
November 2022 Program Planning and Evaluation Committee Meeting Minutes

Call to order

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on November 9, 2022. Attendees included Nancy Beebe, Claire Curcio, Glenna Boerner, Jacob Parcell, Susan Muerdler, Ken Lapin, Matt Zurasky, Jacque Kobuchi, Alison Standring, Tina Cleveland, Joe Wickens, Brandie Williams, Amy Umble, Stephanie Terrell, Patricia Newman, and Nadine Mayo. Kheia Hilton and Sarah Ritchie were not present.

Part C Monitoring Results, FFY21/SFY22

Alison Standring reviewed the final monitoring results of an annual chart review to determine compliance with Part C federal regulations. RACSB's program met requirements for the 16th year in a row. Alison said that the program was seeing a rising number of children and an increasing level of acuity, combined with a workforce shortage.

Extraordinary Barriers List

Patricia Newman reviewed the case of one individual on the Extraordinary Barriers List. This individual's barriers to placement include convictions for sexual offenses and behavioral challenges. She said that hospital liaisons had found a placement for this individual, and discharge plans were moving ahead. Patricia also praised Elizabeth Wells, lead state hospital liaison, for getting hospital discharges and community placements for individuals who have been in state hospitals for many years.

Independent Assessment Certification and Coordination Team Update

Jacque Kobuchi told the Committee that RACSB received 11 IACCT referrals in October and completed 11 assessments. Six referrals were initial assessments and five were re-authorizations. Four were from Spotsylvania, five from Stafford, one from Caroline, one from King George, and none from the City of Fredericksburg.

Information Technology/Electronic Health Record Update

Brandie Williams said that the information technology department closed 873 help tickets in October. Community Consumer Submission data was sent to the state Oct. 27. Additionally, the Waiver Management System was having communication issues which impacted the IT team. RACSB continues to utilize Zoom with 2,546 video meetings held with a total of 7,289 participants in October.

Crisis Intervention Team (CIT) Assessment Center Report – October 2022

Jacque Kobuchi reported that the CIT Assessment Center Assessed 17 individuals in the month of October 2022: Fredericksburg 3; Caroline 1; King George 1; Spotsylvania 6; Stafford 6. She said that the 24 percent of individuals assessed under emergency custody orders were able to use the assessment center, because many stayed in the emergency department for days at a time because of a shortage of

beds in psychiatric facilities. This also resulted in more law enforcement officers supervising people under ECOs. Additionally, the CIT program held a 40-hour training for 17 people.

Emergency Custody Order and Temporary Detention Order Report – October 2022

Jacque Kobuchi told the Committee that emergency services staff completed 351 emergency evaluations in October 2022. Seventy Emergency Custody Orders (ECO) were issued, 75 Temporary Detention Orders were issued and 75 Temporary Detention Orders (TDO) were executed. Nine individuals were sent to state hospitals as a bed of last resort. Two were committed at bedside hearings in the emergency department and transported after being involuntarily committed.

October 2022 Wait List

Stephanie Terrell reported that 236 individuals were waiting more than 30 days for outpatient therapy appointments as of Oct. 31, 2022. As of April 12, 2022, there were seven older adolescents and adults and no children under the age of 13 waiting longer than 30 days for a psychiatry intake appointment.

The Community Support Services waiting lists included: Mental Health Residential, 2 (needs, 0; referral, 2; acceptance, 0); Developmental Disability Residential, 96 (needs, 91; referral, 3; acceptance, 2); Assertive Community Treatment, 12 (needs, 6; referral, 6, acceptance, 0); and DD Waiver Services, 766.

Quality Assurance Report

Stephanie Terrell reported that quality assurance staff had reviewed randomly selected charts, files, and documents in the following programs:

- Substance Abuse Outpatient – the average score decreased from 70 to 64 on a 100-point scale.
- Devon Drive Group Home – the average scored increased from 50 to 89.
- Ruffins Pond Group Home – the average score increased from 64 to 91.

Corrective Action Plan

Stephanie Terrell reviewed a licensing violation the agency received for an unsubstantiated human rights violation in the Developmental Disability Supervised Apartment Program. She discussed the corrective action plan RACSB submitted to DBHDS..

ACTION TAKEN: The Committee unanimously approved a motion to recommend the Board approve the corrective action plan as presented.

Moved by: Matt Zurasky Seconded by: Ken Lapin

Other Business

Nancy Beebe suggested that RACSB review the number of automated external defibrillators the agency has and explore options for increasing that number. tinue to fund the program.

Adjournment

The meeting adjourned at 11:48 a.m.

