

# MINUTES

## Rappahannock Area CSB

### February PPE

Tuesday, February 12, 2019, 10:00 am - 12:00 pm

Board Room 208, 600 Jackson Street, Fredericksburg, Va. 22401

#### In Attendance

Al Collins; Amy Umble; Andrea Merwin; Brandie Williams; Debra Draper; Elizabeth Wells; Greg Bundrick; Jacque Kobuchi; Jane Yaun; Joe Wickens; Ken Lapin; Kheia Hilton; Linda Ball; Matt Zurasky; Nancy Beebe; Rhonda Pellicano; Stephanie Terrell; Suzanne Poe

#### Not In Attendance

Karen Kallay; Tina Sears

#### A. Extraordinary Barriers List

Elizabeth Wells

Elizabeth Wells reviewed the situations of five individuals facing barriers to discharge from Western State Hospital and two from Piedmont Geriatric Hospital. Barriers include the not guilty by reason of insanity process, intellectual disability, bed space at REACH, waiver slots, public guardianship waiting lists, and assisted-living facility placements.

ATTACHMENT I

#### B. Emergency Services Activity and TDO Exception Report

Kari  
Norris

Jacque Kobuchi reported that RACSB staff completed 359 emergency evaluations and assisted with the execution of 79 emergency custody orders and 73 temporary detention orders. Eight individuals went to psychiatric hospitals when a community facility was not found at the end of an 8-hour emergency custody period.

ATTACHMENT II

#### C. CIT Assessment Center Report

Kari Norris

Kari Gent told the Committee that the CIT Assessment Center evaluated 37 individuals in January 2019. People served by locality included: Fredericksburg, 12; Caroline, 0; King George, 2; Spotsylvania, 11; and Stafford, 12.

The RACIT program held a 40-hour CIT training from Jan. 14-18. The training served 13 individuals from Spotsylvania EMS/Fire Rescue, Spotsylvania County Sheriff, Stafford County, King George County, Quantico, and RACSB.

ATTACHMENT III

#### D. Information Technology and Electronic Health Record Update

Suzanne  
Poe

Suzanne Poe updated the Committee on information technology and electronic health records. She told them that a new module and patches have been installed in the Avatar software; nine replacement firewalls were installed; WaMS testing continues; incident tracker web-based software has gone live; CCS 7.5 specifications will be released soon from the state; and wiring, phones, and audio equipment is being planned for River Club.

ATTACHMENT IV

#### E. Wait List

Stephanie Terrell

Stephanie Terrell updated the Committee on the wait list. She reported that: no individuals were waiting for outpatient therapy services; as of Feb. 5, there were 12 older adolescents and adults waiting more than 30 days for an intake appointment; there were 18 children aged 13 and younger waiting longer than 30 days for their intake appointment; four individuals are waiting for mental health residential services (needs: 0, referral: 3, acceptance, 1); 148 individuals on the intellectual disability residential services (needs: 141; referral, 4; acceptance: 3); and 22 individuals on the list for Program for Assertive Community Treatment (needs: 14; referral, 7; acceptance, 1).

ATTACHMENT V

The Committee passed a motion recommending the Board approve the Wait List as presented. Staff was asked to provide information regarding length of wait time for individuals waiting for psychiatric services.

Move: Nancy Beebe Second: Matt Zurasky Status: Passed

#### F. Quality Assurance Chart Reviews

Stephanie Terrell

Stephanie Terrell reported that Quality Assurance staff completed site inspections and chart reviews for Caroline County Rappahannock Area Adult Activities and the Piedmont Drive Group Home. Twenty charts were reviewed.

Joe Wickens updated the Committee on new federal requirements surrounding the levels of restriction in community-based programs for individuals with developmental disability.

ATTACHMENT VI

#### G. Independent Assessment Certification and Coordination Team (IACCT) Update

Donna  
Andrus

Donna Andrus told the Committee that RACSB received 28 IACCT referrals and completed 27 assessments in January (Spotsylvania, 14; Stafford, 9; Caroline, 1; King George, 1; and Fredericksburg, 3).

ATTACHMENT VII

## H. Data Highlights--ID/DD Metrics

Brandie Williams

Brandie Williams reviewed three metrics with the Committee: Individual Service Plans in Waiver Management System; Case Managers making timely Regional Support Team referrals; and increased number of individuals receiving supports for employment on waivers or wait lists. The Department of Behavioral Health and Developmental Services outlined these measures to establish common points of measurement across all community services boards.

ATTACHMENT VIII

## I. Kenmore Club CARF Mid-Year Performance Analysis

Brandie Williams

Brandie Williams presented the mid-year CARF performance analysis of Kenmore Club. Metrics included wellness activities; ratio of expenses to revenue; daily attendance; access; and club member satisfaction.

ATTACHMENT IX

The Committee passed a motion recommending the Board approve the Mid-Year Performance Analysis as presented.

Move: Al Collins Second: Ken Lapin Status: Passed

## J. Other Business

Jane Yaun

Jane Yaun reported that she and Debbie Draper would attend a King George County Board of Supervisors work session at the request of the county administrator. She said that she is also going to the Fredericksburg City Council meeting as chair of the CPMT to speak about Children's Services Act and to request an amendment to the city's appropriation.

## K. Adjournment

The meeting adjourned at 11:45 a.m.