

# MINUTES

## Rappahannock Area CSB

### January Board of Directors Meeting

Tuesday, January 29, 2019, 5:00 pm - 6:30 pm

Board Room 208, 600 Jackson Street, Fredericksburg, VA 22401

#### In Attendance

Al Collins; Amy Umble; Andrea Merwin; Brandie Williams;  
Cecelia Sawyer; Debra Draper; Diane Deibel; Greg Sokolowski;  
Jane Yaun; Jay Mackie; Joe Wickens; Karen Kallay; Ken Lapin;  
Kheia Hilton; Lacy Fisher; Linda Ball; Linda Carter; Michelle  
Wagaman; Nancy Beebe; Sharon Killian; Stephanie Terrell; Tina  
Sears

#### Not In Attendance

Beth Elkins; Jim Howard; Lawrence Davies; Matt Zurasky

#### A. Minutes, Board of Directors, 12/18/18

Debra Draper

The Board of Directors approved the minutes from the December 18, 2018 meeting of the Board of Directors.

Move: Greg Sokolowski Second: Ken Lapin Status: Passed

#### B. Employee of the Quarter

Jane Yaun

Jane Yaun presented the Employee of the Quarter award to Jay Mackie, a mental health therapist at Rappahannock Regional Jail. She read a nomination from the mental health services team at the jail and one from Kevin Hudson, Director of Programs and Community Correction at Rappahannock Regional Jail. The nominations talked about Mr. Mackie's dedication to his job, his creativity, and his innovation. For example, he recently started a yoga program for clients with trauma history. He is also starting a creative writing program.

#### C. Employee Service Awards

Jane Yaun

##### A. Five Years of Service:

- Charles Chabot III, ID Residential Counselor I- Devon Drive GH
- Zainbu Koroma, ID Residential Counselor I – Scottsdale GH
- Lori Samuels, RAAI Day Support Counselor
- Amanda Watson, PE-ID Special Educator

B. Ten Years of Service

- Melissa Roth, ID Residential Specialist, Sponsored Placement
- Cecelia Sawyer, ID Residential Counselor I, Belmont

Jane Yaun presented Employee Service Awards to:

**Five Years:**

Charles Chabot III, ID Residential Counselor, Devon Drive Group Home  
Zainbu Koroma, ID Residential Counselor, Scottsdale Group Home  
Lori Samuels, RAAI Day Support Counselor  
Amanda Watson, Early Intervention Special Educator

**Ten Years:**

Melissa Roth, ID Residential Specialist, Sponsored Placement  
Cecelia Sawyer, ID Residential Counselor, Belmont

D. Public Comments

E. Board Orientation: System Transformation Excellence and Performance

Jane  
Yaun

Jane Yaun gave a presentation on the System Transformation Excellence and Performance. She updated the Board on how mental health efforts are changing in Virginia. This will include new mandates for community services boards, with changes in requirements surrounding primary care screenings, emergency services, and others.

F. Consent Agenda

1. Program Planning and Evaluation Committee, 1/15/19

Kheia  
Hilton

A. 1. Information only - Extraordinary Barriers List

A. 2. Information only- Healthy Families Grant Extension

A. 3 Information only – Myers Drive Quarterly

A. 4 Information only- Emergency Services and TDO Exception Report

A. 5 Information only- CIT Assessment Report

Update

A. 6 Information only - Independent Assessment Certification and Coordination (IACCT)

A. 7 Information only – Information Technology and Electronic Health Record Update

A. 8 Approved – December Wait List

A. 9. Information only –Point-In-Time survey analysis

A. 10 Information only – First Quarter Incident Report Review Summary

A. 11 Information only- Serious Incident Summary

A. 12 - Approved - DBHDS – Licensing Review Support Coordination

A. 13 – Information only- Data Highlights

Move: Ken Lapin Second: Al Collins Status: Passed

## 2. Finance Committee, 1/15/19

Al Collins

B.1 Approved – FY 2018 Audited Financial Statements

B.2 Approved November 2018 Financial Report

B.3 Information only – November 2018 Financial Trend Report

B.4 Approved – November 2018 Investment Report

B.5 Information only – November 2018 Reimbursement Report

B.6 Approved – November 2018 Other Post-Employment (OPEB) Benefits Report

B.7 Approved – November 2018 Health Insurance Account Report

B.8 Approved – Virginia Investment Pool Summary

B.9 Approved – Kenmore Club Capital Project Adjustment

B.10 Information Only – December 2018 Capital Project Report

B.11 Information Only – Construction Project Update

Move: Al Collins Second: Ken Lapin Status: Passed

## 3. Personnel Committee Meeting, 1/16/19

Greg Sokolowski

- C.1 Closed Meeting
- C.2 Information only – December 2018 EEO Report and Recruitment Update
- C.3 Information only – December 2018 Retention Report
- C.4 Information only – December 2018 Disability Claims Report
- C.5 Information only – Workers Compensation FY 2019 – July 1- December 31,

2018

Move: Greg Sokolowski Second: Karen Kallay Status: Passed

#### G. Other Business

#### H. Report of Executive Director

Jane Yaun told the Board that she distributed information about return on investment for the local government investment pool discussed at the Finance Committee. Rhonda Pellicano gathered the information after a request during the meeting.

She also thanked Karen Kallay and Al Collins for attending the VACSB conference. She said that she met with Delegates Cole, Thomas, and Fowler. She told legislators that the waiver wait lists are not a true reflection of the need because some people have one waiver but actually need a different one and those individuals are not counted on the list.

She asked Joe Wickens for an update on River Club. He told the Board that the contractor has asked for extra time to complete the work.

She said that she would speak to the Women and Girls Fund of the Community Foundation on Thursday. She will speak about RACSB services for women and children. She said that the new child and adolescent psychiatrist started at RACSB this month.

#### I. Report of Directors and Coordinators

Brandie Williams  
Joe Wickens  
Michelle Wagaman  
Rhonda Pellicano  
Stephanie Terrell  
Terry Moore  
Amy Umble  
Sharon Killian

Sharon Killian said that Dahlgren employees helped with Project LINK and that RACSB is grateful for the support.

Michelle Wagaman said that RACSB would train its 1,400 participant in Mental Health First Aid this week. She also said that Virginia is one of eight states chosen to participate in the SAMHSA challenge surrounding veteran suicide prevention.

Brandie Williams said that Stephanie Terrell and the Quality Assurance staff worked hard to bring a new incident reporting tracker online for the agency.

#### J. Board Time

Nancy Beebe said that someone at a school approached her to say a friend uses RACSB mental health services and that they have made a huge difference in his life.

Tina Sears said that she heard several positive comments about the new RACSB logo.

#### K. Adjournment

The meeting adjourned at 6:30 p.m.