
August 2022 Board of Directors Meeting Minutes

Call to order

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held August 16, 2022 at 600 Jackson Street. Attendees included Nancy Beebe, Greg Sokolowski, Glenna Boerner, Matt Zurasky, Susan Gayle, Melissa White, Ken Lapin, Jacob Parcell, Brandie Williams, Hosanna Gifford, Jacque Kobuchi, Michelle Wagaman, Amy Jindra, Amy Umble, Michelle Runyon, Joe Wickens, Tina Cleveland, Stephanie Terrell, Lacey Fisher, William Ferguson, Wilber Galindo, Tamara Johnson-Maiden, Dawn Williams. Linda Carter, Claire Curcio, Kheia Hilton, and Susan Muerdler were not present.

Employee Service Awards

Joe Wickens announced that the following employees celebrated an anniversary for their service:

5 Years

Kimberly Ulrich – Speech and Language Pathologist, Infant/Child
Gabriella DeLeon – Therapist, MH/SA
Kathleen Fragosa – Teen Support Worker
Dr. James Spadoni – Psychiatrist
Stephanie Whiting – Office Manager II
William Ferguson – Day Support Counselor
Brittany Durante – Day Support Counselor
Wilber Galindo – Employment Manager
Sol Redd-Martin – Therapist, Emergency Services
Linda Church – RN – Primary Care Screen, MH
Tamara Johnson-Maiden – Manager, Project LINK
Carter Collins – Office Manager I

10 Years

Christina Martinez – MH Residential Specialist, Crisis Stabilization
Rebecca Alger – Purchasing Specialist

15 Years

Dawn Williams – Admin Office Associate

30 Years

Victoria Newton – Office Manager II

Employee of the Quarter

Cecelia Sawyer – Direct Support Professional

Board Presentation: 988 Suicide & Crisis Lifeline

Jacque Kobuchi and Kari Norris presented information on the 988 Suicide and Crisis Lifeline. Nancy Beebe expressed her excitement about the Lifeline. Matt Zurasky asked if there are any concerns regarding HIPAA compliance. Kari said that with joint calls between 988/911 it may be an issue, but HIPAA has some lenience for crisis care. Matt stated that he's unsure whether the two systems are compatible given that issue. Jacque agreed that it may cause problems.

June 21, 2022 Minutes Board of Directors

The Board approved the minutes from the June meeting.

ACTION TAKEN: The Board approved the minutes.

Moved by: Matt Zurasky Seconded: Greg Sokolowski

Consent Agenda

I. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE, August 9, 2022

- A. 1 Information Only – Local Early Intervention System Monitoring Report
- A. 2 Information Only – Extraordinary Barriers List Update
- A. 3 Information Only – Independent Assessment Certification and Coordination Team (IACCT) Update
- A. 4 Information Only – Information Technology/Electronic Health Record Update
- A. 5 Information Only – Crisis Intervention Team (CIT) Assessment Center Report
- A. 6 Information Only – Emergency Custody/ Temporary Detention Order Report
- A. 7 Information Only – Waitlist, July 2022
- A. 8 Approved – Licensing Reports (CAPs)
- A. 9 Information Only – Data Dashboard Report
- A. 10 Approved – FY23 Community Impact Grant Funding

II. RECOMMENDED: FINANCE COMMITTEE, August 9, 2022

- B. 1 Information Only – June 2022 Investment Report
- B. 2 Information Only – June 2022 Reimbursement Report
- B. 3 Approved – June 2022 Financial Report
- B. 4 Information Only – June 2022 Health Insurance Account Report
- B. 5 Information Only – June 2022 Other Post-Employment Benefits Review

- B. 6 Information Only – Payroll Statistics
- B. 7 Information Only – Write Off Report
- B. 8 Information Only – Additional Funding Summary

III. RECOMMENDED: PERSONNEL COMMITTEE, August 9, 2022

- C. 1 Information Only – July 2022 Retention Report
- C. 2 Information Only – July 2022 EEO Report and Recruitment Update
- C. 3 Information Only – July 2022 HR Update
- C. 4 Information Only – Topside Federal Credit Union Membership Information

ACTION TAKEN: The Board approved the consent agenda, with the exception of C.4, which was pulled for further discussion/vote.

Moved by: Melissa White Seconded: Nancy Beebe

Items for Full Board Discussion/Vote

PERSONNEL COMMITTEE: Topside Federal Credit Union Membership Information

Michelle Runyon stated that she had received clarification from the credit union following the Personnel Committee Meeting last week. Topside requires that individuals who don't live in the City of Fredericksburg have a letter in order to become members.

ACTION TAKEN: The Board moved to approve the Topside Federal Credit Union Membership Information.

Moved by: Matthew Zurasky Seconded: Susan Gayle

Report from the Executive Director

Joe Wickens announced the upcoming VACSB Conference and invited the Board to attend. Nancy Beebe said she would be interested in attending. Matt Zurasky said he may attend but not stay overnight. The other Board Members said that they would check their calendars.

A compensation study will soon be underway. The RACSB will be meeting with vendors by the end of the month and the study will take four to six months. The goal is to find solutions to our workforce shortage. In the meantime, bonuses and supplements are being offered to certain positions to help with retention. Matt asked if compensation is the reason for workforce problems. Joe said that it is one of the main ones.

Joe shared information about the Rappahannock Area Behavioral Health Workforce Summit. The goal is to build a career ladder in association with Germanna, Mary Washington Healthcare, the local school systems, and more. Funding has been committed to the initiative and, after execution, it has the potential for larger implementation.

Lastly, Joe stated that committee meetings in September will include the Public Information/Prevention Committee. He asked if the Board would rather the meetings go a bit late, or start earlier. The Board agreed that it would be preferable to start at 10:00 AM.

Report of Directors and Coordinators

Jacque Kobuchi reviewed information on Outpatient Services, Emergency Services, Case Management, Jail and Detention, Specialty Dockets, and Substance Use. She told the Board that funding was provided for additional training for SUD staff.

Tina Cleveland said that at the next Finance Committee Meeting investment options would be presented.

Michelle Runyon informed the Board of the upcoming job fair, as well as the Barbershop Talk event.

Michelle Wagaman reviewed her report, highlighting the PhotoVoice Project and stating that a formal invitation is yet to come. She also shared that International Overdose Awareness day is August 31.

Amy Jindra briefly shared from her report, then thanked Michelle Runyon for all of her work with the YMCA.

Brandie noted that there have been some DBHDS organizational changes that will hopefully improve relationships with CSBs.

Board Time

Susan Gayle thanked everyone for all that they do.

Greg Sokolowski echoed Susan Gayle and also thanked Joe for his work.

Nancy Beebe expressed her amazement at all the RACSB does.

Matt Zurasky welcomed all of the new Board Members.

Jacob Parcell thanked the Board Members and staff for all of their onboarding support.

Ken Lapin asked if it was possible to have a board tour before January to give the new members an opportunity to get to know the organization better. Amy Umble said yes, that an earlier one can be scheduled. Ken told the other Board Members that the tours are worthwhile and informative.

Adjournment

The meeting adjourned at 6:12 PM.