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# May 2021 Program Planning and Evaluation Committee Meeting Minutes

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## Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street and via Zoom on **May 11, 2021**. Attendees included Ken Lapin, Matt Zurasky, Karen Kallay, Nancy Beebe, Melissa White, Junice Kulick, Jane Yaun, Jacque Kobuchi, Joe Wickens, Rhonda Pellicano, Andrea Merwin, Brandie Williams, Michelle Runyon, and Amy Umble. Debbie Draper, Susan Gayle, and Linda Ball were not present.

## Extraordinary Barriers List

Jacque Kobuchi reviewed the situation of four individuals ready for discharge from state psychiatric hospitals but facing various barriers to return to the community. Barriers included the not guilty by reason of insanity process, a need for appropriate placements, a need for developmental disability services, a need for nursing home availability, and a need for behavioral supports.

### **ATTACHMENT I**

## Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 19 IACCT referrals in April and completed 17 assessments.

### **ATTACHMENT II**

## Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 1,047 help tickets in April. Additionally, 4,253 video meeting with a total of 12,923 participants were held. The updated WaMS 3 .2 forms and system updates are in the LIVE system and ready to be used in production.

### **ATTACHMENT III**

## Data Highlights, Dashboard Measures

Brandie Williams said that RACSB is committed to using data-driven decision-making to improve performance and quality and to demonstrate the value of services. She provided an overview of the Behavioral Health and Developmental Disability performance measures for the Department of Behavioral Health and Developmental Services Performance Dashboard.

### **ATTACHMENT IV**

## Crisis Intervention Team Assessment Center Report

Jacque Kobuchi reported that the CIT Assessment Center Assessed 49 individuals in the month of April 2021: Fredericksburg 14; Caroline 3; King George 2; Spotsylvania 16; Stafford 14. One case in April 2021 utilized the CIT Assessment Center over multiple days. On April 28, custody was transferred to the CAC officer and the individual remained in the CAC room until May 1.

Also, the program held a The CIT program held an 8-hour dispatcher training on Tuesday, April 27, 2021. There were eight participants from: Fredericksburg 2, Spotsylvania 1, Culpeper 1, Goochland 3, Orange 1.

The Committee also discussed the challenges of finding an appropriate psychiatric placement which has resulted in long stays in the emergency department.

#### **ATTACHMENT V**

### **Emergency Custody Order and Temporary Detention Order Report**

Jacque Kobuchi told the Committee that emergency services staff completed 449 emergency evaluations in April 2021. During that month, 92 Emergency Custody Orders were issued, 100 Temporary Detention Orders were issued and 100 Temporary Detention Orders were executed. Eleven individuals were transported directly to state psychiatric facilities.

#### **ATTACHMENT VI**

### **April 2021 Wait List**

Jane Yaun reported that no individuals were waiting more than 30 days for outpatient therapy appointments as of April 30. As of April 1, there were nine older adolescents and adults and three children waiting longer than 30 days for a psychiatry intake appointment. The community support services waiting lists included: Mental Health Residential, 1 (needs, 0; referral, 0; acceptance, 1); Developmental Disability Residential, 97 (needs, 95; referral, 1; acceptance, 1); Program for Assertive Community Treatment, 24 (needs, 15; referral, 9, acceptance, 0); and DD Waiver Services, 771.

Jane Yaun informed the Committee that recruitment for licensed clinicians continues to be a challenge which could lead to the need for a waiting list in the future.

#### **ATTACHMENT VII**

### **Operation Review Corona Virus**

Jane Yaun updated the Committee on how services have been impacted by the pandemic. She said that RACSB has been helping staff and group home residents receive vaccinations if they want them. Day programs remain open, but are not at full capacity. She said the agency continued to monitor the situation in order to maintain the health and safety of individuals served and employees while continuing to provide services and maintain productivity. Kenmore Club and PEID maintain a hybrid of virtual and in-person service delivery.

#### **ATTACHMENT VIII**

### **Adjournment**

The meeting adjourned at 11:35 a.m.