
June 2021 Personnel Committee Meeting Minutes

Call to order

A meeting of the Personnel Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street and virtually on June 9, 2021. Attendees included Debbie Draper, Greg Sokolowski, Michelle Runyon, Brandie Williams, Rhonda Pellicano, and Amy Umble. Members not in attendance included Lawrence Davies, Ken Lapin, Nancy Beebe, and Linda Carter.

May 2021 Retention Report

Michelle Runyon reported that Human Resources processed a total of 13 employee separations for the month of May 2021. The retention rate for May was 97.84%.

ATTACHMENT I

May 2021 EEO Report and Recruitment Update

Michelle Runyon told the Committee that RACSB 61 applications through May 31, 2021. This is a decrease of 27% compared to April 2021 and an increase of 56% compared to May 2020.

ATTACHMENT II

CLOSED MEETING – VA CODE § 2.2 – 3711 A (4), A (7), and A (15)

Debbie Draper requested a motion for a closed meeting.

It was moved by Debbie Draper and seconded by Greg Sokolowski that the Program Planning and Evaluation Committee of the Rappahannock Area Community Services Board convene in a closed meeting pursuant to Virginia Code §2.2 – 3711 A (4) for the protection and privacy of individuals in personal matters not related to public business; and Virginia Code § 2.2 – 3711 A (15) to discuss medical records excluded from 2.2 – 3711 pursuant to subdivision 1 of 2.2 – 3705.5. The motion was unanimously approved.

Upon reconvening, Debbie Draper called for a certification from all Committee members that, to the best of their knowledge, the Committee discussed only matter lawfully exempted from statutory open meeting requirements of the Freedom of Information Act; and only public business matters identified in the motion to convene the closed meeting.

A roll call vote was conducted:

Debbie Draper—aye

Greg Sokolowski—aye

The motion was unanimously approved and no action was taken in Closed Meeting.

Adjournment

The meeting adjourned at 11:19 a.m.