
April 20, 2021 Board of Directors Meeting Minutes

Call to order

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held April 20 via Zoom. Attendees included, Debbie Draper, Greg Sokolowski, Matt Zurasky, Susan Gayle, Kheia Hilton, Karen Kallay, Linda Ball, Nancy Beebe, Melissa White, Junice Kulick, Linda Carter, Matt Davis, Jane Yaun, Jacque Kobuchi, Joe Wickens, Michelle Wagaman, Stephanie Terrell, Rhonda Pellicano, Michelle Runyon, Brandie Williams, Andrea Merwin, Lauren Ball, Anne Jones, and Amy Umble. Lawrence Davies and Ken Lapin were not in attendance.

March 16, 2021 Minutes, Board of Directors

The Board approved the minutes from the March meeting.

ACTION TAKEN: The Board approved the minutes.

Moved by: Greg Sokolowski **Seconded:** Linda Ball

Employee Service Awards

Jane Yaun announced that the following employees had celebrated anniversaries for years of service at RACSB:

Five Years:

Alexis Fox, Greenhouse Specialist

Salomey Oti, Direct Support Professional, Intermediate Care Facility Team, RAAI
Angela Williams, Direct Support Professional, RAAI

Carol A. Tumey, Direct Support Professional, Wolfe Street Intermediate Care Facility

Fifteen Years

Sophia Masvaure - New Hope Estates Group Home Manager

Employee of the Quarter, Third Quarter FY 2021

Jane Yaun announced that the Employee of the Quarter for the third quarter of FY 2021 is LaToya Powell, Devon Drive Group Home manager. The nominations included many examples of LaToya's leadership and compassion throughout COVID-19, which presented significant challenges to the group home.

Health Insurance FY 2022—Proposal and Recommendation

Matt Davis with McGriff Insurance Services reviewed the proposal and recommendation for health insurance in fiscal year 2022. He said that McGriff projects an increase of 11.20% from current funding rates. They recommended remaining with Anthem, carving out vision coverage as a separate option for employees, and changing some of the costs. He also recommended reviewing formal wellness plan options and continuing benefit education programs.

ACTION TAKEN: The Board approved the health insurance renewal proposal as presented.

Moved by: Nancy Beebe Seconded: Susan Gayle

Board Training—Crisis Services

Jane Yaun reviewed the state of crisis response services and the changes coming up for those services throughout the state. She also updated the Board Members on the Marcus David Peters Act, which will transform crisis response in Virginia. The act was passed by the General Assembly in response to the death of a teacher who was killed by police in the midst of a mental health crisis in Richmond. She shared some of the challenges the CSB would face throughout these changes.

Consent Agenda

ACTION TAKEN: The Board approved the consent agenda, including all recommended actions.

Moved by: Debbie Draper Seconded: Greg Sokolowski

I. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE, March 9, 2021

- A. I .Information only - Extraordinary Barriers List - March 2021
- A. 2. Information only - Independent Assessment Certification and Coordination Team (!ACCT) Update
- A. 3. Information only- Information Technology/Electronic Health Record Update A. 4. Information only - Dashboard Measures
- A. 5. Information only- Crisis Intervention Team (CIT) Assessment Center Report
- A. 6. Information only- Emergency Custody/ Temporary Detention Order Report
- A. 7. Information only-March 2021 Wait List
- A. 8. Information only-Quality Assurance Chart Reports
- A. 9. Information only-DBHDS Corrective Action Plan -Office of Licensing
- A.10 Information only -DBHDS proposal -MH Transitional Housing

A. 11. Information only - Operation review - Corona Virus

A. 12. Closed Session

Items for Full Board Discussion

A. Handbook Amendment—Drug Free Work Place Policy

Michelle Runyon told the Board that staff recommended that the Drug-Free Workplace policy be amended to remove the annual testing policy (random selection testing). The reasonable suspicion and pre-employment testing would remain the same.

ACTION TAKEN: The Board approved the changes as presented.

Moved by: Matt Zurasky **Seconded:** Debbie Draper

B. February 2021 Financial Report

Rhonda Pellicano reported that Fiscal Year 2021 revenues of \$28,932,150 are \$751,489 or - 2.53% less than Fiscal Year 2020 as of February 28, 2021. Expenses of \$26,898,194 are \$848,691 or -3.06% less than Fiscal Year 2020. The Net Revenue of \$2,033,956 is \$97,202 or 5.02% more than Fiscal Year 2020.

ACTION TAKEN: The Board approved the financial report as presented.

Moved by: Matt Zurasky **Seconded:** Susan Gayle

C. February 2021 Investment Report

Rhonda Pellicano said that at February 28, 2021, cash and cash equivalent investments totaled \$16,803,817 which is 1 % higher than the prior month and 14% higher than the prior year. Of the investments, 99% is with Atlantic Union Bank and the remainder is invested in the Local Government Investment Pool.

ACTION TAKEN: The Board approved the investment report as presented.

Moved by: Matt Zurasky **Seconded:** Linda Ball

VIII. CLOSED MEETING – VA CODE § 2.2 – 3711 A (4), A (7), and A (15)

It was moved by Debbie Draper and seconded by Linda Ball that the Board of Directors of the Rappahannock Area Community Services Board convene in a closed meeting pursuant to Virginia Code §2.2 – 3711 A (4) for the protection and privacy of individuals in personal matters not related to public business; and Virginia Code § 2.2 – 3711 A (15) to discuss medical records excluded from 2.2 – 3711 pursuant to subdivision 1 of 2.2 – 3705.5. The motion was unanimously approved.

Upon reconvening, Ken Lapin called for a certification from all Board members that, to the best of their knowledge, the Committee discussed only matter lawfully exempted from statutory open meeting requirements of the Freedom of Information Act; and only public business matters identified in the motion to convene the closed meeting.

A roll call vote was conducted:

Debbie Draper – voted aye

Junice Kulick – voted aye

Nancy Beebe – voted aye

Linda Ball – voted aye

Kheia Hilton – voted aye

Melissa White – voted aye

Susan Gayle – voted aye

Karen Kallay – voted aye

Linda Carter – voted aye

Matt Zurasky – voted aye

Greg Sokolowski – voted aye

The motion was unanimously approved and no action was taken in Closed Meeting.

Report of Directors and Coordinators

Michelle Wagaman said that there were training flyers in the board packet for prevention items. She also told the Board that Davy Fearon had resigned as program manager of Healthy Families Rappahannock Area.

Board Time

Debbie Draper asked if any RACSB vans had been vandalized when the vehicles from Healthy Generations had been vandalized. Joe Wickens said that some vans had their converters stolen and that the agency's vans have since been moved.

Greg Sokolowski thanked the Board of Directors and the staff of RACSB. He said he was impressed with how they step up and handle changes and new pressures.

Matt Zurasky recognized the hard work of staff. He also recommended people buy plants from the RAAI spring plant sale.

Adjournment

The meeting adjourned at 7:05 p.m.