
August 2021 Program Planning and Evaluation Committee Meeting Minutes

Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **August 10, 2021**. Attendees included Ken Lapin, Matt Zurasky, Nancy Beebe, Kheia Hilton, Jane Yaun, Jacque Kobuchi, Joe Wickens, Tina Cleveland, Alison Standring, Steve Curtis, Brandie Williams, and Amy Umble. Linda Ball, Debbie Draper, Junice Kulick, Melissa White and Susan Gayle were not present.

Part C Monitoring Report

Alison Standring reviewed the results of the state monitoring report for Part C. She told the Committee that that the Rappahannock Area, through the hard work of the Parent Education - Infant Development Program and Infant/Child Support Coordinators, achieved 100% compliance in all areas. We did not demonstrate 100% compliance at the time of the review in February/March in three areas but have since corrected the deficiencies to the satisfaction of DBHDS.

ATTACHMENT I

Extraordinary Barriers List

Jacque Kobuchi told the Committee that there had been a change in the qualifications of the EBL. Individuals are now placed on the list if they are still in hospital seven days after determined ready for discharge. This would make it easier for a person to be included on the list. She reviewed the situation of five individuals ready for discharge from state psychiatric hospitals but facing various barriers to return to the community. Barriers included the not guilty by reason of insanity process, a need for appropriate placements, a need for developmental disability services, a need for nursing home availability, medical complications, and a need for behavioral supports.

Jane Yaun told the Committee that RACSB hospital liaisons have been doing an amazing job in difficult circumstances. She said that the narrative from DBHDS is that CSBs have not being enough to keep individuals out of the hospital. She noted that DBHDS requested money for hospital liaisons to be employed by the hospital. She said that CSBs do not support this. CSB liaisons have the complex job of finding specialized community supports that often don't exist or have waiting lists.

Kheia Hilton pointed out that with thousands of people in state psychiatric facilities it is impressive that RACSB has only five individuals on the EBL.

ATTACHMENT III

Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 18 IACCT referrals in July and completed 15 assessments.

ATTACHMENT IV

Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 1,067 help tickets in June and 944 in July. Additionally, 3,455 video meetings were held with a total of 10,050 participants in July. The Meeting Owl 360-degree camera, mic and speaker has been used for video meetings and has been met with exciting reviews.

ATTACHMENT V

Crisis Intervention Team Assessment Center Report

Jacque Kobuchi reported that the CIT Assessment Center Assessed 36 individuals in the month of July 2021: Fredericksburg 8; Caroline 1; King George 2; Spotsylvania 15; Stafford 10. In July, 10 shifts were not staffed by law enforcement, due to COVID concerns and law enforcement workforce issues.

ATTACHMENT VI

Emergency Custody Order and Temporary Detention Order Report

Jacque Kobuchi told the Committee that emergency services staff completed 379 emergency evaluations in July 2021. During that month, 76 Emergency Custody Orders were issued, 74 Temporary Detention Orders were issued and 74 Temporary Detention Orders were executed. Five individuals were transported directly to state psychiatric facilities.

ATTACHMENT VII

Wolfe Street ICF Life Safety Code Inspection

Steve Curtis explained that the State Fire Marshal conducted on-site Life Safety Code at Wolfe Street Intermediate Care Facility on June 15. The survey included inspection of facility fire systems, electrical systems, evacuation plans, and physical property. This inspection was conducted as an annual requirement for the program s recertification as an JCF. The program was noted to have no deficiencies or delinquent findings consequent of the inspection.

ATTACHMENT VIII

July 2021 Wait List

Stephanie Terrell reported that no individuals were waiting more than 30 days for outpatient therapy appointments as of July 31. As of August 2, there were 11 older adolescents and adults and no children waiting longer than 30 days for a psychiatry intake appointment. The community support services waiting lists included: Mental Health Residential, 4 (needs, 0; referral, 4; acceptance, 0); Developmental Disability Residential, 97 (needs, 92; referral, 3; acceptance, 1); Program for Assertive Community Treatment, 12 (needs, 6; referral, 6, acceptance, 0); and DD Waiver Services, 775.

ATTACHMENT IX

Corrective Action Plan

Stephanie Terrell told the Committee that The Department of Behavioral Health and Developmental Services, Office of Licensing, require providers to submit a corrective action plan for identified discrepancies related to DBHDS regulations. The submitted CAP is reviewed by Office of Licensing staff member and either approved or denied. Developmental Disabilities Group Home Services, Sponsored

Residential Services, Mental Health Supports Services, and Developmental Disabilities Day Support Services submitted and received approved CAPS during the months of June and July.

The annual review of Developmental Disabilities Group Home Services and Sponsored Residential Services resulted in a CAP for each program. Late reporting of a reportable incident required a CAP for Mental Health Support Services and Developmental Disabilities Group Home Services. Founded cases of Human Rights Regulations required a CAP for Day Support Services and Developmental Disabilities Group Home Services. She reviewed the details of corrective action plans.

ACTION TAKEN: The Committee unanimously approved a motion recommending the Board of Directors accept the corrective action plans as presented.

Moved by: Nancy Beebe Seconded by: Kheia Hilton.

ATTACHMENT X

Quality Assurance Report

Stephanie Terrell reported that quality assurance staff had reviewed randomly selected charts, files, and documents in the following programs:

- Intellectual Disability Support Coordination: King George & Caroline
- Mental Health Out Patient: Stafford
- Project LINK

ATTACHMENT XI

Permanent Supportive Housing Grant

Joe Wickens told the Committee that RACSB received notice that its request for additional funding to expand its PSH service was accepted with an annual funding award of \$527,412. As a result, RACSB has added the following three new full-time positions: PSH Program Manager PSH Case Manager PSH Peer Specialist. With this new funding, RACSB will be able to provide affordable, assisted housing and supports to an additional 20 individuals in the community.

ATTACHMENT XII

Anthem Incentive Payments

Brandie Williams reported that participates in three separate incentive-based programs through Anthem. The agency has earned incentive payments totaling \$38,487.66 for meeting quality metrics assigned to each program

ATTACHMENT XIII

Data Highlights

Brandie Williams said that RACSB is committed to using data-driven decision-making to improve performance, quality, and demonstrate the value of services. She reviewed an overview of the

Behavioral Health and Developmental Disability performance measures for the Department of Behavioral Health and Developmental Services Performance Dashboard. The report showed performance July 1, 2020 through April 30, 2021 for Behavioral Health and October 2020 through April 2021 for Developmental Disabilities measures.

ATTACHMENT XIV

STEP-VA Updated

Jacque Kobuchi told the Committee that RACSB is currently implementing the Service Members Veterans and Families Step and the Peer and Family Support Step of STEP-VA. For the SMFV Step, RACSB received \$82,991. These funds will be used to hire a Veteran Lead Therapist. For the Peer and Family Support Step, RACSB received \$143,530. These funds will go towards hiring three additional peer positions: a Family Support Peer, Mental Health Peer and a Peer Supervisor.

ATTACHMENT XV

Other Business

Jane Yaun told the Committee that RACSB is working with officials in the City of Fredericksburg to work on a co-response model for emergencies that involve law enforcement and mental health.

Adjournment

The meeting adjourned at 11:19 a.m.