

MINUTES

Rappahannock Area CSB

November Program Planning and Evaluation

Tuesday, November 13, 2018, 10:30 am - 12:30 pm

Board Room 208, 600 Jackson Street, Fredericksburg, Va. 22401

In Attendance

Al Collins; Alison Standring; Amy Umble; Andrea Merwin;
Brandie Williams; Debra Draper; Donna Andrus; Greg Bundrick;
Jacque Kobuchi; Jane Yaun; Jim Howard; Joe Wickens; Karen
Kallay; Ken Lapin; Kheia Hilton; Linda Ball; Michelle Wagaman;
Nancy Beebe; Patricia Newman; Rhonda Pellicano; Sharon
Killian; Stephanie Terrell; Suzanne Poe; Tina Sears

Not In Attendance

Matt Zurasky

A. Extraordinary Barriers List

Elizabeth Wells

Patricia Newman reviewed the cases of two individuals on the Extraordinary Barriers List. Both individuals are at Western State Hospital and face barriers to re-entry, including a finding of Not Guilty by Reason of Insanity and intensive care needs.

ATTACHMENT I

B. FY17/SFY18 Local EIS Monitoring Results

Alison Standring

Alison Standring reported the results of Local Early Intervention Systems monitoring for FY17/SY18. She told the Committee that the RACSB early intervention programs received full points possible for most categories. For the eleventh year in a row, the program received the highest rating possible.

ATTACHMENT II

C. TANF Grant Modification for Healthy Families

Davy Fearon reported that Healthy Families Rappahannock Area was notified that Temporary Assistance for Needy Families grant from Virginia Department of Social Services would be reduced for FY19. This reduction came after a review of HFRA's spending for the previous two years. The program underspent by \$20-30,000 each year, predominantly in salaries and rent. VDSS reduced the grant because of a new data system. Part of the underspending was because the budget reflects renting the entire floor of the Bowman Center, which has not happened because the River Club building has not been completed. Some changes have been made in the reporting unit to impact the

budget to better track the funds to make sure they are spent correctly. HFRA will also be able to request additional funding up to the amount of the reduction. Mr. Fearon said that HFRA has the money to cover the reduction for this fiscal year but would need to make some changes if the reduction continues.

ATTACHMENT III

D. Emergency Services Activity and TDO Exception Report

Jacque
Kobuchi

Jacque Kobuchi reported that RACSB emergency services staff completed 482 emergency evaluations and assisted with the execution of 92 Emergency Custody Orders and 85 Temporary Detention Orders. In nine instances, state psychiatric hospitals were used as facilities of last resort when a community facility was not found at the end of an 8-hour Emergency Custody Order period.

ATTACHMENT IV

E. CIT Assessment Center Report

Kari Norris

Jacque Kobuchi reported that the CIT Assessment Center assessed 36 individuals in October 2018 (Fredericksburg: 11; Caroline:1; King George: 2; Spotsylvania 15; and Stafford 7).

The RACIT program held its fourth quarterly 40-hour CIT training Oct. 22-26. The localities and disciplines included: Fredericksburg Police, Fredericksburg EMS/Fire Rescue, Spotsylvania County sheriff, Stafford County, Rappahannock Regional Jail, and Quantico. The total number of individuals trained was 11.

ATTACHMENT V

F. Independent Assessment Certification and Coordination Team (IACCT) Update

Donna
Andrus

Donna Andrus reported that RACSB staff received 20 IAACCT referrals in October 2018 and completed 17 assessments. Of the 20 referrals, 11 were from Spotsylvania County and nine were from Stafford.

ATTACHMENT VI

G. Information Technology and Electronic Health Record Update

Suzanne
Poe

Suzanne Poe reported updates in information technology, including: an update to Clinician and templates, struggles with Waiver Management System integration; new phones are being installed in Caroline, King George, and Stafford clinics; CCS data was submitted to the state; a new part-time data entry clerk was hired; Incident Tracker software is being configured; new Canon copiers and printers have been purchased and installed; and Exchange and Outlook will be used for booking meeting rooms at Jackson Street.

ATTACHMENT VII

H. Wait List

Stephanie Terrell

Stephanie Terrell updated the Committee on the wait list for October. As of Oct. 31, there were no individuals on the wait list for outpatient therapy services.

As of Nov. 7, there were 52 older adolescents and adults waiting longer than 30 days for intake appointments for psychiatry services.

For community support services, the wait lists include: Six waiting for mental health residential (needs, 1; referral, 3; acceptance, 2); 147 for intellectual disability residential services (needs, 140; referral, 5; acceptance, 2); and 25 for Program for Assertive Community Treatment (needs: 15; referral: 6; acceptance, 4). The total PACT enrollment is 80.

ATTACHMENT VIII

The Committee passed a motion recommending the Board approve the Wait List as presented.

Move: Ken Lapin Second: Jim Howard Status: Passed

I. Point in Time Satisfaction Survey

Stephanie Terrell

Stephanie Terrell reviewed the annual Point-in-Time satisfaction survey. This survey was given in the five outpatient clinics during the week of Aug. 20. RACSB received a total of 652 surveys. Overall, responses were very positive in this year's survey.

Nancy Beebe commented on how positive the results were and praised staff for their efforts.

ATTACHMENT IX

The Committee voted to recommend the Board approve the Point in Time survey as presented.

Move: Al Collins Second: Debra Draper Status: Passed

J. Quality Assurance Documentation Reviews

Stephanie Terrell

Stephanie Terrell reported that Quality Assurance staff reviewed five programs in October. These programs were: Mental Health Outpatient (Stafford); Mental Health Child and Adolescent Case Management (Spotsylvania); Mental Health Residential Services (Home road and Bridgewater); Developmental Disability Support Coordination (Stafford and Caroline clinics); and Intellectual Disability Group Home (Scottsdale, Stonewall, and Leeland). There were 50 charts reviewed and 28 included discrepancies.

ATTACHMENT X

K. Feedback Request to DBHDS--Sub-regional groups

Jane Yaun

Jane Yaun reported that the Commissioner of the Department of Behavioral Health and Developmental Services is proposing changes to regions of

community services boards. This could include subregional groups, too. A working group is being created to look at these suggested changes.

ATTACHMENT XI

L. Branded Campaign--Rappahannock Area Community Services Board

Jane
Yaun

Jane Yaun presented a strategic branding reveal for Rappahannock Area Community Services Board. She reminded the Committee that the agency has been working with Darwin on a rebranding campaign. She told them that the rebranding team decided on a branded campaign called Hope Starter.

ATTACHMENT XII

The Committee passed a motion recommending the Board approve the Hope Starter branded campaign as presented.

Move: Nancy Beebe Second: Jim Howard Status: Passed

Yes: Kheia Hilton, Debra Draper, Ken Lapin, Tina Sears, Linda Ball, Karen Kallay, Jim Howard, Nancy Beebe

No: Al Collins

M. Adjournment (Kheia Hilton)

The meeting adjourned at 12:22 p.m.