

MINUTES

Rappahannock Area CSB

June Board of Directors

Tuesday, June 19, 2018, 5:00 pm - 6:00 pm

Board Room 208, 600 Jackson Street

In Attendance

Al Collins; Amy Umble; Andrea Merwin; Beth Elkins; Brandie Williams; Debra Draper; Diane Deibel; Greg Bundrick; Greg Sokolowski; Jack Rowley; Jane Yaun; Joe Wickens; Karen Kallay; Ken Lapin; Kheia Hilton; Lawrence Davies; Linda Ball; Linda Carter; Michelle Wagaman; Nathaniel Hvizdos; Rhonda Pellicano; Sharon Killian; Stephanie Terrell; Terry Moore; Tina Sears

A. Minutes, Board of Directors, 5/15/18

Linda Ball

The Board approved the minutes from the May 15, 2018 meeting as presented.

ATTACHMENT I

Move: Al Collins Second: Lawrence Davies Status: Passed

B. Employee Service Awards

Jane Yaun

Ten Years:

Lisa Thomas, ID Residential Counselor

Five Years:

Douglas Jackson, Day Support Counselor, RAAI

Brian McDonald, Information Technology Specialist

Stacy McDonald, Special Educator, PE-ID

Teresa Rehor, Van Driver

Jane Yaun presented recognized employees for:

10 Years of Service:

Lisa Thomas, ID Residential Counselor

Five Years of Service:

Douglas Jackson, RAAI Day Support Counselor

Brian McDonald, Information Technology Specialist

Stacy McDonald, Special Educator, PE-ID

Teresa Rehor, Van Driver

C. Public Comments

Greg Bundrick, a Stafford County resident, spoke to the Board about the Program, Planning and Evaluation Committee. He said he regularly attends the monthly meetings and respects the work of the Committee. He said that he recently attended a meeting and a closed session lasted for 45 minutes. He said that the closed meeting usually includes a discussion on the Extraordinary Barriers List. He noted that some Community Services Boards do not discuss the EBL as a Board. He asked the Board of Directors to weigh the privacy concerns of the individuals served and the needs of the public to understand mental health issues.

Nathaniel Hzvidos, a Fredericksburg City resident, spoke to the Board about the Kenmore Club. He also told the Board that mussels off the coast of Oregon are now testing positive for opioids. He said that Kenmore Club provides good services, but that he had some concerns. He spoke about one Kenmore Club member who has diabetes. This member finds value in health classes at the clubhouse but then worries that some of the food is not as nutritional as it could be. He said that RACSB helps thousands of people but could improve its services.

D. Committee Reports

1.

Kheia Hilton

Program Planning and Evaluation Committee, 6/12/18

Kheia Hilton reported the Committee met on June 12 and discussed: Emergency Services Activity and TDO Exception Report, CIT Assessment Center Report, Independent Assessment Certification and Coordination Team Update, Information Technology and Electronic Health Record Update, Lucas Street and Ross Drive ICF Life Safety Code Survey, VCU Support Coordination Study, Data Highlights, Wait List, Quality Assurance Report, and a Summary of General Assembly Budget Bills. The Committee also convened in closed session.

ATTACHMENT II

The Board approved the minutes and actions of the June meeting of the Program Planning and Evaluation Committee as presented.

Move: Kheia Hilton Second: Al Collins Status: Passed

2.

Al Collins

Finance Committee, 6/12/18

Al Collins reported that the Finance Committee met on June 12 and discussed:

FY19 Budget
April 2018 Financial Report
April 2018 Financial Trend Report
Investment Report
Reimbursement Report
Other Post-Employment Benefits Report
Health Insurance Account Report
Representative Payee Audit
Capital Project Report
Five-Year Capital Project Plan
Construction Update

ATTACHMENT III

The Board voted to approve the minutes and actions from the June meeting of the Finance Committee as presented.

Move: Al Collins Second: Jack Rowley Status: Passed

3.

Jack Rowley

Personnel Committee Meeting, 6/13/18

Jack Rowley reported that the Personnel Committee met on June 13 and discussed:

EEO Report and Recruitment Update

Retention Report

Disability Claims Report

Annual Review

The Committee also convened in closed session.

ATTACHMENT IV

The Board voted to approve the minutes and actions from the June meeting of the Personnel Committee.

Move: Jack Rowley Second: Ken Lapin Status: Passed

4.

Debra Draper

Prevention/Public Information Committee Meeting 6/13/18

Debbie Draper reported that the Prevention and Public Information Committee met on June 13 and discussed:

Grants for Healthy Families

Grants for Opioid Prevention and Recovery

Suicide Prevention Initiatives

Understanding ACEs Training

Tobacco Control Efforts

Catalyst Awards: Which will change the name and the target of RACSB's annual awards for people who work to help individuals with developmental disability and behavioral health issues.

Agency Rebranding: Staff reviewed RFPs and selected Darwin, which required a motion from the Board

Strategic Communications Plan

July Board Tour

Jack Rowley asked about the cost of the agency rebranding. Amy Umble reported that it would be about \$40,000, depending on various factors. Jane Yaun noted that the effort could take about one year.

ATTACHMENT V

The Board voted to approve the minutes and actions from the June meeting of the Prevention and Public Information Committee.

Move: Debra Draper Second: Ellen Sears Status: Passed

5. Executive Committee, 5/22/18

Linda Ball

Linda Ball reported that the Executive Committee met on May 22 and discussed the Executive Director's Work Plan, the Executive Director's Duties and Responsibilities, the Renewal of the Executive Director's Contract for FY2019, and the Nomination of Officers for FY2019. Those nominations are as follows:

Debbie Draper, Chair
Kheia Hilton, Vice-Chair
Ken Lapin, Secretary
Linda Ball, At-Large

Al Collins closed the floor for nominations. Jack Rowley seconded the motion.

ATTACHMENT VI

The Board voted to approve the minutes and actions from the May 22 meeting of the Executive Committee.

Move: Linda Ball Second: Beth Elkins Status: Passed

E. Other Business

Debra Draper

F. Report of Executive Director

Jane Yaun

Jane Yaun presented resolutions to Jack Rowley and Ellen Sears on the occasion of their retirement from the Board.

She also reported that the Veterans Docket open house would be June 21 and that RACSB will be the treatment source of the docket. She thanked Sharon Killian and Pat Bischoff for their efforts with the docket.

She told the Board that clinical staff attended

She said that on June 27 she will speak to the Spotsylvania County Department of Social Services Advisory Board to discuss RACSB's services and performance contract.

She said that the performance contract has been received and that information has just come in about how state budget changes could impact RACSB. She told the Board that we will not know the impact of Medicaid Expansion before the end of the year.

She said the VACSB Public Policy Conference will be held in October in Roanoke. She would like to reserve rooms as soon as possible.

She also told the Board that Hirschel-Fleischer ice cream truck will be on site

She thanked the Board for her support of her work in her first year as Executive Director.

G. Report of Directors and Coordinators

Amy Umble
bwilliams
Joe Wickens
Michelle Wagaman
Rhonda Pellicano
Sharon Killian
Terry Moore
Stephanie Terrell

Michelle Wagaman reported that she had goody bags from the screening of "The Ripple Effect" and that a Youth Mental Health First Aid training would take place in August at the Carmel School.

ATTACHMENT VI

H. Board Time

Ken Lapin said "Aloha" to Ellen Sears and Jack Rowley.

Greg Sokolowski said he was wrapping up his first year and that he has enjoyed it and found it to be an honor.

Kheia Hilton said she is "super proud of RACSB and all the amazing work that

has been done this year." She said that she will miss Jack Rowley and Ellen Sears and thanked them for teaching her many things.

Al Collins thanked Jack Rowley and Ellen Sears for all of the support they've given RACSB in the previous nine years.

Debbie Draper thanked Jack Rowley for his support and for teaching her. And she thanked Ellen Sears and said she had been great to work with.

Ellen Sears thanked the Board of Directors and said that she would miss RACSB.

Linda Carter thanked Ellen Sears and Jack Rowley for their support.

Lawrence Davies thanked the retiring members. He said that they could come back after a year off the Board and hoped they would keep that in mind. "The work has been challenging but fulfilling, God bless you," he said.

Beth Elkins said she could not imagine the Board of Directors without Ellen Sears and Jack Rowley.

Linda Ball said that it had been an honor to be Board Chair for the previous two years. She thanked the Board for their support and said she would miss Jack Rowley and Ellen Sears. She said that it had been an honor to work with Jane Yaun for the past year.

I. Adjournment

The Board adjourned at 5:32 p.m.