
March 2021 Program Planning and Evaluation Committee Meeting Minutes

Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held via Zoom on **March 9, 2021**. Attendees included Debbie Draper, Matt Zurasky, Linda Ball, Karen Kallay, Nancy Beebe, Susan Gayle, Melissa White, Junice Kulick, Jane Yaun, Jacque Kobuchi, Joe Wickens, Rhonda Pellicano, Stephanie Terrell, Andrea Merwin, Brandie Williams, and Amy Umble. Ken Lapin was not present.

Extraordinary Barriers List

Jacque Kobuchi reviewed the situation of five individuals ready for discharge from state psychiatric hospitals but facing various barriers to return to the community. Barriers included COVID, homelessness, the not guilty by reason of insanity process, a need for appropriate placements, a need for developmental disability services, a need for nursing home availability, and a need for behavioral supports.

ATTACHMENT I

Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 11 IACCT referrals in February and completed seven assessments.

ATTACHMENT II

Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 886 help tickets in February. Additionally, 3,834 video meetings with a total of 12,293 participants were held in February using Zoom.

ATTACHMENT III

Data Highlights, Dashboard Measures

Brandie Williams said that RACSB is committed to using data-driven decision-making to improve performance and quality and to demonstrate the value of services. She provided an overview of the Behavioral Health and Developmental Disability performance measures for the Department of Behavioral Health and Developmental Services Performance Dashboard.

ATTACHMENT IV

Crisis Intervention Team Assessment Center Report

Jacque Kobuchi reported that the CIT Assessment Center assessed 49 individuals in February: Fredericksburg, 10; Caroline, 5; King George, 4; Spotsylvania, 11; and Stafford, 18; other, 1 (Virginia

State Police).

ATTACHMENT V

Emergency Custody Order and Temporary Detention Order Report

Jacque Kobuchi told the Committee that emergency services staff completed 358 emergency evaluations in February. During that month, 84 emergency custody orders were issued and 81 temporary detention orders were issued. Eleven adults were transported directly to state psychiatric facilities.

ATTACHMENT VI

February 2021 Wait List

Stephanie Terrell reported that no individuals were waiting more than 30 days for outpatient therapy appointments as of February 28. As of March 1, there were six older adolescents and adults and one child waiting longer than 30 days for a psychiatry intake appointment. The community support services waiting lists included: Mental Health Residential, 7 (needs, 0; referral, 7; acceptance, 0); Developmental Disability Residential, 159 (needs, 152; referral, 6; acceptance, 1); Program for Assertive Community Treatment, 23 (needs, 15; referral, 8, acceptance, 0); and DD Waiver Services, 753.

ATTACHMENT VII

Quality Assurance Report

Stephanie Terrell reported that the compliance staff reviewed charts in

- Mental Health Residential: Lafayette Boarding House
- Substance Abuse Outpatient: Spotsylvania and Stafford
- Developmental Disability Support Coordination: Catholic Charities and Waiver Services, LLC
- Developmental Disability Support Coordination, disAbility Resource Center, Stafford

Corrective Action Plans have been created to address any issues discovered in the review.

ATTACHMENT VIII

DBHDS Licensing Corrective Action Plans

Stephanie Terrell told the Committee that RACSB received approval from the Department of Behavioral Health and Developmental Services for two corrective action plans during February. She reminded the Committee that community services boards throughout the state have been receiving more licensing citations from DBHDS.

ATTACHMENT IX

Operation Review Corona Virus

Jane Yaun updated the Committee on how services have been impacted by the pandemic. She said that RACSB has been helping staff and group home residents receive vaccinations if they want them. Day programs remain open, but are not at full capacity. She said the agency continued to monitor the situation in order to maintain the health and safety of individuals served and employees while continuing to provide services and maintain productivity. Kenmore Club and PEID maintain a hybrid of

virtual and in-person service delivery.

ATTACHMENT X

Adjournment

The meeting adjourned at 11:25 a.m.