
September 2022 Program Planning and Evaluation Committee Meeting Minutes

Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **September 13, 2022**. Attendees included Sarah Ritchie, Melissa White, Matt Zurasky, Nancy Beebe, Glenna Boerner, Jacob Parcell, Claire Curcio, Susan Muerdler, Jacque Kobuchi, Stephanie Terrell, Amy Jindra, Tina Cleveland, Joe Wickens, Michelle Runyon, Michelle Wagaman, Hosanna Gifford, Patricia Newman, and Suzanne Poe. Ken Lapin, Susan Gayle, Kheia Hilton, Greg Sokolowski, and Linda Carter were not present.

Extraordinary Barriers List – August 2022

Patricia Newman gave a brief overview of her program then reviewed the cases of four individuals on the Extraordinary Barriers List.

The first individual's barriers to discharge include identifying and being accepted to a nursing home. This individual has recently experienced some increased medical concerns and a medical hospitalization. This individual requires assistance from staff to complete all activities of daily living. A location accepted the individual, however there were concerns regarding the placement due to the high cost and the fact that they did not have in-home medical providers. Numerous referrals to nursing homes and assisted living facilities continue to be made, some resulting in denials for admissions as well as wait lists.

The second individual's barriers to discharge include identifying and being accepted to a group home that has the ability to support this individual in the community. This individual had previously been residing with family but would be best supported in a group home setting. This individual has interviewed with numerous group homes in hopes of finding a home that is a good fit and one that is able to support their needs. They were accepted to a group home and are scheduled for discharge. This individual does have an active Developmental Disability (DD) waiver.

The third individual's barriers to discharge include identifying and being accepted to the most appropriate housing or residential program. This individual has a diagnosis of serious mental illness and their personality traits of impulsivity and reactivity place them at greater risk to others. This individual has a history of hospitalizations as well as incarcerations and is a registered sex offender. They were also recently charged with a misdemeanor offense while hospitalized in response to groping a female staff member and not immediately releasing her. A previous placement had been identified; however the cost was high as they required an all-male assisted living facility and a higher level of supervision. Discharge was delayed due to cost as well as the individual obtaining new legal charges. This individual continues to lack insight into their illness as well as their need for continued treatment, is often inappropriate with staff, and has made statements regarding wanting to reside close to their victim of the original offense. RACSB has expressed concerns regarding their readiness for discharge, however, hospital staff report that because they are at their baseline in their mental health they are ready for discharge. A referral was completed and an interview has taken place with a location that operates an all-male program and accepts registered sex offenders. At this time a pass to discharge is

being coordinated and this individual will be discharged once the pass is completed and the address of the program is approved by their monitoring officer.

The fourth individual's barriers to discharge include identifying and being accepted to a housing program that will offer this individual the supports necessary to be successful in the community. This individual has a mental health diagnosis, has experienced numerous hospitalizations as well as has resided in a variety of different settings in the community. Once in the community, this individual often seeks out drugs which have a negative impact on their mental health, resulting in decompensation and typically readmission to the hospital. This individual has been accepted to a transitional housing program and will discharge once a bed is available.

Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 11 IACCT referrals in August and completed 10 assessments. Five referrals were initial assessments and six were re-authorizations. Five were from Spotsylvania, four from Stafford, none from Caroline, one from King George, and one from the City of Fredericksburg.

Information Technology/Electronic Health Record Update

Suzanne Poe said that the information technology department closed 1,168 help tickets in August. Community Consumer Submission data was sent to the state July 27, 2022 and on August 17, 2022 for the final and complete FY22 end-of-year submission. The go-live date for the Individual Service Plan changes in WaMS was May 17, 2022. Due to errors with the new extract we were not able to initially implement the changes. The initial extract is now working as expected, and Individual Service Plans are able to be uploaded, however, Netsmart is still working on implementation of the other two extracts for discarding and updating an Individual Service Plan. The go-live date for the new Trac-It program, a state-wide data platform/electronic health record, was June 27, 2022. The new system has resulted in an untenable increase in data entry time. Part C has indicated that the additional 280+ data requirements will not occur November 15, 2022 as planned. They will let us know when these will go into effect. RACSB is still negotiating the current Part C Contract for this fiscal year due to additions to wording related to the new data system. RACSB continues to utilize Zoom with 3,023 video meetings held with a total of 8,273 participants in August. We are working with Netsmart to implement a new piece of networking equipment to allow for more efficient networking speeds when staff access Avatar and run Avatar reports. The Bells.ai implementation continues, working with PEID staff to identify their note workflow and give the Bells team more insight into how PEID uses their notes. CareQuality kickoff was August 4. This project will allow for a more seamless transition when RACSB gets new clients transferred from other facilities within the CareQuality Network to get some of their records from other participating organizations. Brittney Commons moved to Merchants Square in Spotsylvania on August 1, 2022. Phones and computer network have been set up for the new site. One of our IT Technicians resigned his position on July 14, 2022 and we are currently advertising for a replacement.

Crisis Intervention Team (CIT) Assessment Center Report – August 2022

Jacque Kobuchi reported that the CIT program held a 40-hour training with 21 participants from the following areas: Fredericksburg 2, Spotsylvania 4, Stafford 7, RACSB 1, District 21 1, Caroline 1, King George 2, CISM 1, Warsaw 1, and NGI 1.

Jacque also stated that the CIT Assessment Center Assessed 28 individuals in the month of August 2022: Fredericksburg 8; Caroline 0; King George 1; Spotsylvania 10; Stafford 9.

Emergency Custody Order and Temporary Detention Order Report – August 2022

Jacque Kobuchi told the Committee that emergency services staff completed 367 emergency evaluations in August 2022. Seventy-nine Emergency Custody Orders (ECO) were issued, 76 Temporary Detention Orders (TDO) were issued and 76 Temporary Detention Orders were executed.

August 2022 Wait List

Stephanie Terrell reported that 239 individuals were waiting more than 30 days for outpatient therapy appointments as of August 31, 2022. As of September 7, 2022, there were 7 older adolescents and adults and 0 children under the age of 13 waiting longer than 30 days for a psychiatry intake appointment.

The Community Support Services waiting lists included: Mental Health Residential, 6 (needs, 0; referral, 5; acceptance, 1); Developmental Disability Residential, 94 (needs, 90; referral, 4; acceptance, 0); Assertive Community Treatment, 19 (needs, 6; referral, 10, acceptance, 2); and DD Waiver Services, 769.

Licensing Reports

Stephanie Terrell shared that the RACSB submitted CAPs for two programs during the month of August 2022. Developmental Disabilities Ross Drive Intermediate Care Facility and Mental Health Outpatient Services, Fredericksburg Clinic, each received a licensing report for a substantiated case of a human rights violation.

ACTION TAKEN: The Committee unanimously approved a motion to accept the licensing reports as presented.

Moved by: Susan Muerdler Seconded by: Matt Zurasky

Assertive Community Treatment Monthly State Report

ACT submitted the following data to the state for the month of August: ACT currently has six individuals working and four actively job searching; ACT had one individual move into his own apartment during the month of August; four individuals were incarcerated as of August 2022; One program participant experienced psychiatric hospitalization during the month of August; approximately thirty of ACT clients have comorbid health conditions; ACT North Team has 31 individuals enrolled while ACT South Team has 27 individuals. Two more individuals are scheduled for enrollment during the week of September 12, 2022.

Other Business

No other business was addressed.

Adjournment

The meeting adjourned at 11:25 AM.