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# March 2022 Program Planning and Evaluation Committee Meeting Minutes

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## Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **March 8, 2022**. Attendees included Carol Walker, Linda Ball, Nancy Beebe, Brandie Williams, Jane Yaun, Stephanie Terrell, Amy Jindra, Joe Wickens, Jacque Kobuchi, Amy Umble, Michelle Runyon, Tina Cleveland, and Teresa McDonnel. Ken Lapin, Melissa White, Matt Zurasky, and Susan Gayle were not present.

## Extraordinary Barriers List – February 2022

Jacque Kobuchi reviewed the cases of four individuals on the Extraordinary Barriers List. Individual #1 barriers to placement include identifying and being accepted to a residential placement that can provide the necessary supports for this individual to be successful in the community. This individual has a diagnosis of mental illness and legal issues. An all male assisted living facility placement has been recommended. This individual has been accepted into a facility. Once DAP funding is approved a discharge date will be set.

Individual #2 barriers to placement include working through legal charges as well as identifying and being accepted to a residential placement. This individual is homeless and unable to live independently. Hopefully once legal issues are resolved they can be discharged to a supervised setting in the community and won't have to return to the jail. This will limit the placement and funding options.

Individual #3 barriers to placement include making arrangements for services in the home in order to support this individual in remaining in their community with family. This individual has a mental health diagnosis as well as some physical limitations. DAP funding has been secured to fund in home services.

Individual #4 barriers to placement include establishing housing and services in the community in order to have the support necessary to maintain stability as well as working through legal issues. This individual has a diagnosis of mental illness. They have been accepted to Home Road Supervised Apartments. Their Conditional Release Plan has been submitted to the courts for review and approval.

## Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 20 IACCT referrals in February and completed 18 assessments. Eleven referrals were initial assessments and nine were re-authorizations. Seven were from Spotsylvania, six from Stafford, four from Caroline, none from King George, and three from the City of Fredericksburg.

## Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 891 help tickets in February. Community Consumer Submission data was sent to the state February 24, 2022. Over 60 changes for this year for WaMS with a go-live date of May 1, 2022. On May 16, DBHDS will launch a state-wide

data platform/electronic health record for Part C Early Intervention Services. Alison Standing, Part C Coordinator, has been a strong voice in advocating for system support during this transition. RACSB continues to utilize Zoom with 23,248 video meetings held with a total of 9,752 participants in February. We just renewed our annual contract for 90 HIPPA compliant licenses. Additionally, AvatarNX went live March 1, 2022. IT staff are working through issues as they arise and meeting with the implementation team to discuss and resolve issues. Continuity of Care Document Exchange meetings and testing continue. Also, Dr. Young, Medical Director and IT initiated the process to integrate the Prescription Drug Monitoring Program within OrderConnect.

## Data Dashboard

Brandie Williams told the Committee that this month's report shows an overview of the new and ongoing behavioral health performance measures for Same Day Access, Suicide Risk Assessment, Physical Health Coordination, Substance Use Disorder Engagement, and Enhanced Case Management.

## Crisis Intervention Team (CIT) Assessment Center Report – February 2022

Jacque Kobuchi reported that the CIT Assessment Center Assessed 24 individuals in the month of February 2022: Fredericksburg 4; Caroline 2; King George 2; Spotsylvania 12; Stafford 4. These numbers are lower due to no beds being available and state hospitals are full. The January 40 hour CIT training had to be canceled due to low enrollment. The next training will be in April. The new Law Enforcement Liaison will be going through this training also.

## Emergency Custody Order and Temporary Detention Order Report – February 2022

Jacque Kobuchi told the Committee that emergency services staff completed 442 emergency evaluations in February 2022. Eighty-seven Emergency Custody Orders (ECO) were issued, 64 Temporary Detention Orders were issued and 64 Temporary Detention Orders (TDO) were executed. Three individuals were transported directly to state psychiatric facilities.

## Myers Drive Respite Update

Steve Curtis presented information regarding Myers Drive Respite Group Home to the Committee. He reported that Myers is beginning to get back to what Myers' is intended to offer our community. Reopening after having to close due to issues that COVID-19 presented for the group home, Myers' has slowly increased guest reservations, putting processes in place to help ensure as risk-free an environment as possible.

Additionally, Myers has also provided some added value to residential services by provided staff to assist with staffing shortages during the pandemic when Myers was closed. This was also true when Myers served as an emergency alcove for other RACSB residential programs, such as a water main brake at Churchill Drive or during renovations being made to Stonewall Estates.

Linda Ball asked if it would be possible to investigate other respite programs in Virginia. Joe Wickens suggested we do this over the next 3 months and bring it to the board again after the beginning of the next fiscal year.

## February 2022 Wait List

Stephanie Terrell reported that 165 individuals were waiting more than 30 days for outpatient therapy appointments as of February 28, 2022. As of March 2, 2022, there were zero older adolescents and adults and zero children under the age of 13 waiting longer than 30 days for a psychiatry intake appointment.

The Community Support Services waiting lists included: Mental Health Residential, 2 (needs, 0; referral, 1; acceptance, 1); Developmental Disability Residential, 95 (needs, 89; referral, 5; acceptance, 1); Assertive Community Treatment, 15 (needs, 9; referral, 6; acceptance, 0); and DD Waiver Services, 784. Beginning this month, RACSB will be assigning 56 slots – 9 Community Living and 47 Family and Individual Support slots.

## Quality Assurance Quarterly Incident Report Review

Stephanie Terrell informed the Committee that the Quality Assurance staff received and triaged 522 Incident Reports from October 1, 2021 through December 31, 2021. Of those reported 76 incidents were reported to DBHDS through the Computerized Human Rights Information System (CHRIS) as a serious incident. Approximately 37% of the incident reports were categorized as health concerns. Fifty-seven COVID related reports were submitted. Forty-one noted positive cases of COVID. RACSB residential programs submitted 128 incident reports.

## DBHDS Office of Licensing Corrective Action Plans

Stephanie Terrell reported to the Committee that the Quality Assurance staff sent DBHDS the required documentation after receiving notification that an individual who was receiving DD support coordination services had passed away. DBHDS is required to review the documentation in addition to the review conducted by the DBHDS mortality review committee. Based on the review, RACSB received a citation related to the individual's service plan.

## Other Business

Joe Wickens reminded the Committee that April's Committee meetings have been moved to April 19<sup>th</sup> and April's Board meeting has been moved to April 26<sup>th</sup>.

Jacque Kobuchi explained to the Committee how RACSB will be working with the City of Fredericksburg Police Department to assist with calls.

## Adjournment

The meeting adjourned at 11:37 a.m.