
March 16, 2021 Board of Directors Meeting Minutes

Call to order

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held March 16 via Zoom. Attendees included Ken Lapin, Debbie Draper, Greg Sokolowski, Matt Zurasky, Susan Gayle, Kheia Hilton, Karen Kallay, Linda Ball, Nancy Beebe, Melissa White, Junice Kulick, Jane Yaun, Jacque Kobuchi, Joe Wickens, Michelle Wagaman, Stephanie Terrell, Rhonda Pellicano, Michelle Runyon, Brandie Williams, Andrea Merwin, Lauren Ball, Anne Jones, and Amy Umble. Lawrence Davies and Linda Carter were not in attendance.

February 16, 2021 Minutes, Board of Directors

The Board approved the minutes from the February meeting, with changes to reflect that Matt Zurasky wished to thank Rappahannock Adult Activities for the opportunity to purchase Valentine's Day flowers and to correct an error in the date of the minutes approved during the February meeting.

ACTION TAKEN: The Board approved the minutes.

Moved by: Linda Ball Seconded: Debbie Draper

Employee Service Awards

Jane Yaun announced that the following employees had celebrated anniversaries for years of service at RACSB:

Five Years:

Rachel McAleese -Same Day Access Liaison

Megan Ortiz -Behavioral Health Coordinator, Specialty Dockets

Ebony Williams -Day Support Professional, ICF RAAI

Board Training—Peer Recovery Services

Anne Jones and Lauren Ball presented information about the work of peer recovery specialists at RACSB. They reviewed the definition of peer specialists and talked about the importance of the work in mental health and substance use disorder services.

Consent Agenda

ACTION TAKEN: The Board approved the consent agenda, including all recommended actions.

Moved by: Ken Lapin Seconded: Linda Ball

I. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE, March 9, 2021

A. I .Information only - Extraordinary Barriers List - March 2021

A. 2. Information only - Independent Assessment Certification and Coordination Team (IACCT) Update

A. 3. Information only -Information Technology/Electronic Health Record Update A. 4. Information only -Dashboard Measures

A. 5. Information only- Crisis Intervention Team (CIT) Assessment Center Report A. 6. Information only-Emergency Custody/ Temporary Detention Order Report

A. 7. Information only-February 2021 Wait List

A. 8. Information only -Quality Assurance Chart Reports

A.9. Information only-DBHDS Corrective Action Plans Office of Licensing

A. 10. Information only -Operation review -Corona Virus

A. 11. Closed Session

II. RECOMMENDED: FINANCE COMMITTEE March 9, 2021

B.1 Information only -Mid-Year FY21 Part C Fiscal Report

B.2 Approved-January 2021 Financial Report

B.3 Information only-January 2021 Financial Trends Report

B.4 Information only -January 2021 Investment Report

B.5 Information only -January 2021 Reimbursement Report

B.6 Information only-January 2021 Health Insurance Account Report

B 7 Information only-Fiscal Year 2021 Mid-Performance Contract

B.8 Information only-January 2021 Other Post- Employment Benefits

B.9 Information only - COVID-19 Impact Indicators

III. RECOMMENDED: PERSONNEL COMMITTEE March 10, 2021

C. 1. Information only -February 2021 Retention Report

C. 2 Information only-February 2021 EEO Report and Recruitment Update

C. 3. Information only-Health Insurance Pre-Renewal

IV. RECOMMENDED: PREVENTION/PUBLIC INFORMATION COMMITTEE March 10, 2021

D.1 Information only -Counter Tools -Tobacco Retailers

D.2 Approved-Rappahannock Area Kids on the Block -City Arts Commission Grant

- D.3 Information only-Prevention Services Mid-Year Report
- D.4 Information only-Opioid Response Grant
- D.5 Information only-Substance Abuse Prevention Block Grant
- D.6 Information only-Website Refresh Request for Proposal
- D.7 Information only-External Communications
- D.8 Information only -FY 2020 Annual Report

V. ITEMS FOR FULL BOARD DISCUSSION

A Inclement Weather Policy

Nancy Beebe told the Board that staff recommend the Inclement Weather Policy be amended to due to the large number of employees (not working in residential programs) now having the capability to telework during inclement weather. Amending this policy would allow the agency to continue to serve individuals in need during inclement weather if the employee is able to telework. If the employee is unable to telework for some reason (childcare, school closing, etc.) they would be required to use leave for the time not worked.

ACTION TAKEN: The Board approved the changes to the inclement weather policy as presented.

Moved by: Greg Sokolowski Seconded: Linda Ball

B 24/7 Residential Services Appreciation

Matt Zurasky reported that residential programs were hit hard by the pandemic as they didn't have options such as telehealth. They had to rise to meeting the challenge of helping residents while dealing with major changes, staffing issues, inclement weather, etc. Staff did a very good job of handling the problems. Management staff requested a small stipend to show appreciation to the 24/7 congregate services staff, and the Committee members said that they would like the employees to net \$100 after taxes and proposed giving \$150 one-time bonus to each.

ACTION TAKEN: The Board approved the residential services appreciation stipend as presented.

Moved by: Matt Zurasky Seconded: Ken Lapin

Report of the Executive Director

Jane Yaun said that staff continue to work hard as things keep changing due to the pandemic. She told them that the April board education presentation would be on the continuum of crisis services in Virginia. She reported that the agency received guidance documents from Medicaid and DBHDS about returning to in-person services. She said that DBHDS had sent out statements that suggested hospital liaisons had stopped in-person services and that permanent supportive housing services had stopped, but that RACSB hospital liaisons never stopped in-person services and that permanent supportive housing services continued. Also, she said that The Community Foundation of the Rappahannock River Region was talking about supporting a non-profit leader initiative to look at leadership in post-COVID times.

Report of Directors and Coordinators

Jacque Kobuchi said that clinical services staff continued to work hard to meet a rising demand for behavioral healthcare services. She also said that staff made accommodations for individuals who needed in-person services.

Rhonda Pellicano said that RACSB issued a request for proposal for health insurance. Consultants estimate that the agency is looking at a 13% increase in costs. Also, the finance staff was looking at how minimum wage increases could impact waiver services and agency finances.

Michelle Wagaman said she appreciated the Board supporting prevention initiatives.

Joe Wickens said that the RAAI spring plant sale would start soon with two sites.

Board Time

Debbie Draper expressed her appreciation for the employees of 24/7 residential programs.

Matt Zurasky thanked Joe Wickens for the information about the plant sale. He said he was encouraged that more face-to-face interactions were happening and that he looked forward to in-person Board meetings so that Rev. Davies could join.

Greg Sokolowski said he was grateful for spring approaching and for the staff of RACSB.

Kheia Hilton thanked RACSB staff for their hard work. She said she enjoyed the peer specialist presentation and that peers had a very large impact on the individuals served. Additionally, she appreciated those who work in 24/7 programs.

Adjournment

The meeting adjourned at 6:02 p.m.