
February 2022 Board of Directors Meeting Minutes

Call to order

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held February 15 at River Club. Attendees included Greg Sokolowski, Carol Walker, Linda Ball, Nancy Beebe, Kheia Hilton, Matt Zurasky, Melissa White, Susan Gayle, Jane Yaun, Joe Wickens, Brandie Williams, Michelle Wagaman, Tina Cleveland, Jacque Kobuchi, Stephanie Terrell, Amy Umble, Amy Jindra, Steve Curtis, Dawayne Ellison, Kimberly Ehinmiakhena, and Teresa McDonnel. Lawrence Davies, Ken Lapin, Linda Carter were not present.

January 18, 2022 Minutes Board of Directors

The Board approved the minutes from the November meeting.

ACTION TAKEN: The Board approved the minutes.

Moved by: Linda Ball Seconded: Nancy Beebe

Employee Service Awards

Joe Wickens announced that the following employees had celebrated anniversaries for years of service:

Ten Years

Dawayne Ellison, ID Residential Counselor I, Belmont Supervised Apartments

Board Presentation: Assertive Community Treatment

Amy Jindra presented to the Board what the RACSB Assertive Community Treatment (ACT) program is and what they do. This included the history, mission, and goals of ACT. She explained the admission criteria and how the ACT teams are staffed. She also explained the services the ACT team provides for individuals in our community.

Consent Agenda

I. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE, January 11, 2022

- A. 1. Information only – Extraordinary Barriers List – December 2021
- A. 2. Information only - Independent Assessment Certification and Coordination Team (IACCT) Update
- A. 3. Information only – Information Technology/Electronic Health Record Update
- A. 4. Information only – December 2021 Wait List
- A. 5. Information only – Quality Assurance Report – Chart Reviews

A. 6. Information only – Data Dashboard – Behavioral Health and Developmental Services

II. RECOMMENDED: FINANCE COMMITTEE, January 11, 2022

B. 1 Approved – November 2021 Financial Report

B. 2 Information Only – November 2021 Investment Report

B. 3 Information Only – November 2021 Reimbursement Report

B. 4 Information Only – November 2021 Health Insurance Account Report

B. 5 Information Only – July 2021 Other Post-Employment Benefits Review

B. 6 Information Only – COVID-19 Impact – Payroll Statistics

III. RECOMMENDED: PERSONNEL COMMITTEE, November 9, 2021

C. 1 Information Only – December 2021 EEO Report and Recruitment Update

C. 2 Information Only – December 2021 Retention Report

ACTION TAKEN: The Board approved the consent agenda, including all recommended actions.
Moved by: Melissa White Seconded: Linda Ball

Report from the Executive Director

Joe Wickens informed the Board that he and Jane would be meeting the new Commissioner at the next Executive Director meeting to be held in Charlottesville. He is looking forward to the opportunity. Joe also informed the board that the week of the April Committee meetings there are two conferences being held in our area. Five of the Directors will be attending these meetings. He requested the April Committee meeting and April Board meeting be pushed back one week. All Board Members present agreed. Joe announced to the Board that Brandie Williams will be the new Deputy Director. Finally, Joe wanted to officially thank the Board for the opportunity to serve as Executive Director of RACSB.

CLOSED MEETING – VA CODE § 2.2 – 3711 A (4), A (7), and A (15)

Kheia Hilton requested a motion for a closed meeting.

It was moved by Susan Gayle and seconded by Carol Walker that the Board of Directors of the Rappahannock Area Community Services Board convene in a closed meeting pursuant to Virginia Code §2.2 – 3711 A (4) for the protection and privacy of individuals in personal matters not related to public business. The motion was unanimously approved.

Upon reconvening, Kheia Hilton called for a certification from all Committee members that, to the best of their knowledge, the Committee discussed only matter lawfully exempted from statutory open meeting requirements of the Freedom of Information Act; and only public business matters identified in the motion to convene the closed meeting.

A roll call vote was conducted:

Susan Gayle – voted aye	Melissa White – voted aye
Matt Zurasky – voted aye	Kheia Hilton – voted aye
Nancy Beebe – voted aye	Linda Ball – voted aye
Carol Walker – voted aye	Greg Sokolowski – voted aye

The motion was unanimously approved and no action was taken in Closed Meeting.

Report of Directors and Coordinators

Jacque Kobuchi shared with the Board that they continue to struggle with a large amount of vacancies. They are currently looking for a Family Support Peer. This position is for a parent that has gone through the behavioral health system with their child and be able to assist current parents going through the system now. Jacque announced that Anne Jones has accepted the Lead Peer position.

Amy Umble announced that she is available for any board member that would like to appear on the Board video after the meeting or to contact her for a more convenient time.

Michelle Wagaman stated they continue to conduct trainings for Mental Health First Aid, ACES, Revive and Narcan Dispensing. They are wrapping up the assessment study with VCU on Gaming and Gambling and are beginning the Community Needs Assessment for Marijuana prevention. She also informed the Board that they have secured 200+ seats for the Creating Trauma Sensitive Schools Conference being held February 24 – 25, 2022. The recorded sessions will be available for up to 90 days following the conference. The Prevention Group will be working on a Wellness campaign asking what wellness look like. This will be on display in May.

Joe Wickens reported to the Board that Amy Jindra will be replacing him as Community Support Services Director when he moves into his new position as Executive Director later this month.

Brandie Williams reported that there are lots of changes coming to the data platforms used by RACSB.

Board Time

Susan Gayle congratulated both Joe and Brandie on their new positions.

Linda Ball wanted to say thank you to the staff and to keep up the good work.

Kheia Hilton congratulated Joe and Brandie on their new positions.

Adjournment

The meeting adjourned at 6:02 p.m.