

---

# December 2022 Personnel Committee Meeting Minutes

---

## Call to order

A meeting of the Personnel Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **December 14, 2022**. Attendees included Nancy Beebe, , Glenna Boerner, Matt Zurasky, Melissa White, Sarah Ritchie, Jacque Kobuchi, Michelle Runyon, Amy Jindra, Nadine Mayo, Tina Cleveland, Joe Wickens, Amy Umble. Members not in attendance included Linda Carter, Claire Curcio, Jacob Parcell, Susan Gayle and Greg Sokolowski.

## November 2022 EEO Report and Recruitment Update

Michelle Runyon told the Committee that RACSB received 56 applications through November 30, 2022. This is a decrease of 17.6% compared to the month of October 2022, and a decrease of 52.94% when compared to the month of November 2021.

## November 2022 Retention Report

Michelle Runyon reported that Human Resources processed a total of five employee separations for the month of November 2022. The retention rate was 99.17%.

## Adjournment

The meeting adjourned at 12:50 p.m.