
September 21, 2021 Board of Directors Meeting Minutes

Call to order

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held September 21 at River Club. Attendees included Susan Gayle, Melissa White, Matt Zurasky, Nancy Beebe, Linda Ball, Ken Lapin, Kheia Hilton, Debbie Draper, Lawrence Davies, Brandie Williams, Ravel Neal, Lacey Fisher, Jane Yaun. Joe Wickens, Stephanie Terrell, Jacque Kobuchi, Jane Bumgarner, Alison Standring, Michelle Wagaman, Michelle Runyon, Teresa McDonnel, and Amy Umble. Linda Carter, Greg Sokolowski, and Junice Kulick were not present.

August 17, 2021 Minutes, Board of Directors

The Board approved the minutes from the August meeting.

ACTION TAKEN: The Board approved the minutes.

Moved by: Linda Ball Seconded: Nancy Beebe

Employee Service Awards

Jane Yaun announced that the following employees had celebrated anniversaries for years of service at RACSB:

Five Years:

Anna Hebert, Mental Health Nurse, Crisis Stabilization

Gloria Smith, Direct Support Professional, RAAI

Twenty Years

Gale Shell, Residential Counselor, Lafayette Boarding House

Twenty-five Years

Angie Noll, Infant/Child Support Coordinator

Board Presentation: Suicide Prevention

Jane Bumgarner educated the Board on how to recognize someone who is suicidal and how to respond. She reviewed the emergency services process. Michelle Wagaman discussed the suicide statistics for Virginia and the Planning District 16. She also reviewed training opportunities for individuals to learn more about suicide prevention.

Consent Agenda

**I. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE,
September 14, 2021**

- A. 1. Information only – Healthy Families Rappahannock Area Grant
- A. 2. Extraordinary Barriers List – August 2021

- A. 3. Information only - Independent Assessment Certification and Coordination Team (IACCT) Update

- A. 4. Information only – Information Technology/Electronic Health Record Update

- A. 5. Information only – Crisis Intervention Team (CIT) Assessment Center Report

- A. 6. Information only – Emergency Custody/ Temporary Detention Order Report

- A. 7. Information only – Lucas Ross ICF Life Safety Code Inspection

- A. 8. Information only – Lucas Ross ICF Recertification Survey

- A. 9. Information only – August 2021 Wait List

- A.10. Information only – DBHDS Corrective Action Plans – Office of Licensing

- A.11. Information only – Quality Assurance Report – Chart Reviews

- A,12 Information only – Data Dashboard

- A.13 Information only – DBHDS School Mental Health Grant

II. RECOMMENDED: FINANCE COMMITTEE, September 14, 2021

- B.1 Approved – July 2021 Financial Report

- B.2 Information Only – July 2021 Investment Report

- B.3 Information Only – July 2021 Reimbursement Report

- B.4 Information Only – July 2021 Health Insurance Account Report

- B.5 Information Only – July 2021 Other Post-Employment Benefits Review

- B.6 Information Only – COVID-19 Impact – Payroll Statistics

- B.7 Closed Meeting – VA Code 2.2 – 3711 (A), A(7), and A (15)

III. RECOMMENDED: PERSONNEL COMMITTEE, September 14, 2021

- C. 1 Information Only – August 2021 EEO Report and Recruitment Update

- C. 2 Information Only – August 2021 Retention Report

ACTION TAKEN: The Board approved the consent agenda, including all recommended actions.
Moved by: Ken Lapin Seconded: Linda Ball

Items for Full Board Discussion

Mandatory COVID-19 Vaccination Policy

Ken Lapin and Jane Yaun reviewed a proposed policy for mandating COVID vaccines for employees and volunteers of RACSB. Ken told the Board that the PPE Committee “highly recommended” the Board approve the policy. “We feel that protecting the people we serve is one of the most important things we can do,” he said. Jane reviewed revisions to the policy that the Committee saw and said that it may need future adjustments. The agency was unsure of how OSHA and Centers for Medicaid and Medicare Services would finalize their regulations regarding vaccine mandates and possible accommodations.

ACTION TAKEN: The Board voted to approve the vaccine mandate policy as an interim policy for implementation with edits anticipated.

Moved by: Ken Lapin Seconded: Lawrence Davies

Report of the Executive Director

Jane Yaun told the Board that she had signed the letter of intent for the property at 601 Lafayette Boulevard. A lease has been signed for additional space for Healthy Families Rappahannock Area to occupy; children’s services will move into HFRA’s current offices. She also said that the local budget requests were due November 5 and that the agency was exploring ideas around employee salary and crisis services. Board vacancies would be announced at the King George County Board of Supervisors meeting. She also reported that because of workforce challenges, Rappahannock Adult Activities would have to reduce hours for some individuals served. Staffing has made this a health and safety issue, and there are concerns in other programs, she said. She also that the VACSB conference would be held virtually Oct. 6–8. Additionally, the search committee is continuing its work looking for a new executive director.

Report of Directors and Coordinators

Michelle Wagaman told the Board that 120 overdose deaths reported in 2019 were attributed to suicide. She also discussed gambling and how changes to Virginia legislation would impact prevention services. The prevention teams of CSBs have been tasked with doing community needs assessments surrounding problem gambling.

Joe Wickens said that the RAAI fall plant sale would be held at 601 Lafayette Blvd beginning Oct. 1.

Brandie Williams announced that Netsmart had been awarded the contract for the crisis call center platform. This would be beneficial to RACSB as the agency is the only CSB to use that electronic health record system.

Board Time

Debbie Draper said she was excited to see how RACSB evolves to meet challenges.

Kheia Hilton thanked everyone for their hard work.

Adjournment

The meeting adjourned at 6:05 p.m.