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# February 2022 Program Planning and Evaluation Committee Meeting Minutes

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## Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at River Club on **February 8, 2022**. Attendees included Ken Lapin, Melissa White, Carol Walker, Matt Zurasky, Linda Ball, Susan Gayle, Lawrence Davies, Brandie Williams, Jane Yaun, Stephanie Terrell, Joe Wickens, Jacque Kobuchi, Amy Umble, Michelle Runyon, Tina Cleveland, and Teresa McDonnell. Nancy Beebe was not present.

## Extraordinary Barriers List

Patricia Newman reviewed the cases of four individuals on the Extraordinary Barriers List. Individual #1 barriers to placement include complex medical as well as mental health needs. At this time, they are seeking nursing home placement or an assisted living facility that can meet their medical needs. RACSB's liaison continues to send out referrals and follow up with numerous facilities. Marian Manor Assisted Living Facility in Stafford is currently reviewing their referral to see if they are able to accommodate their needs.

Individual #2 barriers to placement include identifying and being accepted to nursing home that can meet their needs. This individual has a diagnosis of mental illness and some medical conditions that require ongoing treatment. A nursing home is recommended because of their medical needs. RACSB's liaison has sent out numerous referrals and is working in conjunction with the individual's spouse to identify a nursing home that can meet this individual's need as well as is affordable

Individual #3 barriers to placement include making arrangements for services in the home in order to support this individual in remaining in their community with family. This individual has a mental health diagnosis as well as some physical limitations. DAP funding has been secured to fund in home services.

Individual #4 barriers to placement include establishing housing and services in the community in order to have the support necessary to maintain stability as well as working through legal issues. This individual has a diagnosis of mental illness. They have been accepted to Home Road Supervised Apartments. Their Conditional Release Plan has been submitted to the courts for review and approval.

## **ATTACHMENT I**

## Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 15 IACCT referrals in January and completed 15 assessments. Four referrals were initial assessments and eleven were re-authorizations. Four were from Spotsylvania, three from Stafford, one from Caroline, three from King George, and four from the City of Fredericksburg.

## **ATTACHMENT II**

## Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 894 help tickets in January. Community Consumer Submission data was sent to the state January 27, 2022. Over 60 changes for this year for WaMS with a go-live date of May 1, 2022. Additionally, DBHDS will launch a state-wide data platform/electronic health record for Part C Early Intervention Services. RACSB continues to utilize Zoom with 2,942 video meetings held with a total of 8,870 participants in January. The go-live date for AvatarNX is March 1, 2022.

### **ATTACHMENT III**

## Emergency Custody Order and Temporary Detention Order Report

Jacque Kobuchi told the Committee that emergency services staff completed 355 emergency evaluations in January 2022. Seventy-four Emergency Custody Orders (ECO) were issued, 63 Temporary Detention Orders were issued and 63 Temporary Detention Orders (TDO) were executed. Three individuals were transported directly to state psychiatric facilities.

### **ATTACHMENT IV**

## January 2022 Wait List

Stephanie Terrell reported that 141 individuals were waiting more than 30 days for outpatient therapy appointments as of December 31, 2021. The waitlist in Fredericksburg is currently at 141 clients. As of February 2, 2022, there were 3 older adolescents and adults and zero children under the age of 13 waiting longer than 30 days for a psychiatry intake appointment.

The Community Support Services waiting lists included: Mental Health Residential, 2 (needs, 0; referral, 2; acceptance, 0); Developmental Disability Residential, 95 (needs, 89; referral, 5; acceptance, 1); Assertive Community Treatment, 18 (needs, 9; referral, 9, acceptance, 0); and DD Waiver Services, 777.

### **ATTACHMENT V**

## Data Dashboard – Developmental Services

Brandie Williams told the Committee that this month's report shows an overview of the new and ongoing behavioral health performance measures for Same Day Access, Suicide Risk Assessment, Physical Health Coordination, Substance Use Disorder Engagement, and Enhanced Case Management.

### **ATTACHMENT VI**

## Other Business

### **CLOSED MEETING – VA CODE § 2.2 – 3711 A (4), A (7), and A (15)**

Ken Lapin requested a motion for a closed meeting.

It was moved by Ken Lapin and seconded by Matt Zurasky that the Program Planning & Evaluation Committee of the Rappahannock Area Community Services Board convene in a closed meeting pursuant to Virginia Code §2.2 – 3711 A (4) for the protection and privacy of individuals in personal matters not related to public business. The motion was unanimously approved.

Upon reconvening, Ken Lapin called for a certification from all Committee members that, to the best of their knowledge, the Committee discussed only matter lawfully exempted from statutory open meeting requirements of the Freedom of Information Act; and only public business matters identified in the motion to convene the closed meeting.

A roll call vote was conducted:

Matt Zurasky – voted aye

Carol Walker – voted aye

Ken Lapin – voted aye

Linda Ball – voted aye

Susan Gayle – voted aye

Melissa White – voted aye

Lawrence Davies – voted aye

The motion was unanimously approved and no action was taken in Closed Meeting.

## Adjournment

The meeting adjourned at 11:58 a.m.