
February 21, 2021 Board of Directors Meeting Minutes

Call to order

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held Feb. 21 via Zoom. Attendees included Ken Lapin, Debbie Draper, Greg Sokolowski, Matt Zurasky, Susan Gayle, Kheia Hilton, Linda Carter, Linda Ball, Nancy Beebe, Melissa White, Junice Kulick, Jane Yaun, Jacquie Kobuchi, Joe Wickens, Michelle Wagaman, Stephanie Terrell, Rhonda Pellicano, Michelle Runyon, Brandie Williams, Andrea Merwin, and Amy Umble. Lawrence Davies and Karen Kallay were not in attendance.

January 19, 2020 Minutes, Board of Directors

The Board approved the minutes from the January meeting.

ACTION TAKEN: The Board approved the minutes.

Moved by: Ken Lapin Seconded: Susan Gayle

Employee Service Awards

Jane Yaun announced that the following employees had celebrated anniversaries for years of service at RACSB:

Five Years:

Kristina Brown -Direct Support Professional -New Hope Group Home

Gillian Crisp -Direct Support Professional, PRN -RAAI

Philip DeSantolo - Employment Manager -Kenmore Club

Haley Scranton -Detention Based Therapist

Ten Years:

Lisa Walker-Assistant Group Home Manager-New Hope

Margith C. Vaz -MH Residential Counselor I -Home Road

Board Training—Lock and Talk Virginia

Michelle Wagaman reviewed Lock and Talk Virginia's suicide prevention work. She reminded the Board that RACSB was one of the founding groups of the initiative, which is now being used statewide.

Consent Agenda

ACTION TAKEN: The Board approved the consent agenda, including all recommended actions.

Moved by: Linda Ball **Seconded:** Matt Zurasky

I. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE, Feb. 9, 2021

- A. 1. Extraordinary Barriers List -February 2021
- A. 2. Information only - Independent Assessment Certification and Coordination Team (IACCT) Update
- A. 3. Information only-Information Technology/Electronic Health Record Update
- A. 4. Information only -Dashboard Measures
- A. 5. Information only- Crisis Intervention Team (CIT) Assessment Center Report
- A. 6. Information only -Emergency Custody/ Temporary Detention Order Report
- A. 7. Information only-January 2021 Wait List
- A. 8. Information only- Quality Assurance Chart Reports
- A. 9 Information only-Regional Support Team Referral Report
- A. 10. Approved - DBHDS Corrective Action Plans Office of Licensing
- A. 11. Information only - Operation review - Corona Virus
- A. 12. Closed Session

II. RECOMMENDED: FINANCE COMMITTEE February 9, 2021

- B.1 Approved - December 2020 Financial Report
- B.2 Information only - December 2020 Financial Trends Report
- B.3 Information only - December 2020 Investment Report
- B.4 Information only - December 2020 Reimbursement Report
- B.5 Information only - December 2020 Health Insurance Account Report
- B.6 Information only - December 2020 Other Post- Employment Benefits
- B. 7 Information only - COVID-19 Impact Indicators

III. RECOMMENDED: PERSONNEL COMMITTEE February 10, 2021

- C. 1. Information only - January 2021 Retention Report
- C. 2 Information only - January 2021 EEO Report and Recruitment Update
- C. 3. Information only- COVID 19 Reorganization Structure

Closed Meeting

CLOSED MEETING – VA CODE § 2.2 – 3711 A (4), A (7), and A (15)

Kheia Hilton requested a motion for a closed meeting.

It was moved by Kheia Hilton and seconded by Susan Gayle that the Board of Directors of the Rappahannock Area Community Services Board convene in a closed meeting pursuant to Virginia Code §2.2 – 3711 A (4) for the protection and privacy of individuals in personal matters not related to public business; and Virginia Code § 2.2 – 3711 A (15) to discuss medical records excluded from 2.2 – 3711 pursuant to subdivision 1 of 2.2 – 3705.5. The motion was unanimously approved.

Upon reconvening, Kheia Hilton called for a certification from all Committee members that, to the best of their knowledge, the Committee discussed only matter lawfully exempted from statutory open meeting requirements of the Freedom of Information Act; and only public business matters identified in the motion to convene the closed meeting.

A roll call vote was conducted:

Linda Ball – voted aye	Kheia Hilton – voted aye
Debbie Draper – voted aye	Matt Zurasky – voted aye
Melissa White – voted aye	Nancy Beebe – voted aye
Greg Sokolowski – voted aye	Susan Gayle – voted aye
Ken Lapin – voted aye	Junice Kulick – voted aye
Linda Carter – voted aye	

The motion was unanimously approved and no action was taken in Closed Session.

Report of the Executive Director

Jane Yaun updated the Board on the General Assembly session. She said that there were 650 developmental disability waiver slots in both the house and senate budgets; additional support for training; and a statewide pilot program for mobile crisis response for individuals with dementia coming out of state facilities. She also said that localities in the planning district were discussing budgets.

Additionally, she reported that RACSB employees who chose to be vaccinated were receiving their second vaccines for COVID-19. She also thanked Greg Bundrick for a \$500 memorial donation in honor of his brother.

Report of Directors and Coordinators

Stephanie Terrell told the Board that the Q-tips sessions, where the Quality Assurance staff provide information for employees, were going well and had a high rate of participation.

Michelle Wagaman told the Board that a virtual workshop called High in Plain Sight would be offered Monday for free via Zoom.

Board Time Matt Zurasky thanked Rappahannock Adult Activities for a wonderful bouquet of flowers for his wife for Valentine's Day. He also expressed appreciation for all of RACSB's programs and services.

Linda Carter and Greg Sokolowski each said that they hope everyone is doing well and staying healthy.

Kheia Hilton said that she appreciates the work RACSB does for the community.

Adjournment

The meeting adjourned at 5:34 p.m.