemented changes, by using resources already in place that resulted on clients receiving their medication in less time. The change also proved to be economically beneficial for this organization due to less printing and traveling for staff. Michelle is resourceful, organized, and reliable, her continued efforts is appreciated by the Mental Health team at the RRJ.

C. Employee Service Awards

Jane Yaun

Five years:

- Anahita Saeidi, Day Support Counselor
- Katie Barnes, Spotsylvania County Clinic Coordinator
- Ramon Test, MH Case Manager
- Brittany Sanders, MH Residential Specialist, Crisis Stabilization
- Ivy Lee, Family Support Worker, Healthy Families
- Lisa Pigg, ID Residential Counselor

Ten Years:

- Diane Allen, ID Residential Counselor
- Christopher Gambell, ID Residential Counselor

Fifteen Years:

- Allen Stewart, Detention-Based Therapist
- Kelly Kockler, ID Support Coordinator

Twenty Years:

- Todd Larkin, Property Supervisor

Jane Yaun presented Employee Service Awards to:

A. Five Years of Service

1. Anahita Saeidi, RAAI Day Support Counselor
2. Katie Barnes, Spotsylvania County Clinic Coordinator
3. Ramon Test, Adult Mental Health Case Manager
4. Brittany Sanders, MH Residential Specialist, Crisis Stabilization
5. Ivy Lee, Family Support Worker, Healthy Families
6. Lisa Pigg, ID Residential Counselor, Galveston Group Home

B. Ten Years of Service

1. Diane Allen, ID Residential Counselor, Ruffin's Pond Group Home
2. Christopher Gambell, ID Residential Counselor, Galveston Group Home

C. Fifteen Years of Service

1. Allen Stewart, Detention Based Therapist
2. Kelly Kockler, Developmental Services Support Coordination Supervisor

D. Twenty Years of Service

1. Todd Larkin, Property Supervisor

D. Public Comments

E. Presentation on Value Based Payments

Rhonda Pellicano, Director of Finance and Administration and Brandie Williams, Director of Operations presented an overview of Value Based Payments.

F. Committee Reports

1. Program Planning and Evaluation Committee, 7/10/18

Kheia
Hilton

Kheia Hilton reported that the Program Planning and Evaluation Committee met on June 10 and discussed:

Closed Session

Emergency Services TDO Exception Report

CIT Assessment Center Report

IACCT

IT and Electronic Health Records

Lucas Street and Ross Drive

Myers Drive Quarterly Report

Devon Drive Group Home HUD Occupancy Review

Waiver Management System Integration

Kenmore Club USDA Meals

Data Highlights

Pay for Performance Incentive Award

Wait List

DBHDS Office of Licensing Corrective Action Plans

FY19 Corporate Compliance Plan

Bylaws

August Board Meetings

The Board voted to approve the minutes and actions from the Program Planning and Evaluation Committee from July 10.

Move: Kheia Hilton Second: Al Collins Status: Passed

2. Finance Committee, 7/10/18

Al Collins

Al Collins reported that the Finance Committee met on July 10 and discussed:

May 2018 Financial Report
May 2018 Financial Trend Report
May 2018 Investment Report
May 2018 Reimbursement Report
May 2018 Other Post-Employment Benefits Report
Third Quarter FY19 OPEB Trust Fund Review
May 2018 Health Insurance Account Report
May 2018 Representative Payee Audit
June 2018 Capital Project Report
Construction Project Updates
August Committee Meeting

The Board voted to approve the minutes and actions from the July 10 Finance Committee meeting.

Move: Al Collins Second: Beth Elkins Status: Passed

3. Personnel Committee Meeting, 7/11/18

Greg Sokolowski

Greg Sokolowski reported that the Personnel Committee met on July 11 and discussed:

Anthem Trends Report
June 2018 EEO Report and Recruitment Update
June 2018 Retention Report
June 2018 Disability Claims Report
June 2018 Workers Compensation Report
Psychiatrist Search--Merritt Hawkins
Compensation and Classification Study
In-Service Day Proposal
Bathroom Renovations
August Committee Meeting
Elevator Key Pad

The Board approve the minutes and actions from the July 11 Personnel Committee.

Move: Greg Sokolowski Second: Linda Carter Status: Passed

4. Prevention/Public Information Committee Meeting

Debbie Draper reported that the Prevention/Public Information Committee will meet in September.

G. Other Business

Debra Draper

H. Report of Executive Director

Jane Yaun

Jane Yaun reported that Jacque Kobuchi has been selected to replace Clinical Services Director Sharon Killian when she retires in February.

She reported the agency was engaging in Trauma-Informed Learning Community. She said that about 16 staff members were on the team leading the efforts. An initial survey found three areas that need work: staff culture and self-care; screening and assessment; and performance monitoring. The National Council for Behavioral Health is facilitating the learning community.

Medicaid expansion is effective in Virginia Jan. 2, 2019 and will be accompanied by financial cuts to community services boards. RACSB would look at a cut of about \$170,000 for FY 19 and about \$300,000 in FY 20. The final figures should be available mid-August. Debbie Draper requested a financial report to show if Medicaid expansion does help RACSB financially.

STEP-VA makes nine services required in FY 20. The director of DBHDS sends a weekly email, and the latest one mentioned merging smaller boards which has gained attention. Three boards in our region could be affected, but RACSB would not be.

Jane reported that she and Terry Moore would meet with the recruiter to talk about a search for a psychiatrist.

Jane said that she will attend a state meeting with community services boards' executive directors and officials from private hospitals across the state.

At the next Board meeting, there may be a Stafford high school student, Jane told the Board.

Rebranding efforts have started with Darwin, she reported.

The VACSB conference for public policy will be held Oct. 3-5. Jane asked that

anyone who wants to go let her know as soon as possible.

I. Report of Directors and Coordinators

Amy Umble
Brandie Williams
Joe Wickens
Michelle Wagaman
Rhonda Pellicano
Sharon Killian
Stephanie Terrell
Terry Moore

Sharon Killian told the Board that her report was showing the odd marriage of clinical work and data. She said that the MAT program is expanding. Also, she and some staff members attended the Commonwealth's First Annual Mental Health Symposium.

Amy Umble reported that rebranding efforts are underway and asked the Board to take a survey about RACSB's brand. She also told the Board that the next Board Tour will be July 24.

Joe Wickens reported that the Ability Experience will visit Rappahannock Adult Activities in Aug. 9 for the annual Journey of Hope event.

J. August Meeting of the Board of Directors

The Board approved a motion to suspend the August meeting of the Board of Directors.

Move: Ken Lapin Second: Beth Elkins Status: Passed

K. Board Time

Diane Deibel said that she would not be able to attend the September meeting.

Nancy Beebe said she was thrilled to be back on the Board of Directors.

Al Collins told the Board that dry needle helps with pain.

Greg Sokolowski said his first year on the board was a joy.

Matt Zurasky said he was glad to be back on the board.

Karen Kallay said that she wondered how public the board members could be on the website and thought that could be part of rebranding efforts.

L. Adjournment

The meeting adjourned at 6:40 p.m.