

---

# September 2020 Program Planning and Evaluation Committee Meeting Minutes

---

## Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at River Club on September 8, 2020. Attendees included Ken Lapin, Karen Kallay, Matt Zurasky, Linda Ball, Debbie Draper, Nancy Beebe, Melissa White, Susan Gayle, Jane Yaun, Jacque Kobuchi, Joe Wickens, Rhonda Pellicano, Andrea Merwin, and Amy Umble.

## Extraordinary Barriers List

Jacque Kobuchi reviewed the situation of four individuals ready for discharge from state psychiatric hospitals but facing various barriers to return to the community. Barriers included the not guilty by reason of insanity process, a need for appropriate nursing home placements, and a need for stronger supports, and the wait for a public legal guardian. The Committee also discussed the recent issues surrounding state hospitalization censuses in Virginia. This has been leading to longer wait times for individuals in crisis and could represent a significant safety risk.

### **ATTACHMENT I**

## Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 16 IACCT referrals in August. Eleven were initial assessments, and five were re-authorizations; eight were from Spotsylvania, three from Stafford, two from Caroline, one from King George, and two from Fredericksburg.

### **ATTACHMENT II**

## Information Technology/Electronic Health Record Update

Jane Yaun said that the information technology department closed 1,019 help tickets in August. Additionally, 3,964 video meetings with a total of 11,520 participants were held in August using Zoom.

### **ATTACHMENT III**

## Data Highlights July 1, 2019 through May 31, 2020

Jane Yaun said that RACSB is committed to using data-driven decision-making to improve performance and quality and to demonstrate the value of services. She provided an overview of the Behavioral Health and Developmental Disability performance measures for the Department of Behavioral Health and Developmental Services Performance Dashboard.

### **ATTACHMENT IV**

## Crisis Intervention Team Assessment Center Report

Jacque Kobuchi reported that the CIT Assessment Center assessed 47 individuals in August: Fredericksburg, 12; Caroline, 3; King George, 0; Spotsylvania, 17; and Stafford, 15. Additionally, the CIT program held a 40-hour training in August with 9 participants from Caroline Sheriff's Department, Fredericksburg Police Department, Spotsylvania Sheriff's Department, Stafford Sheriff's Department,

and Rappahannock Regional Jail.

#### **ATTACHMENT V**

### **Emergency Custody Order and Temporary Detention Order Report**

Jacque Kobuchi told the Committee that emergency services staff completed 401 emergency evaluations in August. During that month, 90 emergency custody orders were issued and 80 temporary detention orders were issued. Fifteen adults were transported directly to state psychiatric facilities.

#### **ATTACHMENT VI**

### **Wolfe Street ICF Recertification Survey**

Joe Wickens told the Committee that the Virginia Department of Health conducted an on-site survey of Wolfe Street Intermediate Care Facility. Two citations were found out of 401 regulations.

#### **ATTACHMENT VII**

### **August 2020 Wait List**

Stephanie Terrell reported that no individuals were waiting more than 30 days for outpatient therapy appointments as of June 30. As of Sept. 2, there were four older adolescents and adults waiting longer than 30 days for a psychiatry intake appointment. The community support services waiting lists included: Mental Health Residential, 5 (needs, 0; referral, 5; acceptance, 0); Developmental Disability Residential, 154 (needs, 149; referral, 5; acceptance, 0); and Program for Assertive Community Treatment, 27 (needs, 11; referral, 16, acceptance, 0).

#### **ATTACHMENT VIII**

### **Quality Assurance Reports, Chart Audits**

Stephanie Terrell reviewed chart audits of Mental Health Residential: Liberty Street and River Place; Intellectual Disability Support Coordination, Fredericksburg, Caroline, and King George; and Mental Health Case Management.

#### **ATTACHMENT IX**

### **Intermediate Care Facility, Corrective Action Plan**

Stephanie Terrell told the Committee that DBHDS requires three months of documentation after the death of an individual open to developmental disability services. A mortality review found one citation: written policies and procedures for crisis or emergency services. Stephanie reviewed the Corrective Action Plan.

#### **ATTACHMENT X**

### **Incentive Payment—Anthem Behavioral Health Home**

Jane Yaun told the Committee that RACSB received an incentive award in the amount of \$10,800 for meeting quality measures associated with the Anthem Behavioral Health Home program.

#### **ATTACHMENT XI**

## Incentive Payment—Anthem

Jane Yaun told the Committee that RACSB received an incentive award in the amount of \$4,455 from Anthem Blue Cross Blue Shield for meeting quality measures.

### **ATTACHMENT XII**

## Developmental Disabilities Waiver Allocation

Joe Wickens reported that DBHDS has announced the FY21 Developmental Disability waiver slot allocation. RACSB received seven Community Living waivers and 35 Family & Individual Supports waivers.

### **ATTACHMENT XIII**

## Operation Review Corona Virus

Jane Yaun updated the Committee on how services have been impacted by the pandemic. She said the agency continued to monitor the situation in order to maintain the health and safety of individuals served and employees while continuing to provide services and maintain productivity.

### **ATTACHMENT XIV**

## Closed Meeting

### **CLOSED MEETING – VA CODE § 2.2 – 3711 A (4), A (7), and A (15)**

Ken Lapin requested a motion for a closed meeting.

It was moved by Ken Lapin and seconded by Linda Ball that the Personnel Committee of the Rappahannock Area Community Services Board convene in a closed meeting pursuant to Virginia Code §2.2 – 3711 A (4) for the protection and privacy of individuals in personal matters not related to public business; and Virginia Code § 2.2 – 3711 A (15) to discuss medical records excluded from 2.2 – 3711 pursuant to subdivision 1 of 2.2 – 3705.5, specifically to deliberate in the case of DT. The motion was unanimously approved.

Upon reconvening, Ken Lapin called for a certification from all Committee members that, to the best of their knowledge, the Committee discussed only matter lawfully exempted from statutory open meeting requirements of the Freedom of Information Act; and only public business matters identified in the motion to convene the closed meeting.

A roll call vote was conducted:

Mrs. Ball – voted aye

Kheia Hilton – voted aye

Nancy Beebe – voted aye

Matt Zurasky – voted aye

Debbie Draper – voted aye

Melissa White – voted aye

Melissa White – voted aye

The motion was unanimously approved and no action was taken in Closed Meeting.

## Adjournment

The meeting adjourned at 11:28 a.m.