



VOICE/TDD (540) 373-3223

FAX (540) 371-3753

## meeting notice

**TO:** Board of Directors

**FROM:** Matt Zurasky, Secretary  
Joe Wickens, Executive Director

**SUBJECT:** Board of Directors Meeting  
Tuesday, May 21, 2024 at 5:00pm  
Rappahannock Area CSB – Board Room 208  
600 Jackson Street, Fredericksburg, VA 22401

**DATE:** May 17, 2024

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**A Board of Directors Meeting has been scheduled for Tuesday, May 21, 2024 at 5:00 PM, at Rappahannock Area CSB – Board Room 208, 600 Jackson Street, Fredericksburg, VA 22401.**

**We are looking forward to seeing everyone on May 21, 2024 at 5:00PM.**

**\*As a reminder, please ensure you send a reply RSVP via email if you plan to attend the meeting. Thank you.**

**Best,**

**MZ/JW**

**Enclosure (Agenda Packet)**

**RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD  
BOARD OF DIRECTORS MEETING  
May 21, 2024**

600 Jackson Street, Board Room 208  
Fredericksburg, VA 22401

**a g e n d a**

- I. MINUTES, BOARD OF DIRECTORS, April 16, 2024 **Beebe**
- II. PUBLIC COMMENT- Public Comment **Beebe**
- III. EMPLOYEE SERVICE AWARDS **Wickens**

5 years

**Nichole Inbody**, MH Residential Specialist, Crisis Stabilization PRN

**Teresa Walker**, ID Support Coordination

10 years

**Raven Neal**, Assistant Coordinator, Day Support

- IV. PRESENTATION: *Emergency Services Presentation* **Kobuchi**
- V. CONSENT AGENDA **Beebe**

RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE  
May 14, 2024

**Boerner**

- A.1 Information Only – Extraordinary Barriers List
- A.2 Information Only – Independent Assessment Certification and Coordination Team Update (IACCT)
- A.3 Information Only – Crisis Intervention Team Report
- A.4 Information Only – Emergency Custody Order/Temporary Detention Order
- A.5 Information Only – Section 8 Vouchers
- A.6 Information Only – Sunshine Lady House Medically Managed Detox
- A.7 Information Only – April Waitlist
- A.8 Approved – Licensing Reports
- A.9 Information Only – Quality Assurance Report
- A.10 Information Only – Information Technology/Electronic Health Record Update
- A.11 Information Only – Legislative Priorities Report

RECOMMENDED: FINANCE COMMITTEE May 14, 2024

**Lapin**

- B.1 **Follow up Board** – *No Quorum Present* Presentation – Financial Audit, Robinson, Farmer & Cox
- B.2 Information Only –Summary of Cash Investments
- B.3 Information Only –Summary of Investment Portfolio
- B.4 Information Only – Fee Revenue Reimbursement
- B.5 Information Only – Fee Revenue Reimbursement-without credits
- B.6 Information Only – Fee Collection YTD and Quarterly
- B.7 Information Only – Write-Off Report
- B.8 Information Only – Health Insurance Account
- B.9 Information Only – OPEB
- B.10 Information Only – Payroll Statistics
- B.11 **Follow up Board** – *No Quorum Present* Financial Summary
- B.12 Information Only – Workforce Classification & Compensation Update

RECOMMENDED: PUBLIC INFORMATION/PREVENTION COMMITTEE  
May 14, 2024

**White**

- C.1 Information Only – May Website Report
- C.2 Information Only – Social Media Report
- C.3 Information Only – Spark Report
- C.4 Information Only – Virginia Young Adult Survey Update
- C.5 Approved – Rotary Grant Application, Healthy Families
- C.6 Approved – City Arts Grant – Rappahannock Area Kids on the Block

RECOMMENDED: PERSONNEL COMMITTEE May 14, 2024

**Gayle**

- D.1 Information Only - Summary –April 2024 EEO Report and Recruitment Update
- D.2 Information Only – Summary – April 2024 Retention and Turnover Report
- D.3 Approved – Cultural Competencies – Annual Demographics
- D.4 Information Only – Open Enrollment 2024 Update

VI. RECOMMENDED: EXECUTIVE COMMITTEE MEETING MAY 6, 2024

**Wickens**

- E1. Information Only – Board Presentation
- E2. Approved – FY2024 Work Plan Review
- E3. Information Only – RACSB Bylaws Review

VII. REPORT FROM THE EXECUTIVE DIRECTOR

**Wickens**

VIII. REPORT OF DIRECTORS and COORDINATORS

- A. Clinical Services
- B. Human Resources
- C. Finance and Administration
- D. Compliance
- E. Public Information
- F. Prevention
- G. Community Support Services
- H. Deputy Executive Director

**Kobuchi**  
**Mestler**  
**Williams**  
**Terrell**  
**Umble**  
**Wagaman**  
**Jindra**  
**Williams**

IX. BOARD TIME

**Beebe**

X. ADJOURNMENT

**Beebe**

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# April 2024 Board of Directors Meeting Minutes

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## CALL TO ORDER

A meeting of the Board of Directors of Rappahannock Area Community Services Board was held on April 16, 2024, at 600 Jackson Street and called to order by Chair, Nancy Beebe. *Attendees included:* Glenna Boerner, Claire Curcio, Kenneth Lapin, Gregory Sokolowski, Matt Zurasky, Jacob Parcell, Susan Gayle, Carol Walker, Melissa White, and Bridgette Williams. *Not present:* Sarah Ritchie, and Shawn Kiger.

## MINUTES, BOARD OF DIRECTORS, **March 19, 2024**

The Board of Directors approved the minutes from the March 19, 2024 meeting.

**ACTION TAKEN:** The Board approved the March 19, 2024 minutes  
Moved by: Ms. Ken Lapin  
Seconded by: Ms. Claire Curcio

## MINUTES, BOARD OF DIRECTORS, **February 20, 2024**

The Board of Directors recertified, with a full board present, the minutes from the February 20, 2024 meeting. *On February 20, 2024 the Board was reconstituted into a Committee of the Board under Section 6.*

**ACTION TAKEN:** The Board recertified, with a full board present, the February 20, 2024 minutes  
Moved by: Mr. Ken Lapin  
Seconded by: Ms. Melissa White

### I. PUBLIC COMMENT

No Action Taken

### II. SERVICE AWARDS

Ms. Brandie Williams recognized all employees with awards:

#### Employee of the Quarter

**Kelli Lawrence-Byrd**, Purchasing Specialist

5 years

**Susan Calhoun Sousie**, Volunteer Peer Recovery Specialist

**Christina Leonard**, MH Specialist PACT



- B.10 Information Only – Payroll Statistics
- B.11 Approved – Financial Summary

RECOMMENDED: PERSONNEL COMMITTEE March 12, 2024

**Curcio  
for Gayle**

- C.1 Information Only – Summary – February 2024 EEO Report and Recruitment Update
- C.2 Information Only – Open Positions Report
- C.3 Information Only – Summary – Retention Report – February 2024

**ACTION TAKEN:** The Board recertified, with a full board present, the consent agenda with the exception of B.1 and B.11.

Moved by: Ms. Carol Walker  
Seconded by: Mr. Jacob Parcell

**ACTION TAKEN:** The Board recertified, with a full board present, B.1 and B.11 of the Consent Agenda, Healthy Families Women and Girls Fund Grant and the Financial Summary.

Moved by: Mr. Matt Zurasky  
Seconded by: Ms. Claire Curcio

**IV. RECOMMENDED: PROGRAM PLANNING AND EVALUATION COMMITTEE**

April 9, 2024

**Parcell**

- A.1 Information Only – Extraordinary Barriers List
- A.2 Information Only – Independent Assessment Certification and Coordination Team Update (IACCT)
- A.3 Information Only – Crisis Intervention Team Report
- A.4 Information Only – Emergency Custody Order/Temporary Detention Order
- A.5 Approved – Myers Update
- A.6 Information Only – March Waitlist
- A.7 Approved – Licensing Reports
- A.8 Information Only – Quality Assurance Report
- A.9 Information Only – Information Technology/Electronic Health Record Update
- A.10 Information Only – Data Highlights Report
- A.11 Information Only – Legislative Priorities Report
- A.12 Information Only – Other Business

RECOMMENDED: FINANCE COMMITTEE April 9, 2024

**Zurasky**

- B.1 Information Only – Summary of Cash Investments
- B.2 Information Only – Summary of Investment Portfolio
- B.3 Information Only – Fee Revenue Reimbursement
- B.4 Information Only – Fee Revenue Reimbursement-without credits

- c. On behalf of Mr. Wickens, Ms. Brandie Williams provided an update on a construction concern that took place at one of our group homes, Devon Group Home. During a routine pest control visit, a representative was in the attic spraying for insects when they stepped on a pipe and caused it to burst. The burst pipe caused extreme water damage and the ceiling to collapse in two places. Repairs have begun, although all of the residents from the home had to be moved to hotel suites- which is at the cost of PermaTreat. Until the home is appropriately repaired, the residents will be cared for at the hotel suites.
- d. On behalf of Mr. Wickens, Ms. Brandie Williams provided an update on the 700 Kenmore Avenue renovation which is changing programs. She advised that the Early Intervention program (PEID) that has been at 700 Kenmore is now moving to Carr Drive (where Healthy Families used to be) and should be in place by 4/22/24. In the interim, construction is taking place at 700 Kenmore Drive to prepare for the incoming MH Case Management and the Emergency Services teams, construction to be completed by 5/5/24. Ms. Williams explained that as we have reached maximum capacity at 600 Jackson Street, we are using this opportunity to renovate and create new opportunities at 700 Kenmore. Ms. Williams reminded the board that we received funding to fund the complete renovation through one-time DBHDS-approved DAP flexible funding.

Mr. Zurasky asked if it's a possibility and if we were going to use some of these renovations as a dry run for the CRC. Ms. Williams said it's not just a possibility, it's a plan. She added we are really excited to get into that space and explore different possibilities.

## VI. APPOINTMENT OF OFFICERS

Ms. Beebe announced that it was time to nominate officers of the Board. She said that historically, we have nominated officers for two years of service. She asked if the board wanted proceed with the current officers continue to serve another year. If not, we would need to elect a nominating committee. Mr. Lapin asked if the Executive Committee had met and put together a recommendation. Ms. Beebe said no. Ms. Curcio asked if the current officers were willing to serve another term. All members confirmed they were willing to serve another term. Ms. White said she believes the current officers have done a good job, and are continuing to do a job so they should continue. Ms. Beebe asked for a motion to nominate current officers to serve another year. **Ms. Williams said the vote on each officer is to be taken during the June Board meeting.**

**ACTION TAKEN:** The Board approved the renomination of officers of the board, Ms. Nancy Beebe, Chair, Mr. Jacob Parcell, Vice Chair, and Mr. Matt Zurasky, Secretary, for one more term.

Moved by: Ms. Melissa White  
 Seconded by: Ms. Susan Gayle

## VII. REPORT OF THE DIRECTORS AND COORDINATORS

- a. **Clinical Services** – not present

The meeting adjourned at 6:04 PM.

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Board of Directors Chair

A handwritten signature in blue ink, appearing to be "J. W.", written over a horizontal line.

Executive Director

Rappahannock Area Community Services Board  
Program Planning & Evaluation Meeting

Tuesday, May 14, 2024 at 10:30 a.m.  
600 Jackson Street, Board Room 208  
Fredericksburg, VA

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**PRESENT**

Melissa White  
Kenneth Lapin  
Sarah Ritchie  
Susan Gayle  
Claire Curcio  
Nancy Beebe  
Carol Walker  
Bridgette Williams  
Greg Sokolowski  
Glenna Boerner

**ABSENT**

Jacob Parcell  
Shawn Kiger  
Matt Zurasky

**OTHERS PRESENT**

Joseph Wickens, Executive Director  
Brandie Williams, Deputy Executive Director  
Stephanie Terrell, Comp & Human Rights Director  
Derrick Mestler, Human Resources Director  
Nathan Reese, IT Coordinator  
Amy Jindra, Community Support Services Director  
Jacqueline Kobuchi, Clinical Services Director  
Patricia Newman, Supervisor, Adult Case Management  
Amy Umble, Communications Coordinator

**Call to Order – Ms. Boerner / Chair**

A meeting of the Program Planning and Evaluation Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on May 14, 2024.

ISSUE: **Extraordinary Barriers List – presented by: Ms. Newman**

DISCUSSION: Ms. Newman announced that RACSB currently has two individuals on the Extraordinary Barriers List (EBL) who are hospitalized at Western State Hospital (WSH). Individuals ready for discharge from state psychiatric hospitals are placed on the EBL when placement in the community is not possible within 7 days of readiness, due to barriers caused by waiting lists, resource deficits, or pending court dates.

Individual #1: Was placed on the EBL 4/29/24. Barriers to discharge include working through the Not Guilty by Reason of Insanity (NGRI) process. This individual has a diagnosis of bipolar disorder and a history of substance use. This individual is able to reside independently and has secured housing in the community. They are currently visiting the community on 48 hour passes where they actively participate in Mental Health Case Management (MHCM) services

and attend Kenmore Club. This individual is making good progress. Their Conditional Release Plan (CRP) has been submitted to the Forensic Review Panel (FRP) for review. Once the CRP is approved by the FRP, a court date will be scheduled. Once their CRP is approved by the Court, this individual will discharge to the community.

Ms. Beebe asked if everyone understood what forensics means. Ms. Newman said that it means the individual committed a crime. She further explained that the Forensic Review Panel is a review panel that consists of professional psychiatrists and psychologists that review the conditional release plan that we developed in conjunction with the individual's treatment team to make sure we have the right supports in place when they discharge.

Individual #2: Was placed on the EBL 4/28/24. Barriers to discharge include maintaining stability and managing aggression in order to be able to successfully transition to the identified group home, Amazing Lyf. This individual has a primary diagnosis of autism spectrum disorder and has an active Developmental Disability Waiver. This individual discharged from Western State Hospital (WSH) on a pass to discharge on 5/2/24, however they were not able to maintain stability and returned to WSH on 5/8/24. This individual will discharge to the group home once they have stabilized again.

**ISSUE: Section 8 Vouchers – presented by: Ms. Jindra**

**DISCUSSION:** Ms. Jindra reported that on March 11, 2024, Ginger McAllister with Central Virginia Housing Coalition (CVHC) contacted Nancy Price, MH Residential Coordinator, regarding housing vouchers available to RACSB for client support. Nancy Price, Amy Jindra, and Ginger McAllister met on March 13 to discuss the available vouchers, eligibility requirements, and application submission criteria. Ms. McAllister shared that CVHC has 24 section 8 vouchers reserved for RACSB clients. Individuals participating in MH Residential, Assertive Community Treatment, Mental Health Case Management, PATH, and DD Residential were considered for the vouchers due to high support needs. Section 8 allows for the voucher to extend to those in shared living settings as well. Consequently, the vouchers will support 31 individuals. The vouchers will typically pay 80-100% of the rent based on fair market rent for the area/subdivision. Section 8 vouchers also belong to the individual regardless of moving and as long as the renter complies with CVHC regulations. The 31 individuals will save approximately \$16,000 a month or \$192,000 annually in rent. Because of this opportunity, individuals who are ready to move to the community from RACSB's Supported Apartment Programs will now have the means to find more independent housing.

During the process of reviewing referrals, Central Virginia Housing also identified an error in the Virginia Housing reporting system. The error had removed 4 RACSB clients from Central Virginia Housing's system. The error resulted in \$53,156 in missed rental payments. Consequently, a back payment was made to RACSB and the individuals' vouchers were reinstated.

**ISSUE: Sunshine Lady House Medically Managed Detox – presented by: Ms. Jindra**

**DISCUSSION:** Ms. Jindra explained that the Sunshine Lady House for Mental Health Wellness and Recovery (SLH) received approval from the Department of Behavioral Health and Developmental Services (DBHDS) to resume medically managed detox. Prior to the COVID-19 pandemic, DBHDS licensed SLH to provide detox services for up to 3 individuals at one time. However, during the pandemic, RACSB halted detox services due to the similar symptomology between COVID and withdrawal. As the pandemic extended into years, DBHDS recommended RACSB forfeit the detox license until the program was able to resume services. Now that SLH has reopened and has adequate staffing to meet ASAM 3.7 medically managed detox criteria, the program reapplied for licensing 3 detox beds.

The licensing process required an application to DBHDS that included a detailed program description, staffing schedules, staff names and credentials, building layout, health department, and fire marshal inspections. DBHDS also conducted an onsite inspection. RACSB received approval in April that detox services at SLH can resume in May.

Mr. Lapin asked if three beds were all that were designated for this. Ms. Jindra said that three is the limit that we are licensed to cover for medically managed at any given time.

**ISSUE:** **Waiting Lists – presented by: Ms. Terrell**

**DISCUSSION:** Ms. Terrell took the group through the April waitlist. There are 255 individuals on the wait list for outpatient therapy services: Stafford 117; Spotsylvania 25; and Caroline 73, and King George 40, this is a decrease of 90 from the March 2024 waitlist. In regards to Psychiatric Intakes, there are fifteen older adolescents and adults waiting longer than 30 days for their intake appointments. This is an increase of seven from last month. The furthest out appointment is 7/29/2024. There are two children age 13 and below waiting longer than 30 days for their intake appointment. The furthest out appointment is 6/10/2024. In regards to programs for MH Residential Services, there are four individuals on the referral list. Intellectual Disability Residential Services List has 72 individuals with 68 on the Needs and 3 on the Referral list and 1 on the Acceptance List. In Assertive Community Treatment, there are 11 individuals with 11 on the Needs List. Total Program Enrollments is 50 individuals. There were 0 admissions and 1 discharge for the month of April.

ID/DD Support Coordination, there are currently 830 individuals on the DD Waiver Waiting List. This is an increase of 13 from last month. Priority 1 = 355, Priority 2 = 214 and Priority 3 = 274. RAAI has 38 individuals, 24 on the referral, and 12 on the assessing list. Current total program enrollment is 111.

**ISSUE:** **Licensing Reports – presented by: Ms. Terrell**

**DISCUSSION:** Ms. Terrell shared that the Department of Behavioral Health and Developmental Services' (DBHDS), Office of Licensing issues licensing reports for areas in which the Department finds agencies in non-compliance with applicable regulations. The licensing report includes the regulatory code which applies to the non-

compliance and a description of the non-compliance. The agency must respond to the licensing report by providing a corrective action plan (CAP) to address the areas of noncompliance.

Ms. Terrell reported that Rappahannock Area Community Services Board (RACSB) received two licensing reports both related to a human rights allegation. Ross Drive ICF received a licensing report that included one citation. Merchant Square Supervised Apartment Program received a licensing report which included two citations. CAP reports provided.

**ACTION:** It was moved by Mr. Lapin and seconded by Ms. Gayle to accept the licensing reports. The motion was unanimously approved.

**ISSUE:** **Quality Assurance Report – presented by: Ms. Terrell**

**DISCUSSION:** Ms. Terrell presented the Quality Assurance chart reviews for Caroline County Mental Health Outpatient Services. Report submitted.

**ISSUE:** **Information Technology/Electronic Health Record Update/Trac-It Update – presented by: Mr. Reese**

**DISCUSSION:** Mr. Reese went over the following in detail:

IT Systems Engineering Projects – During April 1062 tickets were completed by IT staff compared to March - 914, February- 1,288, January 1017 tickets, December 846 - November – 809, October 970, September – 910

Community Consumer Submission 3

CCS for December was submitted on April 25, 2024, DBHDS staff and CSB staff continue to meet weekly about the CCS 3 replacement project. Rappahannock Area Community Services Board will be the lead Netsmart Community Services Board, for those that use MyAvatar. We are coordinating with DBDHS and Netsmart on the behalf of the other Boards regarding the scope of work and funding provided by DBHDS.

Waiver Management System (WaMS)

Specifications for WaMS 4.0 were released on March 13, 2024. This year's UAT will be different for RACSB since there are now multiple Community Service Boards using Avatar. Netsmart will centralize and complete all form changes. The Community Services Boards that use Avatar will test independently.

Trac-IT Early Intervention Data System

We continue to test our extract for required data to upload to TRAC-IT. RACSB staff have also worked with DBHDS to develop the specifications and complete testing for submitting service level data through CCS.

Zoom

We continue to utilize Zoom for telehealth throughout the agency. Zoom meeting for medical staff have decreased significantly, with providers moving to more in person appointments.

- April 2024 – 1,962 video meetings with a total of 5,162 participants
- March 2024 – 1,954 video meetings with a total of 5,170 participants
- February 2024 – 1,812 video meetings with a total of 4,891 participants
- January 2024 – 2,030 video meetings with a total of 5,289 participants
- December 2023 – 1,553 video meetings with a total of 4,134 participants
- November 2023 – 1,722 video meetings with a total of 4,566 participants
- October 2023 – 1,947 video meetings with a total of 5,079 participants
- September 2023 – 1,823 video meetings with a total of 4,663 participants
- August 2023 – 2,072 video meetings with a total of 5,305 participants

Facilities

IT finished installation of a new camera system at 700 Kenmore in preparation for Emergency Services and Mental Health Case Management’s move to the building.

ISSUE: **Legislative Updates and Priorities – presented by: Ms. Williams**

DISCUSSION: Ms. Williams told the Committee that the RACSB is committed to advocacy to improve performance, quality, and demonstrate the value of services. The report provided specific information on current legislative and regulatory topics which impact RACSB:

- Post Reconvened Session Updates on Governor’s Recommendations and Vetoes
- Final VACSB Legislative Update for 2024 Session

ISSUE: **Independent Assessment Certification and Coordination Team Update –April 2024 – presented by: Ms. Williams**

DISCUSSION: Ms. Williams told the committee that the RACSB received twenty-three IACCT referrals in the month of April and completed twenty assessments. Two reassessments were not completed due to initial IACCT being submitted for a change in placement. Ten referrals were initial IACCT assessments and thirteen were reassessments in April. Six were from Spotsylvania, eight from Stafford, two from Caroline one from King George and six from the City of Fredericksburg. Of the twenty completed assessments nine recommended Level C Residential, eight recommended Level B Group Home, one recommended community-based services and two recommended discharges. For the two reassessments that recommended discharge, one individual was recommended to step-down to a waiver funded group home upon turning 18 and one recommended to discharge home. A monthly IACCT tracking data sheet was provided for the month of April.

ISSUE: **Crisis Assessment Center and CIT Report April 2024 – presented by: Ms. Williams**

DISCUSSION: Ms. Williams reported the CIT Assessment Center assessed 27 individuals in the month of April 2024; The number of persons served by locality were the following: Fredericksburg 5; Caroline 4; King George 0; Spotsylvania 6; Stafford 12; from other jurisdictions 0. CIT data sheet provided.



**ISSUE: Emergency Custody Order and Temporary Detention Order Report  
April 2024 – presented by: Ms. Kobuchi**

**DISCUSSION:** Ms. Kobuchi told the Committee that emergency services staff completed 368 emergency evaluations in April. Eighty-six assessments were completed for individuals under emergency custody orders and seventy-two total temporary detention orders were served of the 368 evaluations. Staff facilitated two admissions to state hospitals, one admission to Piedmont and one admission to the Commonwealth Center for Children and Adolescents.

A total of seven individuals were involuntarily hospitalized outside of our catchment area in April. Six individuals were able to utilize alternative transportation. One individual was unable to utilize alternative transportation due to their post-commitment status. Data reports provided.

### **Adjournment**

The meeting adjourned at 11:25AM



Voice/TDD (540) 373-3223 | Fax (540) 371-3753

## NOTICE

**To:** Program Planning and Evaluation Committee  
Jacob Parcell (Chair), Nancy Beebe, Glenna Boerner, Claire Curcio, Ken Lapin,  
Sarah Ritchie, Carol Walker, Bridgette Williams, Matt Zurasky

**From:** Joseph Wickens  
Executive Director

**Subject:** Program Planning and Evaluation Meeting  
May 14, 2024, **10:30 AM**  
600 Jackson Street, Board Room 208, Fredericksburg, VA

**Date:** May 9, 2024

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A Program Planning and Evaluation Committee Meeting has been scheduled for Tuesday, May 14, 2024, at **10:30 AM**. The meeting will be held at 600 Jackson Street, Board Room 208, Fredericksburg VA 22401.

Looking forward to seeing everyone on Tuesday at **10:30 AM**.

RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD

**Program Planning and Evaluation Committee Meeting**

May 14, 2024 – **10:30 AM**

600 Jackson Street, Room 208 Fredericksburg, VA 22401

# AGENDA

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## MEMORANDUM

TO: Joe Wickens, Executive Director

FROM: Patricia Newman – Mental Health Case Management Supervisor  
Elizabeth Wells – Lead State Hospital Liaison & NGRI Coordinator  
Chanda Bernal – Adult Mental Health Case Manager

PC: Brandie Williams – Deputy Executive Director  
Jacqueline Kobuchi, LCSW – Clinical Services Director  
Amy Jindra – Community Support Services Director  
Nancy Price – MH Residential Coordinator  
Tamra McCoy – ACT Coordinator  
Jennifer Acors – Coordinator Developmental Services Support Coordination

SUBJECT: Extraordinary Barriers List (EBL)

DATE: May 14, 2024

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RACSB currently has two individuals on the Extraordinary Barriers List (EBL) who are hospitalized at Western State Hospital (WSH). Individuals ready for discharge from state psychiatric hospitals are placed on the EBL when placement in the community is not possible within 7 days of readiness, due to barriers caused by waiting lists, resource deficits, or pending court dates.

### **Western State Hospital**

Individual #1: Was placed on the EBL 4/29/24. Barriers to discharge include working through the Not Guilty by Reason of Insanity (NGRI) process. This individual has a diagnosis of Bipolar Disorder and a history of substance use. This individual is able to reside independently and has secured housing in the community. They are currently visiting the community on 48 hour passes where they actively participate in Mental Health Case Management (MHCM) services and attend Kenmore Club. This individual is making good progress. Their Conditional Release Plan (CRP) has been submitted to the Forensic Review Panel (FRP) for review. Once the CRP is approved by the FRP, a court date will be scheduled. Once their CRP is approved by the Court, this individual will discharge to the community.

Individual #2: Was placed on the EBL 4/28/24. Barriers to discharge include maintaining stability and managing aggression in order to be able to successfully transition to the identified group home, Amazing Lyf. This individual has a primary diagnosis of Autism Spectrum Disorder and has an active Developmental Disability Waiver. This individual discharged from Western State Hospital (WSH) on a pass to discharge on 5/2/24, however they were not able to maintain stability and returned to WSH on 5/8/24. This individual will discharge to the group home once they have stabilized again.

**MEMORANDUM**

**To:** Joe Wickens, Executive Director  
**From:** Donna Andrus, Child and Adolescent Support Services Supervisor  
**Date:** May 7, 2024  
**Re:** Independent Assessment Certification and Coordination Team (IACCT) Update

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I am writing to provide an update to the Independent Assessment Certification and Coordination Team (IACCT) program. The Department of Medical Assistance Services (DMAS) with Magellan launched the IACCT program July 1, 2017. Kepro/Acentra took over the process November 1, 2023. The Rappahannock Area Community Services Board is the IACCT provider for Planning District 16.

RACSB received twenty-three IACCT referrals in the month of April and completed twenty assessments. One parent withdrew an initial IACCT when called to schedule. Two reassessments were not completed due to initial IACCT being submitted for a change in placement. Ten referrals were initial IACCT assessments and thirteen were reassessments in April. Six were from Spotsylvania, eight from Stafford, two from Caroline, one from King George and six from the City of Fredericksburg. Of the twenty completed assessments nine recommended Level C Residential, eight recommended Level B Group Home, one recommended community-based services and two recommended discharge. For the two reassessments that recommended discharge, one individual was recommended to step-down to a waiver funded group home upon turning 18 and one recommended to discharge home.

Attached is the monthly IACCT tracking data for April 2024.

Report Month/Year	Apr-24
1. Total number of Referrals from Magellan for IACCT:	23
1.a. total number of auth referrals:	10
1.b. total num. of re-auth referrals:	13
2. Total number of Referrals per county:	
Fredericksburg:	6
Spotsylvania:	6
Stafford:	8
Caroline:	2
King George:	1
Other:	0
3. Total number of extensions granted:	2
4. Total number of appointments that could not be offered within the prescribed time frames:	0
5. Total number of "no-shows":	0
6. Total number of cancellations:	1
7. Total number of assessments completed:	20
8a. Total number of ICA's recommending: <b>residential:</b>	9
8b. Total number of ICA's recommending: <b>therapeutic group home:</b>	8
8c. Total number of ICA's recommending: <b>community based services:</b>	1
8g. Total number of ICA's recommending: <b>Other:</b>	0
8h. Total number of ICA's recommending: <b>no MH Service:</b>	0
9. Total number of reauthorization ICA's recommending: <b>requested service not continue:</b>	2
10. Total number of notifications that a family had difficulty accessing <b>any</b> IACCT-recommended service/s:	0

**MEMORANDUM**

**To:** Joe Wickens, Executive Director  
**From:** Natasha Randall, Emergency Services Coordinator  
**Date:** May 7, 2024  
**Re:** Crisis Assessment Center and CIT report April

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The CIT Assessment Center assessed 27 individuals in the month of April 2024. The number of persons served by locality were the following: Fredericksburg 5; Caroline 4; King George 0; Spotsylvania 6; Stafford 12; 0 from other jurisdictions.

Please see attached CIT data sheet

April 2024 RACSB CIT Assessment Center Data				
Date	Number of ECOs Eligible To Utilize CAC Site	Number of Individuals Assessed at CAC Site	Locality who brought Individual	Locality working at the Assessment Site
4/1/2024	4	1	Spotsylvania	Spotsylvania
4/2/2024	1	0	n/a	Spotsylvania/Stafford
4/3/2024	4	1	Stafford	Spotsylvania/Stafford
4/4/2024	1	1	Spotsylvania	Spotsylvania
4/5/2024	2	1	Caroline	Stafford
4/6/2024	5	3	Stafford(2), Caroline(1)	Stafford/Spotsylvania
4/7/2024	3	0	n/a	Spotsylvania/Stafford
4/8/2024	3	1	Stafford	Stafford/Spotsylvania
4/9/2024	4	0	n/a	n/a
4/10/2024	1	1	Stafford	Spotsylvania
4/11/2024	1	1	Spotsylvania	Spotsylvania
4/12/2024	1	1	Spotsylvania	Stafford
4/13/2024	3	3	Spotsylvania, Stafford, Fredericksburg	Stafford/Spotsylvania
4/14/2024	3	2	Stafford, Caroline	King George/Stafford
4/15/2024	4	1	Stafford	Spotsylvania
4/16/2024	2	0	n/a	Stafford/Spotsylvania
4/17/2024	3	2	Stafford, Fredericksburg	Spotsylvania/Stafford
4/18/2024	2	0	n/a	Spotsylvania/Stafford
4/19/2024	5	0	n/a	Spotsylvania/Stafford
4/20/2024	3	0	n/a	Spotsylvania
4/21/2024	1	0	n/a	Spotsylvania/Stafford
4/22/2024	4	0	n/a	Spotsylvania/Stafford
4/23/2024	3	0	n/a	Spotsylvania/Stafford
4/24/2024	3	1	Fredericksburg	Spotsylvania
4/25/2024	1	0	n/a	Spotsylvania
4/26/2024	7	2	Fredericksburg, Stafford	Stafford
4/27/2024	2	2	Caroline, Spotsylvania	n/a
4/28/2024	2	1	Fredericksburg	King George/Spotsylvania
4/29/2024	5	0	n/a	Spotsylvania/Stafford
4/30/2024	2	1	Stafford	Spotsylvania/Stafford
4/31/2024	3	1	Stafford	Spotsylvania
<b>Total</b>	<b>88</b>	<b>27</b>		
Total Assessments at Center in April : 27				
Brought by:	<b>Cumulative Total:</b>			
Caroline	4	167	Cumulative number of Assessment since	
Fred City	5	1066	March 2024: 3521	
Spotsylvania	6	1046		
Stafford	12	1099		
King George	0	133		
Other	0	8		



## MEMORANDUM

**To:** Joe Wickens, Executive Director

**From:** Natasha Randall, Emergency Services Coordinator

**Date:** May 3, 2024

**Re:** Emergency Custody Order (ECO)/Temporary Detention Order (TDO) Report –April 2024

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In May, Emergency Services staff completed 368 emergency evaluations. Eighty-six individuals were assessed under an emergency custody orders and seventy-two total temporary detention orders were served. Staff facilitated two admissions to state hospitals, one admission to Piedmont and one admission to the Commonwealth Center for Children and Adolescents.

A total of seven individuals were involuntarily hospitalized outside of our catchment area in April. Six individuals were able to utilize alternative transport. One individual was unable to utilize alternative transport due to their post-commitment status.

Please see the attached data reports.

Month	Evaluations	ECOs	TDOs Issued	TDOs Executed
Oct-21	422	60	72	72
Nov-21	425	59	60	60
Dec-21	401	67	66	66
Jan-22	355	74	63	63
Feb-22	442	87	64	64
Mar-22	375	74	81	81
Apr-22	390	85	87	87
May-22	417	92	73	73
Jun-22	342	75	66	66
Jul-22	343	77	83	83
Aug-22	367	79	76	76
Sep-22	341	66	76	76
Oct-22	351	70	75	75
Nov-22	359	69	73	73
Dec-22	296	55	51	51
Jan-23	389	81	86	86
Feb-23	340	65	67	67
Mar-23	406	83	93	93
Apr-23	325	65	78	78
Jun-23	275	57	65	65
Jul-23	296	69	66	66
23-Aug	329	78	66	66
23 Sept	344	80	72	72
Oct 23	290	77	71	71
Nov 23	310	75	60	60
Dec 23	318	71	63	63
Jan-24	398	70	71	71
Feb-24	366	82	84	84
Mar- 24	396	85	74	74
April-24	368	86	72	72

## FY24 CSB/BHA Form (Revised: 07/10/2023)

<b>CSB/BHA</b>	<b>Rappahannock Area Community Services Board</b>			<b>Month</b>	<b>April 2024</b>				
<b>1) Number of Emergency Evaluations</b>	<b>2) Number of ECOs</b>			<b>3) Number of Civil TDOs Issued</b>	<b>4) Number of Civil TDOs Executed</b>				<b>5) Number of Criminal TDOs Executed</b>
	<b>Magistrate Issued</b>	<b>Law Enforcement Initiated</b>	<b>Total</b>		<b>Minor</b>	<b>Older Adult</b>	<b>Adult</b>	<b>Total</b>	
368	37	49	86	72	3	2	67	72	1

FY '24 CSB/BHA Form (Revised: 07/10/2023)						
<b>CSB/BHA</b>	Rappahannock Area Community Services	<b>Reporting month</b>	April 2024		No Exceptions this month →	
Date	Consumer Identifier	1) Special Population Designation <small>(see definition)</small>	1a) Describe "other" in your own words <small>(see definition)</small>	2) "Last Resort" admission <small>(see definition)</small>	3) No ECO, but "last resort" TDO to state hospital <small>(see definition)</small>	4) Additional Relevant Information or Discussion <small>(see definition)</small>
4/22/24	114083	Older adult		Yes	No	Piedmont
4/4/24	97445	Child		yes	no	CCCA

Out of area transports who could not use alternative transportation:

Date	ID	LE	Location	Receiving	Travel	Age	TDO Criteria	Presented to At	Reason
4/22/2024	114083	Fred	MWH	Piedmont	220	69	danger to others	No	postcommit

# Memorandum

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**To:** Joe Wickens, Executive Director

**From:** Amy Jindra, CSS Director

**Date:** May 7, 2024

**Re:** Section 8 Vouchers

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On March 11, 2024, Ginger McAllister with Central Virginia Housing Coalition (CVHC) contacted Nancy Price, MH Residential Coordinator, regarding housing vouchers available to RACSB for client support. Nancy Price, Amy Jindra, and Ginger McAllister met on March 13 to discuss the available vouchers, eligibility requirements, and application submission criteria. Ms. McAllister shared that CVHC has 24 section 8 vouchers reserved for RACSB clients. Individuals participating in MH Residential, Assertive Community Treatment, Mental Health Case Management, PATH, and DD Residential were considered for the vouchers due to high support needs. Section 8 allows for the voucher to extend to those in shared living settings as well. Consequently, the vouchers will support 31 individuals. The vouchers will typically pay 80-100% of the rent based on fair market rent for the area/subdivision. Section 8 vouchers also belong to the individual regardless of moving and as long as the renter complies with CVHC regulations. The 31 individuals will save approximately \$16,000 a month or \$192,000 annually in rent. Because of this opportunity, individuals who are ready to move to the community from RACSB's Supported Apartment Programs will now have the means to find more independent housing.

During the process of reviewing referrals, Central Virginia Housing also identified an error in the Virginia Housing reporting system. The error had removed 4 RACSB clients from Central Virginia Housing's system. The error resulted in \$53,156 in missed rental payments. Consequently, a back payment was made to RACSB and the individuals' vouchers were reinstated.

# Memorandum

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**To:** Joe Wickens, Executive Director  
**From:** Amy Jindra, CSS Director  
**Date:** May 7, 2024  
**Re:** Sunshine Lady House Medically Managed Detox

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The Sunshine Lady House for Mental Health Wellness and Recovery (SLH) received approval from the Department of Behavioral Health and Developmental Services (DBHDS) to resume medically managed detox. Prior to the COVID-19 pandemic, DBHDS licensed SLH to provide detox services for up to 3 individuals at one time. However, during the pandemic RACSB halted detox services due to the similar symptomology between COVID and withdrawal. As the pandemic extended into years, DBHDS recommended RACSB forfeit the detox license until the program was able to resume services. Now that SLH has reopened and has adequate staffing to meet ASAM 3.7 medically managed detox criteria, the program reapplied for licensing 3 detox beds.

The licensing process required an application to DBHDS that included a detailed program description, staffing schedules, staff names and credentials, building layout, health department, and fire marshal inspections. DBHDS also conducted an onsite inspection. RACSB received approval in April that detox services at SLH can resume in May.

# MEMORANDUM

**To: Joe Wickens, Executive Director**  
**From: Stephanie Terrell, Director of Compliance**  
**Date: May 7, 2024**  
**Re: April 2024 Waiting Lists**

Identified below you will find the number of individuals who were on a waiting list as of April 30, 2024.

## OUTPATIENT SERVICES

Clinical services: As of April 30, 2024, there are 255 individuals on the wait list for outpatient therapy services.

- Individuals are placed on the wait list if they cannot be seen at a regularly scheduled appointment within 30 days of request. Individuals who fall in a priority category are seen during open access.
- Due to an increase in request for outpatient services, the King George, Stafford, Spotsylvania, and Caroline Clinic implemented a waitlist for new clients seeking outpatient services.
  - The waitlist in Stafford is currently at 117 clients.
  - The waitlist in Spotsylvania is currently at 25 clients.
  - The waitlist in Caroline is currently at 73 clients.
  - The waitlist in King George is currently at 40 clients.
  - This is a decrease of 90 from the March 2024 waitlist.
- If an individual is not in a priority category the following may occur: 1) he or she may be placed on a waiting list and called weekly by a therapist to review presenting situation, individuals are then offered an appointment as one becomes available; 2) if an individual has private insurance staff will assist in locating a private provider if the individual does not wish to wait for an appointment. Staff are working to avoid scheduling an individual too far into the future as this increases the likelihood of no-shows.
- Clinical services are initiated through Same Day Access. Due to COVID-19 concerns, Same Day Access appointments are scheduled versus having multiple individuals come to the clinic and having to wait for their appointment time. Same Day Access schedules are as follows:
  - Fredericksburg Clinic: Monday, Wednesday, and Thursday 8:30a.m. to 2:30 pm  
Tuesday 9:30am – 2:30PM
  - King George Clinic: Tuesday-1:00 pm-5:00 pm and Wednesday- 8:00 am- 12:00 pm
  - Stafford Clinic: Tuesday and Thursday 9:00 am – 12:00 pm
  - Spotsylvania Clinic: Tuesday, Wednesday, and Thursday 9:00 am – 2:00 pm
  - Caroline Clinic: Tuesday and Thursday 8:30am – 11:30 am
- Psychiatry intake: As of May 7, 2024, there are 15 older adolescents and adults waiting longer than 30 days for their intake appointment. This is an increase of seven from last month. The furthest out appointment is 7/29/2024. There are two children age 13 and below waiting longer than 30 days for

their intake appointment. This is an increase of two from last month. The furthest out appointment is 6/10/2024.

**PSYCHIATRY INTAKE** – As of May 7, 2024 the number of individuals waiting longer than 30 days for a regularly scheduled psychiatric intake appointment include:

Adults	Children: Age 13 and below
○ Fredericksburg – 2 (2)	0 (0)
○ Caroline – 0 (0)	0 (0)
○ King George – 1 (0)	0 (0)
○ Spotsylvania – 1 (0)	1 (0)
○ Stafford – 11 (6)	1 (0)
<b>Total 15 (8)</b>	<b>2 (0)</b>

Appointment  
Dates

<b>Fredericksburg Clinic</b>	
	6/6/2024 6/6/2024
<b>Caroline Clinic</b>	
	N/A
<b>King George</b>	
	6/10/2024
<b>Spotsylvania Clinic</b>	
	6/24/2024 *6/10/2024
<b>Stafford Clinic</b>	
	*6/6/2024 6/12/2024 6/17/2024 6/17/2024 6/26/24 7/1/2024 7/3/2024 7/15/2024 7/22/2024 7/24/2024 7/29/2024 8/5/2024

**Community Support Services:**

**Waitlist Definitions**

**Needs List** - A person is placed on the Needs List when an individual, family member, RACSB staff, or external agency notifies that particular program service that the individual needs services provided by that program.

**Referral** - Persons are placed on this Referral List when services have been requested and all necessary documentation for the referral process is submitted to the program Coordinator. At this time, the person is placed on the Referral List and removed from the Needs List.

All referrals are sent to the Coordinator for initial review. The Coordinator determines that all information is in the packet and makes a disposition for acceptance, rejection, or assessment. The Coordinator will forward the referral packet to the appropriate staff for assessment. Time frame for completion of assessment is also indicated.

If the assessment leads to acceptance, the client will be placed on the acceptance list. If the assessment leads to a decision which does not involve acceptance, the program Coordinator will reach a decision about disposition of the referral.

**Acceptance List** - This list includes all persons who have been assessed for services and accepted to the program. These individuals are waiting for appropriate supports.

#### **MH RESIDENTIAL SERVICES - 4**

Needs List: 0  
Referral List: 4  
Acceptance List: 0

Count by County:

Caroline	0
King George	0
Fredericksburg	2
Spotsylvania	2
Stafford	0

#### **Intellectual Disability Residential Services – 72**

Needs List: 68  
Referral List: 3  
Acceptance List: 1

**Count by County:**

Caroline	7
King George	3
Fredericksburg	7
Spotsylvania	25
Stafford	30

#### **Assertive Community Treatment (ACT)– 11**

Caroline: 0  
Fredericksburg: 3  
King George: 0  
Spotsylvania: 4  
Stafford: 4

Total Needs: 11  
Total Referrals: 0  
Total Acceptances: 0



Total program enrollments = 50

Admissions: 0

Discharges: 1

**ID/DD Support Coordination**

There are currently 830 individuals on the DD Waiver Waiting List. This is an increase of 13 from last month.

P 1 – 355

P2 – 214

P3 – 274

**RAAI – 38**

Caroline: 2

Fredericksburg: 0

King George: 4

Spotsylvania: 13

Stafford: 15

Other: 4

Total Referrals: 24

Total Assessing: 12 (two start dates set for April)

Total Assessing: 14 (3 in 90-day assessment, 3 with start dates set 6/1)

Total program enrollments = 111 (one admission, one discharge in April)

MEMORANDUM

**To:** Joe Wickens, Executive Director  
**From:** Stephanie Terrell, Director of Compliance  
**Date:** May 7, 2024  
**Re:** Licensing Reports

---

The Department of Behavioral Health and Developmental Services' (DBHDS), Office of Licensing issues licensing reports for areas in which the Department finds agencies in non-compliance with applicable regulations. The licensing report includes the regulatory code which applies to the non-compliance and a description of the non-compliance. The agency must respond to the licensing report by providing a corrective action plan (CAP) to address the areas of noncompliance.

Rappahannock Area Community Services Board (RACSB) received two licensing reports both related to a human rights allegation. Ross Drive ICF received a licensing report that included one citation. Merchant Square Supervised Apartment Program received a licensing report which included two citations.

The attached CAP provides addition details regarding the citations and RACSB's response.

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-005  
Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 03-19-2024  
Program Type/Facility Name: 01-005 Ross Drive (ICF/IID)

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-105-150. (4) - The provider including its employees, contractors, students, and volunteers shall comply with: 4. Section 37.2-400 of the Code of Virginia and related human rights regulations adopted by the state board;	N	Ross Drive (ICF/IID)  This regulation was NOT MET as evidenced by: See OHR citation below.		
12VAC35-115-110. A. - Each individual is entitled to be completely free from any unnecessary use of seclusion, restraint, or time out.	N	Ross Drive (ICF/IID)  This regulation was NOT MET as evidenced by:  CHRIS C#20240002/Incident date: March 1, 2024  Each individual is entitled to be completely free from any unnecessary use of seclusion, restraint, or time out.  <ul style="list-style-type: none"> <li>• Provider substantiated a human rights violation due to the following: <ul style="list-style-type: none"> <li>◦ Employee #1 was observed on video footage preventing Individual #1's movement by standing in between Individual #1 and the hallway, while convincing Individual #1 to take a shower.</li> <li>◦ Each time Individual #1 would attempt to walk in the opposite direction of the bathroom, toward the hallway, Employee #1 would block Individual #1's direction of movement by standing firmly in position.</li> </ul> </li> </ul> At one point, Employee #1 is seen guiding Individual #1's movement using Employee #1's body weight.	PR) 04/02/2024  PR: Upon substantiation of the allegation following investigation procedures, the staff member responsible for the human rights violation was issued disciplinary action on 3/29/24. He was registered to attend the next available Therapeutic Options recertification class to be held on 5/7/24.  All staff will be re-trained on ensuring that freedoms of everyday life are honored for all individuals in services and that choices are provided to all individuals in services. This refresher will be presented at the staff team meeting at Ross Drive to be held on 4/24/24.  Systematically, Human Resources will continue to conduct mandated background checks and ensure at onboarding that no	5/7/2024

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-005

Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 03-19-2024

Program Type/Facility Name: 01-005 Ross Drive (ICF/IID)

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
			<p>barrier crimes are present in the past of any potential employee to help mitigate cases of neglect.</p> <p>All RACSB staff, volunteers, and contractors will be required to undergo an annual Human Rights training to help ensure continued promotion and support of meeting needs of residents. Newly hired staff will be assigned this course upon hire during the week of their agency orientation.</p> <p>The program leaders will monitor staff and continue to ensure all Human Rights regulation violations are immediately reported to RACSB's Office of Consumer Affairs. They will likewise ensure best person-centered practices are being followed by staff through direct and indirect supervision (viewing cameras, ongoing discussion of person-centered plans and practices, conducting random direct supervision of staff working with individuals).</p> <p>The Quality Assurance team will monitor incident reports and any allegations or reports of human rights violations on a daily basis to help ensure systematically that incidents of this nature are identified and mitigated quickly.</p>	

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-005

Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 03-19-2024

Program Type/Facility Name: 01-005 Ross Drive (ICF/IID)

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
			<p>Any staff member that violates the Code of Virginia and any related human rights regulations adopted by the state board will face disciplinary action for any founded case of human rights violations.</p> <p>OHR/OLR) Accepted 04/02/2024</p> <p>OHR Response: Provider pledged corrective action plan indicates training will occur within 30 days. Send evidence of completed training via email.</p>	

**General Comments / Recommendations:**

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

\_\_\_\_\_  
Cassie Purtlebaugh, Human Rights

\_\_\_\_\_  
(Signature of Organization Representative)

\_\_\_\_\_  
Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-011  
Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 04-19-2024  
Program Type/Facility Name: 01-011 9015 Old Battlefield Blvd Apt 401

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-105-150. (4) - The provider including its employees, contractors, students, and volunteers shall comply with: 4. Section 37.2-400 of the Code of Virginia and related human rights regulations adopted by the state board;	N	9015 Old Battlefield Blvd Apt 401  This regulation was NOT MET as evidenced by: See OHR citations below.		6/30/2024
12VAC35-115-50. B. (2) - In receiving all services, each individual has the right to: 2. Be protected from harm including abuse, neglect, and exploitation.	N	9015 Old Battlefield Blvd Apt 401  This regulation was NOT MET as evidenced by:  CHRIS #20240013/Incident date: March 21, 2024  "Neglect" means failure by a person, program, or facility operated, licensed, or funded by the department, excluding those operated by the Department of Corrections, responsible for providing services to do so, including nourishment, treatment, care, goods, or services necessary to the health, safety, or welfare of an individual receiving care or treatment for mental illness, intellectual disability, or substance abuse.  <ul style="list-style-type: none"> <li>• Provider substantiated neglect due to the following: <ul style="list-style-type: none"> <li>◦ Employee #1 failed to protect Individual #1 following the individual making a complaint to Employee #1 that the individual was experiencing unwanted peer-on-peer aggression in the home.</li> <li>◦ Employee #1 and Employee #2 checked Individual #1 for injuries following the incident; however, the employees neither</li> </ul> </li> </ul>	PR) 05/07/2024  PR: Employee #1 and Employee #2 will be issued corrective action in regards to neglect and failure to report at the time the allegation was reported to them by Individual #1.  Individual #1 is being supported to locate a single occupancy apartment in a preferred location. A service modification is being completed to modify licensing for the new apartment.  All staff will be re-trained on the importance of Human Rights specific to neglect and reporting incidents in accordance with deadlines. Staff will sign off attesting to their understanding and agreement to abide by policies.	6/30/2024

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-011

Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 04-19-2024

Program Type/Facility Name: 01-011 9015 Old Battlefield Blvd Apt 401

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
		<p>assured the ongoing safety of Individual #1, nor did they report the allegation to the Director in accordance with regulatory expectations.</p> <p>Failure to provider services necessary to the health and safety of individual is a violation of 12VAC35-115-50(B)(2)</p>	<p>Systematically, Human Resources will continue to conduct mandated background checks and ensure at onboarding that no barrier crimes are present in the past of any potential employee to help mitigate cases of neglect.</p> <p>All RACSB staff, volunteers, and contractors will be required to undergo an annual Human Rights training to help ensure continued promotion and support of meeting needs of residents. Newly hired staff will be assigned this course upon hire during the week of their agency orientation.</p> <p>The Quality Assurance team will monitor incident reports and any allegations or reports of peer on peer aggression on a daily basis to help ensure systematically that incidents of this nature are identified and mitigated quickly.</p> <p>OHR/OLR) Accepted 05/07/2024</p>	
12VAC35-115-260. B. (2d) - Providers shall require their employees to: 2. Protect individuals from any form of abuse, neglect, or	N	<p>9015 Old Battlefield Blvd Apt 401</p> <p>This regulation was NOT MET as evidenced by:</p> <p>CHRIS #20240013/Incident date: March 21, 2024</p> <p>Providers shall require their employees to: Protect</p>	<p>PR) 05/07/2024</p> <p>PR: Employee #1 and Employee #2 will be issued corrective action in regards to neglect and failure to report at the time the allegation was reported to them by Individual #1.</p>	6/30/2024

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-011  
Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 04-19-2024  
Program Type/Facility Name: 01-011 9015 Old Battlefield Blvd Apt 401

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
exploitation by: 2d. Reporting all suspected abuse, neglect, or exploitation to the director;		<p>individuals from any form of abuse, neglect, or exploitation by, reporting all suspected abuse, neglect, or exploitation to the director.</p> <ul style="list-style-type: none"> <li>Employee #3 and Employee #4 were notified of the allegation specific to peer-on-peer aggression/physical altercation by Individual #1's mother.</li> <li>Employee #1 and Employee #2 failed to report the suspected neglect to the director at the time of the initial allegation made by Individual #1.</li> </ul> <p>Failure to report all suspected abuse, neglect or exploitation to the director is a violation 12VAC35-115-260 (B)((2)(d).</p>	<p>Individual #1 is being supported to locate a single occupancy apartment in a preferred location. A service modification is being completed to modify licensing for the new apartment.</p> <p>All staff will be re-trained on the importance of Human Rights specific to neglect and reporting incidents in accordance with deadlines. Staff will sign off attesting to their understanding and agreement to abide by policies.</p> <p>Systematically, Human Resources will continue to conduct mandated background checks and ensure at onboarding that no barrier crimes are present in the past of any potential employee to help mitigate cases of neglect.</p> <p>All RACSB staff, volunteers, and contractors will be required to undergo an annual Human Rights training to help ensure continued promotion and support of meeting needs of residents. Newly hired staff will be assigned this course upon hire during the week of their agency orientation.</p>	



**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES  
CORRECTIVE ACTION PLAN**

License #: 101-01-011

Organization Name: Rappahannock Area Community Services Board

Date of Inspection: 04-19-2024

Program Type/Facility Name: 01-011 9015 Old Battlefield Blvd Apt 401

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
			<p>The Quality Assurance team will monitor incident reports and any allegations or reports of peer on peer aggression on a daily basis to help ensure systematically that incidents of this nature are identified and mitigated quickly.</p> <p>OHR/OLR) Accepted 05/07/2024</p>	

**General Comments / Recommendations:**

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

\_\_\_\_\_  
Cassie Purtlebaugh, Human Rights

\_\_\_\_\_  
(Signature of Organization Representative)

\_\_\_\_\_  
Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined

## MEMORANDUM

**To:** Joseph Wickens, Executive Director  
**From:** Stephanie Terrell, Director of Compliance & Human Rights  
**Date:** May 2024  
**Re:** Quality Assurance Report

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The Quality Assurance (QA) staff completed chart review for the following Rappahannock Area Community Services Board (RACSB) program:

- Caroline County Mental Health Outpatient Services

### Caroline County Mental Health Outpatient Services

There were two staff members responsible for the selected charts.

Findings for the ten open and one closed chart reviewed for Caroline Mental Health Outpatient services were as follows:

- Ten charts were reviewed for Assessment compliance:
  - **Discrepancies noted with Assessments:**
    - Six charts were missing the Daily Living Activities (DLA 20)
- Ten charts were reviewed for Individual Service Plan compliance:
  - **Discrepancies noted with Individual Service Plan:**
    - Two charts were missing the Individual Service Plan.
- Ten charts were reviewed for Quarterly Review compliance:
  - **Discrepancies noted with Quarterly Review.**
    - Seven Quarterly Reviews were missing.
    - One chart had a Quarterly Review that was completed two months late.
- Ten charts were reviewed for Progress Note compliance:
  - **Discrepancies noted with Progress Note Review.**
    - Seven charts had notes that were late.

#### **Comparative Information:**

In comparing the audit reviews of Caroline County Mental Health Outpatient charts from the previous audits to the current audits, the average score decreased from 77 to 53 on a 100-point scale.

#### **Corrective Action Plan:**

1. Clinic Coordinator will ensure that clinicians complete ISP within 30 days of assessment. Clinic Coordinator will review at least two clients per week starting 4/16/24 and will continue until clinician is in compliance.
2. Clinician will use excel spreadsheet to improve submission of quarterlies, DLA20 in timely manner.
3. Clinic Coordinator will run clinician's caseload twice/month starting 4/16/24 to ensure clinician is closing out charts for individuals who haven't been seen in 30 days.
4. Clinic Coordinator will review 3-5 charts by 5/1/24 and if the charts aren't in compliance, she will audit 3 more. She will keep Director of Clinical Services informed of results.

To: Joe Wickens, Executive Director

From: Nathan Reese, IT Coordinator

Re: Information Technology and Electronic Health Record Update

Date: May 7, 2024

This report provides an update on projects related to Information Technology and the Electronic Health Record. Information is provided on state reporting initiatives, facility technology needs, and on-going projects.

## **Information Technology and Electronic Health Record Update**

### **IT Systems Engineering Projects**

During April, 1062 tickets were completed by IT staff compared to March, 914, February- 1,288, January- 1,017, December- 846, November -809, October- 970 and September – 910.

### **Community Consumer Submission 3**

CCS for December was submitted on April 25<sup>th</sup>, 2024. DBHDS staff and CSB staff continue to meet weekly about the CCS 3 replacement project. Rappahannock Area Community Services Board will be the lead Netsmart Community Services Board, for those that use MyAvatar. We are coordinating with DBHDS and Netsmart on the behalf of the other Boards regarding the scope of work and funding provided by DBHDS.

### **Waiver Management System (WaMS)**

Specifications for WaMS 4.0 were released on March 13<sup>th</sup>, 2024. This year's UAT will be different for RACSB since there are now multiple Community Services Boards using Avatar. Netsmart will centralize and complete all form changes. The Community Services Boards that use Avatar will test independently.

### **Trac-IT Early Intervention Data System**

We continue to test our extract for required data to upload to TRAC-IT. RACSB staff have also worked with DBHDS to develop the specifications and complete testing for submitting service level data through CCS.

### **Zoom**

We continue to utilize Zoom for telehealth throughout the agency. Zoom meeting for Medical staff have decreased significantly, with providers moving to more in person appointments.

- April 2024 – 1,962 video meetings with a total of 5,162 participants
- March 2024 – 1,954 video meetings with a total of 5,170 participants
- February 2024-1,812 video meetings with a total of 4,891 participants
- January 2024 – 2,030 video meetings with a total of 5,289 participants
- December 2023 – 1,553 video meetings with a total of 4,134 participants
- November 2023 – 1,722 video meetings with a total of 4,566 participants
- October 2023 – 1,947 video meetings with a total of 5,079 participants
- September 2023 – 1,823 video meetings with a total of 4,663 participants
- August 2023 – 2,072 video meetings with a total of 5,305 participants

### **Facilities**

IT finished installation of a new camera system at 700 Kenmore in preparation for Emergency Services and Mental Health Case Management's move to the building.

To: Joe Wickens, Executive Director

From: Brandie Williams, Deputy Executive Director

Re: Legislative Updates and Priorities

Date: May 7, 2024

The Rappahannock Area Community Services Board (RACSB) is committed to advocacy to improve performance, quality, and demonstrate the value of services. We recognize the impact that legislative activity at the federal, state, and local level impact the services we offer to the community. This report will provide specific information on current legislative or regulatory topics which impact RACSB.

- Post Reconvened Session Updates on Governor's Recommendations and Vetoes
- Final VACSB Legislative Update for 2024 Session

<b>Bills with Governor's Recommendations or Substitute</b>			
<b>Bills</b>	<b>Committee</b>	<b>Last Action</b>	<b>Date</b>
<p><b>HB 224</b> - <a href="#">Henson</a> - Public schools; mental health awareness training.</p>	<p><a href="#">(H) Committee on Education</a></p> <p><a href="#">(S) Committee on Education and Health</a></p>	<ul style="list-style-type: none"> <li>04/17/24 House: House rejected Governor's recommendation (0-Y 100-N)</li> <li>04/17/24 House: VOTE: REJECTED (0-Y 100-N)</li> <li>04/17/24 House: Communicated to Governor</li> <li>04/17/24 Governor: Governor's Action Deadline 11:59 p.m., May 17, 2024</li> </ul>	04/17/24
<p><b>NOTE:</b> This means that the GA rejected the governor's recommendations (shown below) and now the governor has until May 17th to either sign or veto the enrolled version of the bill which is <a href="#">HERE</a>.</p> <p><b>GOVERNOR'S RECOMMENDATION:</b></p> <p>1. Line 13, enrolled, after disorders strike</p> <p>the remainder of line 13, all of lines 14, 15, and 16, and through LGBTQ+ on line 17</p> <p><a href="#">PDF of Enrolled bill</a></p>			
<p><b>VACSB Position:</b> Monitor - Similar, but different than HB603. For this bill, the board of education would be able to determine age appropriateness of program.</p>			
<p><b>HB 434</b> - <a href="#">Arnold</a> - Inpatient/residential subst. use disorder trtmt.; facilities to</p>	<p><a href="#">(H) Committee on Health and</a></p>	<p><b>(H) Enacted, Chapter 808 (effective 7/1/24)</b></p>	04/17/24

prepare & record discharge plan.	<a href="#">Human Services</a>		
	<a href="#">(S) Committee on Education and Health</a>		

**VACSB Position:** Monitor

**GOVERNOR'S SUBSTITUTE:**  
That the attached amendment in the nature of a substitute (24109313D) be accepted.  
[Governor's Substitute](#)

<b>HB 452 - Callsen -</b> First offender drug program; previous misdemeanor marijuana conviction, etc.	<a href="#">(H) Committee for Courts of Justice</a>	<b>(H) Enacted, Chapter 811 (effective 7/1/24)</b>	04/17/24
	<a href="#">(S) Committee for Courts of Justice</a>		

**VACSB Position:** Support

**GOVERNOR'S RECOMMENDATION:**  
That the amendment in the nature of a substitute (24109197D) be accepted.  
[Governor's Substitute](#)

<b>HB 603 - Price -</b> Public elementary and secondary schools; programs of instruction on mental health education.	<a href="#">(H) Committee on Education</a>	<b>(H) Enacted, Chapter 812 (effective 7/1/24)</b>	04/17/24
	<a href="#">(S) Committee on Education and Health</a>		

**VACSB Position:** Monitor - Similar but different than HB224. This would require MH instruction each school year.

**GOVERNOR'S RECOMMENDATION:**

1. Line 19, enrolled, after *of*  
strike  
*social and emotional learning*  
insert  
*life skills*

[PDF of Enrolled Bill](#)

<p><b>HB 790</b> - <u>Hope</u> - Tobacco products retailers; purchase, possession, and sale of retail tobacco products.</p>	<p><a href="#">(H) Committee on Appropriations</a></p> <p><a href="#">(S) Committee on Finance and Appropriations</a></p>	<p><b>(H) Enacted, Chapter 821 (effective 7/1/24)</b></p>	<p>04/17/24</p>
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**VACSB Position:** Actively Support - Identical to SB582

**GOVERNOR'S RECOMMENDATION:**

1. Line 642, enrolled, after *two*  
insert  
*packages of*

[PDF of Enrolled Bill](#)

<p><b>HB861</b> - <u>Hernandez</u> - Weapons; carrying into hospital that provides mental health services.</p>	<p><a href="#">(H) Committee on Public Safety</a></p> <p><a href="#">(S) Committee on Finance and Appropriations</a></p>	<ul style="list-style-type: none"><li>• 04/17/24 House: House rejected Governor's recommendation (0-Y 98-N)</li><li>• 04/17/24 House: VOTE: REJECTED (0-Y 98-N)</li><li>• 04/17/24 House: Communicated to Governor</li><li>• 04/17/24 Governor: Governor's Action Deadline 11:59 p.m., May 17, 2024</li></ul>	<p>04/17/24</p>
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**NOTE:** This means that the GA rejected the governor’s recommendations (shown below) and now the governor has until May 17th to either sign or veto the enrolled version of the bill which is [HERE](#).

**GOVERNOR'S RECOMMENDATION:**

That the amendment in the nature of a substitute (24109201D) be accepted.  
[Governor's Substitute](#)

**VACSB Position:** Monitor - These bills are HB861, HB23, SB515.

**GOVERNOR'S RECOMMENDATION:**

That the amendment in the nature of a substitute (24109201D) be accepted.  
[Governor's Substitute](#)

<a href="#">HB 1069</a> - <a href="#">Willett</a> - Liquid nicotine and nicotine vapor products; certification, removal of exclusion from directory.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	<b>(H) Enacted, Chapter 828 (effective 7/1/25)</b>	04/17/24
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**VACSB Position:** Monitor - Identical to SB550

**GOVERNOR'S RECOMMENDATION:**

1. Line 244, enrolled, after 31,  
strike  
2024  
insert  
2025
2. Line 356, enrolled, after 31,  
strike  
2024  
insert  
2025
3. Line 360, enrolled, after 31,  
strike  
2024  
insert

2025

4. Line 378, enrolled, after *the*  
strike  
*Attorney General*  
insert  
*attorney for the Commonwealth or the attorney for the county, city, or town*
5. Line 380, enrolled, after *H.*  
insert  
*Any civil penalties assessed under this section in an action brought in the name of a locality shall be paid into the general fund of the locality.*  
*I.*
6. Line 380, enrolled, after *fees*  
strike  
*and penalties*
7. Line 380, enrolled, after *this*  
strike  
*section*  
insert  
*chapter*
8. Line 383, enrolled, after *contrary,*  
strike  
the remainder of line 383 and through *General,* on line 383
9. Line 384, enrolled, after *Commonwealth*  
strike  
, [the comma]
10. Line 386, after *Commonwealth*  
strike  
, [the comma]
11. Line 392, enrolled, after *C.*  
strike  
the remainder of line 392, all of lines 393, 394, and 395, and through *D.* on line 396
12. At the beginning of line 398, enrolled  
strike  
*E.*  
insert  
*D.*
13. After line 405, enrolled  
insert  
**2. That the provisions of this act shall become effective on July 1, 2025.**

[PDF of Enrolled Bill](#)

<b>SB 34</b> - <a href="#">Locke</a> - Temporary detention; certified evaluators, report.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	<b>(H) Enacted, Chapter 780 (effective 7/1/24)</b>	04/17/24
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**VACSB Position:** Actively Oppose - Similar to HB608

**GOVERNOR'S RECOMMENDATION:**

1. Line 236, enrolled, after *hospitals*.  
strike

the remainder of line 236 and all of line 237

[PDF of Enrolled Bill](#)

<b>SB 362</b> - <a href="#">Ebbin</a> - First offender drug program; previous misdemeanor marijuana conviction, etc.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	<b>(H) Enacted, Chapter 785 (effective 7/1/24)</b>	04/17/24
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**VACSB Position:** Monitor

**GOVERNOR'S RECOMMENDATION:**

I approve the general purpose of this bill, but I am returning it without my signature with the request that the attached Amendment in the Nature of a Substitute (24109199D) be accepted.

[Governor's Substitute](#)

<p><b><u>SB 515</u></b> - <u>Williams Graves</u> - Weapons; carrying into hospital that provides mental health services.</p>	<p><u>(H) Committee on Public Safety</u></p> <p><u>(S) Committee on Finance and Appropriations</u></p>	<ul style="list-style-type: none"> <li>• 04/17/24 Senate: Senate rejected Governor's recommendation (19-Y 21-N)</li> <li>• 04/17/24 Senate: Communicated to Governor</li> <li>• 04/17/24 Governor: Governor's Action Deadline 11:59 p.m., May 17, 2024</li> </ul>	<p>04/17/24</p>
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**NOTE:** This means that the GA rejected the governor’s recommendations (shown below) and now the governor has until May 17th to either sign or veto the enrolled version of the bill which is [HERE](#).

Governor’s recommendations for SB515 are the same as HB861 listed above.

**VACSB Position:** Monitor - These bills are HB861, HB23, SB515.

<p><b><u>SB 550</u></b> - <u>Deeds</u> - Liquid nicotine and nicotine vapor products; certification and directory, penalties.</p>	<p><u>(H) Committee on General Laws</u></p> <p><u>(S) Committee on Finance and Appropriations</u></p>	<p><b>(H) Enacted, Chapter 793 (effective 7/1/25)</b></p>	<p>04/17/24</p>
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**VACSB Position:** Monitor - Identical to HB1069

Governor’s recommendations for SB550 are the same as HB1069 listed above.

<p><b><u>SB 569</u></b> - <u>Deeds</u> - Crisis receiving centers and crisis stabilization units; use of seclusion, report.</p>	<p><u>(H) Committee on Appropriations</u></p>	<p><b>(H) Enacted, Chapter 795 (effective 4/17/24)</b></p>	<p>04/17/24</p>
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	<a href="#">(S) Committee on Rules</a>		
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**VACSB Position:** Monitor

**GOVERNOR'S RECOMMENDATION:**

1. After line 41, enrolled

Insert

2. That an emergency exists and this act is in force from its passage.

[PDF of Enrolled Version](#)

<b>SB 582</b> - <a href="#">Ebbin</a> - Tobacco products retailers; purchase, possession, and sale of retail tobacco products.	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	<b>(H) Enacted, Chapter 796 (effective 7/1/24)</b>	04/17/24
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**VACSB Position:** Actively Support - Identical to HB790

**Governor's recommendations** for SB582 are the same as HB790 listed above.

### Bills Vetoed by Governor

Bills	Committee	Last Action	Date
<b>HB 1</b> - <a href="#">Ward</a> - Minimum wage; increases wage to \$13.50 per hour effective January 1, 2025.	<a href="#">(H) Committee on Appropriations</a>	(H) House sustained Governor's veto	04/17/24

	<a href="#">(S) Committee on Finance and Appropriations</a>		
<b>VACSB Position:</b> Support - Identical to SB1			
<b>HB 26</b> - <a href="#">Reid</a> - Voter identification; accepted forms of identification, private entities licensed or certified.	<a href="#">(H) Committee on Privileges and Elections</a>  <a href="#">(S) Committee on Privileges and Elections</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position:</b> Support			
<b>HB 81</b> - <a href="#">Simon</a> - Suicide; abolishes common-law crime.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position:</b> Support			
<b>HB 267</b> - <a href="#">Watts</a> - Assault or assault and battery; affirmative defense, penalty.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position:</b> Monitor - Similar to SB357			

<p><b><u>HB 398</u></b> - <u>McQuinn</u> - Public elementary and secondary schools; student discipline, etc.</p>	<p><u>(H) Committee on Appropriations</u></p> <p><u>(S) Committee on Education and Health</u></p>	<p>(H) House sustained Governor's veto</p>	<p>04/17/24</p>
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**VACSB Position:** Monitor - Similar to SB586

<p><b><u>HB 457</u></b> - <u>Callsen</u> - Decreasing probation period; establishes criteria for mandatory reduction.</p>	<p><u>(H) Committee on Appropriations</u></p> <p><u>(S) Committee on Finance and Appropriations</u></p>	<p>(H) House sustained Governor's veto</p>	<p>04/17/24</p>
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**VACSB Position:** Support - Decreases probation period by completing a mental health or substance abuse treatment program.

<p><b><u>HB 698</u></b> - <u>Krizek</u> - Cannabis control; establishes a framework for creation of a retail marijuana market, penalties.</p>	<p><u>(H) Committee on General Laws</u></p> <p><u>(S) Committee on Finance and Appropriations</u></p>	<p>(H) House sustained Governor's veto</p>	<p>04/17/24</p>
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**VACSB Position:** Monitor - Cannabis Retailor bills are HB698, SB423, SB448

<p><b><u>HB 974</u></b> - <u>Keys-Gamarra</u> - Workers' compensation; employee may satisfy burden of proof by circumstantial evidence.</p>	<p><u>(H) Committee on Labor and Commerce</u></p>	<p>(H) House sustained Governor's veto</p>	<p>04/17/24</p>
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	<a href="#">(S) Committee on Commerce and Labor</a>		
<b>VACSB Position:</b> Actively Oppose			
<b>HB 1244</b> - <a href="#">Cole</a> - Restorative housing and isolated confinement; restrictions on use.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position:</b> Monitor - Identical to SB719			
<b>SB 1</b> - <a href="#">Lucas</a> - Minimum wage; increases wage to \$13.50 per hour effective January 1, 2025.	<a href="#">(H) Committee on Labor and Commerce</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	<ul style="list-style-type: none"> <li>03/28/24 Governor: Vetoed by Governor</li> <li><b>04/17/24 Senate: Passed in enrolled form rejected (21-Y 19-N)</b></li> </ul> <hr/> <ul style="list-style-type: none"> <li>(S) Requires 2/3 members present</li> </ul>	04/17/24
<b>NOTE:</b> This means that the governor's veto stands. The bill did not pass.			
<b>VACSB Position:</b> Support - Identical to HB1			
<b>SB 23</b> - <a href="#">Locke</a> - Juveniles; adjudication of delinquency.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	<ul style="list-style-type: none"> <li>03/20/24 Governor: Vetoed by Governor</li> <li><b>04/17/24 Senate: Passed in enrolled form rejected (21-Y 19-N)</b></li> </ul> <hr/> <ul style="list-style-type: none"> <li>04/17/24 Senate: Requires 2/3 members present</li> </ul>	04/17/24



**VACSB Position:** Monitor

<b>SB 80</b> - Favola - Decreasing probation period; establishes criteria for mandatory reduction.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	<ul style="list-style-type: none"><li>03/27/24 Governor: Vetoed by Governor</li><li><b>04/17/24 Senate: Passed in enrolled form rejected (20-Y 19-N)</b></li><li>04/17/24 Senate: Requires 2/3 members present</li></ul>	04/17/24
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**NOTE:** This means that the governor's veto stands. The bill did not pass.

**VACSB Position:** Monitor - The certificate would be applicable to employment in DBHDS licensed programs and non DBHDS licensed programs the same.

<b>SB 357</b> - Boysko - Assault or assault and battery; affirmative defense, penalty.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(S) Passed by for the day	04/17/24
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**NOTE:** This means that the bill was not taken up during the reconvened session, therefore the governor's veto stands. The bill did not pass.

**VACSB Position:** Monitor - Similar to HB267.

<b>SB 373</b> - Boysko - Paid family and medical leave insurance program; notice requirements, civil action.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	<ul style="list-style-type: none"><li>04/05/24 Governor: Vetoed by Governor</li><li><b>04/17/24 Senate: Passed in enrolled form rejected (21-Y 19-N)</b></li><li>04/17/24 Senate: Requires 2/3 members present</li></ul>	04/17/24
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**NOTE:** This means that the governor's veto stands. The bill did not pass.

**VACSB Position:** Actively Oppose - Similar to HB737 - which died

<b>SB 448</b> - <a href="#">Rouse</a> - Cannabis control; establishes a framework for creation of a retail marijuana market, penalties.	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Passed by for the day	04/17/24
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**NOTE:** This means that the bill was not taken up during the reconvened session, therefore the governor's veto stands. The bill did not pass.

**VACSB Position:** Monitor - Cannabis Retailor bills are HB698, SB423, SB448

<b>SB 586</b> - <a href="#">Pekarsky</a> - Public elementary and secondary schools; student discipline, etc.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Education and Health</a>	(S) Passed by for the day	04/17/24
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**NOTE:** This means that the bill was not taken up during the reconvened session, therefore the governor's veto stands. The bill did not pass.

**VACSB Position:** Monitor - Similar to HB398

<b>SB 719</b> - <a href="#">Bagby</a> - Restorative housing and isolated confinement; restrictions on use.	<a href="#">(H) Committee on Public Safety</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Passed by for the day	04/17/24
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**NOTE:** This means that the bill was not taken up during the reconvened session, therefore the governor's veto stands. The bill did not pass.

**VACSB Position:** Monitor - Identical to HB1244



# Virginia Association Of Community Services Boards, Inc.

*Making a Difference Together*

## **VACSB Legislative Update**

### **April 25, 2024**

*This update is published weekly during the General Assembly Session*

*If you have questions or need information, please contact Hilary Piland*

*at*

[hpiland@vacsb.org](mailto:hpiland@vacsb.org)

(804) 330-3141

#### **VACSB CLEARINGHOUSE BILL DESIGNATION**

##### **DESIGNATION**

Actively Support

Support

Monitor

Oppose

Actively Oppose

##### **ACTION**

Advocacy by VACSB Reps

Published Statement

Online Tracking

Published Statement

Advocacy by VACSB Reps

<b>Bills</b>	<b>Committee</b>	<b>Last Action</b>	<b>Date</b>
<a href="#">HB 27</a> - <a href="#">Callsen</a> - Kinship foster care; placement of child with foster parent.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 629 (effective - see bill)	04/08/24
<b>VACSB Position: Support - Identical to SB39, Similar to SB162 - VOICES Bill</b>			
<a href="#">HB 42</a> - <a href="#">Hope</a> - Dentists and dental hygienists; added to list of providers who are immune from civil liability, etc.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0096)	03/20/24
<b>VACSB Position: Monitor - Identical to SB629</b>			
<a href="#">HB 103</a> - <a href="#">Hope</a> - Local and Regional Jails, State Board of; powers and duties.	<a href="#">(H) Committee on Public Safety</a>  <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Acts of Assembly Chapter text (CHAP0136)	03/26/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 134</a> - <a href="#">Convirs-Fowler</a> - Opioids; DOE to develop education materials concerning risks.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0434)	04/04/24
<b>VACSB Position: Support</b>			
<a href="#">HB 224</a> - <a href="#">Henson</a> - Public schools; mental health awareness training.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
<b>VACSB Position: Monitor - Similar, but different than HB603. For this bill board of education would be able to determine age appropriateness of program.</b>			
<a href="#">HB 225</a> - <a href="#">Sickles</a> - Dentist and Dental Hygienist Compact; authorizes Virginia to become a signatory to the Compact.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0101)	03/20/24
<b>VACSB Position: Support - Similar to SB22</b>			
<a href="#">HB 314</a> - <a href="#">Hope</a> - State hospitals; discharge planning.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0279)	04/02/24
<b>VACSB Position: Monitor - Identical to SB179</b>			
<a href="#">HB 324</a> - <a href="#">Glass</a> - PA Licensure Compact; authorizes Virginia to become a signatory to Compact.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0439)	04/04/24

<b>VACSB Position: Support</b>			
<a href="#">HB 326</a> - <a href="#">Glass</a> - Social Work Licensure Compact; authorizes Virginia to become a signatory to Compact.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 690 (effective - see bill)	04/08/24
<b>VACSB Position: Actively Support - Similar to SB239</b>			
<a href="#">HB 327</a> - <a href="#">Feggans</a> - Affordable and inclusive housing; DBHDS to develop plan to ensure people w/disabilities have access.	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Approved by Governor-Chapter 721 (effective 7/1/24)	04/08/24
<b>VACSB Position: Support</b>			
<a href="#">HB 329</a> - <a href="#">Sickles</a> - Marriage & family therapists; Bd. of Counseling to amend regulations related to licensure.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0431)	04/04/24
<b>VACSB Position: Support</b>			
<a href="#">HB 342</a> - <a href="#">Hope</a> - Naloxone or other opioid antagonists; possession by state agencies, guidelines for private employer.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0440)	04/04/24
<b>VACSB Position: Support</b>			
<a href="#">HB 426</a> - <a href="#">Cole</a> - Professional counselors; Board of Counseling to recognize NCE as a valid examination for licensure.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0443)	04/04/24
<b>VACSB Position: Oppose</b>			
<a href="#">HB 434</a> - <a href="#">Arnold</a> - Inpatient/residential subst. use disorder trtmt.; facilities to prepare & record discharge plan.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(H) Enacted, Chapter 808 (effective 7/1/24)	04/17/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 441</a> - <a href="#">Bennett-Parker</a> - Polling place; assistance for certain voters, clarifies definition of "person with a disability."	<a href="#">(H) Committee on Privileges and Elections</a>  <a href="#">(S) Committee on Privileges and Elections</a>	(G) Acts of Assembly Chapter text (CHAP0191)	03/28/24
<b>VACSB Position: Actively Support - Similar to HB43</b>			
<a href="#">HB 452</a> - <a href="#">Callsen</a> - First offender drug program; previous misdemeanor marijuana conviction, etc.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(H) Enacted, Chapter 811 (effective 7/1/24)	04/17/24
<b>VACSB Position: Support</b>			
<a href="#">HB 453</a> - <a href="#">Callsen</a> - Kinship foster care; barrier	<a href="#">(H) Committee on Health</a>	(G) Acts of Assembly	04/05/24

crimes.	<a href="#">and Human Services</a>  <a href="#">(S) Committee on Rehabilitation and Social Services</a>	Chapter text (CHAP0529)	
<b>VACSB Position: Support - VOICES Bill</b>			
<a href="#">HB 509 - Cohen</a> - Students with disabilities; SCHEV to study process used to determine eligibility for accommodations.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0444)	04/04/24
<b>VACSB Position: Support - Identical to SB21</b>			
<a href="#">HB 515 - Hope</a> - State hospitals; discharge of individuals.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0290)	04/02/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 523 - Krizek</a> - Charitable gaming; clarifies definition of "social organization."	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0445)	04/04/24
<b>VACSB Position: Support - Similar to SB344</b>			
<a href="#">HB 577 - Runion</a> - Slot-retention requests; Developmental Disability waiver slots, sunset date.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0103)	03/20/24
<b>VACSB Position: Support - Identical to SB610</b>			
<a href="#">HB 581 - Simonds</a> - Human trafficking; attorneys for the Commonwealth to establish multidisciplinary response teams.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0366)	04/03/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 586 - McClure</a> - Law-enforcement officers; training standards.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0141)	03/26/24
<b>VACSB Position: Support</b>			
<a href="#">HB 601 - Kilgore</a> - Health insurance; patient access to emergency services, mobile crisis response services.	<a href="#">(H) Committee on Labor and Commerce</a>  <a href="#">(S) Committee on Commerce and Labor</a>	(G) Acts of Assembly Chapter text (CHAP0199)	03/28/24
<b>VACSB Position: Support - Identical to SB543</b>			
<a href="#">HB 603 - Price</a> - Public elementary and secondary schools; programs of instruction on mental health education.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on</a>	(H) Enacted, Chapter 812 (effective 7/1/24)	04/17/24

	<a href="#">Education and Health</a>		
VACSB Position: Monitor - Similar but different than HB224. This would require MH instruction each school year.			
<a href="#">HB 732</a> - <a href="#">Sewell</a> - Public schools; opioid antagonist administration, etc.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0451)	04/04/24
VACSB Position: Support - HB732 & SB387 are identical, HB271 & SB726 are identical, HB497 is similar.			
<a href="#">HB 772</a> - <a href="#">Delaney</a> - Minors; parental admission for inpatient treatment.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Approved by Governor-Chapter 695 (effective 7/1/24)	04/08/24
VACSB Position: Monitor - Identical to SB460			
<a href="#">HB 790</a> - <a href="#">Hope</a> - Tobacco products retailers; purchase, possession, and sale of retail tobacco products.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Enacted, Chapter 821 (effective 7/1/24)	04/17/24
VACSB Position: Actively Support - Identical to SB582			
<a href="#">HB 823</a> - <a href="#">Cherry</a> - Temporary detention order; alternative transportation.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Approved by Governor-Chapter 643 (effective 7/1/24)	04/08/24
VACSB Position: Monitor - Identical to SB497			
<a href="#">HB 861</a> - <a href="#">Hernandez</a> - Weapons; carrying into hospital that provides mental health services.	<a href="#">(H) Committee on Public Safety</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
VACSB Position: Monitor - These bills are HB861, HB23, SB515.			
<a href="#">HB 888</a> - <a href="#">Watts</a> - Civil commitments & temporary detention orders; def. of mental illness neurocognitive disorders.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Rules</a>	(G) Approved by Governor-Chapter 696 (effective - see bill)	04/08/24
VACSB Position: Actively Oppose - Identical to SB176			
<a href="#">HB 908</a> - <a href="#">Shin</a> - Individuals with developmental disabilities; financial eligibility.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0211)	03/28/24
VACSB Position: Support - SB676 & HB908 are identical, Similar to HB127			
<a href="#">HB 909</a> - <a href="#">Shin</a> - 1915(c) Home and Community Based Services Medicaid Waivers; state plan amdmts., prog. modifications.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 646 (effective 7/1/24)	04/08/24
VACSB Position: Monitor These bills are SB149, SB488, HB909.			



SB149 does NOT have the 40 hr. work limit part, does have respite part.  
 SB488 has the 40 hr. work limit part, does NOT have the respite part  
 HB909 has the 40 hr. work limit part, has the respite part.

<a href="#">HB 919</a> - <a href="#">Srinivasan</a> - School boards; model memorandum of understanding, partnerships with certain mental health services.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0534)	04/05/24
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VACSB Position: Monitor

<a href="#">HB 947</a> - <a href="#">Lopez</a> - Local government; regulation by ordinance for locations of tobacco products, etc.	<a href="#">(H) Committee on Counties, Cities and Towns</a>  <a href="#">(S) Committee on Local Government</a>	(G) Acts of Assembly Chapter text (CHAP0536)	04/05/24
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VACSB Position: Support - Similar to HB1119

<a href="#">HB 971</a> - <a href="#">Tran</a> - Nurse practitioners; patient care team provider, autonomous practice.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0404)	04/04/24
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VACSB Position: Support

<a href="#">HB 980</a> - <a href="#">Tran</a> - Higher ed. institutions; students who report acts of hazing or bullying, referral for support.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0405)	04/04/24
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VACSB Position: Monitor

<a href="#">HB 995</a> - <a href="#">Tran</a> - Medicine, Board of; temporary licensure of physicians licensed in a foreign country.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0464)	04/04/24
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VACSB Position: Support

<a href="#">HB 1069</a> - <a href="#">Willett</a> - Liquid nicotine and nicotine vapor products; certification, removal of exclusion from directory.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Enacted, Chapter 828 (effective 7/1/25)	04/17/24
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VACSB Position: Monitor - Identical to SB550

<a href="#">HB 1083</a> - <a href="#">Coyner</a> - VA Longitudinal Data System & VA Workforce Data Trust; work group to review current capabilities.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0410)	04/04/24
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VACSB Position: Monitor

<a href="#">HB 1134</a> - <a href="#">Willett</a> - Health insurance; if prior authorization request is approved for prescription drugs.	<a href="#">(H) Committee on Labor and Commerce</a>  <a href="#">(S) Committee on Commerce and Labor</a>	(G) Acts of Assembly Chapter text (CHAP0320)	04/02/24
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<b>VACSB Position: Support - Identical to SB98</b>			
<a href="#">HB 1165</a> - <a href="#">Sickles</a> - Persons with disabilities; adds definitions related to rights.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Approved by Governor-Chapter 648 (effective 7/1/24)	04/08/24
<b>VACSB Position: Support</b>			
<a href="#">HB 1242</a> - <a href="#">Willett</a> - Emergency custody and temporary detention orders; evaluations, presence of others.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(G) Approved by Governor-Chapter 649 (effective 7/1/24)	04/08/24
<b>VACSB Position: Monitor - Identical to SB546</b>			
<a href="#">HB 1246</a> - <a href="#">Willett</a> - Law-enforcement training; communication with individuals with autism spectrum disorder.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 742 (effective 7/1/24)	04/08/24
<b>VACSB Position: Support - Similar to SB547</b>			
<a href="#">HB 1269</a> - <a href="#">Price</a> - Barrier crimes; adult substance abuse and mental health services, exception.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Approved by Governor-Chapter 651 (effective 7/1/24)	04/08/24
<b>VACSB Position: Actively Support - Pillion SB626 is the other Barrier Crimes bill.</b>			
<a href="#">HB 1278</a> - <a href="#">Zehr</a> - Auricular acupuncture; use of the five needle protocol.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0548)	04/05/24
<b>VACSB Position: Support</b>			
<a href="#">HB 1318</a> - <a href="#">Cole</a> - 1915(c) Home and Community-Based Services Medicaid Waivers; state plan amendments, program rule.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0551)	04/05/24
<b>VACSB Position: Monitor - Identical to HB1282</b>			
<a href="#">HB 1324</a> - <a href="#">Fowler</a> - Restricted driver's license; issuance for multiple convictions of driving while intoxicated, etc.	<a href="#">(H) Committee for Courts of Justice</a>  <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0552)	04/05/24
<b>VACSB Position: Actively Support - Identical to SB6</b>			
<a href="#">HB 1336</a> - <a href="#">Sickles</a> - Crisis stabilization services; facilities licensed by DBHDS, nursing homes.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0063)	03/08/24
<b>VACSB Position: Actively Support - Identical to SB568</b>			

<a href="#">HB 1455 - Carr</a> - Virginia Memory Project; established.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0330)	04/02/24
<b>VACSB Position: Support</b>			
<a href="#">HB 1499 - Willett</a> - Virginia Health Workforce Development Authority; increases ex officio members, etc., report.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 754 (effective 7/1/24)	04/08/24
<b>VACSB Position: Monitor - These bills are SB155 Head, HB1289 Willet, HB1293 Willett (just a workgroup), SB403 Durant, HB1499 Willett, HB1500 Willett - establishes requirements for the Board of Counseling to register individuals as behavioral health technicians.</b>			
<a href="#">HJ 77 - Coyner</a> - Designating Monday, January 22, 2024 as Recovery Day in Virginia.	<a href="#">(H) Committee on Rules</a>  <a href="#">(S) Committee on Rules</a>	(H) Bill text as passed House and Senate (HJ77ER)	02/27/24
<b>VACSB Position: Support</b>			
<a href="#">SB 6 - Reeves</a> - Restricted driver's license; issuance for multiple convictions of driving while intoxicated, etc.	<a href="#">(H) Committee on Transportation</a>  <a href="#">(S) Committee on Transportation</a>	(G) Acts of Assembly Chapter text (CHAP0568)	04/05/24
<b>VACSB Position: Actively Support - Identical to HB1324</b>			
<a href="#">SB 19 - Favola</a> - Recovery residences; death and serious injury reports.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0030)	03/08/24
<b>VACSB Position: Monitor - Similar to SB190.</b>			
<a href="#">SB 21 - Salim</a> - Students with disabilities; SCHEV to study process used to determine eligibility for accommodations.	<a href="#">(H) Committee on Education</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0491)	04/04/24
<b>VACSB Position: Support - Identical to HB509</b>			
<a href="#">SB 22 - Locke</a> - Dentist and Dental Hygienist Compact; authorizes VA to become a signatory to the Compact.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0031)	03/08/24
<b>VACSB Position: Support - Similar to HB225</b>			
<a href="#">SB 34 - Locke</a> - Temporary detention; certified evaluators, report.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Enacted, Chapter 780 (effective 7/1/24)	04/17/24
<b>VACSB Position: Actively Oppose - Similar to HB608</b>			
<a href="#">SB 39 - Favola</a> - Kinship foster care; placement of child with foster parent.	<a href="#">(H) Committee on Health and Human Services</a>	(G) Approved by Governor-Chapter 662	04/08/24

	<a href="#">(S) Committee on Finance and Appropriations</a>	(effective - see bill)	
<b>VACSB Position: Support - Identical to SB39, Similar to SB162 - VOICES Bill</b>			
<a href="#">SB 74 - Durant</a> - Prescription Monitoring Program; release of records to drug court administrators.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0033)	03/08/24
<b>VACSB Position: Monitor</b>			
<a href="#">SB 98 - Favola</a> - Health insurance; if prior authorization request is approved for prescription drugs.	<a href="#">(H) Committee on Labor and Commerce</a>  <a href="#">(S) Committee on Commerce and Labor</a>	(G) Acts of Assembly Chapter text (CHAP0338)	04/02/24
<b>VACSB Position: Support - Identical to HB1134</b>			
<a href="#">SB 133 - Head</a> - Physician assistants; practice agreement exemption.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0116)	03/20/24
<b>VACSB Position: Monitor</b>			
<a href="#">SB 155 - Head</a> - Virginia Health Workforce Development Authority; powers and duties, definition.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 761 (effective 7/1/24)	04/08/24
<b>VACSB Position: Monitor - These bills are SB155 Head, HB1289 Willett, HB1293 Willett (just a workgroup), SB403 Durant, HB1499 Willett, HB1500 Willett - establishes requirements for the Board of Counseling to register individuals as behavioral health technicians.</b>			
<a href="#">SB 176 - Favola</a> - Civil commitments & temporary detention orders; def. of mental illness neurocognitive disorders.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0579)	04/05/24
<b>VACSB Position: Actively Oppose - Identical to HB888</b>			
<a href="#">SB 179 - Favola</a> - State hospitals; discharge planning.	<a href="#">(H) Committee on Health and Human Services</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0153)	03/26/24
<b>VACSB Position: Monitor - Identical to HB314</b>			
<a href="#">SB 239 - Hashmi</a> - Social Work Licensure Compact; authorizes Virginia to become a signatory to Compact.	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 704 (effective - see bill)	04/08/24
<b>VACSB Position: Actively Support - Similar to HB326</b>			
<a href="#">SB 344 - Reeves</a> - Charitable gaming; clarifies definition of "social organization."	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0504)	04/04/24

<b>VACSB Position: Support - Similar to HB523</b>			
SB 362 - <a href="#">Ebbin</a> - First offender drug program; previous misdemeanor marijuana conviction, etc.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) Enacted, Chapter 785 (effective 7/1/24)	04/17/24
<b>VACSB Position: Monitor</b>			
SB 389 - <a href="#">Pekarsky</a> - Autism Advisory Council; reestablished, report.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(G) Approved by Governor-Chapter 708 (effective 7/1/24)	04/08/24
<b>VACSB Position: Support</b>			
SB 403 - <a href="#">Durant</a> - Behavioral health technicians, etc.; scope of practice, supervision, and qualifications.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Approved by Governor-Chapter 595 (effective 7/1/24)	04/05/24
<b>VACSB Position: Monitor - These bills are SB155 Head, HB1289 Willet, HB1293 Willett (just a workgroup), SB403 Durant, HB1499 Willett, HB1500 Willett - establishes requirements for the Board of Counseling to register individuals as behavioral health technicians.</b>			
SB 425 - <a href="#">Favola</a> - Health insurance; ethics and fairness in carrier business practices.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Commerce and Labor</a>	(G) Acts of Assembly Chapter text (CHAP0244)	03/28/24
<b>VACSB Position: Support</b>			
SB 460 - <a href="#">Marsden</a> - Minors; parental admission for inpatient treatment.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Approved by Governor-Chapter 710 (effective 7/1/24)	04/08/24
<b>VACSB Position: Monitor - Identical to HB772</b>			
SB 469 - <a href="#">Obenshain</a> - Controlled substances; manufacturing, selling, giving, distributing misbranded drugs, etc.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0371)	04/04/24
<b>VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602</b>			
SB 488 - <a href="#">Aird</a> - 1915(c) Home and Community Based Services Medicaid Waivers; state plan amdmts., prog. modifications.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 679 (effective 7/1/24)	04/08/24
<b>VACSB Position: Monitor - These bills are SB149, SB488, HB909. SB149 does NOT have the 40 hr. work limit part, does have respite part. SB488 has the 40 hr. work limit part, does NOT have the respite part. HB909 has the 40 hr. work limit part, has the respite part.</b>			
SB 497 - <a href="#">Carroll Foy</a> - Temporary detention order; alternative transportation.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee on Education and Health</a>	(G) Approved by Governor-Chapter 680 (effective 7/1/24)	04/08/24

<b>VACSB Position: Monitor - Identical to Cherry HB823</b>			
SB 515 - <a href="#">Williams Graves</a> - Weapons; carrying into hospital that provides mental health services.	<a href="#">(H) Committee on Public Safety</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
<b>VACSB Position: Monitor - These bills are HB861, HB23, SB515.</b>			
SB 543 - <a href="#">Bagby</a> - Health insurance; patient access to emergency services, mobile crisis response services.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0360)	04/02/24
<b>VACSB Position: Support - Identical to HB601</b>			
SB 546 - <a href="#">Bagby</a> - Emergency custody and temporary detention orders; evaluations, presence of others.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee on Education and Health</a>	(G) Approved by Governor-Chapter 682 (effective 7/1/24)	04/08/24
<b>VACSB Position: Monitor - Identical to HB1242</b>			
SB 547 - <a href="#">Bagby</a> - Law-enforcement training; communication with individuals with autism spectrum disorder.	<a href="#">(H) Committee on Public Safety</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 773 (effective 7/1/24)	04/08/24
<b>VACSB Position: Support - Similar to HB1246</b>			
SB 550 - <a href="#">Deeds</a> - Liquid nicotine and nicotine vapor products; certification and directory, penalties.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Enacted, Chapter 793 (effective 7/1/25)	04/17/24
<b>VACSB Position: Monitor - Identical to HB1069</b>			
SB 568 - <a href="#">Deeds</a> - Crisis stabilization services; facilities licensed by DBHDS, nursing homes.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0513)	04/04/24
<b>VACSB Position: Actively Support - Identical to HB1336</b>			
SB 569 - <a href="#">Deeds</a> - Crisis receiving centers and crisis stabilization units; use of seclusion, report.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(H) Enacted, Chapter 795 (effective 4/17/24)	04/17/24
<b>VACSB Position: Monitor</b>			
SB 574 - <a href="#">Deeds</a> - Behavioral Health Commission; Commission to study processes related to civil admissions.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(G) Approved by Governor-Chapter 601 (effective 7/1/24)	04/05/24
<b>VACSB Position: Actively Support</b>			
SB 582 - <a href="#">Ebbin</a> - Tobacco products retailers; purchase, possession, and sale of retail tobacco	<a href="#">(H) Committee on General Laws</a>	(H) Enacted, Chapter 796 (effective 7/1/24)	04/17/24

products.	<a href="#">(S) Committee on Finance and Appropriations</a>		
<b>VACSB Position: Actively Support - Identical to HB790</b>			
<a href="#">SB 603 - McGuire</a> - Incarcerated women who are pregnant, etc.; DCJS, et al., to make recommendations for treatment.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(G) Approved by Governor-Chapter 625 (effective 7/1/24)	04/08/24
<b>VACSB Position: Support</b>			
<a href="#">SB 605 - Subramanyam</a> - Polling place; assistance for certain voters, clarifies definition of "person with a disability."	<a href="#">(H) Committee on Privileges and Elections</a> <a href="#">(S) Committee on Privileges and Elections</a>	(G) Acts of Assembly Chapter text (CHAP0515)	04/04/24
<b>VACSB Position: Actively Support - Similar to HB441, HB43.</b>			
<a href="#">SB 610 - Suetterlein</a> - Slot-retention requests; Developmental Disability waiver slots, sunset date.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0125)	03/20/24
<b>VACSB Position: Support - Identical to HB577</b>			
<a href="#">SB 626 - Pillion</a> - Barrier crimes; adult substance abuse and mental health services, exception.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Approved by Governor-Chapter 683 (effective 7/1/24)	04/08/24
<b>VACSB Position: Actively Support - Price HB1269 is the other Barrier Crimes bill.</b>			
<a href="#">SB 629 - Pillion</a> - Dentists and dental hygienists; added to list of providers who are immune from civil liability, etc.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0126)	03/20/24
<b>VACSB Position: Monitor - Identical to HB42</b>			
<a href="#">SB 676 - Ebbin</a> - Individuals with developmental disabilities; financial eligibility.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0257)	03/28/24
<b>VACSB Position: Support - SB676 &amp; HB908 are identical, Similar to HB127</b>			
<a href="#">SB 706 - Stuart</a> - Drug Treatment Court Act; eligibility.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0260)	03/28/24
<b>VACSB Position: Support</b>			
<a href="#">SB 725 - Pillion</a> - Drug Treatment Court Act; renames the Act as the Recovery Court Act.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0130)	03/20/24
<b>VACSB Position: Support - Identical to HB1471</b>			



<a href="#">SB 726 - Pillion</a> - Public schools; opioid antagonist administration, etc.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0519)	04/04/24
VACSB Position: Support - HB732 & SB387 are identical, HB271 & SB726 are identical, HB497 is similar.			
<a href="#">SB 734 - Marsden</a> - Virginia Freedom of Information Act; electronic meetings.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Acts of Assembly Chapter text (CHAP0129)	03/20/24
VACSB Position: Support			

<b>Dead Bills</b>			
<b>Bills</b>	<b>Committee</b>	<b>Last Action</b>	<b>Date</b>
<a href="#">HB 1 - Ward</a> - Minimum wage; increases wage to \$13.50 per hour effective January 1, 2025.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: Support - Identical to SB1			
<a href="#">HB 8 - Ware</a> - Medical Ethics Defense Act; established.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
VACSB Position: Actively Oppose			
<a href="#">HB 23 - Laufer</a> - Weapons; possession or transportation into facility that provides mental health services, etc.	<a href="#">(H) Committee on Public Safety</a>	(H) Incorporated by Public Safety (HB861-Hernandez)	02/02/24
VACSB Position: Monitor. These bills are HB861, HB23, SB515.			
<a href="#">HB 26 - Reid</a> - Voter identification; accepted forms of identification, private entities licensed or certified.	<a href="#">(H) Committee on Privileges and Elections</a> <a href="#">(S) Committee on Privileges and Elections</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: Support			
<a href="#">HB 32 - Clark</a> - Medicine, Board of; continuing ed. related to implicit bias and cultural competency in health care.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Incorporated by Health and Human Services (HB1130-Hayes)	01/30/24
VACSB Position: Monitor			
<a href="#">HB 37 - Clark</a> - Loan repayment programs; creates program for mental health professionals.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
VACSB Position: Monitor			
<a href="#">HB 43 - Thomas</a> - Polling place; assistance for certain voters, expands	<a href="#">(H) Committee on Privileges and Elections</a>	(H) Incorporated by Privileges and Elections	02/02/24



definition of disability.		(HB441-Bennett-Parker)	
<b>VACSB Position: Actively Support - Similar to HB441</b>			
<a href="#">HB 46</a> - <a href="#">Bennett-Parker</a> - Firearm; transfers to another person from a prohibited person.	<a href="#">(H) Committee on Public Safety</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 50</a> - <a href="#">Jones</a> - Central State Hospital; designation of additional beds as forensic and psychiatric beds.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 75</a> - <a href="#">Hope</a> - Foster care; State Bd. of Social Services to amend regulations, application for and use of benefits.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Support - Identical to SB40</b>			
<a href="#">HB 81</a> - <a href="#">Simon</a> - Suicide; abolishes common-law crime.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position: Support</b>			
<a href="#">HB 87</a> - <a href="#">Green</a> - Hospital regulations; patient drug testing.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 127</a> - <a href="#">Watts</a> - DMAS & DBH DS; modification of rules for 1915 (c) Home & Community Based Services Medicaid Waivers.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
<b>VACSB Position: Support - HB127 is similar to SB676 &amp; HB908 which are identical.</b>			
<a href="#">HB 177</a> - <a href="#">Gardner</a> - Federal Early Intervention Program for Infants & Toddlers w/Disabilities; reimbursement rates.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Actively Support</b>			
<a href="#">HB 256</a> - <a href="#">Mundon King</a> - Health care providers & grocery store workers; employers to provide paid sick leave, effective date.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Incorporated by Labor and Commerce (HB348-Ward)	02/01/24
<b>VACSB Position: Monitor - Identical to SB507</b>			
<a href="#">HB 267</a> - <a href="#">Watts</a> - Assault or assault and battery; affirmative defense, penalty.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position: Monitor - Similar to SB357</b>			

<a href="#">HB 271</a> - <a href="#">Reid</a> - Public secondary schools; naloxone procurement, possession, and administration.	<a href="#">(H) Committee on Education</a>	(H) Incorporated by Education (HB732-Sewell)	01/24/24
VACSB Position: Support - HB732 & SB387 are identical, HB271 & SB726 are identical, HB497 is similar.			
<a href="#">HB 328</a> - <a href="#">Glass</a> - Interstate Teacher Mobility Compact; enters the Commonwealth into Compact.	<a href="#">(H) Committee on Education</a>	(H) Continued to 2025 in Education	02/07/24
VACSB Position: Support			
<a href="#">HB 348</a> - <a href="#">Ward</a> - Employment; paid sick leave, civil penalties.	<a href="#">(H) Committee on Appropriations</a>	(H) Continued to 2025 in Appropriations	02/09/24
VACSB Position: Monitor			
<a href="#">HB 398</a> - <a href="#">McQuinn</a> - Public elementary and secondary schools; student discipline, etc.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Education and Health</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: Monitor - Similar to SB586			
<a href="#">HB 450</a> - <a href="#">Obenshain</a> - Fentanyl; manufacturing, selling, giving, distributing, etc., mandatory term of imprisonment.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602			
<a href="#">HB 457</a> - <a href="#">Callsen</a> - Decreasing probation period; establishes criteria for mandatory reduction.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: Support - Decreases probation period by completing a mental health or substance abuse treatment program.			
<a href="#">HB 497</a> - <a href="#">Cohen</a> - Public secondary schools; naloxone procurement, possession, and administration.	<a href="#">(H) Committee on Education</a>	(H) Incorporated by Education (HB732-Sewell)	01/24/24
VACSB Position: Support - HB732 & SB387 are identical, HB271 & SB726 are identical, HB497 is similar.			
<a href="#">HB 499</a> - <a href="#">Cohen</a> - Medicaid waivers; program rule modifications.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Continued to 2025 in Health and Human Services	02/06/24
VACSB Position: Monitor			
<a href="#">HB 593</a> - <a href="#">Sickles</a> - Neurobehavioral and neurorehabilitation facilities; waiver services for individuals w/brain injury.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Incorporated by Health and Human Services (HB1064-Willett)	01/25/24
VACSB Position: Support - Similar to HB1064			
<a href="#">HB 606</a> - <a href="#">Price</a> - Clinical social workers; licensure examination alternative.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(S) Failed to report (defeated) in Rehabilitation and Social Services (6-Y 8-N)	03/01/24

<b>VACSB Position: Oppose</b>			
<a href="#">HB 608</a> - <a href="#">Price</a> - Temporary detention; certified evaluators, report.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Actively Oppose - Similar to SB34</b>			
<a href="#">HB 628</a> - <a href="#">Orrock</a> - Certificate of public need; hospitals licensed by DBHDS psychiatric beds.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Continued to 2025 in Health and Human Services	02/06/24
<b>VACSB Position: Monitor - Similar to SB404</b>			
<a href="#">HB 646</a> - <a href="#">Coyner</a> - Zoning; certified recovery residence.	<a href="#">(H) Committee on Counties, Cities and Towns</a>	(H) Continued to 2025 in Counties, Cities and Towns	02/09/24
<b>VACSB Position: Support</b>			
<a href="#">HB 670</a> - <a href="#">Freitas</a> - Sage's Law; minor students experiencing gender incongruence, parental notification.	<a href="#">(H) Committee on Education</a>	(H) Left in Education	02/13/24
<b>VACSB Position: Monitor - Identical to SB37</b>			
<a href="#">HB 674</a> - <a href="#">Obenshain</a> - Fentanyl; selling, giving, or distributing a substance that contains two mgs. or more, etc.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
<b>VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602</b>			
<a href="#">HB 685</a> - <a href="#">Leftwich</a> - Fentanyl; selling, giving, or distributing, penalties.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
<b>VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602</b>			
<a href="#">HB 698</a> - <a href="#">Krizek</a> - Cannabis control; establishes a framework for creation of a retail marijuana market, penalties.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position: Monitor - Cannabis Retailer bills are HB698, SB423, SB448</b>			
<a href="#">HB 737</a> - <a href="#">Sewell</a> - Paid family and medical leave insurance program; notice requirements, civil action.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Actively Oppose - Similar to SB373</b>			
<a href="#">HB 808</a> - <a href="#">Rasoul</a> - State psychiatric hospitals; temporary detention orders, delayed admission to determine med. needs.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Failed to pass in House	02/13/24
<b>VACSB Position: Monitor - Identical to SB653</b>			
<a href="#">HB 813</a> - <a href="#">Mundon King</a> - Parental access to minor's medical records; consent by certain minors to treatment.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Continued to 2025 in Health and Human Services	02/06/24
<b>VACSB Position: Pending - Will express concerns in subcommittee re: kid's TDO statute</b>			
<a href="#">HB 822</a> - <a href="#">Cherry</a> - Emergency custody; transportation for transfer of custody.	<a href="#">(H) Committee on Rules</a>	(H) Left in Rules	02/13/24

<b>VACSB Position: Monitor</b>			
<a href="#">HB 853</a> - <a href="#">Obenshain</a> - Students; Department of Education to establish uniform system of discipline for disruptive behavior.	<a href="#">(H) Committee on Education</a>	(H) Left in Education	02/13/24
<b>VACSB Position: Actively Oppose</b>			
<a href="#">HB 864</a> - <a href="#">Clark</a> - Health insurance; coverage for therapeutic day treatment services.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Continued to 2025 in Labor and Commerce	02/01/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 885</a> - <a href="#">Watts</a> - Community services boards; core of services.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Monitor - Identical to SB590</b>			
<a href="#">HB 927</a> - <a href="#">Shin</a> - Substantial risk orders; recommendations for issuance.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 in Rules	02/01/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 970</a> - <a href="#">Tran</a> - Children; comprehensive health care coverage program.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Monitor - Identical to SB231</b>			
<a href="#">HB 974</a> - <a href="#">Keys-Gamarra</a> - Workers' compensation; employee may satisfy burden of proof by circumstantial evidence.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Commerce and Labor</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position: Actively Oppose</b>			
<a href="#">HB 982</a> - <a href="#">Tran</a> - State plan for medical assistance services; plan to include adult hearing screenings, etc.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Support</b>			
<a href="#">HB 1017</a> - <a href="#">Wilt</a> - Minors admitted to inpatient treatment; discharge plans.	<a href="#">(H) Committee on Education</a>	(H) VOTE: Defeated (42-Y 55-N)	02/13/24
<b>VACSB Position: Monitor - Identical to SB575</b>			
<a href="#">HB 1021</a> - <a href="#">Wilt</a> - Community services boards, local; waiver usage flexibility.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 1038</a> - <a href="#">Wachsmann</a> - Automated and remote dispensing systems; use in certain facilities.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Incorporated by Health and Human Services (HB1336-Sickles)	01/30/24
<b>VACSB Position: Oppose</b>			
<a href="#">HB 1042</a> - <a href="#">Gilbert</a> - Controlled substances; manufacturing, selling, giving, distributing misbranded drugs, etc.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
<b>VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602</b>			

<a href="#">HB 1064</a> - <a href="#">Willett</a> - Neurobehavioral science unit; established, waiver services for individuals w/traumatic brain injury.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Support - Similar to HB593</b>			
<a href="#">HB 1065</a> - <a href="#">Hodges</a> - Community services boards; quarterly stakeholder meetings.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
VACSB Position: Pending - VACSB lobbyist to talk to patron's office.			
<a href="#">HB 1097</a> - <a href="#">Kilgore</a> - Felony homicide; certain drug offenses, penalty.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
<b>VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602</b>			
<a href="#">HB 1119</a> - <a href="#">Seibold</a> - Local government powers; regulation of tobacco, nicotine, and hemp product retail sale locations.	<a href="#">(H) Committee on Counties, Cities and Towns</a>	(H) Left in Counties, Cities and Towns	02/13/24
<b>VACSB Position: Support - Similar to HB947</b>			
<a href="#">HB 1161</a> - <a href="#">Wyatt</a> - Consumer Data Protection Act; social media, parental consent.	<a href="#">(H) Committee on Communications, Technology and Innovation</a>	(H) Left in Communications, Technology and Innovation	02/13/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 1222</a> - <a href="#">Higgins</a> - Assistance for certain voters outside of the polling place; expands definition of disability.	<a href="#">(H) Committee on Privileges and Elections</a>	(H) Incorporated by Privileges and Elections (HB441-Bennett-Parker)	02/02/24
<b>VACSB Position: Actively Support - These bills are HB1222, HB43, HB441</b>			
<a href="#">HB 1244</a> - <a href="#">Cole</a> - Restorative housing and isolated confinement; restrictions on use.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) House sustained Governor's veto	04/17/24
<b>VACSB Position: Monitor - Identical to SB719</b>			
<a href="#">HB 1282</a> - <a href="#">Wilt</a> - 1915(c) Home and Community-Based Services Medicaid Waivers; state plan amendments, program rule.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Incorporated by Health and Human Services (HB1318-Cole)	02/06/24
<b>VACSB Position: Monitor - Identical to HB1318</b>			
<a href="#">HB 1294</a> - <a href="#">Willett</a> - Psychological practitioners; establishes a licensing procedure.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
<b>VACSB Position: Monitor</b>			
<a href="#">HB 1347</a> - <a href="#">Srinivasan</a> - Health insurance; coverage for autism spectrum disorder, cost-sharing requirements prohibited.	<a href="#">(H) Committee on Appropriations</a>	(H) Continued to 2025 in Appropriations	02/09/24
<b>VACSB Position: Support</b>			
<a href="#">HB 1471</a> - <a href="#">Keys-Gamarra</a> - Drug Treatment Court Act; renames the Act as the Recovery Court Act.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24

<b>VACSB Position: Support - Identical to SB725</b>			
HB 1479 - <a href="#">Price</a> - Health professions; universal licensure, requirements.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Continued to 2025 in Health and Human Services	02/08/24
<b>VACSB Position: Monitor - Identical to SB682</b>			
HB 1500 - <a href="#">Willett</a> - Behavioral health technicians and trainees; registration requirements for Board of Counseling.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
VACSB Position: Pending - These bills are SB155 Head, HB1289 Willet, HB1293 Willett (just a workgroup), SB403 Durant, HB1499 Willett, HB1500 Willett - establishes requirements for the Board of Counseling to register individuals as behavioral health technicians.			
HB 1509 - <a href="#">Seibold</a> - Nicotine vapor products; restrictions on sale of products containing liquid nicotine/hemp products.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
<b>VACSB Position: Support</b>			
SB 1 - <a href="#">Lucas</a> - Minimum wage; increases wage to \$13.50 per hour effective January 1, 2025.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Requires 2/3 members present	04/17/24
<b>VACSB Position: Support - Identical to HB1</b>			
SB 23 - <a href="#">Locke</a> - Juveniles; adjudication of delinquency.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(S) Requires 2/3 members present	04/17/24
<b>VACSB Position: Monitor</b>			
SB 33 - <a href="#">Locke</a> - Certified registered nurse anesthetists; supervision during an operation or procedure.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(H) Continued to 2025 in Health and Human Services	02/20/24
<b>VACSB Position: Support</b>			
SB 37 - <a href="#">McGuire</a> - Sage's Law; minor students experiencing gender incongruence, parental notification.	<a href="#">(S) Committee on Education and Health</a>	(S) Passed by indefinitely in Education and Health (9-Y 6-N)	02/08/24
<b>VACSB Position: Monitor - Identical to HB670</b>			
SB 40 - <a href="#">Favola</a> - Foster care; DSS to establish task force to assess use of benefits.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Tabled in Appropriations (21-Y 1-N)	02/28/24
<b>VACSB Position: Support - Identical to HB75</b>			
SB 43 - <a href="#">Favola</a> - Persons with disabilities; creates a helpline program within disAbility Law Center of Virginia.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Tabled in Appropriations (22-Y 0-N)	02/26/24
<b>VACSB Position: Support</b>			

<a href="#">SB 52</a> - <a href="#">McDougle</a> - Felony homicide; certain drug offenses, penalty.	<a href="#">(S) Committee for Courts of Justice</a>	(S) Passed by indefinitely in Courts of Justice (8-Y 7-N)	01/17/24
VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602			
<a href="#">SB 80</a> - <a href="#">Favola</a> - Decreasing probation period; establishes criteria for mandatory reduction.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Requires 2/3 members present	04/17/24
VACSB Position: Monitor - The certificate would be applicable to employment in DBHDS licensed programs and non DBHDS licensed programs the same.			
<a href="#">SB 91</a> - <a href="#">Favola</a> - Paid sick leave; home health workers providing agency-directed services.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Continued to 2025 in Finance and Appropriations (15-Y 0-N)	01/31/24
VACSB Position: Monitor			
<a href="#">SB 96</a> - <a href="#">Stanley</a> - Parental Behavior Technician Registration and Participation Pilot Program; established.	<a href="#">(S) Committee on Education and Health</a>	(S) Continued to 2025 in Education and Health (15-Y 0-N)	02/08/24
VACSB Position: Monitor - Pilot Program to train parents to become registered behavior technician (RBT) so they can work with their child.			
<a href="#">SB 149</a> - <a href="#">Suetterlein</a> - 1915(c) Home & Community Based Services Medicaid Waivers; federal authority state plan amendments.	<a href="#">(S) Committee on Education and Health</a>	(S) Incorporated by Education and Health (SB488-Aird) (15-Y 0-N)	02/01/24
VACSB Position: Monitor - These bills are SB149, SB488, HB909. SB149 does NOT have the 40 hr. work limit part, does have respite part. SB488 has the 40 hr. work limit part, does NOT have the respite part. HB909 has the 40 hr. work limit part, has the respite part.			
<a href="#">SB 162</a> - <a href="#">McDougle</a> - Kinship as Foster Care Prevention Program; established, placement of children with relatives.	<a href="#">(S) Committee on Rehabilitation and Social Services</a>	(S) Incorporated by Rehabilitation and Social Services (SB39-Favola) (12-Y 0-N)	01/19/24
VACSB Position: Support - Similar to HB27 and SB39 - VOICES Bill			
<a href="#">SB 190</a> - <a href="#">Subramanyam</a> - Recovery residences; certification requirements, death and serious injury reports, report.	<a href="#">(S) Committee on Rehabilitation and Social Services</a>	(S) Incorporated by Rehabilitation and Social Services (13-Y 0-N) (SB19-Favola)	01/12/24
VACSB Position: Monitor - Similar to SB19			
<a href="#">SB 231</a> - <a href="#">Hashmi</a> - Children; comprehensive health care coverage program for certain individuals.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Tabled in Appropriations (21-Y 0-N)	02/28/24
VACSB Position: Monitor - Identical to HB970			
<a href="#">SB 357</a> - <a href="#">Boysko</a> - Assault or assault and battery; affirmative defense, penalty.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(S) Passed by for the day	04/17/24



<b>VACSB Position: Monitor - Similar to HB267.</b>			
SB 373 - <a href="#">Boysko</a> - Paid family and medical leave insurance program; notice requirements, civil action.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Requires 2/3 members present	04/17/24
<b>VACSB Position: Actively Oppose - Similar to HB737 - which died</b>			
SB 374 - <a href="#">Boysko</a> - Collective bargaining by public employees; labor organization representation.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Left in Finance and Appropriations	02/14/24
<b>VACSB Position: Oppose</b>			
SB 387 - <a href="#">Pekarsky</a> - Public elementary and secondary schools; policies and requirements relating to naloxone.	<a href="#">(S) Committee on Education and Health</a>	(S) Incorporated by Education and Health (SB726-Pillion) (15-Y 0-N)	02/01/24
<b>VACSB Position: Support - HB732 &amp; SB387 are identical, HB271 &amp; SB726 are identical, HB497 is similar.</b>			
SB 404 - <a href="#">Durant</a> - Certificate of public need; hospitals licensed by DBHDS psychiatric beds.	<a href="#">(S) Committee on Education and Health</a>	(S) Continued to 2025 in Education and Health (15-Y 0-N)	02/08/24
<b>VACSB Position: Monitor - Similar to HB628</b>			
SB 423 - <a href="#">Ebbin</a> - Cannabis control; retail market, penalties.	<a href="#">(S) Committee on Rehabilitation and Social Services</a>	(S) Incorporated by Rehabilitation and Social Services (SB448-Rouse) (12-Y 0-N)	01/26/24
<b>VACSB Position: Monitor - Cannabis Retailor bills are HB698, SB423, SB448</b>			
SB 448 - <a href="#">Rouse</a> - Cannabis control; establishes a framework for creation of a retail marijuana market, penalties.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Passed by for the day	04/17/24
<b>VACSB Position: Monitor - Cannabis Retailor bills are HB698, SB423, SB448</b>			
SB 493 - <a href="#">Stanley</a> - Medical malpractice; limitations on recovery, certain actions.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Failed to report (defeated) in Finance and Appropriations (6-Y 9-N)	02/08/24
<b>VACSB Position: Oppose</b>			
SB 502 - <a href="#">Surovell</a> - Juvenile & domestic relations district ct.; parent filing petition for protective order against minor.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(S) Failed to pass in Senate	03/09/24
<b>VACSB Position: Monitor</b>			
SB 507 - <a href="#">Surovell</a> - Health care providers & grocery store workers; employers to provide paid sick leave, effective date.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Continued to 2025 in Finance and Appropriations (15-Y 0-N)	01/31/24
<b>VACSB Position: Monitor- Identical to HB256</b>			
SB 575 - <a href="#">Obenshain</a> - Discharge plans; copies to public elementary and	<a href="#">(H) Committee on Education</a>	(H) Continued to 2025 in Education	02/28/24



secondary schools.	<a href="#">(S) Committee on Education and Health</a>		
<b>VACSB Position: Monitor - Identical to HB1017</b>			
<a href="#">SB 586 - Pekarsky</a> - Public elementary and secondary schools; student discipline, etc.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(S) Passed by for the day	04/17/24
<b>VACSB Position: Monitor - Similar to HB398</b>			
<a href="#">SB 590 - Deeds</a> - Community services boards; emergency services and core of services.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Continued to 2025 in Appropriations	02/26/24
<b>VACSB Position: Monitor - Identical to HB885</b>			
<a href="#">SB 602 - McGuire</a> - Felony homicide; certain drug offenses, penalties.	<a href="#">(S) Committee for Courts of Justice</a>	(S) Incorporated by Courts of Justice (SB52-McDougle) (15-Y 0-N)	01/17/24
<b>VACSB Position: Monitor - These bills are SB52, HB674, HB685, HB1042, HB450, SB469, HB1097, SB367, SB602</b>			
<a href="#">SB 653 - Durant</a> - State psychiatric hospitals; temporary detention orders, delayed admission to determine med. needs.	<a href="#">(S) Committee for Courts of Justice</a>	(S) Stricken at request of Patron in Courts of Justice (12-Y 0-N)	01/29/24
<b>VACSB Position: Monitor - Identical to HB808</b>			
<a href="#">SB 682 - Suetterlein</a> - Health professions; universal licensure, requirements.	<a href="#">(S) Committee on Rules</a>	(S) Continued to 2025 in Rules (8-Y 6-N 1-A)	02/09/24
<b>VACSB Position: Monitor - Identical to HB1479</b>			
<a href="#">SB 719 - Bagby</a> - Restorative housing and isolated confinement; restrictions on use.	<a href="#">(H) Committee on Public Safety</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Passed by for the day	04/17/24
<b>VACSB Position: Monitor - Identical to HB1244</b>			
<a href="#">SJ 24 - Bagby</a> - Barrier crimes for employees of and persons regulated by DBHDS; JLARC to study.	<a href="#">(S) Committee on Rules</a>	(S) Stricken at request of Patron in Rules	01/26/24
<b>VACSB Position: Support - Study on Barrier Crimes</b>			

<b>FYI Bills</b>			
<b>Bills</b>	<b>Committee</b>	<b>Last Action</b>	<b>Date</b>
<a href="#">HB 14 - Ware</a> - Unemployment	<a href="#">(H) Committee on Appropriations</a>	(G) Acts of Assembly	03/28/24

compensation; employer's failure to respond to requests for information, etc.	<a href="#">(S) Committee on Finance and Appropriations</a>	Chapter text (CHAP0165)	
VACSB Position: FYI			
<a href="#">HB 34 - Clark</a> - Contract actions; collection of medical debt, definition.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Enacted, Chapter 800 (effective 7/1/24)	04/17/24
VACSB Position: FYI			
<a href="#">HB 70 - Bulova</a> - Virginia Retirement System; plan credits and accounts.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0267)	04/02/24
VACSB Position: FYI			
<a href="#">HB 115 - Sullivan</a> - Guardians and conservators; order of appointment and certificate of qualification, annual report.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0017)	03/08/24
VACSB Position: FYI - Similar to SB290			
<a href="#">HB 149 - Helmer</a> - Employee protections; medicinal use of cannabis oil.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Approved by Governor-Chapter 632 (effective 7/1/24)	04/08/24
VACSB Position: FYI			
<a href="#">HB 160 - Seibold</a> - Veterans; workplace poster for benefits and services.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Commerce and Labor</a>	(G) Acts of Assembly Chapter text (CHAP0430)	04/04/24
VACSB Position: FYI			
<a href="#">HB 168 - Keys-Gamarra</a> - Homeless students; Dept. of Ed. shall develop a resource document on supports and services.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0370)	04/03/24
VACSB Position: FYI			
<a href="#">HB 291 - Cherry</a> - Long-term services and supports screening; expedited screening and screening exemption.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0024)	03/08/24
VACSB Position: FYI - Similar to SB24			
<a href="#">HB 311 - Hope</a> - Virginia Public Procurement Act; submissions of bids or proposals on electronic procurement system.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Acts of Assembly Chapter text (CHAP0438)	04/04/24

VACSB Position: FYI			
<a href="#">HB 313</a> - <a href="#">Hope</a> - State Inspector General, Office of the; investigations of abuse/neglect at state psychiatric hosp.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Approved by Governor-Chapter 638 (effective 7/1/24)	04/08/24
VACSB Position: FYI - Similar to SB178			
<a href="#">HB 317</a> - <a href="#">Gardner</a> - Children's residential facility; Off. of Children's Ombudsman to interview children in foster care.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Acts of Assembly Chapter text (CHAP0280)	04/02/24
VACSB Position: FYI			
<a href="#">HB 511</a> - <a href="#">Cohen</a> - Out-of-state health care practitioners; temp. authorization to practice in assisted living fac.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0390)	04/04/24
VACSB Position: FYI			
<a href="#">HB 626</a> - <a href="#">Rasoul</a> - Public schools; youth and community violence prevention, report.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(G) Acts of Assembly Chapter text (CHAP0299)	04/02/24
VACSB Position: FYI			
<a href="#">HB 699</a> - <a href="#">Maldonado</a> - Treatment with opioids; Board of Medicine, et al., to amend their regulations.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text reprinted (CHAP0448)	04/04/24
VACSB Position: FYI			
<a href="#">HB 700</a> - <a href="#">Tata</a> - Certain individuals in foster care, etc.; parameters of higher education grants.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0449)	04/04/24
VACSB Position: FYI			
<a href="#">HB 729</a> - <a href="#">Sickles</a> - PACE programs; long-term services and support screening.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0048)	03/08/24
VACSB Position: FYI			
<a href="#">HB 764</a> - <a href="#">Delaney</a> - Virginia Residential Landlord and Tenant Act; early termination of rental agreement.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Acts of Assembly Chapter text (CHAP0302)	04/02/24
VACSB Position: FYI			
<a href="#">HB 777</a> - <a href="#">Callsen</a> - Students, certain; enrollment and provision of free public	<a href="#">(H) Committee on Education</a>	(G) Acts of Assembly Chapter text	04/02/24

education.	<a href="#">(S) Committee on Education and Health</a>	(CHAP0303)	
VACSB Position: FYI			
<a href="#">HB 786 - Hope</a> - Guardianship and conservatorship; restoration or modification or termination of order.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) Enacted, Chapter 820 (effective 7/1/24)	04/17/24
VACSB Position: FYI			
<a href="#">HB 807 - Rasoul</a> - Behavioral Health Commission; changes composition of membership.	<a href="#">(H) Committee on Rules</a> <a href="#">(S) Committee on Rules</a>	(G) Acts of Assembly Chapter text (CHAP0456)	04/04/24
VACSB Position: FYI - Similar to SB125			
<a href="#">HB 893 - McClure</a> - Attorneys appointed to represent parents or guardians; qualifications and performance.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0428)	04/04/24
VACSB Position: FYI			
<a href="#">HB 894 - Bennett-Parker</a> - Virginia Freedom of Information Act; electronic meetings.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Acts of Assembly Chapter text (CHAP0056)	03/08/24
VACSB Position: FYI			
<a href="#">HB 955 - Lopez</a> - Virginia Residential Landlord and Tenant Act; summary of rental agreement provisions.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
VACSB Position: FYI			
<a href="#">HB 967 - Lopez</a> - Virginia Residential Landlord and Tenant Act; fee disclosure statement.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(H) Enacted, Chapter 826 (effective 7/1/24)	04/17/24
VACSB Position: FYI			
<a href="#">HB 993 - Tran</a> - Virginia Residential Landlord and Tenant Act; prohibited provisions, fees for maintenance.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
VACSB Position: FYI			
<a href="#">HB 996 - Anthony</a> - VA Residential Landlord and Tenant Act, etc.; definitions, notice of tenant screening criteria.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
VACSB Position: FYI			

<a href="#">HB 1035</a> - <a href="#">Bennett-Parker</a> - Places of public accommodation; possession and administration of epinephrine.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0465)	04/04/24
VACSB Position: FYI			
<a href="#">HB 1087</a> - <a href="#">Coyner</a> - College and Career Ready Virginia Program and Fund; established and created.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 647 (effective 7/1/24)	04/08/24
VACSB Position: FYI - Similar to SB627			
<a href="#">HB 1089</a> - <a href="#">Coyner</a> - Special education and related services; definitions, utilization of Virginia IEP.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0468)	04/04/24
VACSB Position: FYI - Almost Identical to SB220			
<a href="#">HB 1099</a> - <a href="#">Kilgore</a> - Heated tobacco; definitions, tax levied.	<a href="#">(H) Committee on Finance</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 611 (effective 7/1/24)	04/08/24
VACSB Position: FYI			
<a href="#">HB 1187</a> - <a href="#">Hodges</a> - Xylazine; penalty for manufacturing, selling, etc., for human consumption.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0472)	04/04/24
VACSB Position: FYI			
<a href="#">HB 1361</a> - <a href="#">Feggans</a> - Va. Public Procurement Act; preference for goods produced in Virginia, U.S., & Va. resident bidders.	<a href="#">(H) Committee on General Laws</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 749 (effective 7/1/24)	04/08/24
VACSB Position: FYI			
<a href="#">HB 1370</a> - <a href="#">Delaney</a> - Health care providers, certain; reporting of medical debt to consumer reporting agencies prohibited.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on General Laws and Technology</a>	(G) Approved by Governor-Chapter 751 (effective 7/1/24)	04/08/24
VACSB Position: FYI			
<a href="#">HB 1388</a> - <a href="#">Anthony</a> - Virginia Critical Operation for a Disappeared Child Initiative (Codi) Alert Program; established.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Approved by Governor-Chapter 658 (effective 7/1/24)	04/08/24
VACSB Position: FYI			
<a href="#">HB 1392</a> - <a href="#">Jones</a> - Local government; employee insurance programs.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Commerce and Labor</a>	(G) Acts of Assembly Chapter text (CHAP0481)	04/04/24

VACSB Position: FYI			
<a href="#">HB 1473</a> - <a href="#">Clark</a> - Fentanyl education and awareness informational one-sheet; Department of Education shall develop.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0564)	04/05/24
VACSB Position: FYI - Similar to HB1007			
<a href="#">HB 1504</a> - <a href="#">Seibold</a> - School-connected overdose policies; guidelines, parental notification and response.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
VACSB Position: FYI - SB498 and HB1048 are identical, HB1218 is similar			
<a href="#">HB 1542</a> - <a href="#">Mundon King</a> - Child abuse and neglect; mandatory reporters, statute of limitations, penalties.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Approved by Governor-Chapter 615 (effective 7/1/24)	04/08/24
VACSB Position: FYI			
<a href="#">HJ 10</a> - <a href="#">Krizek</a> - Virginia Gaming Commission, Joint Subcommittee studying feasibility of establishing; continued.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(H) Bill text as passed House and Senate (HJ10ER)	03/06/24
VACSB Position: FYI			
<a href="#">HJ 41</a> - <a href="#">Srinivasan</a> - Fentanyl crisis; Joint Commission on Health Care to study policy solutions.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(H) Bill text as passed House and Senate (HJ41ER)	03/05/24
VACSB Position: FYI			
<a href="#">SB 24</a> - <a href="#">Locke</a> - Long-term services and supports screening; expedited screening and screening exemption.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Acts of Assembly Chapter text (CHAP0152)	03/26/24
VACSB Position: FYI			
<a href="#">SB 51</a> - <a href="#">Favola</a> - Online transition resources; DARS, et al., to ensure dissemination and availability.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Acts of Assembly Chapter text (CHAP0573)	04/05/24
VACSB Position: FYI			
<a href="#">SB 59</a> - <a href="#">Favola</a> - Federal Medicaid Works program; DMAS to convene work group to study, etc.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Rules</a>	(G) Acts of Assembly Chapter text (CHAP0335)	04/02/24
VACSB Position: FYI			
<a href="#">SB 85</a> - <a href="#">Favola</a> - Virginia Freedom of Information Act; definition of "caregiver,"	<a href="#">(H) Committee on General Laws</a>	(G) Approved by Governor-Chapter 617	04/08/24

remote participation in meetings.	<a href="#">(S) Committee on General Laws and Technology</a>	(effective 7/1/24)	
VACSB Position: FYI			
<a href="#">SB 87 - Favola</a> - Health insurance provider panels; incentives for mental health services.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0575)	04/05/24
VACSB Position: FYI			
<a href="#">SB 125 - Favola</a> - Behavioral Health Commission; changes composition of membership.	<a href="#">(H) Committee on Rules</a> <a href="#">(S) Committee on Rules</a>	(G) Acts of Assembly Chapter text (CHAP0496)	04/04/24
VACSB Position: FYI - Similar to HB807			
<a href="#">SB 178 - Favola</a> - State Inspector General, Office of the; investigations of abuse/neglect at state psychiatric hosp.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Education and Health</a>	(G) Approved by Governor-Chapter 664 (effective 7/1/24)	04/08/24
VACSB Position: FYI - Similar to HB313			
<a href="#">SB 220 - Favola</a> - Special education and related services; definitions, utilization of Virginia IEP.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0502)	04/04/24
VACSB Position: FYI - Almost identical to HB1089			
<a href="#">SB 290 - Roem</a> - Guardians and conservators; order of appointment and certificate of qualification, annual report.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(G) Acts of Assembly Chapter text (CHAP0156)	03/26/24
VACSB Position: FYI			
<a href="#">SB 391 - Pekarsky</a> - Employee protections; medicinal use of cannabis oil.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Rehabilitation and Social Services</a>	(G) Approved by Governor-Chapter 674 (effective 7/1/24)	04/08/24
VACSB Position: FYI - Similar to SB529			
<a href="#">SB 436 - Suetterlein</a> - Workforce Development and Advancement, Department of; changes title of Director to Commissioner.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0507)	04/04/24
VACSB Position: FYI			
<a href="#">SB 498 - Carroll Foy</a> - School-connected overdose policies; guidelines, parental notification and response.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(G) Governor's Action Deadline 11:59 p.m., May 17, 2024	04/17/24
VACSB Position: FYI - SB498 and HB1048 are identical, HB1218 is similar			



<a href="#">SB 614 - Pillion</a> - Xylazine; penalty for manufacturing, selling, etc., for human consumption.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0516)	04/04/24
VACSB Position: FYI			
<a href="#">SB 620 - Pillion</a> - PACE programs; long-term services and support screening.	<a href="#">(H) Committee on Health and Human Services</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Acts of Assembly Chapter text (CHAP0517)	04/04/24
VACSB Position: FYI			
<a href="#">SB 627 - Lucas</a> - College and Career Ready Virginia Program and Fund; established and created.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(G) Approved by Governor-Chapter 684 (effective 7/1/24)	04/08/24
VACSB Position: FYI - Similar to HB1087			

<b>Dead FYI Bills</b>			
<b>Bills</b>	<b>Committee</b>	<b>Last Action</b>	<b>Date</b>
<a href="#">HB 10 - Ware</a> - High school graduation; requires passing score on select questions from U.S. Naturalization Test.	<a href="#">(H) Committee on Education</a>	(H) Stricken from docket by Education (21-Y 0-N)	01/24/24
VACSB Position: FYI			
<a href="#">HB 41 - Green</a> - Standards of Learning; programs of instruction, civics education on local government.	<a href="#">(H) Committee on Education</a>	(H) Continued to 2025 in Education	01/24/24
VACSB Position: FYI			
<a href="#">HB 56 - Wright</a> - Voter registration by political party affiliation; partially closed primary elections.	<a href="#">(H) Committee on Privileges and Elections</a>	(H) Left in Privileges and Elections	02/13/24
VACSB Position: FYI			
<a href="#">HB 64 - Campbell</a> - Medicare supplement policies; annual open enrollment period.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Left in Labor and Commerce	02/13/24
VACSB Position: FYI			
<a href="#">HB 80 - Jones</a> - Breakthrough Therapies for Veteran Suicide Prevention, Advisory Council on; established, report.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 in Rules	02/01/24
VACSB Position: FYI - Similar to SB229			
<a href="#">HB 82 - Fowler</a> - Unemployment compensation; maximum duration of	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Left in Labor and Commerce	02/13/24



benefits.			
VACSB Position: FYI			
<a href="#">HB 104</a> - <a href="#">Wachsmann</a> - Provider contracts; pharmacies allowed to refuse to fill certain prescriptions.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Left in Labor and Commerce	02/13/24
VACSB Position: FYI			
<a href="#">HB 148</a> - <a href="#">Tata</a> - Human trafficking services; adds to responsibilities of DSS certain duties related to prevention.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
VACSB Position: FYI			
<a href="#">HB 161</a> - <a href="#">Seibold</a> - Individuals experiencing or reporting overdoses while incarcerated; disciplinary procedures.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: FYI			
<a href="#">HB 181</a> - <a href="#">Feggans</a> - School counselors; decreases public school staffing ratios.	<a href="#">(H) Committee on Appropriations</a>	(H) Continued to 2025 in Appropriations	02/07/24
VACSB Position: FYI - Similar to SB127, HB386			
<a href="#">HB 325</a> - <a href="#">Thomas</a> - Minimum wage and overtime wages; civil actions.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Left in Labor and Commerce	02/13/24
VACSB Position: FYI			
<a href="#">HB 341</a> - <a href="#">Thomas</a> - Virginia Public Procurement Act; consideration of employment of older Virginia residents.	<a href="#">(H) Committee on General Laws</a>	(H) Incorporated by General Laws (HB1361-Feggans)	02/01/24
VACSB Position: FYI			
<a href="#">HB 345</a> - <a href="#">Green</a> - Municipal elections; city or town allowed to hold its elections on first Tuesday in May.	<a href="#">(H) Committee on Privileges and Elections</a>	(H) Left in Privileges and Elections	02/13/24
VACSB Position: FYI			
<a href="#">HB 370</a> - <a href="#">Martinez</a> - Employment; annual interactive training and education, harassment and workplace discrimination.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) Left in Labor and Commerce	02/13/24
VACSB Position: FYI			
<a href="#">HB 381</a> - <a href="#">Feggans</a> - Virginia Public Procurement Act; participation by veteran-owned small businesses.	<a href="#">(H) Committee on General Laws</a>	(H) Left in General Laws	02/13/24
VACSB Position: FYI			
<a href="#">HB 386</a> - <a href="#">Hernandez</a> - Public schools; increase staffing ratios for specialized student support positions.	<a href="#">(H) Committee on Appropriations</a>	(H) Continued to 2025 in Appropriations	02/07/24
VACSB Position: FYI - Similar to SB127, HB181			

<a href="#">HB 470</a> - <a href="#">Martinez</a> - Minor; petition for child in need of services or supervision.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) Failed to pass in House	03/09/24
VACSB Position: FYI			
<a href="#">HB 544</a> - <a href="#">Walker</a> - Workforce Development and Advancement, Department of; changes title of Director to Commissioner.	<a href="#">(H) Committee on Labor and Commerce</a>	(H) VOTE: Defeated (48-Y 50-N)	02/13/24
VACSB Position: FYI			
<a href="#">HB 573</a> - <a href="#">Henson</a> - Student safety and discipline; certain reports to school principals and division superintendents.	<a href="#">(H) Committee on Education</a>	(H) Continued to 2025 in Education	01/31/24
<a href="#">HB 587</a> - <a href="#">McClure</a> - Unaccompanied minor housing program; DSS & DHCD to study implementation of program.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 in Rules	02/01/24
VACSB Position: FYI			
<a href="#">HB 594</a> - <a href="#">Sickles</a> - State plan for medical assistance services; payment for certified community health workers.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
VACSB Position: FYI			
<a href="#">HB 618</a> - <a href="#">Price</a> - Public schools; Department of Education to review physical accessibility challenges, report.	<a href="#">(H) Committee on Rules</a>	(H) Left in Rules	02/13/24
VACSB Position: FYI			
<a href="#">HB 620</a> - <a href="#">Price</a> - Medical assistance services; payment for essential hygiene products.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Continued to 2025 in Health and Human Services	02/06/24
VACSB Position: FYI			
<a href="#">HB 622</a> - <a href="#">Price</a> - State plan for medical assistance services; violence prevention services benefit.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
VACSB Position: FYI			
<a href="#">HB 696</a> - <a href="#">Tata</a> - Recovery high schools; establishment, authorization in certain Superintendents' regions.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Continued to 2025 in Finance and Appropriations (14-Y 1-N)	03/04/24
VACSB Position: FYI			
<a href="#">HB 753</a> - <a href="#">Walker</a> - Smoking; Class 3 misdemeanor for any person who smokes in presence of a minor under the age of 15.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
VACSB Position: FYI			

<a href="#">HB 765</a> - <a href="#">Delaney</a> - Parental rights; termination for alleged sexual abuse, petition filed by other parent.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Committee substitute posted to LIS only 24106447D-H1	02/02/24
VACSB Position: FYI			
<a href="#">HB 766</a> - <a href="#">Delaney</a> - Custody and visitation arrangements; best interests of the child, family history of abuse.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Committee substitute posted to LIS only 24106546D-H1	02/02/24
VACSB Position: FYI			
<a href="#">HB 767</a> - <a href="#">O'Quinn</a> - Public elementary and secondary schools; compulsory attendance policies and procedures.	<a href="#">(H) Committee on Education</a>	(H) Left in Education	02/13/24
VACSB Position: FYI			
<a href="#">HB 768</a> - <a href="#">Delaney</a> - Child victims and witnesses; using two-way closed-circuit television, expands age range.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
VACSB Position: FYI			
<a href="#">HB 796</a> - <a href="#">Hope</a> - Absentee voting; electronic ballot return.	<a href="#">(H) Committee on Privileges and Elections</a>	(H) Tabled in Privileges and Elections (21-Y 1-N)	02/02/24
VACSB Position: FYI			
<a href="#">HB 835</a> - <a href="#">Cousins</a> - Juvenile and domestic relations district courts; appointment of counsel or guardian ad litem.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
VACSB Position: FYI			
<a href="#">HB 882</a> - <a href="#">Earley</a> - Students; Department of Education's model policy on cell phone use during instructional time.	<a href="#">(H) Committee on Education</a>	(H) Continued to 2025 in Education	02/05/24
VACSB Position: FYI			
<a href="#">HB 965</a> - <a href="#">Lopez</a> - Virginia Public Procurement Act; consideration of best value concepts for construction services.	<a href="#">(H) Committee on General Laws</a>	(H) Incorporated by General Laws (HB1108-Carr)	02/01/24
VACSB Position: FYI			
<a href="#">HB 988</a> - <a href="#">Seibold</a> - Correctional facilities; behavioral health services in facilities, report.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 in Rules	02/01/24
VACSB Position: FYI			
<a href="#">HB 990</a> - <a href="#">Maldonado</a> - Employer seeking wage or salary history of prospective employees; prohibited.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Commerce and Labor</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: FYI			
<a href="#">HB 1007</a> - <a href="#">Lovejoy</a> - Fentanyl education and awareness informational one-sheet;	<a href="#">(H) Committee on Education</a>	(H) Incorporated by Education (HB1473-Clark)	02/05/24

Department of Education to develop.			
VACSB Position: FYI			
<a href="#">HB 1048</a> - <a href="#">Batten</a> - School-connected overdoses; policies relating to parental notification and response, requirements.	<a href="#">(H) Committee on Education</a>	(H) Left in Education	02/13/24
VACSB Position: FYI - SB498 and HB1048 are identical, HB1218 is similar			
<a href="#">HB 1090</a> - <a href="#">Oates</a> - Tobacco products, etc.; prohibiting purchase or possession by persons under 21 years of age.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
VACSB Position: FYI - Similar to HB1240			
<a href="#">HB 1093</a> - <a href="#">Oates</a> - Unfunded mandates; delay of implementation.	<a href="#">(H) Committee on Counties, Cities and Towns</a>	(H) Continued to 2025 in Counties, Cities and Towns	02/09/24
VACSB Position: FYI			
<a href="#">HB 1095</a> - <a href="#">Oates</a> - Commonwealth information security; requirements of state public bodies.	<a href="#">(H) Committee on Communications, Technology and Innovation</a>	(H) Left in Communications, Technology and Innovation	02/13/24
VACSB Position: FYI			
<a href="#">HB 1098</a> - <a href="#">Rasoul</a> - Family bereavement leave; employee restoration of position, etc.	<a href="#">(H) Committee on Labor and Commerce</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) House sustained Governor's veto	04/17/24
VACSB Position: FYI			
<a href="#">HB 1140</a> - <a href="#">Cordoza</a> - Medicaid eligibility; asset limits.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
VACSB Position: FYI			
<a href="#">HB 1154</a> - <a href="#">Sickles</a> - Virginia Public Procurement Act; preferences for goods, services, or construction by U.S. entities.	<a href="#">(H) Committee on General Laws</a>	(H) Incorporated by General Laws (HB1361-Feggans)	02/01/24
VACSB Position: FYI			
<a href="#">HB 1169</a> - <a href="#">Cordoza</a> - Virginia Critical Operation for a Disappeared Child Initiative (Codi) Alert Program; created.	<a href="#">(H) Committee on Public Safety</a>	(H) Left in Public Safety	02/13/24
VACSB Position: FYI			
<a href="#">HB 1181</a> - <a href="#">Laufer</a> - Virginia Gun Violence Intervention and Prevention Grant Program and Fund; established.	<a href="#">(H) Committee on Public Safety</a>	(H) Incorporated by Public Safety (HB602-Price)	02/02/24
VACSB Position: FYI			
<a href="#">HB 1185</a> - <a href="#">Willett</a> - Prescription Monitoring Program; overdose information.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Continued to 2025 in Finance and Appropriations (12-Y 3-N)	03/04/24
VACSB Position: FYI			

<a href="#">HB 1218</a> - <a href="#">Higgins</a> - Public schools; guidelines and policies regarding school-connected overdoses, parental notification.	<a href="#">(H) Committee on Education</a>	(H) Left in Education	02/13/24
VACSB Position: FYI - SB498 and HB1048 are identical, HB1218 is similar			
<a href="#">HB 1240</a> - <a href="#">Wilt</a> - Sale of nicotine vapor product, alternative nicotine product, etc.; increases civil penalties.	<a href="#">(H) Committee for Courts of Justice</a>	(H) Left in Courts of Justice	02/13/24
VACSB Position: FYI- Similar to HB1090			
<a href="#">HB 1271</a> - <a href="#">Callsen</a> - Virginia Residential Landlord and Tenant Act, etc.; notice of tenant screening criteria.	<a href="#">(H) Committee on General Laws</a>	(H) Incorporated by General Laws (HB996-Anthony)	02/06/24
VACSB Position: FYI			
<a href="#">HB 1273</a> - <a href="#">Krizek</a> - VA Public Procurement Act; additional public works contract requirements, delayed effective date.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Continued to 2025 in Finance and Appropriations (15-Y 0-N)	02/27/24
VACSB Position: FYI			
<a href="#">HB 1283</a> - <a href="#">Willett</a> - Students with individualized education programs or Section 504 Plans; emergency protocol and guide.	<a href="#">(H) Committee on Education</a>	(H) Left in Education	02/13/24
VACSB Position: FYI			
<a href="#">HB 1289</a> - <a href="#">Willett</a> - Virginia Health Workforce Development Authority; health workforce development program.	<a href="#">(H) Committee on Health and Human Services</a>	(H) Left in Health and Human Services	02/13/24
VACSB Position: FYI			
<a href="#">HB 1293</a> - <a href="#">Willett</a> - Behavioral health and nursing; revision of policies that hinder, etc., health care workforce.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 in Rules	02/01/24
VACSB Position: FYI			
<a href="#">HB 1355</a> - <a href="#">Tran</a> - Information Technology Access Act; numerous organizational changes to Act.	<a href="#">(H) Committee on Appropriations</a> <a href="#">(S) Committee on General Laws and Technology</a>	(S) Continued to 2025 in General Laws and Technology (15-Y 0-N)	02/28/24
VACSB Position: FYI			
<a href="#">HB 1371</a> - <a href="#">Simon</a> - Virginia Public Procurement Act; local arbitration agreements.	<a href="#">(H) Committee on General Laws</a>	(H) Continued to 2025 in General Laws	02/08/24
VACSB Position: FYI			
<a href="#">HB 1386</a> - <a href="#">Convirs-Fowler</a> - Firearms; workplace rules of localities.	<a href="#">(H) Committee on Public Safety</a> <a href="#">(S) Committee for Courts of Justice</a>	(H) House sustained Governor's veto	04/17/24

VACSB Position: FYI			
<a href="#">HB 1528 - Cordoza</a> - School boards; bathroom check policy required.	<a href="#">(H) Committee on Appropriations</a>	(H) Left in Appropriations	02/13/24
VACSB Position: FYI			
<a href="#">HJ 22 - Walker</a> - Skilled nursing, long-term care, and community care facilities; JLARC to study capacity & condition.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 with substitute in Rules	02/01/24
VACSB Position: FYI			
<a href="#">HJ 63 - Kilgore</a> - Cannabis; Virginia Cannabis Control Authority to study creation of a retail market.	<a href="#">(H) Committee on Rules</a>	(H) Continued to 2025 in Rules	02/01/24
VACSB Position: FYI			
<a href="#">SB 28 - Stanley</a> - School boards; powers and duties, policies regarding cell phones and other handheld devices.	<a href="#">(H) Committee on Education</a> <a href="#">(S) Committee on Education and Health</a>	(H) Left in Education	03/06/24
VACSB Position: FYI			
<a href="#">SB 42 - Peake</a> - Absentee voting; availability of voting in person.	<a href="#">(S) Committee on Privileges and Elections</a>	(S) Passed by indefinitely in Privileges and Elections (8-Y 6-N)	01/16/24
VACSB Position: FYI			
<a href="#">SB 115 - Lucas</a> - Child abuse and neglect; custody and visitation, possession or consumption of authorized substances.	<a href="#">(H) Committee for Courts of Justice</a> <a href="#">(S) Committee for Courts of Justice</a>	(S) Passed by for the day	04/17/24
VACSB Position: FYI			
<a href="#">SB 122 - VanValkenburg</a> - Pharmaceutical Services, Office of; establishes in Department of General Services, report.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Passed by indefinitely in Finance and Appropriations (13-Y 1-N)	02/12/24
VACSB Position: FYI			
<a href="#">SB 127 - VanValkenburg</a> - School counselors; public school staffing ratios, increases specialized student support positions.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Incorporated by Finance and Appropriations (SB105-Lucas) (15-Y 0-N)	02/08/24
VACSB Position: FYI - Similar HB181, HB386			
<a href="#">SB 187 - Subramanyam</a> - Special education; revised staffing requirements, report.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Incorporated by Finance and Appropriations (SB105-Lucas) (15-Y 0-N)	02/08/24
VACSB Position: FYI			
<a href="#">SB 229 - Hashmi</a> - Breakthrough Therapies for Veteran Suicide Prevention, Advisory Council on;	<a href="#">(H) Committee on Rules</a> <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Continued to 2025 in Rules	02/23/24

placement of Council.			
VACSB Position: FYI - Similar to HB80			
<a href="#">SB 311 - Boysko</a> - Violence prevention services benefits; DMAS to investigate programs in other states.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(H) Tabled in Appropriations (22-Y 0-N)	02/28/24
VACSB Position: FYI			
<a href="#">SB 312 - Salim</a> - Independent Living Community Ombudsman, Office of; established.	<a href="#">(S) Committee on Finance and Appropriations</a>	(S) Continued to 2025 in Finance and Appropriations (14-Y 1-N)	02/06/24
VACSB Position: FYI			
<a href="#">SB 338 - Salim</a> - Gun violence; JLARC to study effects on communities.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Rules</a>	(S) Requires 2/3 members present	04/17/24
VACSB Position: FYI			
<a href="#">SB 360 - VanValkenburg</a> - Employment; definitions, covenants not to compete prohibited, limitations, civil penalty.	<a href="#">(S) Committee on Commerce and Labor</a>	(S) Defeated by Senate (11-Y 28-N 1-A)	02/08/24
VACSB Position: FYI			
<a href="#">SB 529 - Jordan</a> - Employee protections; medicinal use of cannabis oil.	<a href="#">(S) Committee on Rehabilitation and Social Services</a>	(S) Incorporated by Rehabilitation and Social Services (SB391-Pekarsky) (11-Y 0-N)	01/19/24
VACSB Position: FYI - Similar to SB391			
<a href="#">SB 570 - Ebbin</a> - Virginia Human Rights Act; definition of "employer."	<a href="#">(H) Committee on General Laws</a>  <a href="#">(S) Committee on Finance and Appropriations</a>	(S) Passed by for the day	04/17/24
VACSB Position: FYI			
<a href="#">SB 615 - Pillion</a> - Medicaid- & CHIP-enrolled beneficiaries; DMAS shall convene work group to design services benefits.	<a href="#">(H) Committee on Appropriations</a>  <a href="#">(S) Committee on Rules</a>	(H) Tabled in Appropriations (19-Y 2-N)	02/28/24
VACSB Position: FYI			

Rappahannock Area Community Services Board  
Finance Committee Meeting  
Tuesday, May 14, 2024 at 12:00 p.m.  
600 Jackson Street, Board Room 208 Fredericksburg, VA

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**PRESENT**

Melissa White  
Kenneth Lapin  
Sarah Ritchie  
Susan Gayle  
Claire Curcio  
Nancy Beebe  
Carol Walker  
Bridgette Williams  
Greg Sokolowski  
Glenna Boerner

**ABSENT**

Jacob Parcell  
Shawn Kiger  
Matt Zurasky

**OTHERS PRESENT**

Joseph Wickens, Executive Director  
Brandie Williams, Deputy Executive Director  
Stephanie Terrell, Comp & Human Rights Director  
Derrick Mestler, Human Resources Director  
Nathan Reese, IT Coordinator  
Amy Jindra, Community Support Services Director  
Jacqueline Kobuchi, Clinical Services Director  
Amy Umble, Communications Coordinator  
Megan Toler, Reimbursement Coordinator

**Call to order – Mr. Lapin, Chair**

A meeting of the Finance Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on May 14, 2024.

**ISSUE:** **Presentation – Financial Audit – Robinson, Farmer & Cox – presented by: Mr. Roller**

**DISCUSSION:** Mr. Roller took the committee through the financial audit report year ending June 30, 2023. Report submitted.

**FOLLOW UP:** Due to no quorum, motion to accept the Financial Audit will be taken at May 21, 2024, Board meeting.



**ISSUE: May 2024 Board Deck – presented by: Ms. Williams and Ms. Toler**

**DISCUSSION:** Ms. Williams and Ms. Toler reviewed a Board Deck summary of financial reports, including:

- Cash Investments, which totaled \$27,441,614 in March 2024.
- Fee Revenue Reimbursement, with current year-to-date collections of \$23 million which was a - 4% decrease from the previous year.
- Write-off Report, which totaled \$356,679 for March 2024.
- Health Insurance Account, with year-to-date monthly premiums totaling \$3,423,649 and claims and fees totaling \$2,837,131.
- Other Post-Employment Benefits, which had a balance of \$4,064,441 as of March 2024.
- Payroll statistics which showed that the agency paid an average of 507 overtime hours per pay period and in FY24 an average of 3,426 leave hours per pay period.

**ISSUE: Financial Summary Report – presented by: Ms. Williams**

**DISCUSSION:** Ms. Williams took the group through the financial summary by program. Overall, FY24 balances currently show a net positive variance of \$4.6 million with \$3 million of that being in restricted funds.

**FOLLOW UP:** Due to no quorum, motion to accept the Financial Summary will be taken at May 21, 2024, Board meeting.

**ISSUE: Workforce, Classification, and Compensation Updates – presented by: Ms. Williams**

**DISCUSSION:** Ms. Brandie Williams announced that during the November meeting, the Board requested an update on the state of the workforce and compensation actions be reviewed during the May 2024 Finance Committee. The submitted report provides requested data covering:

- Summary of Actions over the past 12 months
- State of RACSB Workforce
- Barriers and Threats to RACSB Workforce
- Financial Position and Consideration
- Strategies to be considered to remain competitive with the current market and address aforementioned barriers

## **Adjournment**

The meeting adjourned at 1:22 PM



Voice/TDD (540)373-3223 / Fax (540) 371-3733

## NOTICE

**To:** Finance Committee:  
Matt Zurasky (Chair), Susan Gayle, Shawn Kiger, Jacob Parcell, Carol Walker,  
Melissa White

**From:** Joseph Wickens  
Executive Director

**Subject:** Finance Committee Meeting  
May 14, 2024 at **12:00 PM**  
600 Jackson Street, Board Room 208,  
Fredericksburg, VA

**Date:** May 9, 2024

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A Finance Committee meeting has been scheduled for Tuesday, May 14, 2024 at **12:00PM**. The meeting will be held at 600 Jackson Street, Board Room 208, Fredericksburg VA 22401.

We are looking forward to seeing you on Tuesday at **12:00 PM**.

# Finance Committee Meeting

May 14, 2024 – 12:00 PM

*In-Person | 600 Jackson Street, Room 208 | Fredericksburg, VA 22401*

## ***Agenda***

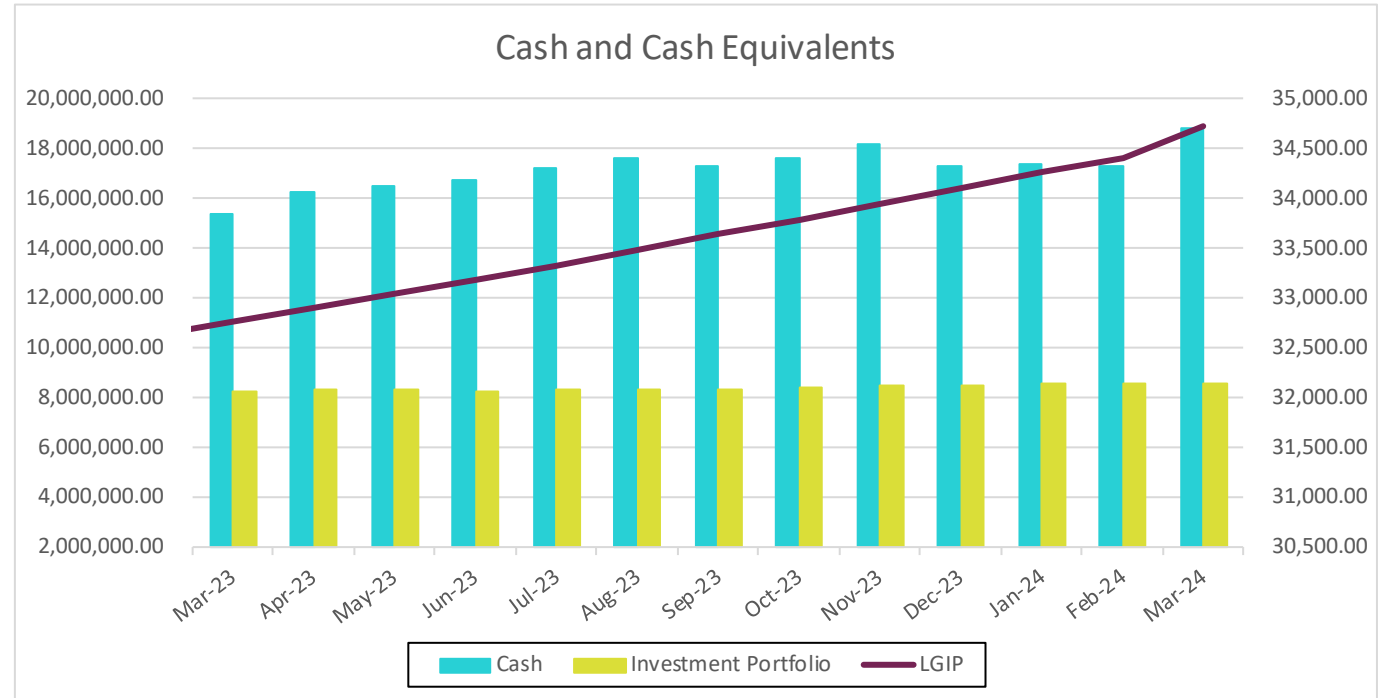
- I. Presentation – Financial Audit – Robinson, Farmer & Cox, *Roller*
  
- II. Finance Committee Board Deck, *Williams & Toler* ..... 3
  - a. Summary of Cash Investments
  - b. Summary of Investment Portfolio
  - c. Fee Revenue Reimbursement
  - d. Fee Collection YTD and Quarterly
  - e. Write-Off Report
  - f. Health Insurance Account
  - g. OPEB
  - h. Payroll Statistics
  
- III. Financial Summary, *Williams*.....12
  
- IV. Workforce Classification & Compensation Update, *Williams* (handout)
  
- V. Other Business, *Walker for Zurasky*

# Finance Committee

MAY 14, 2024

# Summary of Cash Investments

Depository		Rate	Comments
<b>Atlantic Union Bank</b>			
Checking	\$ 18,798,379	4.25%	
<b>Investment Portfolio</b>			
Cash Equivalents	2,674,390	2.46%	
Fixed Income	5,934,113	3.53%	
Total Investment	8,608,503		
<b>Total Atlantic Union Bank</b>	<b>\$ 27,406,882</b>		
<b>Other</b>			
Local Gov. Investment Pool	\$ 34,732	5.49%	Avg. Monthly Yeild
<b>Total Investments</b>	<b>\$ 27,441,614</b>		



	\$ Change	% Change
Change from Prior Month	\$ 1,514,650	6%
Change from Prior Year	\$ 3,738,605	16%
<b>Average # Months Reserves on Hand: 6</b>		

# Summary of Investment Portfolio

Asset Description	Shares/Face Value	Market Value	Total Cost	Unrealized Gain/Loss	Est. Income	Current Yield
Balance at 6/30/2023	\$ 8,511,825	\$ 8,310,338	\$ 8,347,703	\$ (37,365)	\$ 184,366	2%
Balance at 7/31/2023	\$ 8,514,417	\$ 8,315,552	\$ 8,350,295	\$ (34,742)	\$ 187,825	2%
Balance at 8/31/2023	\$ 8,548,050.10	\$ 8,338,842.90	\$ 8,368,724.22	\$ (29,881.32)	\$ 166,095.00	1.98%
Balance at 9/30/2023	\$ 8,538,796.07	\$ 8,346,410.48	\$ 8,375,741.14	\$ (29,330.66)	\$ 140,722.00	1.68%
Balance at 10/31/2023	\$ 8,596,446.94	\$ 8,394,801.76	\$ 8,417,949.00	\$ (23,147.24)	\$ 196,235.00	2.33%
Balance at 11/30/2023	\$ 8,618,388.86	\$ 8,477,832.45	\$ 8,483,158.02	\$ (5,325.57)	\$ 251,162.00	2.96%
Balance at 12/31/2023	\$ 8,632,899.64	\$ 8,535,275.60	\$ 8,521,116.03	\$ 14,159.57	\$ 195,114.00	2.29%
Balance at 1/31/2024	\$ 8,691,174.57	\$ 8,613,666.76	\$ 8,594,528.70	\$ 19,138.06	\$ 192,885.00	2.24%
Balance at 2/28/2024	\$ 8,740,933.53	\$ 8,602,395.19	\$ 8,599,927.80	\$ 2,467.39	\$ 199,221.00	2.32%
Fidelity IMM Gov Class I Fund #57	\$ 139,790.01	139,790.01	\$ 139,790.01	\$ -	\$ 7,294.00	5.22%
US Treasury Bill (4/25/2024)	\$ 1,000,000.00	987,573.23	\$ 987,561.05	\$ 12.18		
US Treasury Bill (6/20/2024)	\$ 1,000,000.00	\$ 973,981.33	\$ 974,236.88	\$ (255.55)		
US Treasury Bill (12/26/2024)	\$ 600,000.00	\$ 573,045.58	\$ 573,976.81	\$ (931.23)		
<b>Total Cash Equivalents</b>	<b>\$ 2,739,790.01</b>	<b>\$ 2,674,390.15</b>	<b>\$ 2,675,564.75</b>	<b>\$ (1,174.60)</b>	<b>\$ 7,294.00</b>	<b>0.27%</b>
US Treasury Note (3/31/2024)	\$ 1,000,000.00	\$ 1,000,000.00	\$ 973,575.00	\$ 26,425.00	\$ 22,500.00	2.31%
US Treasury Note (7/31/2024)	\$ 1,000,000.00	\$ 992,230.00	\$ 978,733.75	\$ 13,496.25	\$ 30,000.00	3.07%
US Treasury Note (10/15/2025)	\$ 1,000,000.00	\$ 991,914.06	\$ 1,005,781.25	\$ (13,867.19)	\$ 42,500.00	4.23%
US Treasury Note (11/30/2024)	\$ 1,000,000.00	\$ 995,195.31	\$ 1,004,914.69	\$ (9,719.38)	\$ 45,000.00	4.48%
US Treasury Note (9/30/2025)	\$ 500,000.00	\$ 501,308.60	\$ 504,570.31	\$ (3,261.71)	\$ 25,000.00	4.95%
US Treasury Note (10/15/2026)	\$ 500,000.00	\$ 501,505.00	\$ 506,738.28	\$ (5,233.28)	\$ 23,125.00	4.56%
US Treasury Note (4/30/26)	\$ 1,000,000.00	\$ 951,960.00	\$ 948,906.25	\$ 3,053.75	\$ 3,750.00	0.40%
<b>Total Fixed income</b>	<b>\$ 6,000,000.00</b>	<b>\$ 5,934,110.97</b>	<b>\$ 5,923,219.53</b>	<b>\$ 10,893.44</b>	<b>\$ 191,875.00</b>	<b>3.24%</b>
<b>Balance at 3/31/2024</b>	<b>\$ 8,739,790.01</b>	<b>\$ 8,608,503.12</b>	<b>\$ 8,598,784.28</b>	<b>\$ 9,718.84</b>	<b>\$ 199,169.00</b>	<b>2.32%</b>

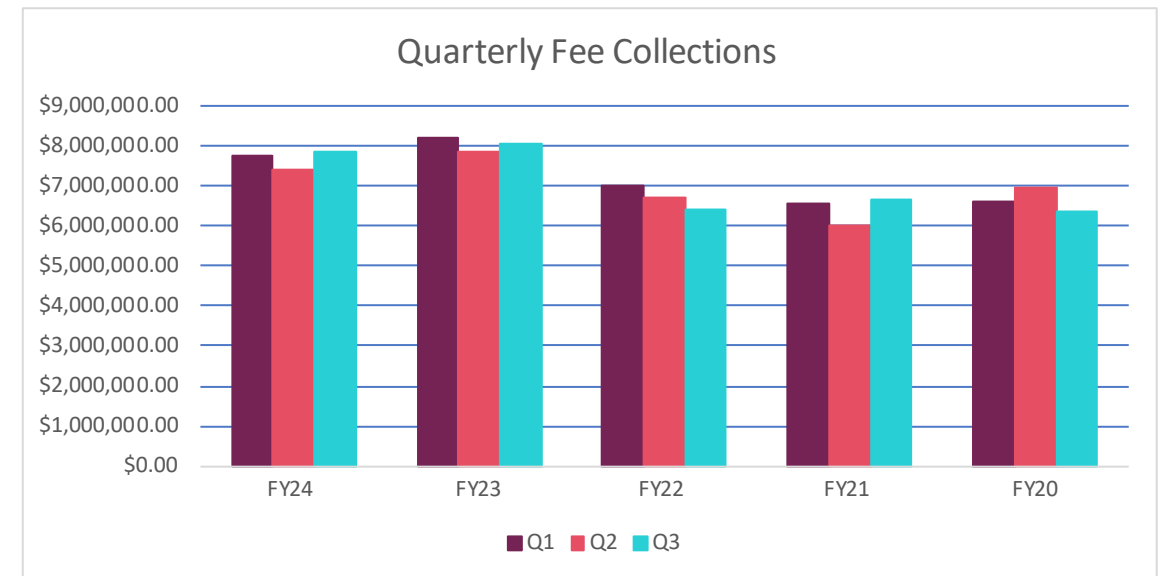
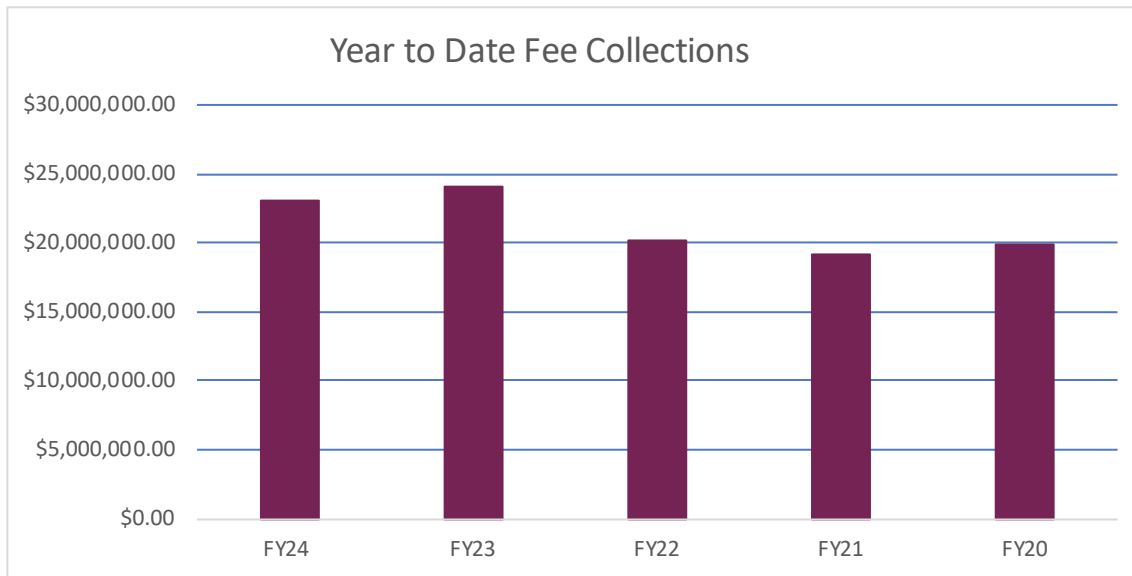


# Fee Revenue Reimbursement

AGED CLAIMS		Current Month		Prior Month		Prior Year	
<b>Total Claims Outstanding</b>	<b>Total</b>	100%	\$7,028,903	100%	\$6,963,324	100%	\$6,374,394
	Consumers	51%	\$3,568,932	52%	\$3,649,232	48%	\$3,067,650
	3rd Party	49%	\$3,459,972	48%	\$3,314,092	52%	\$3,306,744
<b>Claims Aged 0-29 Days</b>	<b>Total</b>	48%	\$3,373,686	46%	\$3,201,393	61%	\$3,880,087
	Consumers	1%	\$90,571	2%	\$116,954	9%	\$583,993
	3rd Party	47%	\$3,283,115	44%	\$3,084,439	52%	\$3,296,094
<b>Claims Aged 30-59 Days</b>	<b>Total</b>	2%	\$123,785	1%	\$91,154	2%	\$129,864
	Consumers	1%	\$61,121	0%	\$34,198	1%	\$89,659
	3rd Party	1%	\$62,664	1%	\$56,956	1%	\$40,205
<b>Claims Aged 60-89 Days</b>	<b>Total</b>	1%	\$67,790	2%	\$135,091	1%	\$69,263
	Consumers	0%	\$31,340	0%	\$23,110	0%	\$29,603
	3rd Party	1%	\$36,450	2%	\$111,982	1%	\$39,660
<b>Claims Aged 90-119 Days</b>	<b>Total</b>	1%	\$41,258	1%	\$61,667	0%	\$22,862
	Consumers	0%	\$20,744	0%	\$27,886	0%	\$14,012
	3rd Party	0%	\$20,514	0%	\$33,782	0%	\$8,849
<b>Claims Aged 120+ Days</b>	<b>Total</b>	49%	\$3,422,384	50%	\$3,474,019	36%	\$2,272,318
	Consumers	48%	\$3,365,155	49%	\$3,447,085	37%	\$2,350,383
	3rd Party	1%	\$57,229	0%	\$26,934	1%	\$67,416

CLAIM COLLECTIONS	
Current Year To Date Collections	\$23,027,423
Prior Year To Date Collections	\$24,105,853
\$ Change from Prior Year	-\$1,078,430
% Change from Prior Year	-4%
<i>**\$398,000 of prior year collections was for FY22**</i>	

# Fee Collection YTD & QTD





# Write Off's – Current Month & YTD

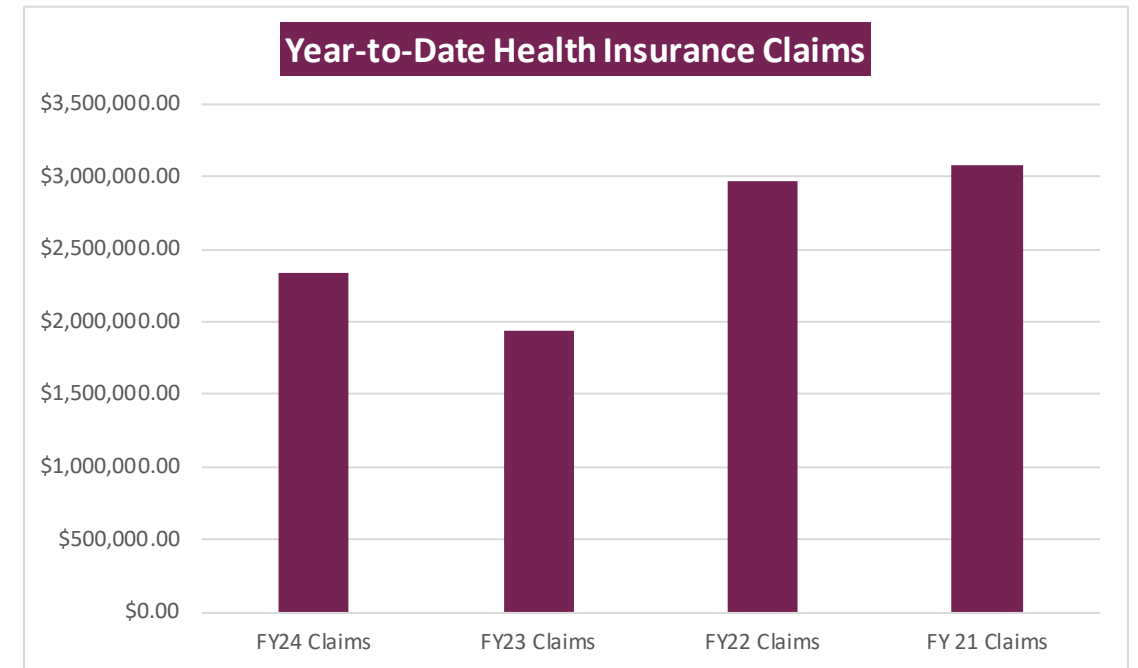
Month: Mar 2024		
Write Off Code	Current YTD	Prior YTD
BAD ADDRESS	\$ 104,481	\$ -
DECEASED	\$ 510	\$ 183
NO FINANCIAL AGREEMENT	\$ 7,261	\$ 7,857
SMALL BALANCE	\$ 260	\$ 37
UNCOLLECTABLE	\$ 484	\$ 136
FINANCIAL ASSISTANCE	\$ 160,417	\$ 213,460
NO SHOW	\$ 2,746	\$ 620
MAX UNITS/BENEFITS	\$ 10,653	\$ 12,579
PROVIDER NOT CREDENTIALLED	\$ 25,491	\$ 9,039
DIAGNOSIS NOT COVERED	\$ 160	\$ 65
NON-COVERED SERVICE	\$ 14,278	\$ 6,338
SERVICES NOT AUTHORIZED	\$ 8,319	\$ 23,267
PAST BILLING DEADLINE	\$ 75	\$ 1,365
INCORRECT PAYER	\$ 9,034	\$ 3,238
INVALID MEMBER ID	\$ 652	\$ 150
NO PRIMARY EOB	\$ -	\$ 4,652
SPENDDOWN NOT MET	\$ 11,858	\$ -
<b>TOTAL</b>	<b>\$ 356,679</b>	<b>\$ 282,985</b>

Year to Date: July - Mar 2024		
Write Off Code	Current YTD	Prior YTD
BAD ADDRESS	\$ 107,193	\$ 1,547
BANKRUPTCY	\$ 1,041	\$ 3,751
DECEASED	\$ 1,339	\$ 4,545
NO FINANCIAL AGREEMENT	\$ 31,031	\$ 70,336
SMALL BALANCE	\$ 1,285	\$ 1,424
UNCOLLECTABLE	\$ 2,682	\$ 158,594
FINANCIAL ASSISTANCE	\$ 1,308,158	\$ 1,886,439
NO SHOW	\$ 7,674	\$ 3,690
MAX UNITS/BENEFITS	\$ 119,176	\$ 105,091
PROVIDER NOT CREDENTIALLED	\$ 85,604	\$ 74,694
ROLL UP BILLING	\$ 56,821	\$ -
DIAGNOSIS NOT COVERED	\$ 1,355	\$ 2,660
NON-COVERED SERVICE	\$ 41,386	\$ 133,719
SERVICES NOT AUTHORIZED	\$ 112,012	\$ 186,134
PAST BILLING DEADLINE	\$ 17,384	\$ 70,711
MCO DENIED AUTH	\$ 1,102	\$ 18,280
INCORRECT PAYER	\$ 26,541	\$ 93,990
INVALID MEMBER ID	\$ 1,958	\$ 5,095
INVALID POS/CPT/MODIFIER	\$ -	\$ 2,139
NO PRIMARY EOB	\$ 2,269	\$ 9,429
SPENDDOWN NOT MET	\$ 33,005	\$ -
<b>TOTAL</b>	<b>\$ 1,959,015</b>	<b>\$ 2,832,266</b>

# Health Insurance

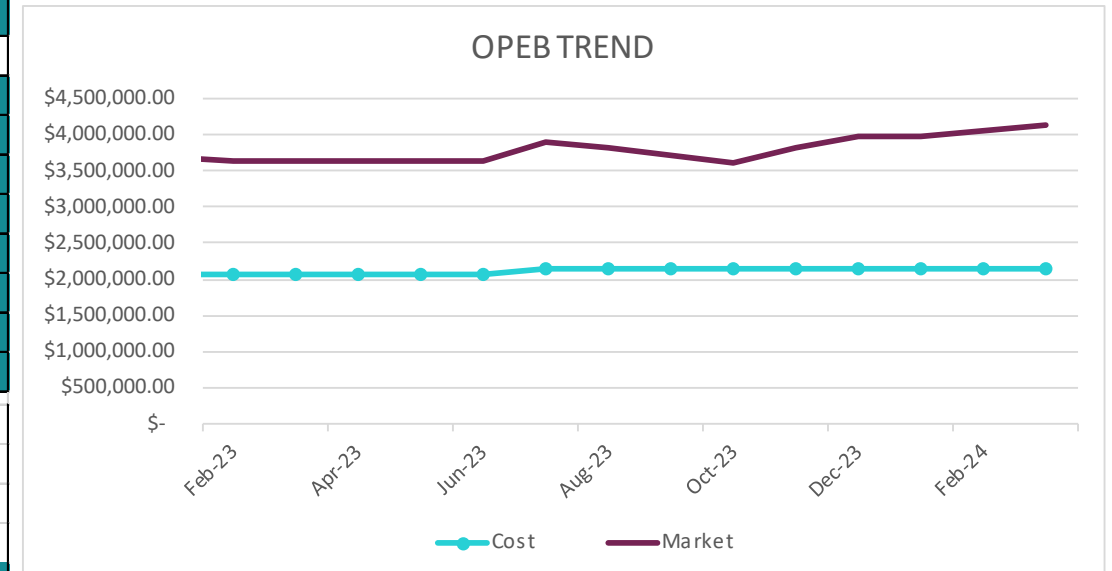
FY 2024	Monthly Premiums	Additional Premium Contributions	Monthly Claims & Fees	Interest	Balance
Beginning Balance					\$1,745,071
July	\$355,798		\$211,426	\$743	\$1,890,186
August	\$348,151		\$272,609	\$758	\$1,966,486
September	\$522,419		\$593,001	\$706	\$1,896,610
October	\$407,029		\$161,087	\$862	\$2,143,414
November	\$354,131		\$167,922	\$928	\$2,330,550
December	\$345,028		\$216,650	\$1,035	\$2,459,964
January	\$187,966		\$195,189	\$1,038	\$2,453,779
February	\$528,246		\$310,568	\$995	\$2,672,451
March	\$374,881		\$211,326	\$1,125	\$2,837,131
<b>YTD Total</b>	<b>\$3,423,649</b>	<b>\$0</b>	<b>\$2,339,778</b>	<b>\$8,190</b>	<b>\$2,837,131</b>

Historical Data	Average Monthly Claims	Monthly Average Difference from PY	Highest Month
FY 2024	\$259,975	\$45,599	\$593,001
FY 2023	\$214,376	(\$97,137)	\$284,428
FY 2022	\$311,513	(\$24,129)	\$431,613
FY 2021	\$335,642	\$14,641	\$588,906

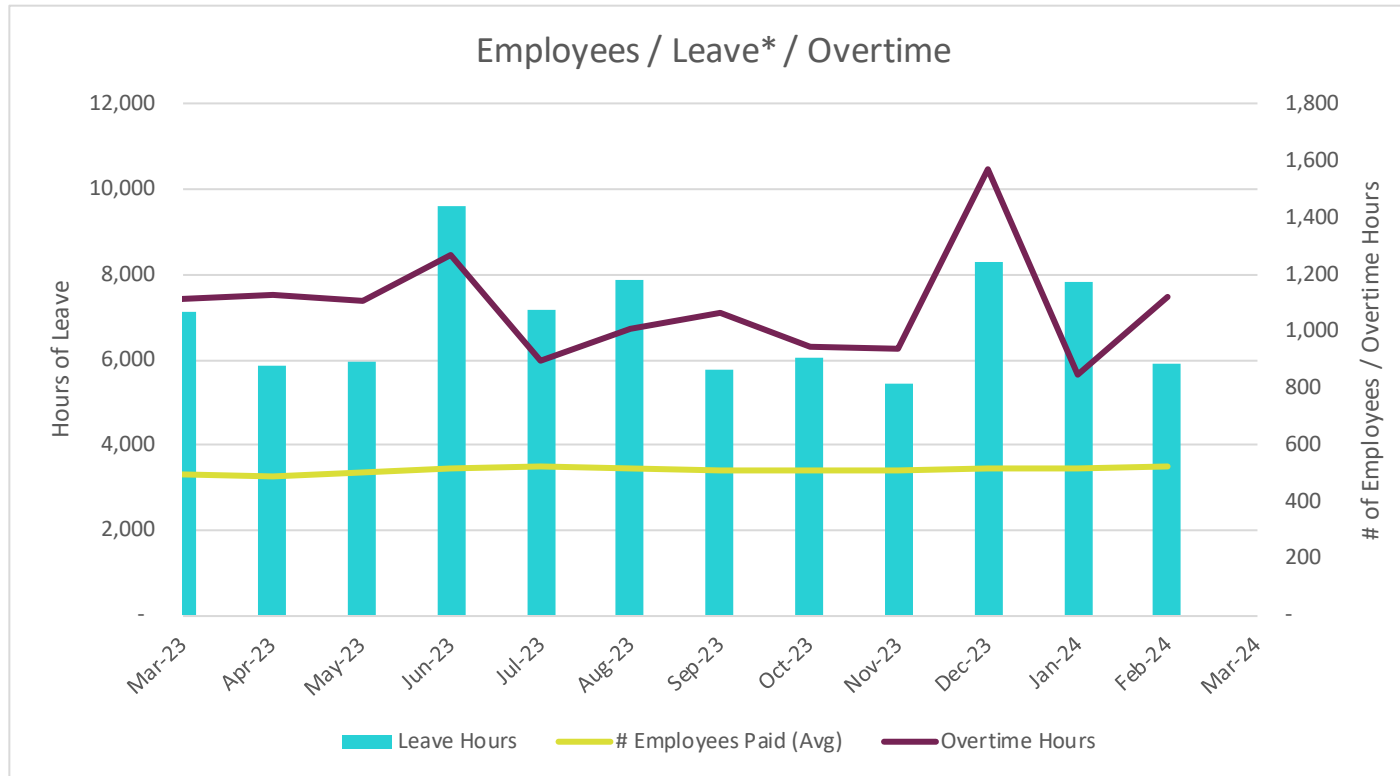


# Other Post Employment Benefit (OPEB)

	Cost Basis	Cost Variance From Inception	Market Basis	Market Variance From Inception
<b>Initial Contribution</b>	\$ 954,620		\$ 954,620	
<b>FY 2023 Year-End Balance</b>	\$ 2,135,292	\$ 1,119,005	\$ 3,807,041	\$ 2,685,538
Balance at 7/31/2023	\$ 2,135,226	\$ 1,180,606	\$ 3,892,944	\$ 2,938,324
Balance at 8/31/2023	\$ 2,134,934	\$ 1,180,314	\$ 3,821,233	\$ 2,866,613
Balance at 9/30/2023	\$ 2,134,935	\$ 1,180,315	\$ 3,702,943	\$ 2,748,323
Balance at 10/31/2023	\$ 2,134,811	\$ 1,180,191	\$ 3,605,233	\$ 2,650,613
Balance at 11/30/2023	\$ 2,134,247	\$ 1,179,627	\$ 3,823,620	\$ 2,869,000
Balance at 12/31/2023	\$ 2,134,247	\$ 1,179,627	\$ 3,973,328	\$ 3,018,708
Balance at 1/31/2024	\$ 2,134,172	\$ 1,179,552	\$ 3,974,693	\$ 3,020,073
Balance at 2/28/2024	\$ 2,133,675	\$ 1,179,055	\$ 4,064,441	\$ 3,109,821
Realized Gain/(Loss)				
Unrealized Gain/(Loss)			\$ 72,045	
Fees & Expenses				
Transfers/Contributions				
Balance at 3/31/2024	\$ 2,133,675	\$ 1,179,055	\$ 4,136,486	\$ 3,181,866
Balance at 4/30/2024	\$ 2,133,675	\$ 1,179,055	\$ 4,136,486	\$ 3,181,866
Balance at 5/31/2024	\$ 2,133,675	\$ 1,179,055	\$ 4,136,486	\$ 3,181,866
Balance at 6/30/2024	\$ 2,133,675	\$ 1,179,055	\$ 4,136,486	\$ 3,181,866



# Payroll Statistics



Indicators	FY 2022 Average Per Pay Period	FY 2023 Average Per Pay Period	FY 2024 Average Per Pay Period
# Employees Paid	506	499	517
Leave Hours	4,196	3,473	3,426
Overtime Hours	279	473	507

Employee Categories	
Full Time	483
Part Time	53
PRN	23

**RACSB**  
**FY 2024 FINANCIAL REPORT**  
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**MENTAL HEALTH**

PROGRAM	REVENUE			EXPENDITURES			ACTUAL VARIANCE	VARIANCE / REVENUE
	BUDGET FY 2024	ACTUAL YTD	%	BUDGET FY 2024	ACTUAL YTD	%		
INPATIENT	0	77,150	0.00%	0	87,950	0.00%	(10,800)	-14%
OUTPATIENT (FED)	2,442,643	2,492,916	102.06%	2,442,643	2,281,743	93.41%	211,172	8%
MEDICAL OUTPATIENT ( R ) (FED)	4,420,904	3,475,940	78.63%	4,420,904	3,221,395	72.87%	254,545	7%
ACT NORTH ( R )	875,000	734,046	83.89%	875,000	656,501	75.03%	77,545	11%
ACT SOUTH ( R )	875,000	680,430	77.76%	875,000	618,621	70.70%	61,809	9%
CASE MANAGEMENT ADULT (FED)	1,043,065	840,573	80.59%	1,043,065	838,309	80.37%	2,265	0%
CASE MANAGEMENT CHILD & ADOLESCENT (FED)	1,031,998	600,295	58.17%	1,031,998	623,863	60.45%	(23,569)	-4%
PSY REHAB & KENMORE EMP SER ( R ) (FED)	703,184	580,650	82.57%	703,184	545,347	77.55%	35,302	6%
PERMANENT SUPPORTIVE HOUSING ( R )	2,295,862	2,971,282	129.42%	2,295,862	1,321,410	57.56%	1,649,872	56%
CRISIS STABILIZATION ( R )	2,149,875	1,016,852	47.30%	2,149,875	1,133,158	52.71%	(116,305)	-11%
SUPERVISED RESIDENTIAL	360,841	499,030	138.30%	360,841	365,177	101.20%	133,853	27%
SUPPORTED RESIDENTIAL	781,947	522,194	66.78%	781,947	707,502	90.48%	(185,308)	-35%
JAIL DIVERSION GRANT ( R )	94,043	85,825	91.26%	94,043	69,397	73.79%	16,427	19%
JAIL & DETENTION SERVICES	523,537	373,374	71.32%	523,537	280,165	53.51%	93,209	25%
<b>SUB-TOTAL</b>	<b>17,597,900</b>	<b>14,950,557</b>	<b>85%</b>	<b>17,597,900</b>	<b>12,750,539</b>	<b>72%</b>	<b>2,200,018</b>	<b>15%</b>

**DEVELOPMENTAL SERVICES**

PROGRAM	REVENUE			EXPENDITURES			ACTUAL VARIANCE	VARIANCE / REVENUE
	BUDGET FY 2024	ACTUAL YTD	%	BUDGET FY 2024	ACTUAL YTD	%		
CASE MANAGEMENT	3,600,846	2,709,201	75.24%	3,600,846	2,566,862	71.28%	142,339	5%
DAY HEALTH & REHAB *	4,969,885	3,220,828	64.81%	4,969,885	3,500,731	70.44%	(279,902)	-9%
GROUP HOMES	6,280,744	5,218,639	83.09%	6,280,744	3,926,921	62.52%	1,291,719	25%
RESPIRE GROUP HOME	749,912	172,158	22.96%	749,912	449,539	59.95%	(277,380)	-161%
INTERMEDIATE CARE FACILITIES	4,295,140	2,636,426	61.38%	4,295,140	3,148,152	73.30%	(511,726)	-19%
SUPERVISED APARTMENTS	1,682,792	2,078,219	123.50%	1,682,792	1,183,233	70.31%	894,986	43%
SPONSORED PLACEMENTS	2,116,891	1,825,424	86.23%	2,116,891	1,592,350	75.22%	233,073	13%
<b>SUB-TOTAL</b>	<b>23,696,210</b>	<b>17,860,895</b>	<b>75.37%</b>	<b>23,696,210</b>	<b>16,367,788</b>	<b>69.07%</b>	<b>1,493,107</b>	<b>8%</b>

(R) Restricted Funding within program  
(FED) Federal Reimbursement process within program

**RACSB**  
**FY 2024 FINANCIAL REPORT**  
Fiscal Year: July 1, 2023 through June 30, 2024  
Report Period: July 1, 2023 through March 31, 2024  
**SUBSTANCE ABUSE**

PROGRAM	REVENUE			EXPENDITURES			ACTUAL VARIANCE	VARIANCE / REVENUE
	BUDGET FY 2024	ACTUAL YTD	%	BUDGET FY 2024	ACTUAL YTD	%		
SA OUTPATIENT ( R ) (FED)	1,616,928	1,132,619	70.05%	1,616,928	1,062,353	65.70%	70,266	6%
MAT PROGRAM ( R ) (FED)	774,936	440,755	56.88%	774,936	751,578	96.99%	(310,823)	-71%
CASE MANAGEMENT ( R ) (FED)	232,071	158,228	68.18%	232,071	87,779	37.82%	70,449	45%
RESIDENTIAL ( R )	69,049	120,836	175.00%	69,049	49,974	72.37%	70,862	59%
PREVENTION ( R ) (FED)	867,515	198,314	22.86%	867,515	507,205	58.47%	(308,891)	-156%
LINK ( R ) (FED)	290,801	213,389	73.38%	290,801	253,458	87.16%	(40,069)	-19%
<b>SUB-TOTAL</b>	<b>3,851,301</b>	<b>2,264,140</b>	<b>59%</b>	<b>2,234,372</b>	<b>2,712,347</b>	<b>121%</b>	<b>(518,473)</b>	<b>-23%</b>

**SERVICES OUTSIDE PROGRAM AREA**

PROGRAM	REVENUE			EXPENDITURES			ACTUAL Variance	VARIANCE / REVENUE
	BUDGET FY 2024	ACTUAL YTD	%	BUDGET FY 2024	ACTUAL YTD	%		
EMERGENCY SERVICES ( R )	1,712,988	2,198,183	128.32%	1,712,988	852,420	49.76%	1,345,763	61%
CHILD MOBILE CRISIS ( R )	371,304	152,420	41.05%	371,304	42,136	11.35%	110,284	72%
CIT ASSESSMENT SITE ( R )	290,495	293,804	101.14%	290,495	278,832	95.98%	14,972	5%
CONSUMER MONITORING ( R ) (FED)	133,656	69,225	51.79%	133,656	269,425	201.58%	(200,200)	-289%
ASSESSMENT AND EVALUATION ( R )	390,825	289,245	74.01%	390,825	349,586	89.45%	(60,341)	-21%
<b>SUB-TOTAL</b>	<b>2,899,269</b>	<b>3,002,877</b>	<b>103.57%</b>	<b>2,899,269</b>	<b>1,792,399</b>	<b>61.82%</b>	<b>1,210,478</b>	<b>40%</b>

**ADMINISTRATION**

PROGRAM	REVENUE			EXPENDITURES			ACTUAL VARIANCE
	BUDGET FY 2024	ACTUAL YTD	%	BUDGET FY 2024	ACTUAL YTD	%	
ADMINISTRATION (FED)	130,080	430,579	331.01%	130,080	430,579	331.01%	0
PROGRAM SUPPORT	4,354	25,783	592.13%	4,354	25,783	592.13%	0
<b>SUB-TOTAL</b>	<b>134,434</b>	<b>456,363</b>	<b>339.47%</b>	<b>134,434</b>	<b>456,363</b>	<b>339.47%</b>	<b>0</b>
ALLOCATED TO PROGRAMS				4,268,473	3,126,283	73.24%	

(R) Restricted Funding within program  
(FED) Federal Reimbursement process within program

**RACSB**  
**FY 2024 FINANCIAL REPORT**  
Fiscal Year: July 1, 2023 through June 30, 2024  
Report Period: July 1, 2023 through March 31, 2024  
**FISCAL AGENT PROGRAMS**  
**PART C AND HEALTHY FAMILY PROGRAMS**

PROGRAM	REVENUE			EXPENDITURES			ACTUAL VARIANCE	VARIANCE / REVENUE
	BUDGET FY 2024	ACTUAL YTD	%	BUDGET FY 2024	ACTUAL YTD	%		
INTERAGENCY COORDINATING COUNCIL ( R )	1,721,538	1,674,579	97.27%	1,721,538	1,016,875	59.07%	657,705	39%
INFANT CASE MANAGEMENT ( R )	808,195	724,557	89.65%	808,195	673,346	83.31%	51,210	7%
EARLY INTERVENTION ( R )	2,178,718	1,307,882	60.03%	2,178,718	1,585,531	72.77%	(277,649)	-21%
<b>TOTAL PART C</b>	<b>4,708,452</b>	<b>3,707,018</b>	<b>78.73%</b>	<b>4,708,452</b>	<b>3,275,752</b>	<b>69.57%</b>	<b>431,266</b>	<b>12%</b>
HEALTHY FAMILIES ( R )	280,006	157,931	56.40%	280,006	167,194	59.71%	(9,263)	-6%
HEALTHY FAMILIES - MIECHV Grant ( R ) (REIM)	315,601	212,644	67.38%	315,601	242,498	76.84%	(29,854)	-14%
HEALTHY FAMILIES-TANF & CBCAP GRANT ( R ) (REIM)	459,084	230,933	50.30%	459,084	417,274	90.89%	(186,341)	-81%
<b>TOTAL HEALTHY FAMILY</b>	<b>1,054,691</b>	<b>601,509</b>	<b>57.03%</b>	<b>1,054,691</b>	<b>826,967</b>	<b>78.41%</b>	<b>(225,458)</b>	<b>-37%</b>

(R) Restricted Funding within program  
(FED) Federal Reimbursement process within program

**RACSB**  
**FY 2024 FINANCIAL REPORT**  
 Fiscal Year: July 1, 2023 through June 30, 2024  
 Report Period: July 1, 2023 through March 31, 2024

**RECAP FY 2024 BALANCES**

	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>NET</u>	<u>NET / REVENUE</u>
MENTAL HEALTH	14,950,557	12,805,225	2,145,332	14%
DEVELOPMENTAL SERVICES	17,872,816	16,368,100	1,504,716	8%
SUBSTANCE ABUSE	2,264,140	2,712,347	(448,207)	-20%
SERVICES OUTSIDE PROGRAM AREA	3,002,877	1,792,399	1,210,478	40%
ADMINISTRATION	456,363	456,363	0	0%
FISCAL AGENT PROGRAMS	4,308,527	4,102,719	205,808	5%
<b>TOTAL</b>	<b>42,855,280</b>	<b>38,237,153</b>	<b>4,618,127</b>	<b>11%</b>

Restricted Funds	\$	3,060,559
Unrestricted Funds		1,557,567
Total	\$	<u>4,618,127</u>

**RECAP FY 2023 BALANCES**

	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>NET</u>	<u>NET / REVENUE</u>
MENTAL HEALTH	12,465,858	10,902,822	1,563,036	13%
DEVELOPMENTAL SERVICES	17,529,018	15,231,508	2,297,509	13%
SUBSTANCE ABUSE	2,777,684	2,530,818	246,866	9%
SERVICES OUTSIDE PROGRAM AREA	2,770,129	1,839,243	930,886	34%
ADMINISTRATION	287,587	287,587	0	0%
FISCAL AGENT PROGRAMS	4,378,250	3,678,824	699,426	16%
<b>TOTAL</b>	<b>40,208,525</b>	<b>34,470,803</b>	<b>5,737,723</b>	<b>14%</b>

	<u>\$ Change</u>	<u>% Change</u>
Change in Revenue from Prior Year	\$ 2,646,754	6.58%
Change in Expense from Prior Year	\$ 3,766,352	10.93%
Change in Net Income from Prior Year	\$ (1,119,596)	-19.51%

\*Unaudited Report



To: Joe Wickens, Executive Director  
 From: Brandie Williams, Deputy Executive Director  
 Subject: Workforce, Classification, and Compensation Updates  
 Date: May 10, 2024

**Summary of Actions over the Past 12 Months:**

The Rappahannock Area Community Services Board contracted with JER Human Resources Consulting to perform a comprehensive classification, compensation, and benefit study at the beginning of last year. The Board approved implementing the resulting recommendations from this study. While these actions temporarily resulted in an increase in applications and reduction in open positions, workforce shortages and vacancy continue to negatively impact programming across the agency to include temporary closings, waitlists, and increased cost to maintain current services. Further, the actions did not effectively address horizontal compression within each grade. Once the changes were implemented, the majority of agency staff fell within the 1<sup>st</sup> quartile of the new range, even those employees who have been with the agency over ten years or more.

As requested by Board members during November committee and board members, staff reviewed further potential compensations actions for presentation and recommendation to the Board. The Board approved the following recommendations for implementation in December 2023. Set compensation scale to bring the minimum up to \$20.00 per hour equating to a minimum 10% increase for all steps. For Step 6 through Step 12, an additional % increase will be added based on grade to address vertical compression by ensuring 8% spread between the minimum salary of each grade. RACSB implemented the tenure adjustment to address the horizontal compression concern and support retention of employees. For employees who are in non-graded positions, have salaries that currently exceed or with current recommendations which exceed the new maximum of their grade, and employees with the agency less than one-year, alternative actions would applied as approved by the Board.

During the November meeting, the Board requested that an update on the state of the workforce and compensation actions be reviewed during the May 2024 Finance Committee. This report provides the requested update.

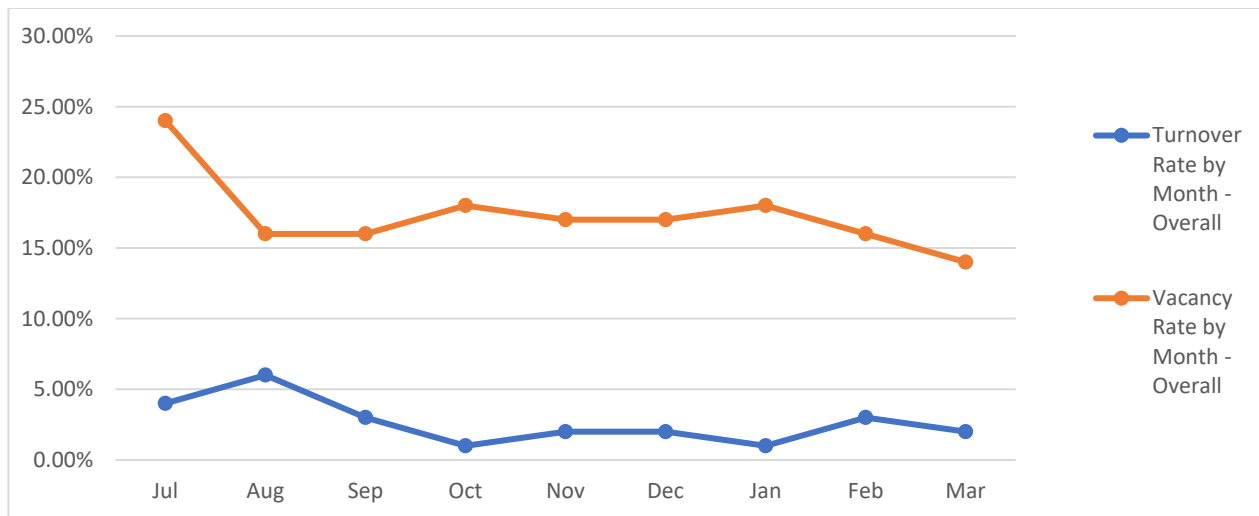
**State of RACSB Workforce:**

**Average Number of Open Positions**

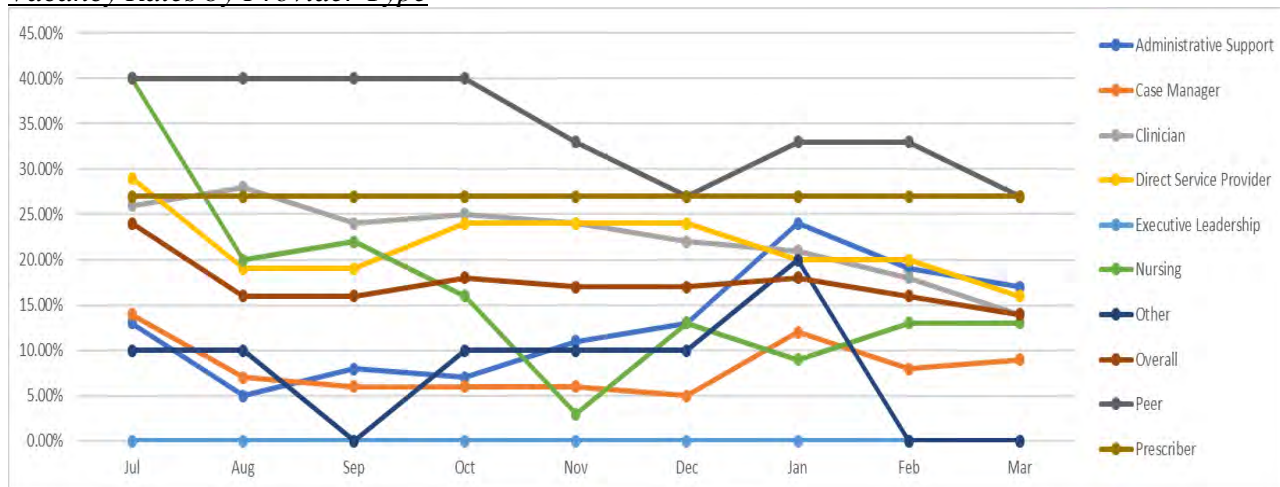


## Vacancy and Turnover Rates

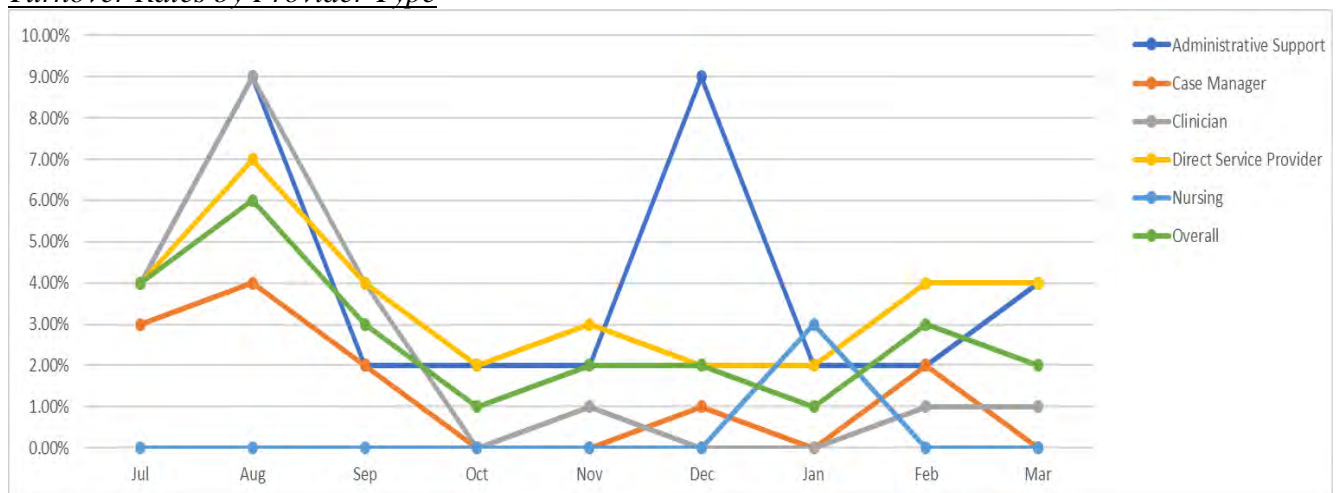
### Vacancy and Turnover Rates Overall:



### Vacancy Rates by Provider Type



### Turnover Rates by Provider Type



## Overall Impact of Workforce on Programs and Operations

Level of Impact	Definition of Level of Impact	Considerations
Sufficiently Staffed	The agency/program is sufficiently staffed to meet all requirements (regulatory, capacity, community need) as well as strategically grow.	There are no waitlists for services with eligible individuals receiving service within 30 days; Minimum Licensing Citations; Documentation and required trainings are completed on time and accurately with no paybacks; Overtime hours are less than 100 per pay period; Vacancy Rate is less than 5%; Average monthly turnover is less than 1%; Open positions are filled within 2-3 months;
Minimally Staffed	The agency/program is minimally staffed to meet most requirements (regulatory, capacity, community need) and maintain current size.	A few programs or services may have small waitlists for services or eligible individuals may have to wait over 30 days for service; Few Licensing Citations; Documentation and required trainings are completed on time and accurately with no paybacks; Overtime hours are less than 150 per pay period; Vacancy Rate is less than 10%; Average monthly turnover is less than 1.5%; Open positions are filled within 3-6 months;
Significantly Short-Staffed	The agency/program is significantly short staffed and unable to meet some requirements (regulatory, capacity, community need) and must operate at reduced capacity.	Multiple programs have waitlists for services with individuals waiting over 60 days for service; Eligibility criteria for services may be restricted; Multiple Licensing Citations; Documentation and required trainings are not completed on time and/or accurately resulting in poor chart audit performance and potential for paybacks; Overtime hours are less than 250 per pay period; Vacancy Rate is less than 15%; Average monthly turnover is less than 2.0%; Open positions are filled within 6-8 months; Required to use high cost consultants/locums tenens to fill positions
Critically Short-Staffed	The agency/program is critically short-staffed and unable to meet many requirements (regulatory, capacity, community need) resulting in significantly reduced capacity and program closings.	Programs may have to close or pause operations; Multiple programs have waitlists for services with individuals waiting over 90 days for service; Eligibility criteria for services may be restricted or temporarily closed; Multiple Licensing Citations; Documentation and required trainings are not completed on time and/or accurately resulting in poor chart audit performance and potential for paybacks; Overtime hours are greater than 350 per pay period; Vacancy Rate is greater than 20%; Average monthly turnover is greater than 2.5%; Open positions take 9+ months to fill; Required to use high cost consultants/locums tenens to fill positions

### Overall Workforce Impact by Month for FY2024:

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
Critically Short-Staffed	Critically Short-Staffed	Critically Short-Staffed	Critically Short-Staffed	Critically Short-Staffed	Critically Short-Staffed	Critically Short-Staffed	Significantly Short-Staffed	Significantly Short-Staffed	Significantly Short-Staffed

**Barriers and Threats to RACSB Workforce:**

- *Increased competition:* There are two large competitors for our workforce moving into the area to include the VA Hospital (40-50 Behavioral Health Clinicians and approximately 250 non-clinical level behavioral health positions) and the Kalahari Resorts Waterpark (1,400 positions).
- *Increased Expected Compensation Regulations:* The Department of Labor will increase the salary which distinguishes between exempt and non-exempt employees. The compensation adjustments in December raised our Grade 10 to meet the new requirement, but that will become the minimum for those types of employees in January 2025, eliminating the competitive advantage of our adjustments.
- *Classification Compression:* Increasing difficulty filling Coordinator and above positions with qualified candidates. We have experienced significant difficulty filling higher level leadership positions. For example, the Coordinator for Crisis Stabilization position has been open over a year. Most candidates do not have the required licenses and experience and those that do want significantly higher salaries. We have limitations on adjusting starting based on experience as there is not a large enough spread between the coordinator and director level positions.
- *Maintenance versus Strategic Growth:* RACSB has been focused on maintaining program at current levels for multiple years. Over the next two years, we will see an influx in the number of positions and program capacity needs specifically for the DD population and to support the new Crisis Receiving Center.

**Financial Position and Considerations:**

RACSB is in the financial position to implement further recommendations due to the following factors. The agency currently has cash investments of \$27,441,614 equating to 6 months of reserves. Last year, RACSB ended the fiscal year with a positive variance of \$7,207,898. Financial projections indicate the agency is on-track to end this year with a positive variance of more than \$5,000,000 including the previous classification and compensation actions. Starting in July, RACSB will receive \$944,794 on an ongoing annual basis in additional state funds which have to be directed at salary actions.

**The following strategies could be considered remain competitive with the current market and address the barriers listed above:**

- Award merit-based increases based on new merit-based performance evaluation
- Raise minimum salary to the living wage minimum and adjust compensation scale accordingly to maintain the 8% spread between grades.

Living Wage as of 2/14/2024	
Area	1 Adult, 0 Children
Virginia	\$24.03
Stafford	\$27.47
Spotsylvania	\$26.46
Fredericksburg	\$23.07
King George	\$23.68
Caroline	\$21.60
PD-16 Average	\$24.46

- Adjust compensation scale to allow for 10% spread between grades as it was for RACSB prior to 2015.
- Review position assignments in Grades 16-22 to ensure appropriate grade designations based on required certifications, duties, education, and experience to address hiring barriers for key positions.

Rappahannock Area Community Services  
Board Prevention/Public Information  
Committee Meeting

Tuesday, May 14, 2024 at 12:30 p.m.  
600 Jackson Street, Board Room 208  
Fredericksburg, VA

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**PRESENT**

Melissa White  
Susan Gayle  
Ken Lapin  
Nancy Beebe  
Carol Walker  
Greg Sokolowski  
Glenna Boerner

**ABSENT**

Jacob Parcell  
Matt Zurasky  
Shawn Kiger  
Sarah Ritchie  
Claire Curcio  
Bridgette Williams

**OTHERS PRESENT**

Joseph Wickens, Executive Director  
Brandie Williams, Deputy Executive Director  
Stephanie Terrell, Comp & Human Rights Director  
Derrick Mestler, Human Resources Director  
Nathan Reese, IT Coordinator  
Amy Jindra, Community Support Services Director  
Jacqueline Kobuchi, Clinical Services Director  
Amy Umble, Communications Coordinator  
Michelle Wagaman, Prevention Services Director

**Call to order – Ms. White**

A meeting of the Prevention/Public Information Committee of the Rappahannock Area Community Services Board was held at 600 Jackson Street on **May 14, 2024**

ISSUE: **Website Traffic Report – presented by: Ms. Umble**  
DISCUSSION: Ms. Umble provided a report on website traffic source distribution, device usage, page views and some fun facts.

ISSUE: **Social Media Report – presented by: Ms. Umble**  
DISCUSSION: Ms. Umble provided a report on mental health and why social media matters for all at the RACSB. It included the top Facebook, Instagram and LinkedIn Posts. It also gave an overview of industry benchmarks: nonprofit and competitive analysis.

ISSUE: **Spark Report – presented by: Ms. Umble**  
DISCUSSION: Ms. Umble provided a report on the happenings of the RACSB's staff internal portal, Spark.

ISSUE: **2024 Virginia Young Adult Survey – presented by: Ms. Wagaman**  
DISCUSSION: Ms. Wagaman gave an update on the Virginia young adult survey. She

said that the survey ended April 15<sup>th</sup> and we substantially exceeded our number from the last time it was administered in 2022. We had 541 responses (our goal was 150). Statewide there was almost 6,000 responses. She provided the participant demographic information for all five localities. This is the second time Virginia has administered this survey.

**ISSUE:** **Rotary Grant Application, Healthy Families – presented by: Ms. Wagaman**

**DISCUSSION:** Ms. Wagaman announced that Healthy Families recognizes the need of supporting new parents especially once delivering their infant and leaving the hospital. The 2024 Satellite Rotary Club Community Needs Grant is for \$5,000. They are proposing a project that will support new families who accept participation in the HFRA program and receive their first home visit. We believe the project will help by being an incentive to a family receiving the support they may need.

**ACTION:** It was moved by Mr. Sokolowski and seconded by Ms. Gayle to accept the rotary grant. The motion was unanimously approved

**ISSUE:** **City Arts Grant – Rappahannock Area Kids on the Block – presented by: Ms. Wagaman**

**DISCUSSION:** Ms. Wagaman stated that our favorite puppeteer program – Rappahannock Area Kids on the Block has been invited once again to apply for the government challenge grant, there are no matching funds for this it's free money to arts organizations. We have received around \$12,000 throughout the past ten years just to support this programming.

**ACTION:** It was moved by Ms. Gayle and seconded by Ms. Walker to accept the city arts grant. The motion was unanimously approved

## **Adjournment**

The meeting adjourned at 1:29 PM



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Voice/TDD (540) 373-3223 / Fax (540) 371-3753

***NOTICE***

**To:** Public Information/Prevention Committee: Melissa White (Chair), Nancy Beebe, Sarah Ritchie, Greg Sokolowski, Glenna Boerner, Claire Curcio, Carol Walker

**From:** Joseph Wickens  
Executive Director

**Subject:** Public Information/Prevention Committee Meeting  
May 14, 2024 **12:30 PM**  
600 Jackson Street, Board Room 208. Fredericksburg, VA

**Date:** May 9, 2024

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A Public Information/Prevention Committee meeting has been scheduled for Tuesday, May 14, 2024 at **12:30 PM**. The meeting will be held at 600 Jackson Street, Board Room 208, Fredericksburg, VA 22401.

Looking forward to seeing you on May 14<sup>th</sup>.

RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD

**Prevention/Public Information Committee Meeting**

May 14, 2024 – 12:30 PM

600 Jackson Street, Room 208 Fredericksburg, VA 22401

*Agenda*

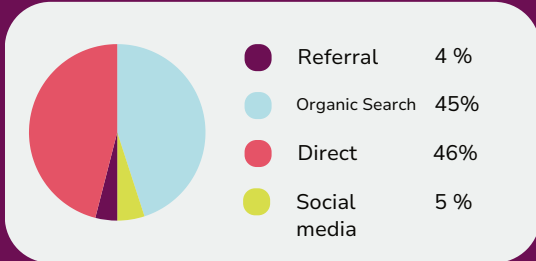
I. May Website Report, *Umble*.....3  
II. Social Media Report, *Umble* .....4  
III. Spark Report, *Umble* .....15  
IV. Virginia Young Adult Survey Update, *Wagaman*.....17  
V. Rotary Grant Application – Healthy Families, *Wagaman*.....25  
VI. City Arts Grant – Rappahannock Area Kids on the Block, *Wagaman*.....34  
VII. Other Business, *White*



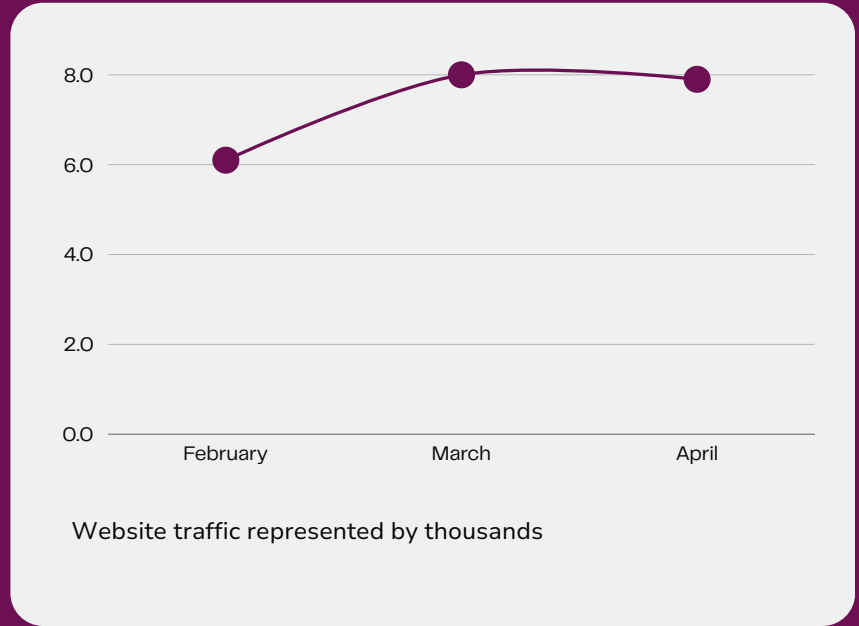
# Website Traffic Report

May 6, 2023

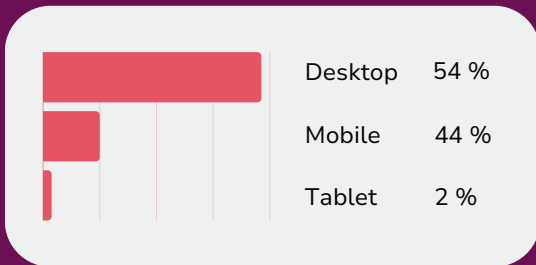
## \* Traffic Source Distribution



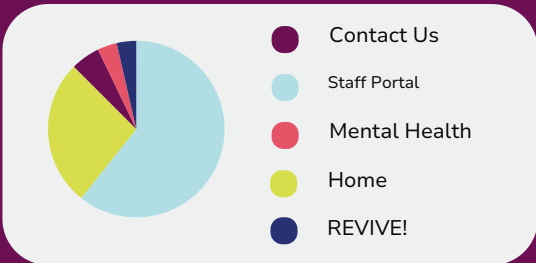
## \* Website Traffic Over Time



## \* Device Usage



## \* Page Views



## \* Fun Facts

- 9.5k** New users in the last 90 days
- 3** Pages added from Jan. 1 through April 30, 2024
- 5** Posts added from Jan. 1 through April 30, 2024
- Thursday** Top day of the week for website use

# Social Media Report

January 1, 2024 to April 30, 2024



Why does this report matter? What difference does it make if we gain a dozen Facebook followers in one month? Does a blue thumbs up mean anything?

If we're dealing with 100 open positions, waiting lists and closed programs, is it really important to have a content calendar?

## Glad you asked.

The short answer is yes. You knew it would be, right? Your communications coordinator is not likely to say that communications isn't important.

But let's take a moment to see why it matters. Otherwise, our 8.5% engagement rate on Instagram is going to seem meaningless.

Social media is how many people meet Rappahannock Area Community Services Board. It's our first impression. If you've searched for a job lately, you might know that one of the first things job seekers do is check out the social media accounts of potential employers.

These days, job searchers seek meaning. They want a career that matters, working in a company with a culture that cares. If they can't find any social media content--or if that content doesn't speak to their hearts--they're going to pass up the opportunity.

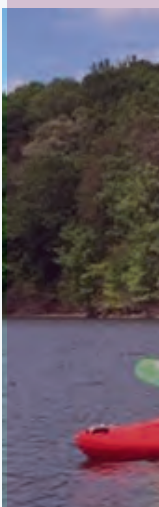
Social media is also how our employees can feel connected to our mission and can see our culture in action--something that is challenging when we operate in about 40 different facilities.

Additionally, this is how our community finds us. It's how new community partners see if we'd be a good fit.

Most importantly, we now know that individuals and families impacted by mental illness, substance use disorders and developmental disabilities often turn to social media to find support.

Studies show that many will peruse social media for a while before becoming comfortable reaching out for services. Done correctly, RACSB's social media can be a place for support and healing before individuals ever walk through one of our doors.

While I enjoy that we have an audience growth rate that is well above industry benchmarks, I really love that we are creating a community that fights stigma, busts barriers and embraces inclusion.



# Top Facebook Posts



84  
20  
5



81  
17

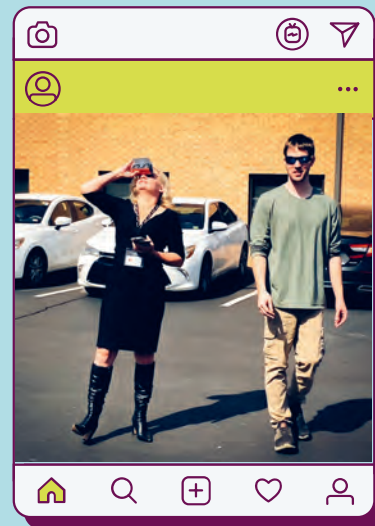


54  
1

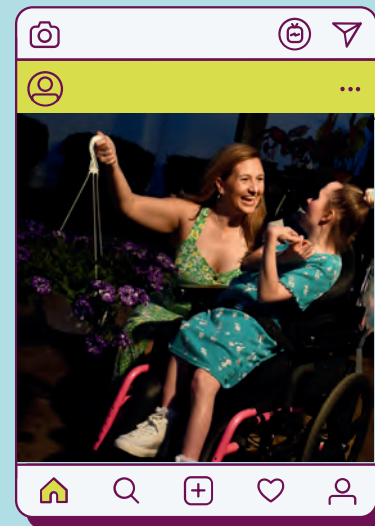
# Top Instagram Posts



23  
2



22  
2



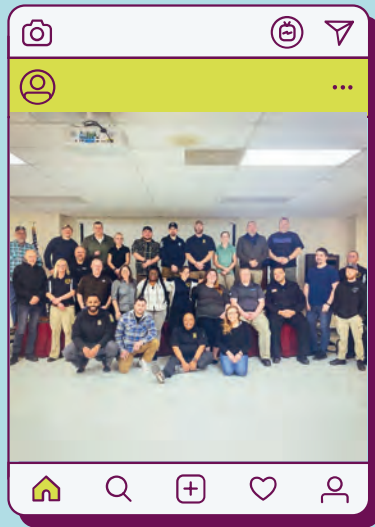
20  
1



# Top LinkedIn Posts



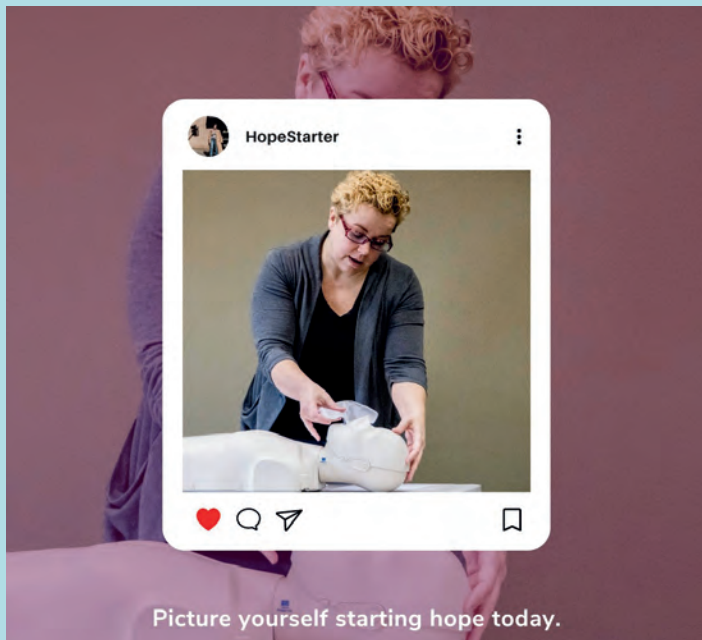
20  
3



14



13  
3



\*RACSB does have an X account. However, this report does not review statistics/metrics for X. Due to some significant changes within the platform, metrics are inconsistent at the moment.

### At a Glance



Followers

**1,337**



Content

**293**



New Fans

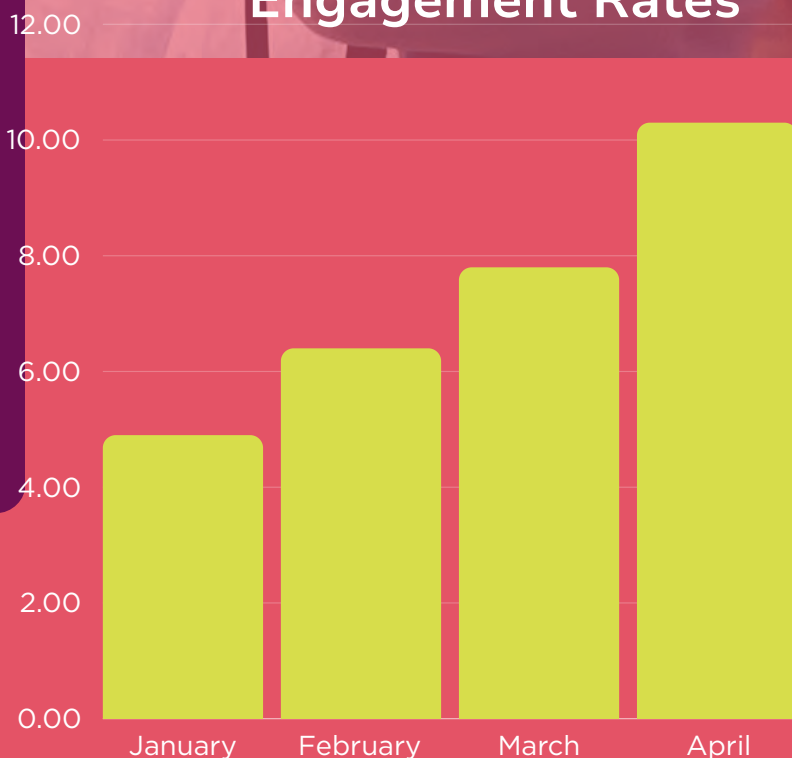
**273**

### Post Performance

**65k**  
Reach

**7.16%**  
Engagement  
Rate

### Monthly Engagement Rates



## At a Glance



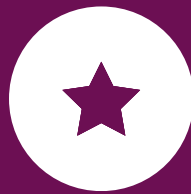
Followers

**2.5k**



Content

**131**



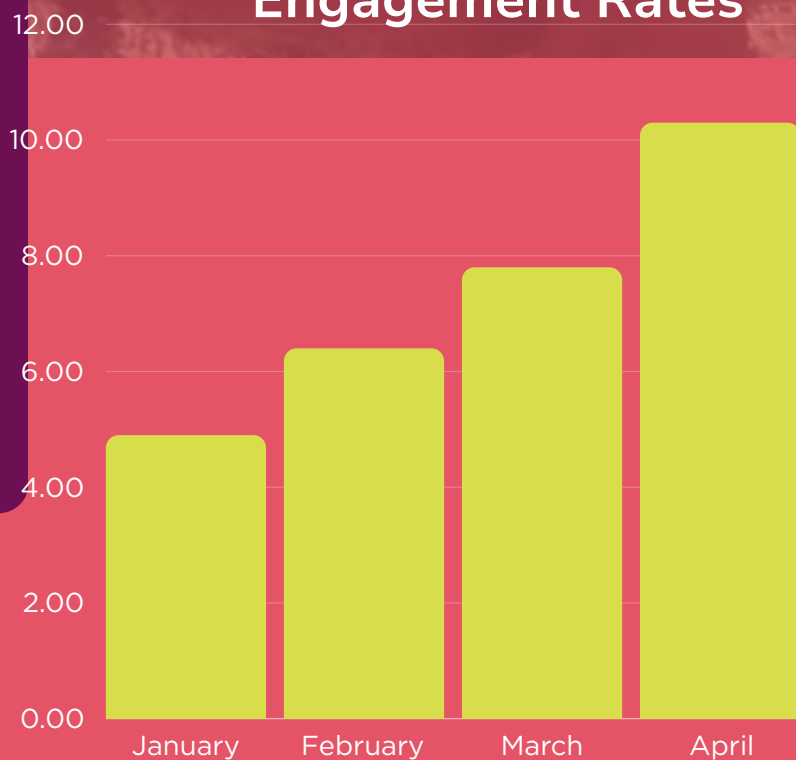
New Fans

**161**

## Post Performance



## Monthly Engagement Rates



## At a Glance



Followers

**374**



Content

**73**



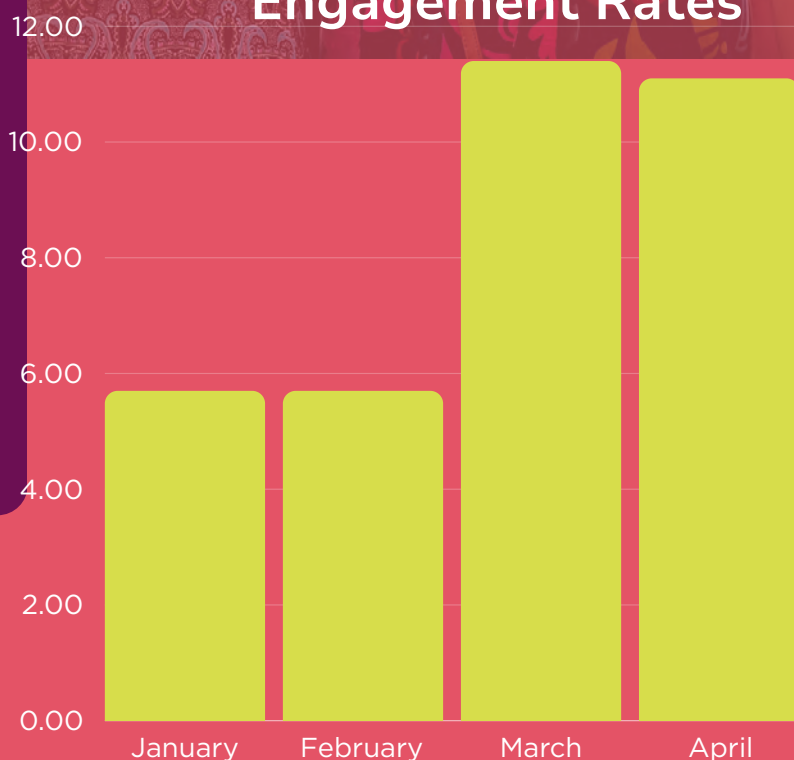
New Fans

**29**

## Post Performance



## Monthly Engagement Rates





## At a Glance



Followers

**398**



Content

**52**



New Fans

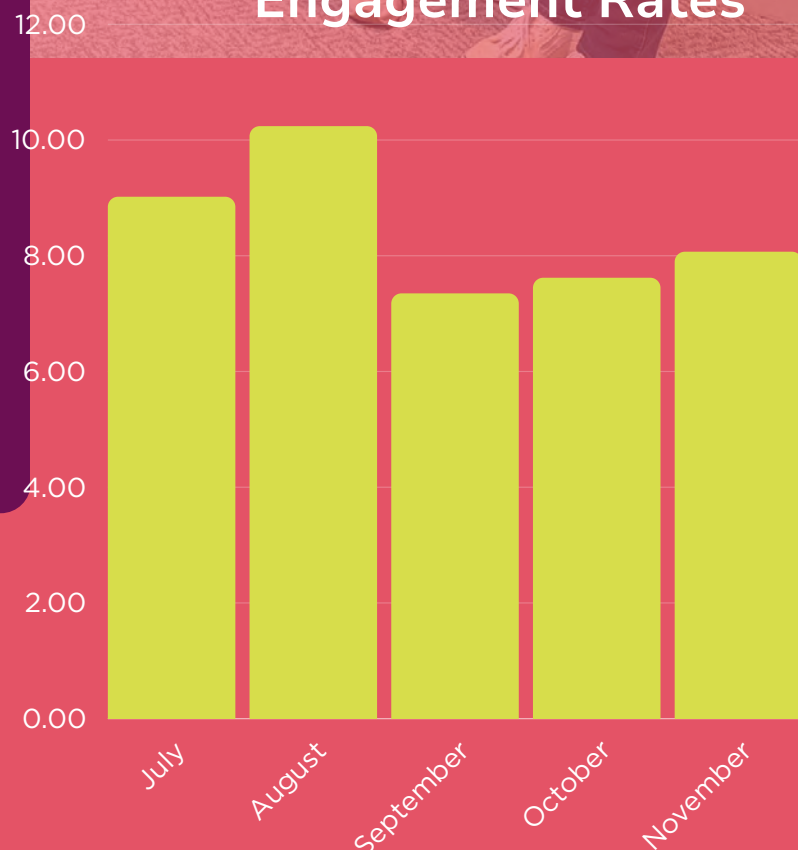
**62**

## Post Performance

**6.8k**  
Reach

**13.4%**  
Engagement  
Rate

## Monthly Engagement Rates



# Best Time to Post

	Facebook	Instagram	LinkedIn
<b>Monday</b>	8 p.m.	3 p.m.	3 p.m.
<b>Tuesday</b>	7-8 p.m.	8 p.m.	9 a.m.
<b>Wednesday</b>	4 p.m.	8 p.m.	2 p.m.
<b>Thursday</b>	1 p.m.	4 p.m.	4 p.m.
<b>Friday</b>	3 p.m.	1 p.m.	2 p.m.
<b>Saturday</b>	1 p.m.	9 p.m.	1 p.m.
<b>Sunday</b>	7 p.m.	7 p.m.	



# Benchmarks

## Industry Benchmarks: Nonprofit

- Instagram Audience Growth Rate:
  - Industry: -1.59%
  - RACSB: 2.46%
- Instagram Post Engagement Rate:
  - Industry, 2.6%
  - RACSB, 9.44%
- Instagram Posting Frequency:
  - Industry, 0.87 posts/day
  - RACSB, 0.67 posts/day
- Facebook Audience Growth Rate:
  - Industry, -3.3%
  - RACSB, 4.6%
- Facebook Post Engagement Rate
  - Industry, 1.53%
  - RACSB, 6.74%
- Posting Frequency:
  - Industry, 0.48 posts/day
  - RACSB, 1.17 posts/day
- LinkedIn Audience Growth Rate:
  - Industry, 1.15%
  - RACSB, 3.64%
- LinkedIn Post Engagement Rate:
  - Industry, 2.16%
  - RACSB, 19.78%
- LinkedIn Posting Frequency:
  - Industry, 0.44 posts/day
  - RACSB, 0.60 posts/day

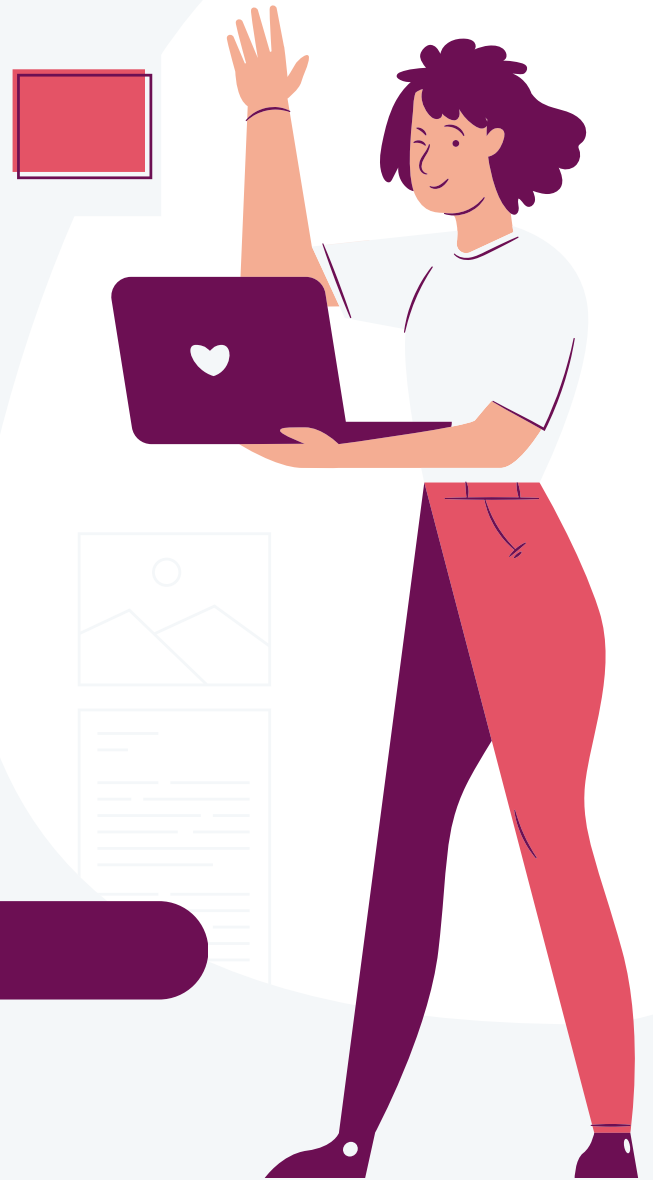
# Benchmarks

## Competitive Analysis

- Instagram Audience Growth Rate:
  - MWHC: 2.44%
  - Horizon Behavioral Health: 6.89%
  - RACSB: 4.76%
- Instagram Followers
  - MWHC: 1.9k
  - Horizon: 450
  - RACSB: 374
- Instagram Post Engagement Rate:
  - MWHC, 13.33%
  - Horizon: 6.12%
  - RACSB, 3.74%
- Instagram Posts:
  - MWHC, 87
  - Horizon: 41
  - RACSB, 65
- Facebook Audience Growth Rate:
  - Horizon, 2.42%
  - Region Ten CSB: 3.59%
  - RACSB, 4.6%
- Facebook Post Engagement Rate
  - Horizon: 14.94%
  - Region Ten: 23.23%
  - RACSB, 14.08%

# Spark Update

May 6, 2024



The screenshot shows the Spark website interface. At the top is a dark purple navigation bar with the Spark logo and menu items: Home, Frequently Asked Questions, Documents, Who we are, Resources, Kudos, Edit, Following, and Site access. Below the navigation bar is a toolbar with options: + New, Page details, Analytics, Published 4/23/2024, Share, and Edit. The main content area features a grid of five cards:

- Check out pictures from employee events**: Includes a link to "Go to employee photo galleries →".
- HopeStarter of the Quarter**: Features a woman in a green top.
- Benefits that make a splash**: Features a woman in a blue swim cap in a pool.
- Hope Starter Shout Outs**: Features a golden trophy.
- Get to Know a Hope Starter**: Features a background of golden sparkles.



## At a Glance



site visits

**3,854**



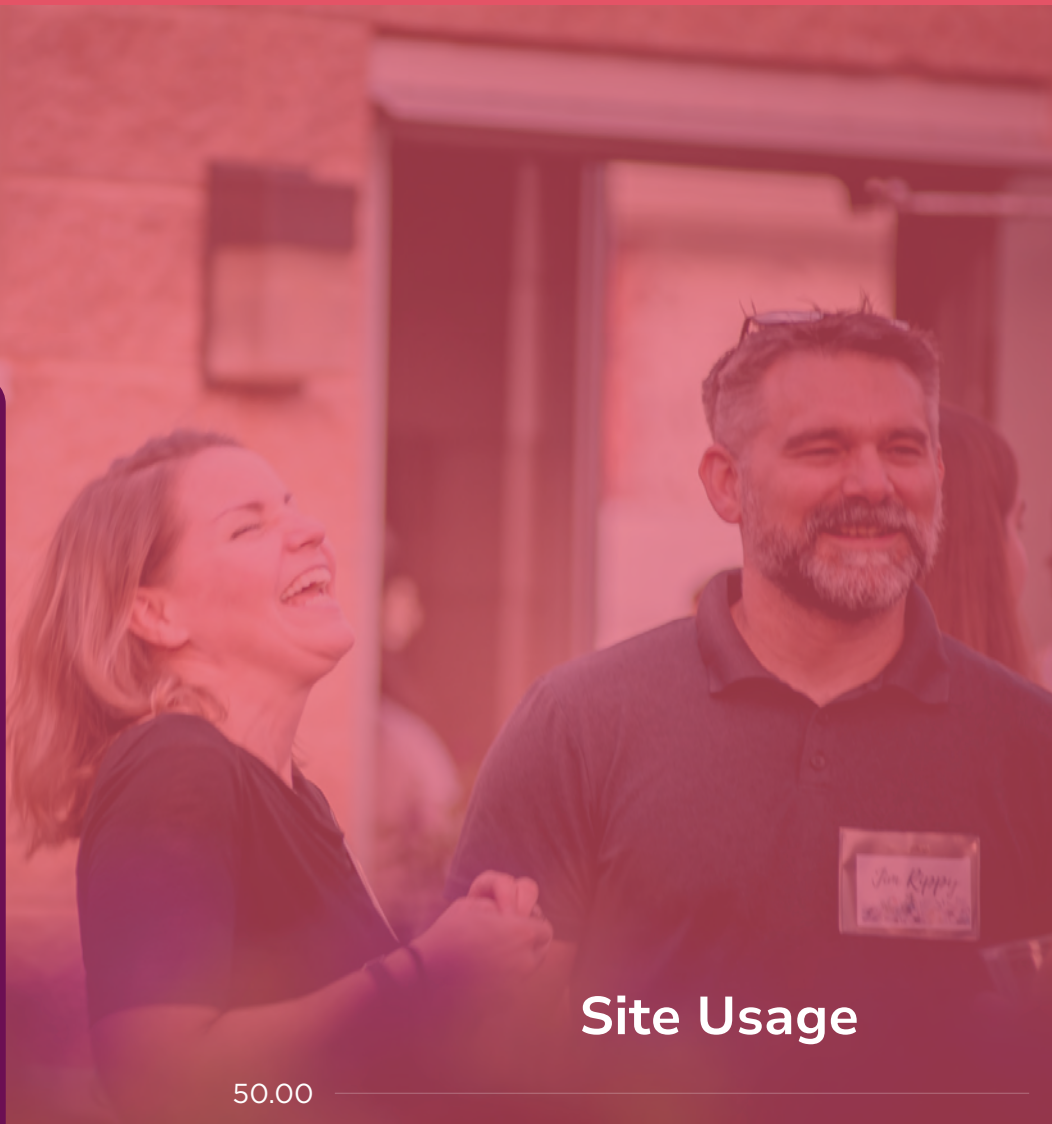
New Documents

**34**



New Pages

**11**



## Site Usage

50.00

40.00

30.00

20.00

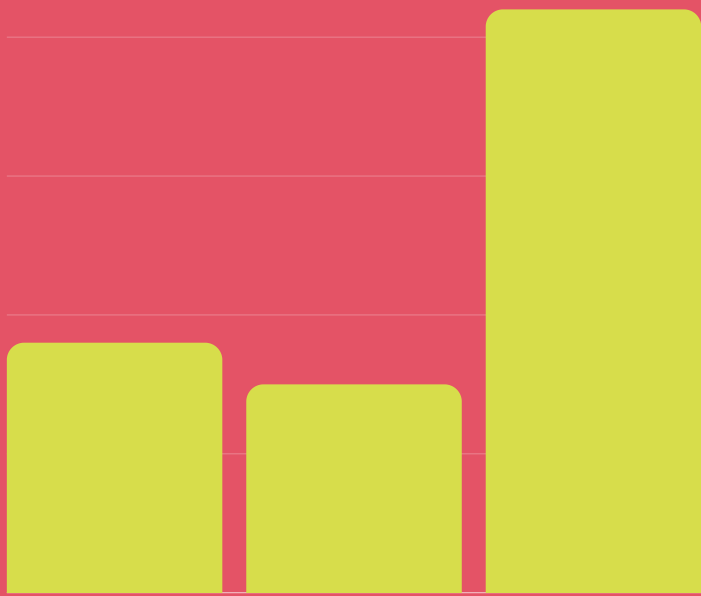
10.00

0.00

Feb. 15

March 15

April 15



## 2024 Virginia Young Adult Survey

The Office of Behavioral Health Wellness (OBHW) at the Virginia Department of Behavioral Health and Developmental Services (DBHDS) directed CSB Prevention teams to implement the 2024 Young Adult Survey. This survey was first administered in spring 2022 and RACSB had 118 responses that year.

The survey is directed towards young adults ages 18-25 and was developed by OBHW and OMNI Institute.

The goal of the survey is to better understand young adult experiences with substance use, mental health, and other related topics. The survey asks about alcohol, marijuana/cannabis, cigarettes/e-cigarettes, stimulants, opioids, and other illicit drug use. Additionally, the survey asked about mental health topics/suicide, gaming and gambling behavior, and the impacts of the COVID-19 pandemic.

The survey is voluntary and takes 10-15 minutes to complete. It is confidential and anonymous. Upon exit of the survey, personal information is gathered to that an incentive can be provided. We worked with VCU for the tracking and distribution of incentives (\$15 e-gift card).

We exceeded our goal is to have 150 surveys completed by April 15, 2024.

In total, Planning District 16 had 541 submissions:

- Fredericksburg City -114
- Caroline County - 32
- King George County - 24
- Spotsylvania County - 162
- Stafford County - 119

There were 5,929 submissions statewide. Health Planning Region 1 received the most responses with 1,799.

We will receive more detailed local data by the end of the year.

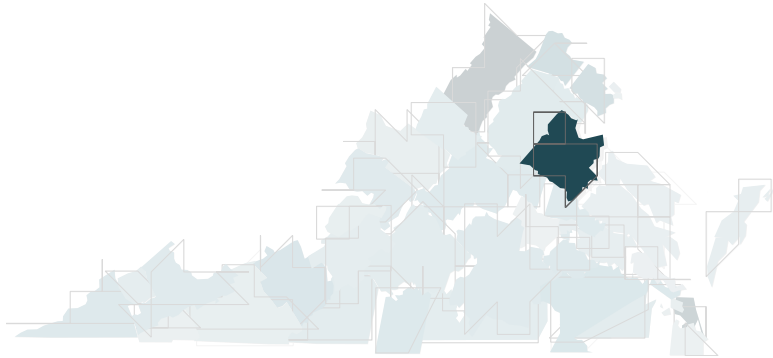
CSB Level

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

## Number of Responses, CSB Level

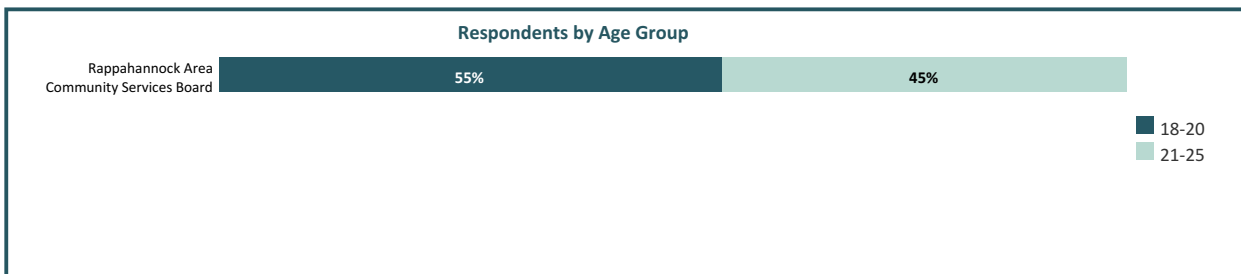
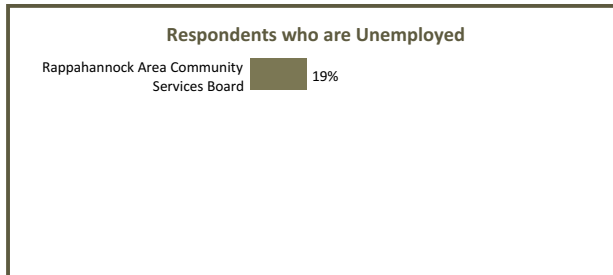
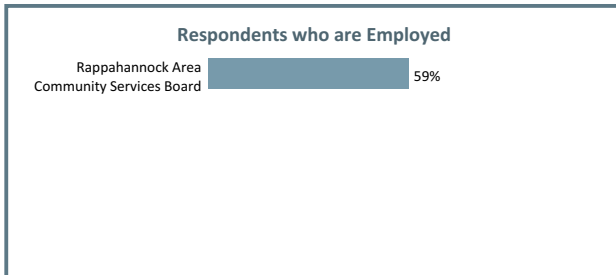
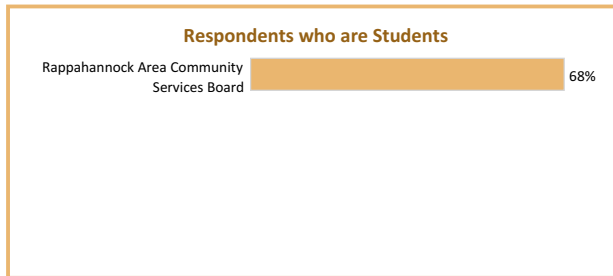
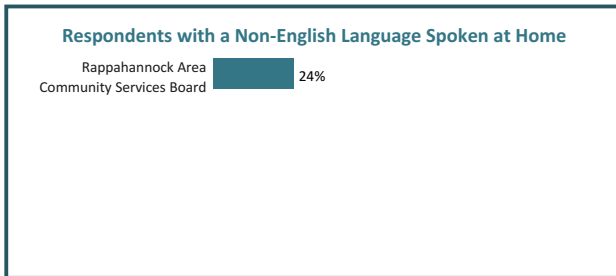
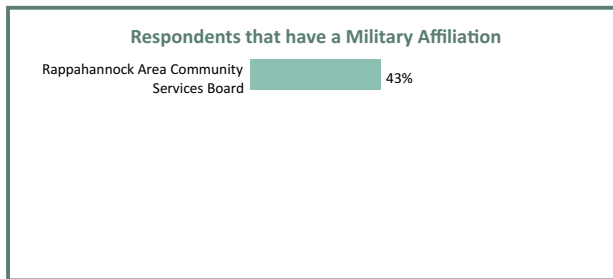
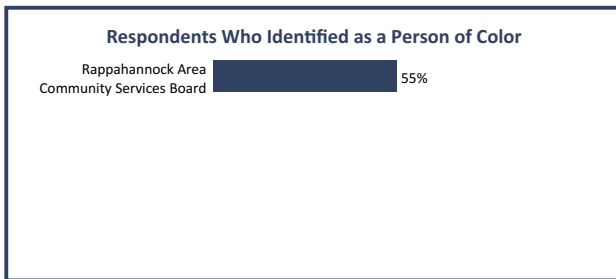


Rappahannock Area Community Services Board	451
<b>Grand Total</b>	<b>451</b>



## Participant Demographics

Hover over the visuals below to see additional details about the data.





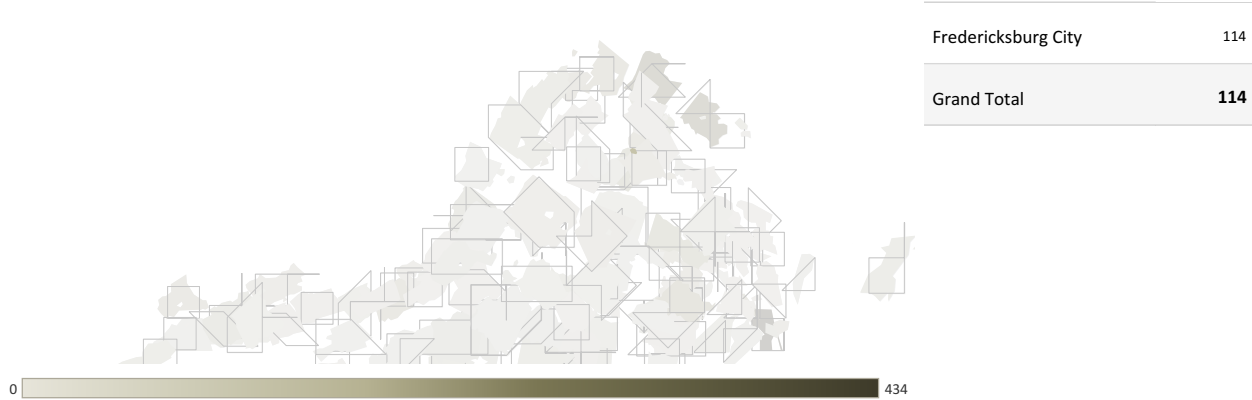
Locality Level

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

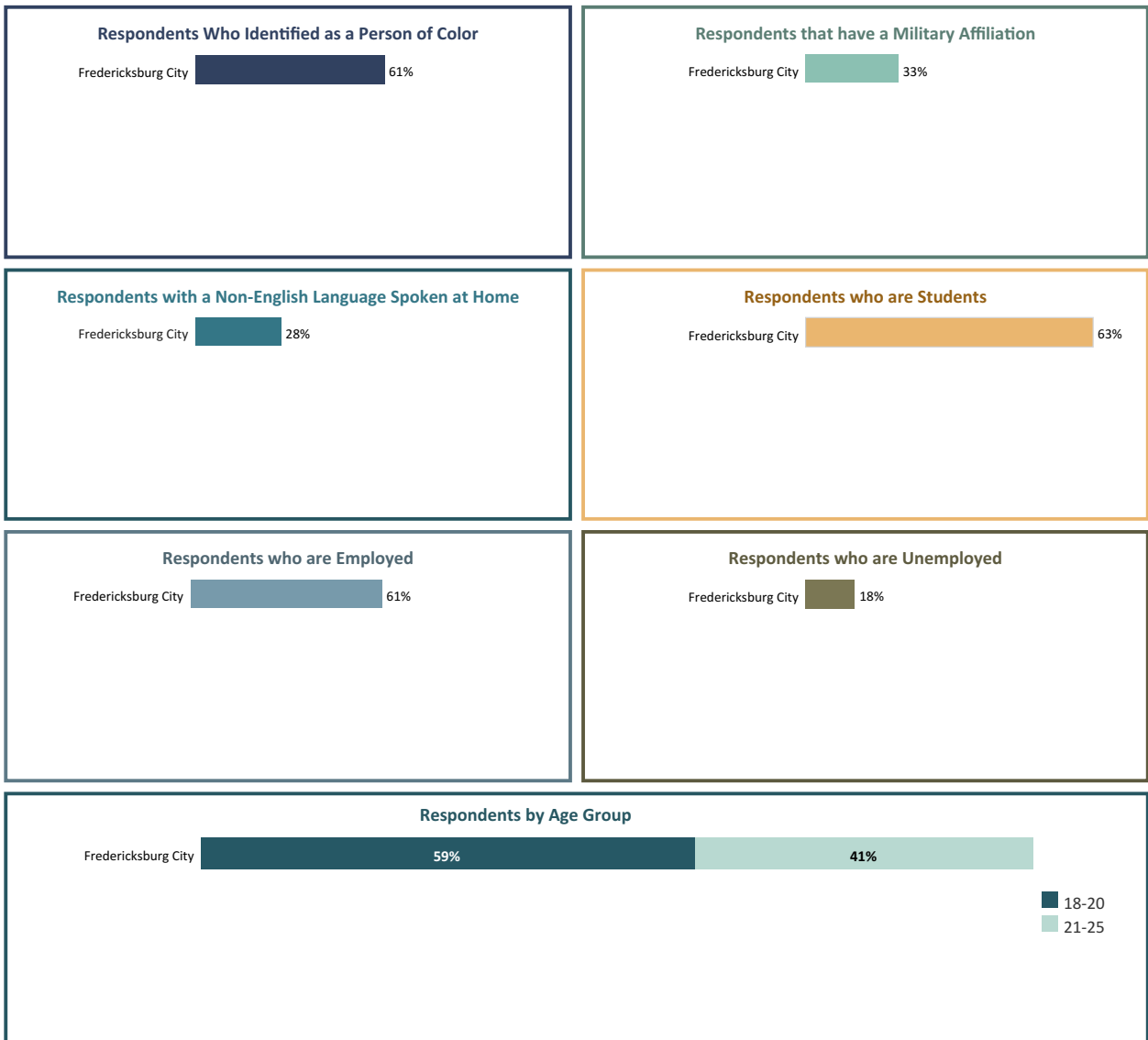
This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

## Number of Responses, Locality Level



## Participant Demographics

Hover over the visuals below to see additional details about the data.



Locality Level

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

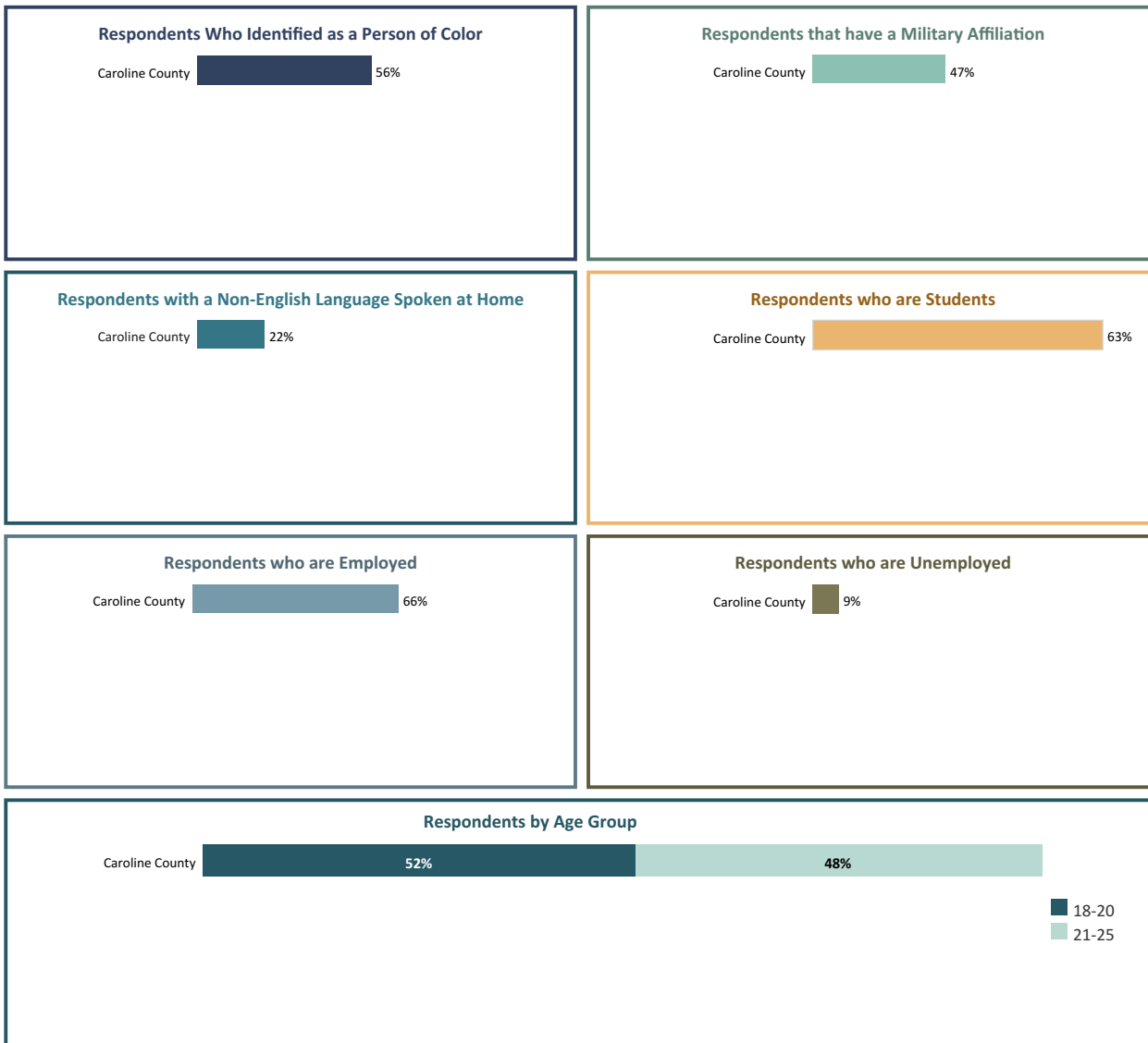
## Number of Responses, Locality Level

Caroline County	32
<b>Grand Total</b>	<b>32</b>



## Participant Demographics

Hover over the visuals below to see additional details about the data.



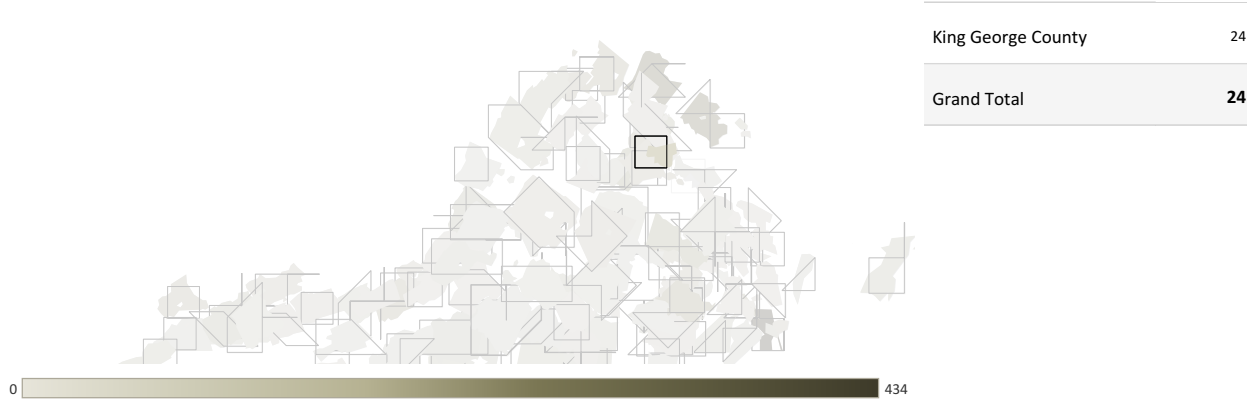
Locality Level

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

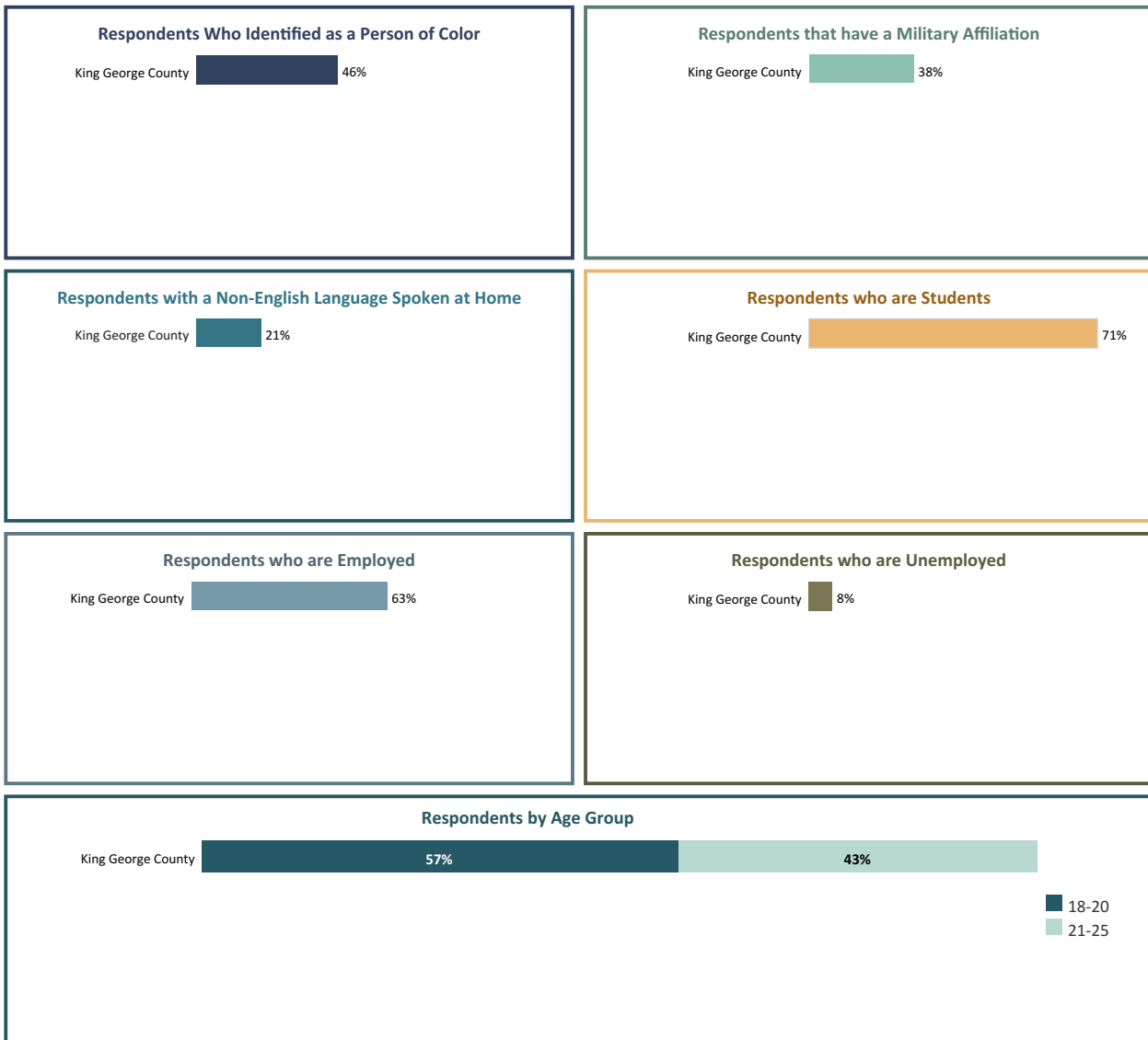
This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

## Number of Responses, Locality Level



## Participant Demographics

Hover over the visuals below to see additional details about the data.



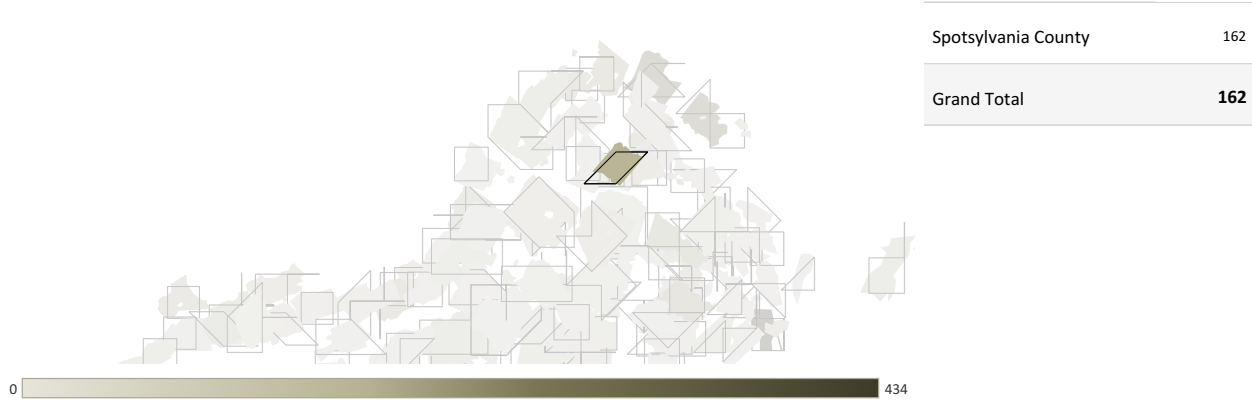
Locality Level

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

## Number of Responses, Locality Level



## Participant Demographics

Hover over the visuals below to see additional details about the data.



Locality Level

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

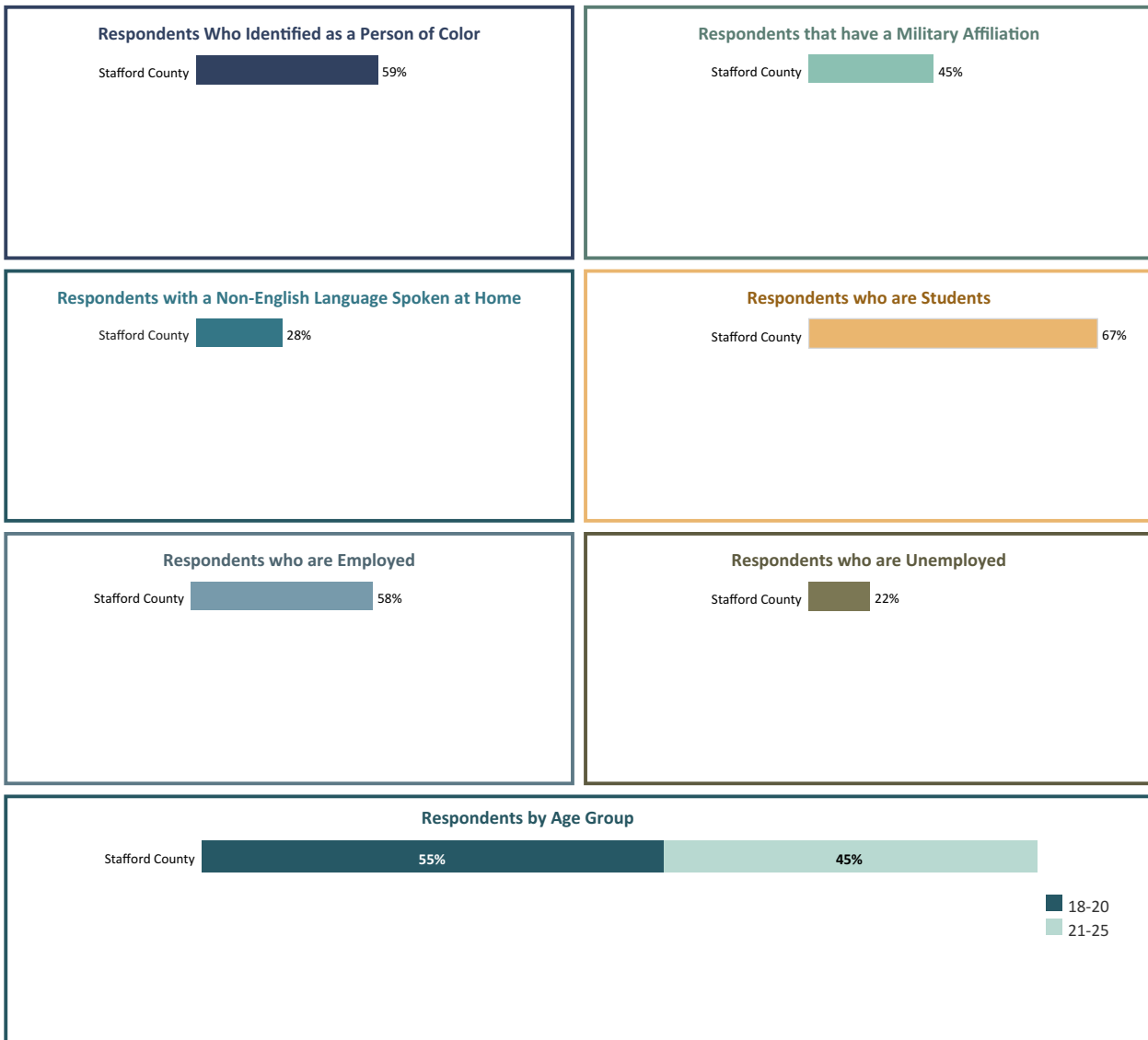
This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

## Number of Responses, Locality Level



## Participant Demographics

Hover over the visuals below to see additional details about the data.



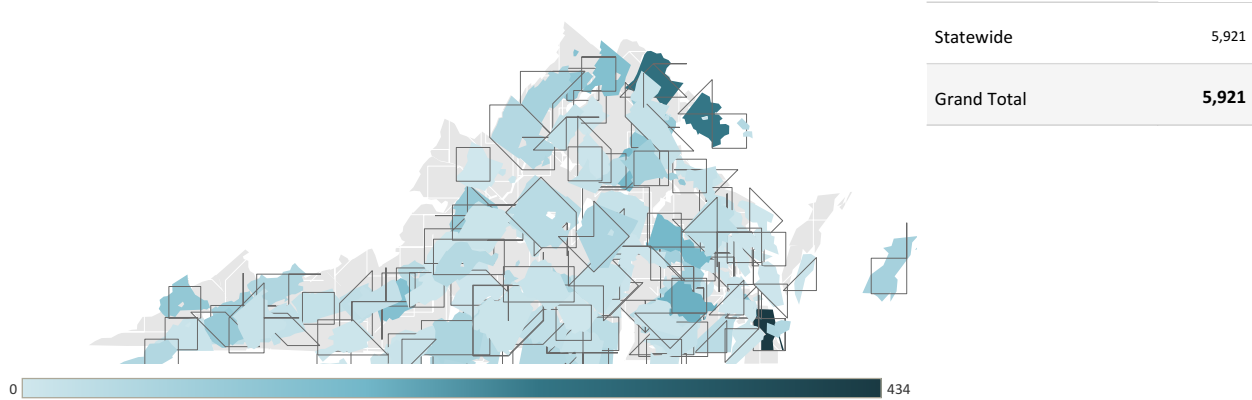
Statewide

Use the dropdown to the right to select which geographic level you want to view the data for.

Click on the map or accompanying table below to filter the dashboard to a specific locality, CSB, or Region.

This dashboard includes responses gathered until 4/17/24 at 12:28 pm ET.

## Number of Responses, Statewide



## Participant Demographics

Hover over the visuals below to see additional details about the data.





540-374-3366  
healthyfamiliesrappahannock.org  
600 Jackson St. Fredericksburg VA 22401

2024 Satellite Rotary Club Community Needs Grant  
*New Beginnings: Support New Parents with Essential Needs*

Healthy Families Rappahannock Area (HFRA) recognizes the need of supporting new parents especially once delivering their infant and leaving the hospital. The 2024 Satellite Rotary Club Community Needs Grant is for \$5,000. We are proposing a project that will support new families who accept participation in the HFRA program and receive their first home visit. We believe the project will help by being an incentive to a family receiving the support they may need.

The *New Beginnings: Support New Parents with Essential Needs* will allow HFRA to provide newly enrolled families diapers as well as postpartum care packages during their enrollment into the program. This project dedicated to addressing stress that may come with having a new born. We understand that many families are unaware of potential support allotted to them and we trust that this project will open the door to allowing our program easier access into the family's home.

The *New Beginnings* grant recognizes the transformative journey of parenthood and aims to create a supportive community that empowers families to navigate the challenges of early parenthood with confidence and resilience.

The *New Beginnings* grant is approximately a 12-month long project depending on supply and demand. During that time, we will track the demographics of those served through the support of this project to ensure equity and inclusion.

We are hoping that if awarded this grant, we will be able to collaborate with local community partners on the importance of supporting families initially in hopes of creating future opportunities to support new families residing in our community.

## 2024 Satellite Rotary Club Community Needs Grant

Founded in 2019, the Rappahannock Rotary Satellite Club is sponsored by the Rappahannock-Fredericksburg Rotary Club, est. 1985. Rotary International is a worldwide network of 1.4 million people of action who tackle the most persistent problems in our communities while building professional and leadership skills through meaningful connections. Our mantra is “Service Above Self”. Through generous contributions and fundraising efforts, the Satellite Rotary Club is pleased to offer its first **Community Needs Grant**. The Satellite Group anticipates awarding up to \$5,000 in grant funding.

### Grant Guidelines:

- Grant applications from non-profit 501(c)(3) organizations serving Fredericksburg, Caroline, King George, Spotsylvania, and Stafford will be accepted.
- **Grant requests cannot exceed \$5,000.** The Community Needs Grant is competitive. The Grants Committee anticipates awarding one \$5,000 grant in June 2024, although smaller requests may be considered. Funds must be spent on services provided between July 1, 2024, and June 30, 2025.
- Complete application packets must be submitted electronically to [RappSatelliteRotary@gmail.com](mailto:RappSatelliteRotary@gmail.com) by **5:00 p.m. on Friday, May 17, 2024**. Hard-copy applications will not be accepted. Application materials may be scanned and submitted as one document or separate documents can be attached and submitted in the same email.
- Applications must support one or more of the following Rotary Focus Areas:
  - **EDUCATION:** Education opens doors, changes lives, and strengthens communities.  
We support innovative educational programming, including programs for children who are not best served in traditional education settings. We also support career-technical areas that build skills of builders, mechanics, craftspeople, plumbers and other such trades. In addition, we support youth literacy, libraries, and civic education.
  - **ENVIRONMENTAL STEWARDSHIP:** In the Fredericksburg region, people and places are tightly intertwined. We depend on our environment to provide our water and food, nurture our spirits and offer us recreation. Our region's stewardship holds increasing importance for our quality of life as the climate changes.  
We are committed to investing in opportunities that build collective responsibility for our natural environment.
  - **ARTS, CULTURE and HISTORIC PRESERVATION:** Arts and culture bring people together, expand hearts and minds and build vibrant communities; historic preservation supports our community's landscapes. These areas cultivate, enhance and sustain a sense of community by helping people understand and respect who they are, who their neighbors are and the unique place they call home. They support the creative economy, providing an important economic impact on communities.  
We look for opportunities that harness the power and potential of arts, culture, and preservation in our region.



- **SOCIAL SERVICES, WELLNESS, and HEALTH:** Communities depend on one another, and how we care for each other matters deeply.

We support projects that promote health, wellness, and social services. We acknowledge that these projects range anywhere from mental health advocacy to pet placement to housing. This focus area allows organizations to propose a project or program that promotes overall well-being, better positioning individuals to pursue their passions, creativity, and life dreams.

- Funds must be used to directly support special projects and programs (e.g., supplies, equipment, project staff wages); funds may not be used for general operating expenses.
- All required components of the application must be included and legible (see application instructions for specific requirements). Only complete application packages will be considered.
- If awarded a grant, recipients will submit a brief, written report and share project/program results through presentations at club meetings, the club's social media accounts, and any additional outlets as agreed upon by the club and the organization.



# 2024 Satellite Rotary Club Community Needs Grant Application

## Section 1: Application Instructions

- Complete applications must be submitted electronically to **RappSatelliteRotary@gmail.com** by **5:00 p.m. on Friday, May 17, 2024**. Hard-copy applications will not be accepted. Application materials may be scanned and submitted as one document, or separate documents can be attached and submitted in the same email. Questions about the application can be sent to RappSatelliteRotary@gmail.com.
- Organizations must use this fillable PDF form. Please download a copy onto your computer before entering information. Save your file often as you complete the application. Suggestion: Type responses in Microsoft Word, then copy and paste them into application boxes.
- Proposals should be concise and free of spelling and grammatical errors. Many of the narrative responses have character limits. Applicants may find it helpful to create narrative responses using a word processor such as MS Word and then cut and paste them into the application form.
- The amount requested cannot exceed \$5,000.
- The following attachments must be submitted with the application to be considered:
  - Current Board of Directors' Roster
  - Most recent 990 Form
  - 501(c)(3) determination letter

## Section 1: Organizational Information

Organization Name:

Contact Name:

Contact Title:

Phone:

Email:

Street Address:

City:

State:

Zip:

Organization Website (Enter NA if you do not have one):

Does your organization have volunteer opportunities for Rotary Club members?

Yes

No

Tell us a little about your organization's history and mission or purpose. *(2,000 character limit)*

Please state your organization's Diversity, Equity and Inclusion (DEI) statement here; if you do not have one, please include how your organization addresses DEI. *(2,000 character limit)*

**Section 2: Project/Program Information**

Project/Program Name:

Is this a new project/program?            Yes            No

Which Rotary Focus Area(s) are addressed by this program or project? (see Grant Guidelines for detailed descriptions)

EDUCATION

ARTS, CULTURE and HISTORIC PRESERVATION

ENVIRONMENTAL STEWARDSHIP

SOCIAL SERVICES, WELLNESS and HEALTH

Describe your grant proposal fully and how you plan to implement the program/project. Include how your project addresses the Rotary Focus Area(s) you selected. *(2,000 characters limit)*

Who will benefit from this program/project? Describe your target population. (2,000 character limit)

Where are the people this program serves located? (check all that apply):

Fredericksburg

Caroline

King George

Spotsylvania

Stafford

How long will this program/project last? Include start and finish dates. (2,000 character limit)

Amount of Funds Requested:

Project/Program Total Budget:

How will the grant money be spent on your program/project? *(2,000 character limit)*

Are there other sources of financial support for the program/project? If so, what are they? If the total project/program budget exceeds the requested funds, it is important to include where the additional funds will come from. *(2,000 character limit)*

Describe your intended impact on your target population and the community at large. Include project/program goals and how you will measure success. *(2,000 character limit)*

**Section 3: Required Attachment**

Please check the boxes to acknowledge that you are including the required attachments:

- 501(c)(3) determination letter
- Current Board of Directors' Roster
- Most recent 990 Form

**Section 4: Certification**

Please check the box and type in your name, title, and date below to certify that:

1. All information entered into this application is correct,
2. You are an authorized representative of the submitting organization, and
3. You agree to the 2024 Community Needs Grant Guidelines.

Name:

Title:

Date:

**Rappahannock Area Kids on the Block  
City Arts Commission Grant – Award**

We are pleased to share that the Rappahannock Area Kids on the Block (RAKOB) application to the City of Fredericksburg for the Government Challenge Grant has been awarded in the amount of \$1,000 (Notification dated April 24, 2024).

This is a matching grant program that combines local monies with state monies to support 501c3 Arts Organizations with operating funds. (The Rappahannock Area Community Services Board is not responsible for providing any additional funding.)

FY 2014	\$1,400
FY 2015	\$1,250
FY 2017	\$480
FY 2018	\$1,430
FY 2019	\$1,500
FY 2021	\$1,050
FY 2022	\$2,000
FY 2023	\$1,100
FY 2024	\$1,250
FY 2025	\$1,000
Total of Awards:	\$12,460



# Creative Communities Partnership



## Grant FY25 City of Fredericksburg Fredericksburg Arts Commission



The Fredericksburg Arts Commission administers an annual Creative Communities Partnership Grant to City non-profit arts organizations. The program is funded with City tax dollars and matching funds from the Virginia Commission for the Arts for the purpose of supporting the arts in our area. This is an **operational grant** for awardees; applications are not for specific projects or events. Any interested **501(c)(3) City arts organization is invited to apply** for this FY2025 VA Commission for the Arts Government Challenge Grant.

**Application Deadline: Friday, March 1, 2024**

Name of Organization: Rappahannock Area Kids on the Block, Inc.

Address: 600 Jackson Street, Fredericksburg VA 22401

Email/Website: https://rappahannockareacsb.org/racsb\_service/rappahannock\_area\_kids\_on\_the\_block/

Contact Name: Sherry Norton-Williams

Address: 600 Jackson Street, Fredericksburg VA 22401

Phone: 540-940-2325

Email: snorton@rappahannockareacsb.org

Number of Artists or Participants in your organization: 6

Expected Number of Attendees or Visitors: 3000

Performance/Event Schedule and Location for July 1st, 2024 – June 30th, 2025: RAKOB has scheduled events for University Mary Washington Multicultural Fair, Braswell Race Against Violence, Autism Awareness month in Planning District 16 public schools and virtual presentations throughout the year.

Rehearsal/Meeting Schedule and Location for July 1st, 2024 – June 30th, 2025: (an overview is acceptable):  
Volunteer puppeteers meet for rehearsals at Rappahannock Area Community Services Board facilities prior to performances. Hours vary depending on the programs and volunteer schedules. Three volunteers are master level RAKOB puppeteers with over 20 years of experience.

*Please indicate below any past financial support your organization has received from the Fredericksburg Arts Commission – the amount and the year/s in which you received the support.*

Amount: \$1500, \$1050, \$2000  
\$1100, \$1250

Year/s: FY 19, 21, 22, 23 & 24

Board of Directors for July 1st, 2024 – June 30th, 2025: Michelle Wagaman, April Peterson, & Staci Hibner-Noakes.  
Board meetings are quarterly in person or by Zoom.

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Annual Operating Budget for July 1st, 2024 – June 30th, 2025: \$5000

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How did you hear about this grant application? FAC website Previous applicant and grant recipient organization.

- 1) Please attach proof of 501(c)3 status
- 2) Please attach a one-page description of how your organization contributes culturally/artistically to life within the City of Fredericksburg. Please include your mission statement, information regarding educational programs, any scholarships or grants you award, and organizations with which you will partner during the upcoming fiscal year.

**Please submit completed applications no later than close of business Friday, March 1, 2024**

Submit to Attn: M.C. Morris

Email: [info@fredarts.com](mailto:info@fredarts.com)

Mail or Drop Off: Fredericksburg Visitor Center, 706 Caroline Street, Fredericksburg, VA 22401

Questions? Call M.C. directly at 540-372-1216 ext. 7203



**AN EDUCATIONAL PUPPET TROUPE**

## **RAPPAHANNOCK AREA KIDS ON THE BLOCK**

*More than a puppet show!*

RAKOB (Rappahannock Area Kids on the Block) is an arts program that has been dedicated to educating and exposing youth to cultural, health, and safety topics since its establishment in 1991. As a 501.c.3 education program, our focus is on raising awareness of disabilities, diversity, and the arts.

We are proud to have established partnerships with various esteemed organizations such as the Rappahannock Area Community Services Board, Children's Hospital Foundation Richmond, Juvenile Diabetes Foundation Fredericksburg, University Mary Washington's James Farmer Multicultural Center and Multicultural Fair, community Collaborative for Youth and Families, Healthy Families Rappahannock, Baron "Duce" Braswell Race Against Youth Violence, and Planning District 16 schools and daycare programs. These collaborations enable us to reach a wider audience and make a greater impact on our community.

For 33 years, RAKOB has been captivating audiences with performances that combine Bunraku stylized puppetry arts with educational content. Our scripts are meticulously crafted to address contemporary culture and societal issues that have a significant impact on today's youth. By using relevant youth languages and attitudes, we are able to immerse our audiences in the puppet scenarios, creating an engaging and memorable experience. Each puppet character is brought to life by a trained, volunteer puppeteer/actor, who skillfully portrays the character during the twenty-five minute production. Accompanied by upbeat music and a puppet sing-along, our performances are not only educational but also entertaining.

In addition to our public and private performances, we also offer educational workshops for both youth and adults who are interested in learning about puppetry arts. Our RAKOB Bunraku stylized puppetry training is open to anyone aged ten and older, providing aspiring puppeteers the opportunity to become volunteer puppeteers for RAKOB.

Annually, our performances engage more than 300 youth and adults through our free educational service, which is available to any non-profit, community-based youth organization. We strongly believe that by providing this program, we have the power to inspire young people's interest in arts education, while also imparting important life lessons to future generations.

Join us at RAKOB as we use the captivating artistry of puppetry to educate, inspire, and make a positive impact on our community. Together, we can shape a brighter and more informed future for our youth.

Rappahannock Area Community Services  
Board Personnel Committee Meeting

Tuesday May 14, 2024 at 1:00 p.m.  
600 Jackson Street, Board Room 208  
Fredericksburg, VA

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**PRESENT**

Melissa White  
Susan Gayle  
Ken Lapin  
Nancy Beebe  
Carol Walker  
Greg Sokolowski  
Glenna Boerner

**ABSENT**

Jacob Parcell  
Matt Zurasky  
Shawn Kiger  
Sarah Ritchie  
Claire Curcio  
Bridgette Williams

**OTHERS PRESENT**

Joseph Wickens, Executive Director  
Brandie Williams, Deputy Executive Director  
Stephanie Terrell, Comp & Human Rights Director  
Derrick Mestler, Human Resources Director  
Nathan Reese, IT Coordinator  
Amy Jindra, Community Support Services Director  
Jacqueline Kobuchi, Clinical Services Director  
Amy Umble, Communications Coordinator  
Michelle Wagaman, Prevention Services Director

**Call to order – Ms. Gayle**

A meeting of the Personnel Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on **May 14, 2024**

**ISSUE:** **April 2024 EEO Report and Recruitment Update**

**DISCUSSION:** Mr. Mestler told the committee that RACSB continues to receive a large number of applications through the new hiring portal. For the month of April 2024, RACSB received 869 applications. Of the applications received, 118 applicants listed the RACSB applicant website as their recruitment source, 35 stated employee referrals as their recruitment source, and 686 listed job boards as their recruitment source.

**ISSUE:** **Open Positions Report**

**DISCUSSION:** Mr. Mestler shared with the committee a list that provided the number of open positions. Currently, there are 67 open positions.

**ISSUE:** **April 2024 Retention Report**

**DISCUSSION:** Mr. Mestler reported that Human Resources processed a total of 2 employee separations resulting in a Retention Rate of 99.67% for the month of April 2024.

**ISSUE:** **Cultural Competencies – Annual Demographics Review**

**DISCUSSION:** Mr. Mestler shared with the committee the Cultural Competencies – Annual Demographics Review. The statistics have been updated and an outline of RACSB efforts toward cultural competency during Fiscal Year 2023 provided.

**ACTION:** It was moved by Mr. Lapin and seconded by Ms. White to accept the cultural competencies review. The motion was unanimously approved

**ISSUE:** **CSB Workforce Reporting Overview**

**DISCUSSION:** Mr. Mestler shared with the committee that as of July 2023, the RACSB is required to submit workforce data to the Department of Behavioral Health and Developmental Services (DBHDS) on a quarterly basis. DBHDS defined certain position categories for the reporting of vacancy rate, turnover rate, and salary information. An overview of the data for the third quarter FY2024 was provided.

**ISSUE:** **Benefits Open Enrollment**

**DISCUSSION:** Mr. Mestler shared with the committee that RACSB is hosting its annual benefits open enrollment from Monday, May 13 – 24, 2024. This year our benefits broker, USI, has provided us additional resources to help us communicate and assist employees with enrollment through GIS, which is a national benefits technology, communications and enrollment firm.

## **Adjournment**

The meeting adjourned at 1:39 PM

Voice/TDD (540) 373-3223 | Fax (540) 371-3753

## NOTICE

**To:** Personnel Committee  
Susan Gayle (Chair), Glenna Boerner, Claire Curcio, Ken Lapin, Jacob Parcell,  
Sarah Ritchie, Greg Sokolowski, Carol Walker, Melissa White

**From:** Joseph Wickens  
Executive Director

**Subject:** Personnel Committee Meeting  
May 14, 2024 **1:00 PM**  
600 Jackson Street, Board Room 208, Fredericksburg, VA

**Date:** May 9, 2024

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A Personnel Committee Meeting has been scheduled for Tuesday, May 14, 2024, at **1:00 PM**.  
The meeting will be held at 600 Jackson Street, Board Room 208, Fredericksburg VA 22401.

We are looking forward to seeing you on Tuesday at **1:00PM**.

RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD

**PERSONNEL COMMITTEE MEETING**

*May 14, 2024 1:00 PM  
600 Jackson Street, Room 208  
Fredericksburg, VA 22401*

**a g e n d a**

- |      |   |         |
|------|---|---------|
| I.   | SUMMARY – <b>APRIL 2024</b> EEO REPORT AND RECRUITMENT UPDATE - | MESTLER |
| II.  | SUMMARY – <b>APRIL 2024</b> RETENTION AND TURNOVER REPORT –     | MESTLER |
| III. | CULTURAL COMPETENCIES – ANNUAL DEMOGRAPHICS REVIEW              | MESTLER |
| IV.  | CSB WORKFORCE REPORTING OVERVIEW                                | MESTLER |
| V.   | OPEN ENROLLMENT 2024 UPDATE                                     | MESTLER |



Office of Human Resources  
600 Jackson Street • Fredericksburg, VA 22401 • 540-373-3223  
RappahannockAreaCSB.org

## MEMORANDUM

To: Joe Wickens, Executive Director

From: Derrick Mestler, Human Resources Director

Date: May 7, 2024

Re: Summary – April 2024 EEO Report and Recruitment Update

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RACSB continues to receive a large number of applications through the new hiring portal. For the month of April 2024, RACSB received **869** applications.

Of the applications received, 118 applicants listed the RACSB applicant website as their recruitment source, 35 stated employee referrals as their recruitment source, and 686 listed job boards as their recruitment source.

According to the attached list, there are currently **67** open positions.

A summary is attached indicating external applicants hired, internal applicants moved, and actual number of applicants applying for positions in the month of **April 2024**.



**EEO Report 2024**

<b>APPLICANT DATA</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>	<b>Jul-23</b>	<b>Aug-23</b>	<b>Sep-23</b>	<b>Oct-23</b>	<b>Nov-23</b>	<b>Dec-23</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>Apr-24</b>
Female	65	60	48	47	70	39	53	46	44	66	128	743	549
Male	11	23	8	7	11	11	12	10	5	17	24	175	301
Not Supplied	68	72	54	58	54	38	61	36	1881	1280	1495	300	19
<b>Total</b>	<b>144</b>	<b>155</b>	<b>110</b>	<b>112</b>	<b>135</b>	<b>88</b>	<b>126</b>	<b>92</b>	<b>1930</b>	<b>1363</b>	<b>1647</b>	<b>1218</b>	<b>869</b>
<b>ETHNICITY</b>													
Caucasian	44	42	24	29	42	23	25	25	21	44	53	309	264
African American	32	37	24	23	33	25	29	27	27	27	62	346	261
Hispanic	3	3	5	6	6	6	9	3			10	41	30
Asian	1	1	3		4	1	1	3		2	9	22	14
American Indian		1	1		1	1	2					2	0
Native Hawaiian			2		1	1	2				1	1	1
Two or More Races										2	14	61	34
<b>RECRUITMENT SOURCE</b>													
Newspaper Ads	1	2	1		1	1	2						
RACSB Website	42	81	50	47	74	24	58	60	92	74	90	99	118
RACSB Intranet	5	11		6	5	3	4	3					
Employee Referrals	48	32	38	39	43	44	41	20	65	41	39	60	35
Radio Ads	2	2											
Job Boards									1171	1054	1156	984	686
Indeed.com	31	28	15	12	21	10	12	6					
VA Employment Commission		1			6	4	3	2					
Monster.com													
Other -	4	5	3	3	4	3	1		24	29	21	19	29
VA Peer Recovery Specialist Site							2						
Colleges/Handshake							5	1					
Facebook										5		2	1
Multi Site Search	1	1	3	2		1	1	3	4			7	
NHSC													
Linked In							1						
Goodwill referral													
Zip Recruiter	3	5	1	4	1	2	1	2					
Job Fair	2		1			1	1		1				
<b>Total # of Applicants</b>	<b>115</b>	<b>110</b>	<b>80</b>	<b>89</b>	<b>102</b>	<b>67</b>	<b>100</b>	<b>60</b>	<b>1930</b>	<b>1363</b>	<b>1647</b>	<b>1218</b>	<b>869</b>

Open Positions Report		5/6/2024			
Date	Job #	Job Title	Department	FT/PT	Notes
12/7/2023	1053557	Internal Auditor	Accounting	FT	Kelly Young Marinoff
12/8/2023	1060699	Financial Analyst	Accounting	FT	Nadine Mayo
12/12/2023	1057295	Accounting Coordinator	Accounting	FT	Allie Parrish
4/8/2024	1159926	Director, Finance & Administration	Accounting	FT	Tina Cleveland
				4	
12/7/2023	1053832	Therapist, MH Outpatient - Stafford	Outpatient Services	FT	Dianne Bachman
12/12/2023	1056889	Therapist, SA - Spotsylvania	Outpatient Services	FT	Eric Bell
12/7/2023	1053589	Therapist, Office on Youth	Substance Abuse Services	FT	Sharon Killian
1/3/2024	1076741	Therapist, SA - Women's Services - Fredericksburg	Substance Abuse Services	FT	Kathleen Mayou
5/2/2024	1053663	Assistant SUD Coordinator - OBOT - Fredericksburg	Substance Abuse Services	FT	New Position
12/7/2023	1053800	Peer, Family Support - Spotsylvania	Child & Adolescent Services	PT	New Position
3/4/2024	1129139	Case Manager - MH Child/Adolescent - Stafford	Child & Adolescent Services	FT	Destiny Styles
12/7/2023	1053642	Therapist, Emergency Services Child and Adolescent	Emergency Services	FT	Nichelle Ortiz-Torres
2/23/2024	1117540	Therapist, Emergency Services Mobile Co-Response	Emergency Services	FT	New Position
2/23/2024	1116531	Therapist, Emergency Services Mobile Co-Response	Emergency Services	FT	New Position
12/7/2023	1053786	Therapist/Case Manager, SA - Fredericksburg	Drug Treatment Court	FT	Willetta Woodson
12/7/2023	1053679	Therapist, SA - Probation and Parole	Jail Based/Diversion Services	FT	Nicholas Harrison
12/7/2023	1053681	Therapist, SA (Jail Based)	Jail Based/Diversion Services	FT	Lanette Givens
4/1/2024	1152916	Office Associate II - Stafford	Outpatient Services	FT	Katrina Hull
4/8/2024	1159213	Assistant Coordinator Emergency Services Fredericksburg	Outpatient Services	FT	Natasha Randall
4/8/2024	1159219	Office Manager II Fredericksburg	Outpatient Services	FT	New Position
5/6/2024	1126620	Psychiatrist	Outpatient Services	FT	
				17	
12/7/2023	1053770	Speech and Language Pathologist - PEID	Early intervention Services	FT	Emily O'Brien
4/1/2024	1152918	Special Educator/Infant, Child - PEID	Early Intervention Services	FT	Kimberly Colwell
1/8/2024	1087974	Developmental Services Support Coordinator - Fredericksburg	ID/DD Support Coordination Services	FT	Nicole Zaros
2/29/2024	1120793	Developmental Services Support Coordinator - Caroline	ID/DD Support Coordination Services	FT	Melissa Comny
1/10/2024	1078720	Mental Health Residential Counselor I - Home Road	ID/DD Support Coordination Services	FT	Garrett Darling
				5	
12/7/2023	1053562	MH Residential Specialist - Crisis Stabilization Program	Mental Health Crisis Stabilization Program	FT	Jonathan Reese
12/7/2023	1053565	Peer Recovery Specialist, SA - Crisis Stabilization Program	Mental Health Crisis Stabilization Program	PT	Krista Spriggs
12/7/2023	1053566	Therapist, Crisis Stabilization Program	Mental Health Crisis Stabilization Program	FT	Morgan Price
1/10/2024	1078291	Coordinator, Crisis Stabilization Services	Mental Health Crisis Stabilization Program	FT	Heather Honaker (Gabrielle Tripp)
1/19/2024	1087859	Nurse Manager - Crisis Stabilization Services	Mental Health Crisis Stabilization Program	FT	Shannon Young
2/7/2024	1102029	Nurse, RN - Crisis Stabilization Program	Mental Health Crisis Stabilization Program	FT	New Position
2/7/2024	1102031	MH Residential Specialist - Crisis Stabilization Program	Mental Health Crisis Stabilization Program	FT	Tarah Barrett
2/7/2024	1102032	Peer Recovery Specialist, SA - Crisis Stabilization Program	Mental Health Crisis Stabilization Program	FT	New Position
2/29/2024	1120800	Certified Substance Abuse Counselor (CSAC)	Mental Health Crisis Stabilization Program	FT	New Position
3/11/2024	1130173	Peer Specialist	Mental Health Crisis Stabilization Program	FT	Jennifer Goodwin
				10	
1/30/2024	1096706	Direct Support Professional - Day Support - RAAI Kings Highway	Day Health & Rehabilitation Services	PT	Shayna Oakley
3/4/2024	1123636	Direct Support Professional - Day Support - RAAI Kings Highway	Day Health & Rehabilitation Services	FT	Ryan Thompson
3/26/2024	1147032	Direct Support Professional - Day Support - RAAI Kings Highway	Day Health & Rehabilitation Services	PT	New position
3/22/2024	1145374	Direct Support Professional - Day Support - RAAI Kings Highway	Day Health & Rehabilitation Services	PT	Shayna Oakley
3/22/2024	1145379	Direct Support Professional - Day Support - RAAI Kings Highway	Day Health & Rehabilitation Services	FT	Rene Jackson
12/8/2023	1054904	Direct Support Professional - Day Support - RAAI Stafford	Day Health & Rehabilitation Services	PT	Lakisha Chinn
4/1/2024	1152909	Direct Support Professional - Day Support - RAAI King George	Day Health & Rehabilitation Services	FT	David Campbell
12/8/2023	1054927	Direct Support Professional - Day Support ICF	Day Health & Rehabilitation Services	PT	Emma Korn
12/8/2023	1054929	Direct Support Professional - Day Support ICF	Day Health & Rehabilitation Services	PT	Regina Baidoo
				9	
12/7/2023	1053884	Nurse, LPN - ICF - Lucas ICF	ID/DD Residential Services	FT	Deborah Conigliaro
12/7/2023	1953884	Nurse, LPN - ICF - Lucas ICF	ID/DD Residential Services	FT	Felicia Baffour
12/7/2023	1053891	Nurse, LPN - ICF - Wolfe ICF	ID/DD Residential Services	FT	Lawrencia Lartey Pida
2/7/2024	1102034	Direct Support Professional - Residential ICF - Lucas ICF	ID/DD Residential Services	PT	
4/19/2024	1172164	Direct Support Professional - Residential ICF - Lucas ICF	ID/DD Residential Services	FT	Prince Jumu
4/5/2024	1157613	Direct Support Professional - Residential ICF - Ross ICF	ID/DD Residential Services	FT	Olivia Garcia
4/1/2024	1152903	Direct Support Professional - Residential ICF - Wolfe ICF	ID/DD Residential Services	FT	Christopher Mayes
12/28/2023	1067902	Direct Support Professional - Residential ICF - Wolfe ICF	ID/DD Residential Services	PT	Janell Brown
4/19/2024	1172158	Direct Support Professional - Residential ICF - Wolfe ICF	ID/DD Residential Services	PT	Fifi Makeunchea
3/26/2024	1147092	Direct Support Professional - Residential ICF - Lucas ICF	ID/DD Residential Services	PT	Colleen Hoffman
				10	
12/6/2023	1075218	Direct Support Professional - Residential - Devon	ID/DD Residential Services	PT	Denise Lindsey
3/11/2024	1130228	Direct Support Professional - Residential - Galveston	ID/DD Residential Services	PT	Floretta Ramsuer
12/8/2023	1055014	Direct Support Professional - Residential - Igo	ID/DD Residential Services	PT	Amy Faulk
12/10/2023	1055526	Direct Support Professional - Residential - Leeland	ID/DD Residential Services	PT	Genesis Houston
12/10/2023	1055525	Direct Support Professional - Residential - Leeland	ID/DD Residential Services	PT	Rachel Garner
12/10/2023	1055528	Direct Support Professional - Residential - Leeland	ID/DD Residential Services	FT	Sherika Greene
3/4/2024	1129132	Assistant Group Home Manager - New Hope	ID/DD Residential Services	FT	Lisa Walker
1/23/2024	1096712	Direct Support Professional - Residential - Ruffins Pond	ID/DD Residential Services	PT	Josephine Banks
2/21/2024	1113945	Assistant Group Home Manager - Residential - Ruffins Pond	ID/DD Residential Services	FT	Shirley Scott
12/10/2023	1055536	Direct Support Professional - Residential - Scottsdale Estates	ID/DD Residential Services	PT	Eunice Holmes
12/10/2023	1055538	Direct Support Professional - Residential - Stonewall Estates	ID/DD Residential Services	PT	Lissette Lopez
4/29/2024	1182733	Direct Support Professional - Residential - Galveston	ID/DD Residential Services	PT	Aloysie Muhawenimana
				12	
<b>Positions on Hold</b>					
8/18/2020		Drug Court Surveillance Officer-Fredericksburg	Drug Treatment Court	PT	Gilbert Montgomery
9/15/2022		Nurse Manager II	ID/DD Residential Services	FT	Priscilla Lockner
9/25/2019		Psychologist II - Stafford	Outpatient Services	FT	Trisha Abertson

1/30/2023		MH Supv Apartment Asst. Mgr - Lafayette	MH Residential Services	FT	Michelle Johnson
<u>New Hires</u>					
Internal	1053566	Therapist, Crisis Stabilization Program	Mental Health Crisis Stabilization Program	FT	Kristen Pacello
		Total Open Positions:		67	

RECRUITMENT REPORT 2024

<i>MONTHLY RECRUITMENT</i>	<i>JANUARY</i>	<i>FEBRUARY</i>	<i>MARCH</i>	<i>APRIL</i>	<i>MAY</i>	<i>JUNE</i>	<i>JULY</i>	<i>AUGUST</i>	<i>SEPTEMBER</i>	<i>OCTOBER</i>	<i>NOVEMBER</i>	<i>DECEMBER</i>	<i>TOTAL YTD</i>
External Applicants Hired:													
Part-time	4	2	4	6									16
Full-time	19	22	22	18									81
Sub Total External Applicants Hired	23	24	26	24	0	0	0	0	0	0	0	0	97
Internal Applicants Moved:													
Full-time to PRN As Needed			1	1									2
Full-time to Part-time			1										1
Part-time to PRN As Needed		1											1
Part-time to Full-time		1	2										3
PRN As Needed to Part-time													0
Lateral Transfer		2	5	3									10
Non-Lateral Change in Position			1										1
Part-time to Full-time promotion				1									
Promotion	6	2	1	1									10
Temporary to Regular													0
PRN As Needed to Full-Time		1											1
Temporary Promotion	1	2											3
Intern to Full-time													
Intern to PRN	1												1
Sub Total Internal Applicant Moves	8	9	11	6	0	0	0	0	0	0	0	0	34
Total Positions Filled:	31	33	37	30	0	0	0	0	0	0	0	0	131
Total Applications Received:													
Actual Total of Applicants:	1363	1647	1218	869									5097
Total External Offers Made:	23	24	26	24	0	0	0	0	0	0	0	0	97
Total Internal Offers Made:	8	9	11	6	0	0	0	0	0	0	0	0	17



**Office of Human Resources**  
 600 Jackson Street ▪ Fredericksburg, VA 22401 ▪ 540-373-3223  
 RappahannockAreaCSB.org

## MEMORANDUM

To: Joe Wickens, Executive Director  
 From: Derrick Mestler, Human Resources Director  
 Date: May 7, 2024  
 Re: Summary – Retention Report – April 2024

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Human Resources processed a total of two (2) employee separations for the month of April 2024. Of the two, one (1) separation was voluntary and one (1) was involuntary.

### Reasons for Separations

Other Employment	0
For Cause	1
Resigned without Notice	1
Moving	0
Other Employment	0
Other	0
<b>Total</b>	<b>2</b>

### Retention and Turnover Rates

According to the attached report, the retention rate for April was 99.67% and the turnover rate was 0.33%. Annualized turnover comparison is included.

RACSB RETENTION & TURNOVER REPORT  
Mar-24

<u>ORGANIZATIONAL UNIT</u>	<u>NUMBER OF TERMS</u>	<u>VOLUNTARY</u>	<u>INVOLUNTARY</u>	<u>EXPLANATION</u>
Administrative				
<i>Unit Totals</i>	0	0	0	
Clinical Services				
<i>Unit Totals</i>	0	0	0	
Community Support Services			1	For Cause
		1		Resigned without Notice
		1	1	
<i>Unit Totals</i>	2			
		1	1	
<b>Grand Totals for the Month</b>	<b>2</b>			

Total Average Number of Positions	600
Retention Rate	99.67%
Turnover Rate	0.33%

Total Separations	2
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RACSB Turnover 2021

Employees	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021 Year End
Average Total Positions	601	601	601	601	601	601	601	601	601	601	601	601	601
Monthly Terminations*	10	4	6	13	13	13	13	6	13	11	11	15	128
Turnover by Month YTD	1.66%	0.67%	1.00%	2.16%	2.16%	2.16%	2.16%	1.00%	2.16%	1.83%	1.83%	2.50%	21.30%
Cumulative Turnover YTD	0.17%	2.33%	3.33%	5.49%	7.65%	9.81%	11.97%	12.97%	15.13%	16.96%	18.79%	21.29%	21.29%
Average % Turnover per Month YTD		1.16%	1.11%	1.37%	1.53%	1.64%	1.71%	1.62%	1.68%	1.70%	1.71%	1.94%	1.94%

\*Monthly Terminations Do Not Include: Employee Retirements, Employees Not Able to Return from Disability Leave, Employees Not Completing NEO, Interns/Volunteers

RACSB Turnover 2022

Employees	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	2022 Year End
Average Total Positions	600	600	600	600	600	600	600	600	600	600	600	600	600
Average Number of PRN's	43	43	42	41	39	38	38	43	42	42	45	45	42
Monthly Terminations*	11	13	11	7	8	16	17	13	13	9	5	2	125
Turnover by Month YTD	1.83%	2.17%	1.83%	1.17%	1.33%	2.67%	2.83%	2.17%	2.17%	1.50%	0.83%	0.33%	20.83%
Cumulative Turnover YTD	0.17%	4.00%	5.83%	7.00%	8.33%	11.00%	13.83%	16.00%	18.17%	19.67%	20.50%	20.83%	20.83%
Average % Turnover per Month YTD		2.00%	1.94%	1.75%	1.67%	1.83%	1.98%	2.00%	2.02%	2.19%	2.05%	1.89%	1.89%

\*Monthly Terminations Do Not Include: Employee Retirements, Employees Not Able to Return from Disability Leave, Employees Not Completing NEO, Interns/Volunteers

RACSB Turnover 2023

Employees	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	2023 Year End
Average Total Positions	600	600	600	600	600	600	600	600	600	600	600	600	600
Monthly Terminations*	11	9	12	6	12	12	13	15	9	7	13	10	129
Turnover by Month YTD	1.83%	1.50%	2.00%	1.00%	2.00%	2.00%	2.17%	2.50%	1.50%	1.17%	2.17%	1.67%	21.50%
Cumulative Turnover YTD	1.83%	3.33%	5.33%	6.33%	8.33%	10.33%	12.50%	15.00%	16.50%	17.67%	19.83%	21.50%	21.50%
Average % Turnover per Month YTD	0.17%	1.67%	1.78%	1.58%	1.67%	1.72%	1.79%	1.88%	1.83%	1.77%	1.80%	1.79%	1.79%

\*Monthly Terminations Do Not Include: Employee Retirements, Employees Not Able to Return from Disability Leave, Employees Not Completing NEO, Interns/Volunteers

RACSB Turnover 2024

Employees	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	2024 Year End
Average Total Positions	600	600	600	600									600
Monthly Terminations*	6	12	10	2									30
Turnover by Month YTD	1.00%	2.00%	1.67%	0.33%									5.00%
Cumulative Turnover YTD	1.00%	3.00%	4.67%	5.00%									5.00%
Average % Turnover per Month YTD	1.00%	1.50%	1.56%	1.67%									1.56%

\*Monthly Terminations Do Not Include: Employee Retirements, Employees Not Able to Return from Disability Leave, Employees Not Completing NEO, Interns/Volunteers

TO: Joe Wickens, Executive Director  
FROM: Derrick Mestler, Human Resources Director  
RE: Cultural Competencies – Annual Demographics Review  
DATE: May 1, 2024

Attached is the Cultural Competencies – Annual Demographics Review. The statistics have been updated and an outline of RACSB efforts toward cultural competency during Fiscal Year 2023 (July 1, 2022 through June 30, 2023) has been included.

The race/ethnicity of RACSB employees is reflective of the general population of Planning District 16, as well as the individuals served by the Agency. The race/ethnicity of individuals applying for positions with RACSB varies slightly from the census estimates population for the region.

Annual training on cultural diversity via eLearning continues to be required for all RACSB staff as part of the Cultural Competency Plan. New employees complete a training segment on cultural diversity during the New Employee Orientation.

If you have any questions or need additional information, please let me know.

Attachment



Rappahannock Area Community Services Board  
Cultural Competencies – Annual Demographics Review

The Rappahannock Area Community Services Board (RACSB) policy for Cultural Competency is addressed in Sections 1.5 of the Employee Handbook. The policy outlines the goals established by RACSB to promote cultural diversity and a plan to monitor overall agency compliance in this area.

It is understood by RACSB citizen representatives, management staff, and direct service employees that an environment promoting diversity and competence in the workplace fulfills RACSB's Mission and is beneficial to the community it serves. Therefore, it is the policy of RACSB to promote diversity in the workplace and strengthen cultural sensitivity and competence among its workforce as it relates to one another and the individuals RACSB serves. Cultural competency and diversity concerns and issues will be directed to the Director of Human Resources for review.

RACSB's Cultural Competency Plan is a Board policy which is reviewed annually.

Goals of RACSB's Cultural Competency Plan are:

- To promote an environment within which diversity is welcome;
- To encourage staff to display sensitivity to, and competence with, diversity issues of staff and RACSB individuals receiving services;
- Assess opportunities for persons served to share cultural preferences associated with: culture, age, gender, sexual orientation, spiritual beliefs, socioeconomic status and language;
- To ensure RACSB services are appropriate for the diverse population served by regularly addressing diversity and staff competency issues on the agenda in program staff meetings;
- To maintain RACSB's ongoing practice to seek and retain qualified staff to reflect a diverse workforce;
- To continue to include equal opportunity employment notation on advertisements indicating RACSB's sincerity and commitment to hiring a diverse workforce;
- To develop strategies to promote RACSB as a culturally sensitive organization; and
- To include diversity on Customer Satisfaction Surveys.

The information contained in this report compares the race/ethnicity of personnel employed by RACSB to the general population of Planning District 16, as well as the individuals served by the agency. The ethnicity of the pool of applicants responding to recruitment job listings posted on the website ([www.racsbjobs.org](http://www.racsbjobs.org)) is also compared to census estimates for the region.

## FY 2023 Demographic Data

<b>Figure 1: 2023 Census Estimates for Planning District 16</b>	
<b>Race/Ethnicity</b>	
White	60%
African-American	19%
Asian	3%
Two or More Races	6%
All Other	12%

<b>Figure 2: RACSB Employee Race/Ethnicity</b>	
<b>Race/Ethnicity</b>	
White	50.17%
African-American	34.36%
Asian	1.72%
Two or More Races	1.89%
All Other	11.86%

<b>Figure 3: Race/Ethnicity for Individuals Served by RACSB</b>	
<b>Race/Ethnicity</b>	
White	65.38%
African-American	26.17%
Asian	1.17%
Two or More Races	3.87%
All Other	3.40%

<b>Figure 4: RACSB Applicant Race/Ethnicity</b>	
<b>Race/Ethnicity</b>	
White	49.16%
African-American	39.15%
Asian	2.43%
Two or More Races	0.00%
All Other	9.26%

RACSB provides several brochures and forms in Spanish and translators/interpreters are retained as needed.

Reviewing male/female comparisons, the gender ratio of the individuals served by RACSB is comparable to that of Planning District 16.

<b>Figure 5: Gender Comparison</b>			
<b>Group</b>	<b>Male</b>	<b>Female</b>	<b>Did Not Identify</b>
Planning District 16	48.80%	49.20%	2.00%
RACSB Individuals Served	55.87%	44.01%	0.12%
RACSB Employees	15.12%	82.13%	2.75%
RACSB Applicants	10.26%	39.74%	50.00%

New employees complete a training segment on cultural diversity during the New Employee Orientation. All employees are required to complete a course on workplace diversity annually. The Diversity, Equity and Inclusion Committee continues to meet regularly to discuss plans and resources to advance the agency’s environment as one of inclusion for all employees.

RACSB will continue to explore options for expanding services to the diverse populations within Planning District 16.

During FY 2023 RACSB participated in the following employer seminars & career fairs. With the continuation of COVID cases career fairs were very limited this year.

- Job Fair – Crisis July, 2022
- Barbershop talk August, 2022
- Kauffman & Canoles Employment Law Update October, 2022
- VRSA Fall Education Forum September, 2022
- Clinical Job Fair September, 2022
- FRSHRM Meeting February, 2023

These events attract people working and living in Planning District 16 and provide another avenue for attracting qualified, knowledgeable applicants. The events also provide RACSB opportunities to explain our Agency and the services provided to individuals who may not come in contact with RACSB in any other venue.

RACSB will continue its effort to employ and to provide services to individuals representing diverse populations. The Agency will provide RACSB employees with on-going training and programs to expand their sensitivity, awareness and understanding of the diverse cultures and ethnic groups represented in Planning District 16.

Identified Objective	Action Steps	Timeline	Status	Responsible Party
<p>1. Assess opportunities for persons served to share cultural preferences associated with: culture; age; gender; sexual orientation; spiritual beliefs; socioeconomic status; and language.</p>	<p>Collect culturally relevant information during completion of comprehensive assessment. Review of medical record to determine cultural identity and identify potential needs.</p> <p>Discuss with person served their cultural needs and any impact on their individual treatment plan.</p> <p>Develop an individualized treatment plan based on the individual's strengths, abilities, preferences, desired outcomes, and other issues identified by the individual served.</p> <p>When it is determined there is a need, the person centered plan will address assistive technology and reasonable accommodations to include visual or hearing accommodations.</p>	<p>Ongoing.</p> <p>Completed during initial evaluation and assessed throughout treatment.</p>	<p>Completed as part of the initial intake assessment and updated annually.</p> <p>Allow individuals served the opportunity to share treatment preferences incorporating their cultural needs associated with culture, age, gender, sexual orientation, spiritual beliefs, socioeconomic status and language.</p>	<p>All staff who complete a comprehensive needs assessment.</p> <p>All staff who develop treatment plans with the individual served.</p>
<p>2. Based on assessment(s), information gathered in #1, develop a treatment plan that addresses: culture; age; gender; sexual orientation; spiritual beliefs; socioeconomic status; and language preferences.</p>	<p>Use interpreter(s) or the language line when needed in the primary language of person served when available and appropriate.</p>	<p>Ongoing.</p>	<p>Based on individual's needs, identified at time of assessment and on-going as requested.</p>	<p>Requests for interpreters are made through Division Directors, in consultation with Human Resources and Director of Compliance.</p>

<p>3. All staff will complete required annual diversity training.</p>	<p>All staff will complete required annual eLearning training on cultural diversity.</p>	<p>Within the first fifteen (15) days of employment, staff complete cultural diversity training, and annually thereafter during the month of February.</p>	<p>Human Resources reminds staff regularly of due dates for training. Neither merit increases or pay supplements are awarded to staff who have not completed the required trainings.</p>	<p>All staff are required to complete the cultural diversity training.</p> <p>Human Resource staff will provide notification to supervisors and their employees who are not current with required trainings.</p>
<p>4. 100% of persons served medical records will include documentation on preferences considering: culture; age; gender; sexual orientation; spiritual beliefs; socioeconomic status; and language.</p> <p>Collection of preferred language is a requirement of meaningful use.</p>	<p>Provide training to staff on person-centered care and documentation of individual preferences, abilities, strengths, desired outcomes, and other goals which are meaningful to the individual served.</p>	<p>Ongoing.</p>	<p>Ongoing discussion in supervision and staff meetings regarding person-centered care.</p>	<p>All staff who complete medical record documentation.</p> <p>Compliance team will ensure chart audits form includes documented review that individuals served cultural preferences are documented.</p>
<p>5. Educate staff regarding resources available to individuals served with communication barriers (i.e visual impairment, hearing).</p>	<p>Review list of resources for staff to address needs of individuals with visual and/or hearing impairment.</p>	<p>On-going review</p>	<p>Referrals for individuals who are deaf, hard of hearing, late deafened or deafblind are made to Kathy Baker, LPC, RACSB Therapist, who specializes in these issues and is based at the Fredericksburg Clinic.</p>	<p>All staff who complete medical record documentation.</p>

<p>6. Identify additional services and socioeconomic needs of individuals and work with community agencies to provide services when indicated.</p>	<p>Assist individual in identifying community resources and accessing additional community supports as appropriate.</p>	<p>Ongoing.</p>	<p>Maintain open communication with staff, and the Office of Cultural and Linguistic Competence with the Virginia Department of Behavioral Health and Developmental Services.</p> <p>Maintain information on local community resources such as (but not limited to) Bragg Hill Family Life Center, Mary Washington Healthcare Foundation, Stafford Junction, Boys and Girls Club, Thurman Brisben Center, Caroline Promise, Mental Health America of Fredericksburg, and The Community Collaborative for Youth and Families.</p> <p>Participate in Community Access initiatives such as Virginia Office of Newcomer Services (ONS), Virginia Community Capacity Initiative, Fredericksburg Dialogue group.</p> <p>Participate in Barriers to Affordable Housing Committee with George Washington Regional Commission.</p> <p>Participate on the Board of Directors for Lloyd Moss Free Clinic, Rappahannock Council Against Sexual Assault, and Safe Harbor Child Advocacy Center.</p>	<p>RACSB staff serve on committees and Boards of Directors of a wide range of community groups and are committed to partnering with these groups in identifying ways to make services available as needed.</p> <p>The Prevention and Public Information Director maintains contact information for these community partners.</p>
<p>7. Diversity and staff competency issues will be regularly addressed on the agenda of program staff meetings.</p>	<p>On a quarterly basis, program staff meetings will regularly provide for an opportunity to discuss issues or concerns regarding cultural diversity. This provision is designed to allow staff to address</p>	<p>Ongoing.</p>	<p>Minutes of staff meeting shall include any areas of cultural diversity concerns and resolutions to issues identified.</p> <p>Any concerns identified shall be</p>	<p>All staff required to attend program staff meetings. Supervisors shall insure that diversity and competency issues are regular items on the</p>

	appropriateness of their services for its diverse population.		shared with the Human Resources Director as well.	agenda.
8. RACSB will review demographics of staff and individuals receiving services using EEOC categories.	On an annual basis, the Human Resources Director will compare the demographics of individuals served to staff providing the services, using categories developed by Equal Employment Opportunity Commission (EEOC)	Ongoing/Annually.	Information reported to Board of Directors annually.	Human Resources Director
9. RACSB will maintain monthly, quarterly, and annual EEOC information.	On a monthly basis, EEO reports will be prepared for the Personnel Committee of the Board of Directors to keep them informed of how successful efforts have been in attracting diverse populations.	Ongoing/Monthly.	Recruitment efforts will be adjusted accordingly based on data.	Human Resources Associate



Office of Human Resources  
600 Jackson Street • Fredericksburg, VA 22401 • 540-373-3223  
RappahannockAreaCSB.org

## MEMORANDUM

To: Joe Wickens, Executive Director

From: Derrick Mestler, Human Resources Director

Date: May 7, 2024

Re: Summary – Open Enrollment 2024 Update

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RACSB will be hosting its annual benefits open enrollment from Monday, May 13<sup>th</sup> thru Friday, May 24, 2024. This year our benefits broker, USI, has provided us additional resources to help us communicate and assist employees with enrollment through GIS, which is a national benefits technology, communications and enrollment firm.

Communications to employees started on April 25, 2024 in the form of e-mail (attached) and have continued with twice a week e-mail and once a week text messaging informing them of the upcoming open enrollment dates and plan highlights. All communication is directing staff to a dedicated website (attached) where they can learn about more their benefits through various short videos.

Employees have multiple ways to get their questions answered during open enrollment in addition to e-mailing and calling the staff of the HR Department. An employee can set up a time to meet with a benefits coach, M-F, 9am-9pm, who will be able to answer questions and assist employees in electing their benefits telephonically. The HR Department will also set up a computer lab on May 16, 21, 22 in room 201 at Jackson Street for staff to use to elect their benefits and ask questions.

We hope these different communication techniques and opportunities for employees to get their questions answered will help employees make informed and timely decisions.



To: Joe Wickens, Executive Director

From: Derrick Mestler, Human Resources Director

Re: CSB Workforce Reporting Overview

Date: May 7, 2024

As of July 2023, the Rappahannock Area Community Services Board is required to submit workforce data to the Department of Behavioral Health and Developmental Services (DBHDS) on a quarterly basis. DBHDS defined certain position categories for the reporting of vacancy rate, turnover rate, and salary information. Please find an overview of the data below for the third quarter of FY2024.

	Q1		Q2		Q3	
	Vacancy Rate	Turnover Rate	Vacancy Rate	Turnover Rate	Vacancy Rate	Turnover Rate
<b>Administrative Support</b>	7%	5%	10%	4%	13%	3%
<b>Case Manager</b>	8%	3%	5%	0%	4%	1%
<b>Clinician</b>	21%	6%	23%	0%	31%	1%
<b>Direct Service Provider</b>	20%	5%	20%	2%	17%	3%
<b>Executive Leadership</b>	0%	0%	0%	0%	3%	3%
<b>Nursing</b>	26%	0%	11%	0%	12%	1%
<b>Other</b>	10%	7%	10%	4%	7%	0%
<b>Peer</b>	33%	4%	31%	3%	8%	0%
<b>Prescriber</b>	7%	0%	7%	0%	27%	0%
<b>Overall</b>	16%	4%	15%	2%	16%	2%

## PLAN your benefits

Be ready to enroll on 5/13

- Did you know that people spend just 18 minutes on average for benefits each year (compared to 4 hours choosing a mobile phone)?\*
- These are important decisions that impact you and your loved ones
- Start planning now
- Take this short quiz to see which benefits may fit your needs
- Then, schedule your exclusive 30 minute Benefit Coach consultation



Schedule today to enroll by phone!

**Appointments are starting to fill up. Don't miss out!** Remember, you can even include your spouse on your call.

Scan here



Please keep in mind, if you are interested in the Chubb Permanent Life Insurance with Long-Term Care, you must speak with a Benefit Coach to enroll.

<https://flimp.live/RACSB>



or 1-877-277-7476, Mon - Fri, 9 am – 9 pm ET

Beginning 5/13 – enroll online!



Online enrollment begins 5/13. Login instructions will be available then.

## 60 Second Benefits Planner

Benefit eligible HopeStarters, build a benefit package to fit your needs and budget. This short quiz can help you see which benefits may be right for you and your family. Just check all the boxes that apply, review the videos at <https://flimp.live/RACSB>, schedule your phone appointment, and complete your enrollment by 5/24.



- |  |   |
|--|---|
| <input type="checkbox"/> Having a good medical plan is important to me/my family.  | Choose medical coverage to fit your needs with <b>Anthem Medical Insurance (HealthKeepers 15, HealthKeepers 25, HealthKeepers 30)</b> .   |
| <input type="checkbox"/> If I was admitted to the hospital due to an accident or illness, I'm not sure I could pay the bills.  | <b>NEW Chubb Hospital Indemnity</b> pays benefits directly to you to help with the expenses not fully covered by your medical plan. <u>Guaranteed issue!</u> ** Also pays a \$50 annual health screening benefit for covered tests.   |
| <input type="checkbox"/> If I am diagnosed with a serious illness (heart attack, stroke, cancer, and more), I would need money to help with bills not fully paid by insurance. | <b>Chubb Critical Illness</b> provides cash benefits you can use for your medical or non-medical expenses. <u>Guarantee issue this enrollment only!</u> ** Also pays a \$50 annual health screening benefit for covered tests.  |
| <input type="checkbox"/> I'm not sure I could cover the expenses from an unexpected accident.  | <b>Chubb 24-hour Accident</b> provides cash for covered on and off the job accidents. You decide how to use the money. <u>Guaranteed issue coverage!</u> ** Also pays a \$50 annual health screening benefit for covered tests.   |
| <input type="checkbox"/> I would like to have dental insurance for myself/family members.  | <b>Delta Dental PPO (low and high plan options)</b> Insurance helps you with routine care and more.   |
| <input type="checkbox"/> I am concerned about the high cost of eye exams, glasses and contacts.  | <b>Anthem Vision plan (HealthKeepers Vision)</b> offers benefits for exams, contact lenses or glasses with a large network of providers.  |
| <input type="checkbox"/> I am concerned that my loved ones could not keep up with the mortgage/rent or ongoing bills if I were to die prematurely.                             | <b>NEW Chubb Permanent Life Insurance with Long-Term Care</b> provides money to your family at death and while you are living too, if you need home health care, assisted living or nursing care. It's portable if you change jobs or retire. <u>Guarantee issue &amp; family coverage is available.</u> ** |
| <input type="checkbox"/> I'd like to take advantage of tax savings on my healthcare, dental, and vision expenses.  | With a <b>TASC Healthcare Flexible Spending Account (FSA)</b> , you can put aside pre-tax money for healthcare, dental and vision expenses.   |
| <input type="checkbox"/> I'd like to take advantage of tax savings on daycare expenses.  | With a <b>TASC Dependent Care Flexible Spending Account (FSA)</b> , you can put aside pre-tax money for childcare.  |
| <input type="checkbox"/> I want to take advantage of the YMCA benefit.   | <b>RACSB pays for the full cost for you to have a YMCA membership</b> , which offers a variety of programs, classes and services for all ages, abilities, and stages of life.   |

**REQUIRED: You must still take action even if you want to waive benefits.**

\*PlanSource Benefits Benchmark Report, May 2019

\*\*No medical questions to qualify - subject to plan limits, waiting periods, pre-existing condition exclusions and participation requirements.

# SAVE the date

5/13 – 5/24

**Benefit eligible HopeStarters, it's that time of year again!** This is your **once-a-year opportunity to enroll or change your benefits** without experiencing a qualified life event (marriage/divorce, birth/adoption, job change, etc.). Elections you make during this open enrollment will be in effect for the 2024 Plan Year (7/1/24 – 6/30/25).

**New benefits** – We have some new benefit offerings through Chubb this year! The Permanent Life Insurance with Long-Term Care and Hospital Indemnity are brand new benefits you can now take advantage of. In addition, Accident and Critical Illness are changing carriers and will now also be through Chubb.

**Enroll by phone** – a great opportunity to speak with a licensed, professional Benefit Coach. **Please keep in mind, if you are interested in the Chubb Permanent Life Insurance with Long-Term Care, you must speak with a Benefit Coach to enroll.**

- Personalized benefits review
- Help with benefit decisions
- Answers to your questions
- One easy phone call (we call you)
- Include your spouse

Avoid the rush - schedule your phone appointment today



**We will send some text messages about Open Enrollment.** Please pay attention to these reminders.

To opt out, simply reply "Stop" when you receive the message from 727-472-4094.

## Why wait? Explore our Open Enrollment website!

Visit: <https://flimp.live/RACSB>

OR Scan below to go to site!



- View benefits videos and information
- If you think you would like to enroll by phone, avoid the rush - schedule your phone appointment online or call 1-877-277-7476, Mon – Fri, 9 am – 9 pm ET
- Beginning 5/13, enroll online

### Enroll by phone



*Have questions?  
Need help deciding?  
Limited computer access?*

A Benefit Coach can help!  
**Schedule today for the best choice of appointments.**

### Enroll online



*No questions? Know which benefits you want? Want to waive all benefits? Easy computer access?*

Online enrollment may be right for you!

**REQUIRED: You must still take action, even to waive benefits.**

# WHAT'S NEW with benefits

2024 Benefits Open Enrollment is 5/13 - 5/24

Benefit eligible HopeStarters, it's that time of year again – time to enroll, waive, or make changes to your benefits. Think back on the last year. What's changed? **Are your benefits still working for you?** We have some new benefits for you to consider this year.



[Watch the video](#)

It's time to start thinking about your benefit choices

Here is some important information we want you to know!

The Permanent Life Insurance with Long-Term Care and Hospital Indemnity are brand new benefit offerings this year!! Don't miss out on these new benefits. In addition, Accident and Critical Illness are changing carriers. All 4 of these benefits will be through Chubb. Please look at your options below.

If you currently are enrolled in a Guardian Accident or Critical Illness plan, **you MUST elect the new Chubb Accident or Critical Illness plan to be enrolled.** You will not be automatically moved to the new carrier plan.

Please also keep in mind, if you are interested in the Chubb Permanent Life Insurance with Long-Term Care, you must speak with a Benefit Coach to enroll.

<p>Anthem</p> <ul style="list-style-type: none"> <li>• <b>Medical</b> - (HealthKeepers 15, HealthKeepers 25, HealthKeepers 30)</li> </ul>	<p>Delta Dental</p> <ul style="list-style-type: none"> <li>• <b>Dental</b> – (low &amp; high plan options)</li> </ul>	<p>Chubb</p> <ul style="list-style-type: none"> <li>• <b>Accident</b></li> <li>• <b>Critical Illness</b></li> <li>• <b>NEW Hospital Indemnity</b></li> <li>• <b>NEW Permanent Life Insurance with Long-Term Care</b></li> </ul>
<p>TASC</p> <ul style="list-style-type: none"> <li>• <b>Healthcare Flexible Spending Account (FSA)</b></li> <li>• <b>Dependent Care FSA</b></li> </ul>	<p>Anthem</p> <ul style="list-style-type: none"> <li>• <b>Vision</b></li> <li>• <b>YMCA benefit</b></li> </ul>	

Schedule today to enroll by phone!



We know it can be tough to know which benefits to choose. A Benefit Coach can help! Schedule your phone appointment today.

<https://flimp.live/RACSB>

or 1-877-277-7476, Mon - Fri, 9 am – 9 pm ET



Scan to schedule, find benefits videos, & information here too!

Beginning 5/13 – enroll online!



Online enrollment begins 5/13. Login instructions will be available then.

Be on the lookout for more information.

\*No medical questions to qualify - subject to plan limits, waiting periods, pre-existing condition exclusions and participation requirements.



# Benefit information WEBSITE for employees



## 2024 Benefits Open Enrollment 5/13 - 5/24



Enrollment begins in

**5** **13** **47** **40**  
DAYS HOURS MINUTES SECONDS

This is your once-a-year opportunity to enroll or make changes to your benefits. It's never too early to begin thinking about your benefit choices.



See below for more videos.

**Benefit Eligible HopeStarters:** You must still take action even if you want to waive all benefits

### NEW! Enroll by phone

Ask questions, get help deciding and enrolling with a helpful, professional Benefit Coach! Reserve in advance for the best choice of dates/times!

**Schedule a phone appointment**

**Or call 877-277-7476**  
Mon - Fri, 9 am - 9 pm ET

If you are interested in the Chubb Permanent Life Insurance with Long-Term Care, you must speak with a Benefit Coach to enroll.



You can even ask the coach to conference in your spouse.

**Coaching is available until 5/23** so reserve your time before they fill up!

### Enroll online

If you know exactly which benefits you want, you may enroll online 24/7 until the deadline.

**Enroll Online 24/7 - (Button will become available once enrollment begins)**

**Starting Monday, 5/13, you can enroll online until 5/24**



When Open Enrollment begins, log in and follow the prompts to complete your enrollment.

Did you already enroll and no longer need an appointment you already scheduled? Please call 1-877-277-7476 to cancel and free up your appointment for someone else.

Here's what you'll need to enroll

#### Dependent Info:

- Name
- Social Security #
- Date of Birth

#### Beneficiary Info:

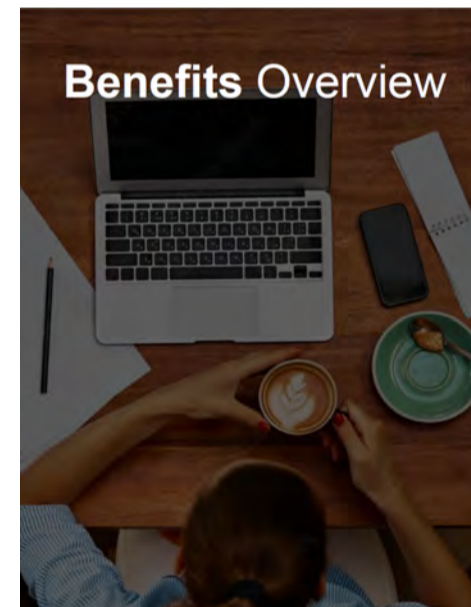
- Name
- Relationship to you



#### The Benefit Coach will:

- Verify some personal information
- Review the available benefits & costs
- Answer your questions
- Enroll or waive the benefits you choose
- Review a summary of your benefits and deductions

### Benefits Overview



If you are enrolling for the first time, you will need to provide a marriage certificate for your spouse and birth certificates for the children. You can upload these documents to Dominion or email the HR team at DL\_humanresources@RappahannockAreaCSB.org

### Benefits Information Sessions

No appointment needed, come anytime during the scheduled days and times below

Learn what's new with benefits this year.



Location	Date	Time
600 Jackson St - room 201	May 16 <sup>th</sup>	8:30am - 4:30pm
600 Jackson St - room 201	May 21 <sup>st</sup>	8:30am - 4:30pm
600 Jackson St - room 201	May 23 <sup>rd</sup>	8:30am - 4:30pm

**New Benefits with Chubb!**



**Attention HopeStarters:** If you currently are enrolled in a Guardian Accident and/or Critical Illness plan(s), you **MUST** elect the new Chubb Accident or Critical Illness plan(s) to be enrolled. You will not be automatically moved to the new carrier plan!



**Hospital Indemnity**  
\*Brand New Benefit\*



**Permanent Life Insurance with Long-Term Care**  
\*Brand New Benefit\*  
You must speak with a Benefit Coach to enroll in this benefit



**Accident**  
\*Carrier changing to Chubb\*

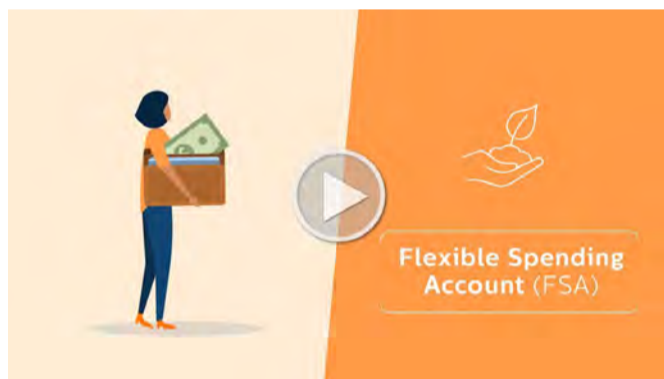


**Critical Illness**  
\*Carrier changing to Chubb\*

**Health & Wellness**



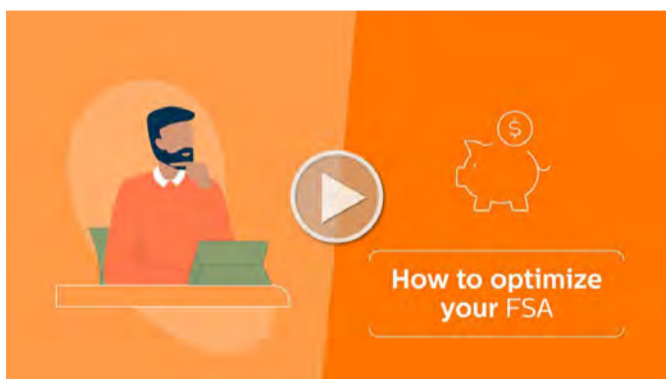
**Point of Service (POS)**  
Medical Plan(s)



**Healthcare FSA**  
(Flexible Spending Account)



**Dependent Care FSA**  
(Flexible Spending Account)



**Optimize your FSA!**



**Dental**

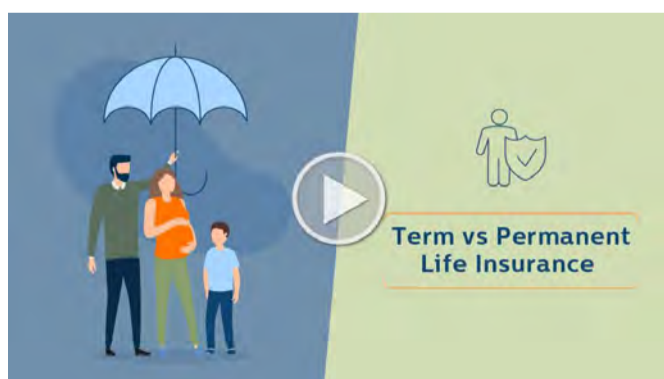


**Vision**

**Life & Disability**



**Basic Life**



**Term vs Permanent Life**



**Permanent Life Insurance with Long-Term Care**  
\*Brand New Benefit\*



Short Term Disability (STD)



LongTerm Disability (LTD)

## Lifestyle



Employee Assistance Program (EAP)

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Rappahannock Area Community Services Board  
Executive Committee Meeting  
Monday, May 6, 2024 at 3:00 p.m.  
600 Jackson Street, Board Room 208  
Fredericksburg, VA

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**PRESENT**

Nancy Beebe  
Kenneth Lapin  
Jacob Parcell  
Joseph Wickens  
Matt Zurasky

**ABSENT**

None

**OTHERS PRESENT**

None

**Call to Order – Nancy Beebe / Chair**

A meeting of the Executive Committee of Rappahannock Area Community Services Board was held at 600 Jackson Street on May 6, 2024.

**ISSUE: Board Meeting Presentation**

**DISCUSSION:** Mr. Wickens shared feedback from Board members who attended a workshop specifically for Board members at the VACSB conference held the previous week. Mr. Wickens recommended that he contact the facilitator of the workshop, Karen Laforge, to request a presentation in one of the next Board meetings. Committee unanimously agreed.

**ISSUE: Executive Director FY2024 Work Plan Review**

**DISCUSSION:** Mr. Wickens reviewed his FY 2024 work plan review and discussed successes and challenges of the year. Committee provided an evaluation of Mr. Wickens' performance and discussed alternative work plan and performance metric forms for the upcoming year.

**ISSUE: Annual Review of RACSB Bylaws**

**DISCUSSION:** Mr. Wickens presented the current Rappahannock Area CSB Bylaws with a draft of revisions for review. Committee discussed updates and revisions to finalize for next Executive Committee meeting.

**Adjournment**

The meeting adjourned at 5:13pm.

RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD

Executive Director Work Plan

Fiscal Year 2024

Does not Meet Expectation (1) Partially Meets Expectation (2)  
 Meets Expectation (3) Exceeds Expectation (4) Substantially  
 Exceeds Expectation (5)

**Goals**

**Rating**

**Progress/Outcome**

<b>Program Planning, Development, and Coordination</b>							
1	Evaluate the need for facility expansion and implement as needed.	1	2	3	4	5	Moved Healthy Families staff of 14 at Carr Drive location to telework. Moving PEID program staff of 27 from 700 Kenmore Avenue to Carr Drive location week of 5/6. Emergency Services and case management staff to Kenmore Avenue building by June 1 to make available 7 offices and 10 workstations for a total of 17 new spaces. Renovation costs covered by DBHDS carryover funds.
2	Develop and implement plans to construct a combined behavioral healthcare and crisis receiving center facility.	1	2	3	4	5	Numerous meetings with our Architect, Lawyer, City Planning, City Attorney, and City Manager. Submitted site plans to Technical Review Committee in April and October, 2023. Completed Phase 1A Cultural Resource Assessment on 3/25. Received approval for \$6.5 million funding in March, 2024. Moved forward with Phase I Identification Survey in April. Working congruently with: The city to negotiate project, with engineering firm to complete required surveys, and architect for building design. Posted intent to award Architectural term contracts to 2 firms: PF&A Design and Worley Associates.

3	Visit 10 program sites to offer engagement and support to staff as well as to assess agency needs.	1	2	3	<b>4</b>	5	Visited 10 programs to date. Visited Crisis Intervention Team at Rappahannock Regional Criminal Justice Academy, Behavioral Health Docket at Spotsylvania Circuit Court, Sunshine Lady House, as well as staff meetings at Piedmont Drive GH, Igo Road GH, New Hope Estates GH, Churchill Drive GH, Galveston Road GH, Scotsdale Estats GH, and Merchants Square SAP. Scheduled for 6 more staff meetings at Belmont SAP, Myers Drive Respite GH, Kenmore Club, Wolfe Street ICF, Devon Drive GH, and Ross Drive ICF.
4	Participate with DBHDS as part of a pilot program to become a Certified Community Behavioral Health Clinic (CCBHC).	1	2	3	4	5	DBHDS discontinued pilot program.
5	Develop and implement Mobile MAT program.	1	2	3	<b>4</b>	5	In progress. MOA for cooperative partnership with Stafford to funnel funding to RACSB to purchase services approved by Stafford Board of Supervisors and PD16 localities. Approved increase of \$175,000 to \$360,000 for vehicle and \$32,504 for staffing and operating cost for FY25. RFP for vehicle to be posted by end of May.
6	Initiate co-response services in Spotsylvania and Stafford County.	1	2	<b>3</b>	4	5	Actively recruiting for two therapist positions. Utilizing 2 recruiting companies and continue to look for qualified and interested staff. In the meantime, Spotsylvania has identified a deputy to be part of the co-response team and began meeting with the existing Fredericksburg team to learn about their training, policies, and procedures.
7	Reduce waitlists for services to include outpatient, PSH, and day program.	1	2	<b>3</b>	4	5	Outpatient: 169 in July, high of 419 in February, and a decrease to 345 in March. PSH 65 slots: 58 housed in April with waiting list of 9, from 51 in Feb. with waiting list of 13. RAAI: remains at a 37 average. Staffing shortages is the main cause, however, improvements to include salary adjustments have reduced staff vacancies from over 100 to currently 61.

8	Research peer services to develop a peer recovery center.	1	2	3	4	5	Communicated with DBHDS Office of Recovery to create Peer program that is funded. Planning Encompass Community Supports Peer Center. Established Peer Committee to meet monthly to research and plan, especially as medicaid billing was raised from \$6 to \$30/hour.
9	Reopen Sunshine Lady House	1	2	3	4	5	Reopened SLH on 12/1 since closing in February. 21 staff employed in the program with 9 vacancies still to include nurse manager and coordinator.

### Administrative Management and Finance

10	Update and continue capital project plans that were placed on hold.	1	2	3	4	5	5 year capital project plan developed and implemented. Started 14 projects for this FY24 for total of about \$943,750. 9 have been completed and 7 more will start by end of May. FY25 will be approximately \$12,678,000. FY26 will be \$1,890,000, FY27 will be \$270,000. FY28 will be \$90,000. Total of \$15,871,750.
11	Improve budgeting process at each program level.	1	2	3	4	5	Streamlined monthly revenue and expenses statements. Reports now sent electronically to each program director every month for review. Finance scheduling meeting meet with each program to review end of year projected budget and next fiscal year budget.
12	Evaluate and implement organizational restructure to better align programs and divisions.	1	2	3	4	5	Researched different CSB organizational structures. Formulating program services structure under 3 divisions: Clinical Services, Behavioral Health Crisis Services, and Community Support Services.
13	Research and implement procurement and accounts payable software automation.	1	2	3	4	5	On Hold
14	Develop strategies and approaches to improve financial stability for programs operating in deficit, particularly RAAI, medical, and Myers Respite programs.	1	2	3	4	5	Incorporated plans to successfully increase Myers utilization and decrease expenses. Utilizing MTM Strategies to improve utilization in medical. Assessing need to decrease locum tenens psychiatrists. Turnover of our nurse practitioners and medical leave affecting cost. RAAI deficit is currently 56% less than last year.
15	Research and implement property management software to track and address facility maintenance needs.	1	2	3	4	5	Completed. Researched and utilizing trackit reporting system that was part of incident reporting software currently being used.
16	Research and implement contract database system	1	2	3	4	5	Completed. Utilizing eVA contracting software.

17	Update Financial Policy	1	2	<b>3</b>	4	5	Updated representative payee policy and procedures.
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<b>Human Resources Management</b>							
18	Develop and implement new performance evaluation process.	1	2	3	4	5	Completed. Developed and implemented 5 point performance base system. Provided staff trainings during 6 month reviews. Provided additional training and undergoing final year performance evaluation.
19	Conduct an all staff agency In-Service Day.	1	2	3	4	5	On Hold
20	Update agency Employee Handbook.	1	2	3	4	5	Updated sections to include Drug Free Workplace and Performance Evaluation.
21	Identify opportunities for and develop career ladders for programs and services to improve staff retention.	1	2	3	4	5	Created 6 new leadership positions to include: Senior Residential Specialist, Lead Residential Specialist, ICF Supervisor, HR Lead Specialist, ES Assistant Coordinator, SA Assistant Coordinator. Also created interim Leadership positions to include multiple management positions in group homes, Sunshine Lady House, Emergency Services and RAAI.
22	Promote wellness education initiatives and benefits to increase health and wellbeing of staff.	1	2	3	4	5	Contracted with YMCA to add free membership to staff. 264 staff currently enrolled. Negotiated with Anthem for \$15,000 worth of incentives for staff.
23	Develop partnerships with institutions of higher learning to create awareness of RACSB services and funnel interns and employees into our work force.	1	2	3	4	5	Received 24 interns through 8 colleges this year. Successful partnership with Germanna Community College continues with second round of 10 students, totalling 16 for the year.
24	Utilize iHire platform to improve recruitment process.	1	2	3	4	5	Ended contract with Peopleadmin platform and started iHire platform through Dominion Payroll system.
25	Create a comprehensive training curriculum for staff to increase staff readiness to perform work while maintaining regulatory compliance.	1	2	3	4	5	Created and implemented an all agency Training Policy. Reduced outstanding trainings from over 1300 in June to 17 in April. Increased classroom utilization by tracking needed classroom trainings and "no shows." Signed contract with Relias online training program which kicked off on 2/29. Further developed comprehensive onboarding and leadership training curriculum. Developed onboarding Management Orientation training.

**Community and Agency Liaison**

26	Have regular agency presence in liaison activities and partnerships with community organizations to include: Be Well Rappahannock, Community Health Needs Improvement Plan, Safe Harbor, Chamber of Commerce, Rappahannock United Way, Moss Free Clinic, Fredericksburg Lion's Club, and RCASA.	1	2	3	4	5	RACSB represented by Directors in each of these organizations and meetings. Amy Jindra accepted into Chamber of Commerce Leadership Fredericksburg this year.
27	Have regular presence at the following meetings: VACSB Executive Directors Forum (monthly), HPR 1 Executive Directors Forum (monthly), Rappahannock Area Criminal Justice Board (quarterly), Rappahannock Area Quarterly Drug Court (quarterly), Community Planning and Management Team (monthly for each locality), Step Advisory Committee (STAC - monthly), and Rappahannock Area Crisis Intervention Team Stakeholders (monthly), and Behavioral Health Commission meetings.	1	2	3	4	5	Participation provided in each of these meetings as scheduled.
28	Attend all three VACSB conferences throughout the year.	1	2	3	4	5	Completed. Attended all three conferences available to date.
29	Facilitate personalized on-site visits to the agency for local legislators.	1	2	3	4	5	Tara Durant visited Fredericksburg Clinic in November. Reached out to Fredericksburg council members and set up 3 tours of Fredericksburg services and facilities. The first occurred 4/22. Second is scheduled for 5/7 and the third is scheduled for 5/8. A total of 5 council members including the new Mayor will have met and toured RACSB programs.
30	Assess and evaluate at least one national conference per year re: behavioral health and/or developmental disability services.	1	2	3	4	5	Completed. Attended NatCon24 on April 15-17 in St. Louis, Missouri. Organized by the National Council for Mental Wellbeing.

100/27 = 3.7

Subtotal Score:

**TOTAL PERFORMANCE SCORE:**

Substantially Exceeds Expectations = 4.5 to 5.0

Exceeds Expectations = 4.0 to 4.49

Meets Expectations = 3.0 to 3.99

Does Not Meet Expectations = 2.9 and below

**OVERALL PERFORMANCE COMMENTS**

**SIGNATURES:**

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Directors

\_\_\_\_\_  
Date



**BYLAWS OF  
RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD**

**ARTICLE I - NAME**

The name of this Board shall be Rappahannock Area Community Services Board, serving the City of Fredericksburg and the Counties of Caroline, King George, Spotsylvania, and Stafford.

**ARTICLE II - PURPOSE**

The purpose of this Board shall be to act as a direct agent of the City of Fredericksburg and the Counties of Caroline, King George, Spotsylvania, and Stafford, Virginia, in the establishment and operation of community mental health, developmental, and substance ~~abuse-use~~ programs as provided for in Subtitle II, Chapter 5, §37.2-500 through §37.2-512, Code of Virginia (1950) as amended.

The core of program services to be provided by the Board shall include ~~emergency services, case management services, crisis services for individuals with a mental illness or substance use disorder, same day mental health screenings, outpatient mental health and substance abuse services, psychiatric rehabilitation services, peer support and family support services, mental health services for members of the armed forces located 50 miles or more from a military treatment facility and veterans located 40 miles or more from a Veterans Health Administration facility, care coordination services and to provide any such services to every adult who has serious mental illness, child who has or is at risk of serious emotional disturbance, and individual who has a substance use disorder in a timely manner and at a location that is near the individual.~~ subject to such funds as may be appropriated therefor, and may include a comprehensive system of inpatient, outpatient, day support, residential, prevention, early intervention, and other appropriate mental health, developmental, and substance ~~abuse-use~~ services necessary to provide individualized services and supports to persons with mental illness, ~~intellectual-developmental~~ disability, or substance ~~abuseuse~~.

In order to provide comprehensive mental health, developmental and substance ~~abuse-use~~ services within a continuum of care, the Board shall function as a single point of entry into publicly funded mental health, developmental and substance ~~abuse-use~~ services within Planning District 16.

**ARTICLE III - POWERS AND DUTIES**

The Board as a direct agent of the governmental entities which have established it shall be subject to the laws and regulations relating to such agencies of those governments and shall have the general powers, duties and responsibilities of an operating board as outlined in § 37.2-504, Code of Virginia. These are the following:

- a. Review and evaluate public and private community mental health, developmental,

and substance ~~abuse-use~~ services and facilities that receive funds from it and advise the local governing bodies of each city or county that established it as to its findings.

- b. Pursuant to § 37.2-508, submit to the governing body of each city or county that established it, a performance contract for community mental health, developmental and substance ~~abuse-use~~ services for its approval prior to submission of the contract to the Department of Behavioral Health and Developmental Services.
- c. Within amounts appropriated for this purpose, provide services authorized under the performance contract.
- d. In accordance with its approved performance contract, enter into contracts with other providers for the delivery of services or operation of facilities.
- e. Provide a copy of the independent annual audit of the total revenues and expenditures of the Board to the local governing bodies in Planning District 16 and to the Department of Behavioral Health and Developmental Services.
- f. Make policies or regulations concerning the delivery of services and operation of facilities under its direction or supervision, subject to applicable standards, policies or regulations adopted by the Board of Behavioral Health and Developmental Services.
- g. Appoint an executive director of community mental health, developmental, and substance ~~abuse-use~~ services, who meets the minimum qualifications established by the Department of Behavioral Health and Developmental Services, and prescribe his duties. The compensation of the executive director shall be fixed by the operating board within the amounts made available by appropriation for this purpose.
- h. Prescribe a reasonable schedule of fees for services provided by personnel or facilities under the jurisdiction or supervision of the board and establish procedures for the collection of those fees. All fees collected shall be included in the performance contract submitted to the local governing bodies pursuant to subsection 2 of this section and §37.2-508 and shall be used only for community mental health, developmental, and substance ~~abuse-use~~ purposes. Every board shall institute a reimbursement system to maximize the collection of fees from individuals receiving services under their jurisdiction or supervision, consistent with the provisions of §37.2-511, and from responsible third-party payors. Boards shall not attempt to bill or collect fees for time spent participating in commitment hearings for involuntary admissions pursuant to Article 5 (§37.2-814 et seq.) of Chapter 8.

- i. Accept or refuse gifts, donations, bequests, or grants of money or property from any source and utilize the same as authorized by the governing body of each city or county that established it.
- j. Seek and accept funds through federal grants. In accepting federal grants, the board shall not bind the governing body of any city or county that established it to any expenditures or conditions of acceptance without the prior approval of the governing body.
- k. Notwithstanding any provision of law to the contrary, disburse funds appropriated to it in accordance with such regulations as may be established by the governing body of each city or county that established it.
- l. Apply for and accept loans as authorized by the governing body of each city or county that established it.
- m. Develop joint written agreements, consistent with policies adopted with the State Board of Behavioral Health and Developmental Services, with local school divisions; health departments; boards of social services; housing agencies, where they exist, courts; sheriffs; area agencies on aging; and regional offices of the Department for Aging -and Rehabilitative Services. The agreements shall specify the services to be provided to individuals. All participating agencies shall develop and implement the agreements and shall review the agreements annually.
- ~~n. — Develop and submit to the Department Behavioral Health and Developmental Services the necessary information for the preparation of the Comprehensive State Plan for Behavioral Health and Developmental Services pursuant to §37.2-315.~~
- e.n. Take all necessary and appropriate actions to maximize the involvement and participation of individuals receiving services and family members of individuals receiving services in policy formulation and services planning, delivery, and evaluation.
- p.o. Institute, singly or in combination with other community services boards or behavioral health authorities, a dispute resolution mechanism that is approved by the Department of Behavioral Health and Developmental Services and enables individuals receiving services and family members of individuals receiving services to resolve concerns, issues, or disagreements about services without adversely affecting their access to or receipt of appropriate types and amounts of current or future services from the community services board.
- e.p. Notwithstanding the provisions of §37.2-400 or any regulations adopted thereunder, release data and information about individual receiving services to the Department of Behavioral Health and Developmental Services so long as the Department implements procedures to protect the confidentiality of that data and

information in accordance with applicable regulations to include, but not limited to, HIPAA, HITECH, 42 CFR Part 2, and CURES Act.

f.g. Have authority, notwithstanding any provision of law to the contrary, to receive state and federal funds directly from the Department of Behavioral Health and Developmental Services and act as its own fiscal agent, when authorized to do so by the governing body of each city or county that established it.

#### ARTICLE IV – EXECUTIVE DIRECTOR

The Executive Director is the direct agent of the Board and is responsible to the Board for program planning and development and for the implementation and operating of all elements of the Board’s services programs. It shall be the duty of the Executive Director to review and evaluate community mental health, developmental, and substance ~~abuse-use~~ services and to undertake such other activities as the Board may direct from time to time. The Executive Director shall serve at the pleasure of the operating board and be employed under an annually renewable contract that contains performance objectives and evaluation criteria. The Department shall approve the selection of the executive director for adherence to minimum qualifications established by the Department and the salary range of the executive director.

#### ARTICLE V - MEMBERSHIP

Section 1. The membership of the Board shall consist of fifteen (15) persons approved and appointed by the Council of the City of Fredericksburg and Boards of Supervisors of the Counties of Caroline, King George, Spotsylvania, and Stafford. The membership shall be broadly representative of the community. One-third of the appointments to the Board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services. One or more appointments may be nongovernmental services providers. Sheriffs or their designees also shall be appointed, when practical. No employee of the community services board or employee or board member of an organization that receives funding from any community services board shall be appointed a member of that board. The Board of Directors shall not be composed of a majority of local government officials, elected or appointed, as members, nor shall any participating locality be represented on the Board by more than two officials, elected or appointed.

Section 2. Members shall specifically exclude any employee of the Virginia Department of Behavioral Health and Developmental Services and members of the State Board of Behavioral Health and Developmental Services. The membership of the Board shall consist of three (3) persons from each jurisdiction.

Section 3. A member of the Board shall be appointed for a term of three years from July 1 of the year of appointment, except that of the members appointed or reappointed following the change in term commencing from January 1 to July 1, several shall be

appointed for terms of two and one half or three and one half years so as that the terms expire on June 30. No person shall be eligible to serve more than three full three-year terms; however, a person first appointed to fill an unexpired term may serve three additional full three year terms. The remainder of a term to which a member is first appointed to fill a vacancy shall not constitute a term in determining the member's eligibility for reappointment. However, after a one-year period has elapsed since the end of the member's last three-year term, the governing body may reappoint that member.

Section 4. Vacancies shall be filled for the unexpired terms in the same manner as the original appointment.

Section 5. Any member of the board of directors may be removed by the appointing authority for cause, after being given a written statement of the causes and an opportunity to be heard thereon.

Section 6. Any member of the board of directors who identify as individuals who receiving or who have received services or family members of individuals who are receiving or who have received services will qualify for a quarterly stipend of up to \$125 for their service on the Board of Directors.

#### ARTICLE VI - OFFICERS OF THE BOARD AND THEIR DUTIES

Section 1. The officers of the Board shall consist of a Chairman, Vice-Chairman, and Secretary who shall be elected by the Board and shall serve at the pleasure of the Board.

Section 2. The duties of the Chairman shall be as follows:

- a. To preside at all meetings of the Board and Executive Committee.
- b. To appoint all committees deemed necessary for the operation of the Board.
- c. To work closely with the Executive Director of the Board.
- d. To monitor and encourage Board member attendance at all scheduled meetings.
- e. To perform any other duties determined by the Board.

Section 3. The Vice Chairman shall, in the absence of the Chairman, perform the duties of the Chairman.

Section 4. The Secretary shall keep an accurate record of all meetings of the Board and Executive Committee. The Secretary shall send out notices of meetings of the Board and Executive Committee and other duties as requested by the Board.

#### ARTICLE VII - NOMINATIONS, ELECTIONS, AND TERMS OF OFFICE

Section 1. A Nominating Committee shall be appointed by the Chairman no later than the April meeting of the Board. It shall be the duty of the Nominating Committee to nominate candidates for the offices of Chairman, Vice-Chairman, Secretary and report these nominations no later than the May meeting of the Board. Election of officers shall occur at the last meeting held in the fiscal year. Prior to the election, additional nominations from the floor shall be permitted for all offices (provided the nominee consents). Officers shall assume office July 1.

Section 2. The term of office shall be for one year. No officer may serve more than two consecutive terms in the same office. The election shall be by ballot if there is more than one nominee for the same office. A quorum must be present and voting in order to constitute an election.

Section 3. Any vacancy occurring in the officers shall be filled by the Board.

#### ARTICLE VIII – MEETINGS

Section 1. The Board shall meet monthly, on the third Tuesday every month, or such other day as the Board should determine.

Section 2. Special meetings may be called by the Chairman or upon written request of three members of the Board. No business may be transacted except that which is included in the call.

Section 3. A quorum for all Board meetings shall consist of a simple majority of the official membership of the Board.

Section 4. The Executive Committee shall meet at the discretion of the Chairman.

Section 5. The quorum for all Executive Committee meetings shall be three members.

Section 6. In the event a quorum is not present at a Board meeting, five or more Board members may reconstitute into a Committee of the Board to act for the Board and to perform official acts on behalf of the Board, subject to ratification by a quorum of the Board.

Section 7. Board members are required to attend a minimum of eight monthly meetings each fiscal year to assure that their locality receives equitable representation.

Section 8. A quorum for committee meetings shall be three members consistent with quorum for Executive Committee.

#### ARTICLE IX - COMMITTEES

Section 1. Executive Committee

The Executive Committee shall conduct necessary business on behalf of the Board between regular meetings. This is the only committee permanently empowered to act on behalf of the Board. Regular reports to the overall Board will be made for all actions taken on its behalf. Membership includes the elected officers of the Board in addition to the immediate past chairman of the Board. If no past chairman exists, then a member at large will be appointed to serve on the Executive Committee.



Section 2. Finance Committee

The Finance Committee shall:

- a. Recommend to the Board procedures and criteria for funding of all programs under the Board's authority. This may include budgetary transfer procedures, financial reporting systems, cost accounting procedures, etc.
- b. Serve as the initial budget review committee for the Board.
- c. Explore and recommend alternative funding sources available to fund needed programs.

Section 3. Program Planning and Evaluation Committee

- a. Conduct periodic needs assessments for mental health, mental retardation, and substance ~~abuse~~-use services in Planning District 16.
- b. Develop a comprehensive plan of mental health, mental retardation and substance ~~abuse~~-use services to be adopted by the Board.
- c. Recommend short term objectives based on the goals established in the comprehensive plan.
- d. Recommend new programs and necessary changes in present programs.
- e. Recommend policies for adoption by the Board necessary for implementation of the plan.
- f. Recommend necessary support systems which will enhance plan implementation and service delivery, for example: data information, follow-up, referral systems, etc.
- g. Establish and coordinate the work of ongoing citizen task forces in the areas of behavioral health and developmental services.
- h. Review the quantitative and qualitative aspects of service programs. (i.e., is the program efficiently operated? How much service is being provided? Did the program achieve its stated goals? Do individuals benefit from the services provided? etc.)
- i. Recommend programmatic standards and criteria for adoption by the Board.

Section 4. Personnel Committee



The Personnel Committee shall:

- a. Establish and periodically review personnel policies and salary scales of the Board.
- b. Set requirements for positions funded by the Board and periodically review the appropriateness of these requirements.
- c. Establish and conduct an evaluation mechanism for employees of the Board.

Section 5. Prevention/Public Information Committee

The Prevention/Public Information Committee shall:

- a. Monitor Board activities and make recommendations in prevention and community education programs for behavioral health and developmental services.
- b. Develop and monitor training programs for Board members.
- c. Develop and monitor information programs on Board programs for local governing bodies and the public.
- d. Develop and/or monitor materials to be used in a program of community education.
- e. In doing the above, work with the appropriate community organizations and agencies.

Section 6. Task Forces.

The Chairman may establish task forces composed of Board members and/or citizens to address and make recommendations on specific issues when this is deemed appropriate.

#### ARTICLE X - CONFLICT OF INTEREST

The membership of the Board shall conduct all of its activities in such a manner as to preclude possible conflict of interest. No member of the Board shall vote on an issue in which they have direct or indirect interest or fiduciary responsibility.

#### ARTICLE XI - PARLIAMENTARY AUTHORITY

Robert's Rules of Order, Revised, shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws. Further, all committee and Board meetings are considered public meetings and will include the opportunity for public comment not to exceed 3 minutes per commenter.

#### ARTICLE XII - AMENDMENTS

These bylaws may be amended within the powers allocated to the Board at any regular meeting of the Board by a two-thirds vote of those present and voting, notice having been submitted in writing to the members two weeks prior to the meeting.

To: Joseph Wickens, Executive Director  
From: Jacqueline Kobuchi, Director of Clinical Services  
Date: 5/15/24  
Re: Report to RACSB Board of Directors for the May Board Meeting

.....

Outpatient Services

The Caroline Clinic completed 28 intakes for adult and youth outpatient therapy and medication management during April. We welcomed Steve Coode, MSW, to the Caroline team as our new Substance abuse/Mental Health Clinician. He brings experience working at a long-term residential treatment program for co-occurring individuals at Fairfax Falls Church CSB that will benefit both the team and individuals we serve. We continue to offer weekly substance use co-ed group and staff dispense Narcan to at-risk individuals. The Clinic Coordinator attended the Hanover Caroline Re-entry Council meeting to help justice-involved individuals and their families transition back to the community.

During the month of April, the Fredericksburg Clinic and Children’s Services Clinic continued to provide services via in person and telehealth. The Fredericksburg Clinic has seen an increase in requests for in- person services. We completed 69 intakes for adults at the Fredericksburg Clinic and 23 intakes for children/adolescents at our Children’s Services Clinic. We welcomed Samantha Brock and Rosa Capela as Office Associates at the Fredericksburg Clinic and are excited to have them join our team with their background in customer service and prior work experience in the medical field. Olivia Oliver, Child/Adolescent Therapist at the Children’s Services Clinic, was able to attend EMDR training during the month of April and we are grateful for the opportunity to provide additional treatment modalities to our clients. Kelly Argueta, Mental Health Peer Recovery Specialist, has continued to offer a Hearing Voices peer drop-in group on Wednesdays. Sachiko Jordan, Child/Adolescent Therapist, and Megan Hartshorn, Fredericksburg Clinic Coordinator, were able to represent the RACSB at James Monroe High School’s first Wellness Fair in April while Kinsey Tyler, School-Based Therapist for Fredericksburg City Public Schools, provided a breakout session on the Window of Tolerance. We look forward to additional opportunities of supporting our community in the future.

The King George Clinic continues to offer the weekly substance use group for women and men. This month we had two successful graduates. Topics in group during the month of April included Narcan and Stages of Addiction. A group graduate from this month stated: “It is surprising how much you can learn in these programs when you are treated like a human being and like you are cared about. I learned so much and I am noticing it flowing into my everyday life.” We also had a previous graduated group member come by the clinic this month to visit and he announced he just celebrated eight months sobriety. This month, a King George staff member attended a training entitled: Trauma-Informed Grief Care: Support and Treatment for Clients Who’ve Experienced Traumatic Losses as well as Eye Movement and Desensitization and Reprocessing therapy (EMDR) consultations. Staff also attended a training on Motivational Interviewing: Harm Reduction and Change Planning. A parent shared this feedback with clinic staff this month: “I have

seen such a huge difference in her attitude, behaviors, and our relationship. She is more open with me and I am trusting her more. We have lessened the security measure and feel safe again.”

The Spotsylvania Therapists continue to provide outpatient therapy to individuals ages five and up struggling with mental health and substance use concerns. One of the therapists participated in EMDR training this month. She has begun utilizing these interventions to alleviate trauma symptoms with clients. Therapists completed an additional 66 diagnostic assessments in April. The clinic continues to be on a waitlist and therapists contact individuals on the list to check-in and provide updates. The clinic currently has seven therapists including the IRIS telehealth therapist. There is an open position for a Child and Adolescent Therapist.

RACSB continues to employ a Child and Adolescent Therapist who provides Trauma Focused Cognitive Behavioral Therapy to children who have disclosed abuse through Forensic Interviews at Safe Harbor Child Advocacy Center. Services provided at Safe Harbor are free of charge to victims under the VOCA grant.

The School-Based Therapy program continues to grow. There is therapist at Caroline County, Stafford County, and Fredericksburg City schools. This program is designed to eliminate barriers to children needing mental health supports. The therapists will continue working with students in the clinics over the summer months.

Stafford Therapists completed 37 intakes during the month of April. The clinic continues to be on a waitlist and people are contacted weekly for updates and check ins. The clinic currently has four therapists including a telehealth therapist that has a caseload and is working with Stafford clients 3 days a week. Two clinicians attended an intensive basic EMDR training and have begun implementing skills learned with individual clients. There are currently 2 vacant positions, mental health therapist and office associate.

### Case Management - Adult

Our team would like to share some exciting information regarding a gentleman that we have served for many years. This gentleman has been hospitalized at Western State Hospital since 2009. They have diagnosis of serious mental illness as well as intellectual disability. This individual struggled with increased symptoms and behaviors for many years that required them to remain hospitalized as they often became extremely aggressive and cause harm to staff and other patients. They have recently seen great progress and are working toward discharge soon. Our Lead Hospital Liaison along with Developmental Disability Support Coordinators have worked diligently with WSH in order to obtain a DD Waiver as well as an appropriate group home to provide this individual with the supports necessary to be successful in the community. We are so happy for this gentleman and thankful for the dedicated staff who worked tirelessly to support him in this transition.

### Case Management - Child and Adolescent

We have finished second interviews for the open C&A Case Management Position in Stafford and are working on finishing reference checks. This position has been open for over a year so we look forward to filling that position. This will have child and adolescent case management fully staffed. We continue to post for our part-time Family Support Peer position. Utilization Review staff continue to work with several complex cases in foster care. We received a referral this month from a DSS out of our locality who will be placing a foster child back home with a biological parent in our locality. Staff are working to gather records and history to develop a plan to support the child and the family with complex mental health needs.

### Specialty Dockets

During the month of April, the Specialty Dockets team continued to welcome new participants and celebrated several graduations. We have 10 active participants in the Rappahannock Veterans Docket with five new participants awaiting their court dates. Adult Drug Court continues to operate with approximately 40 clients and celebrated several graduations and new participants this month. Behavioral Health Docket celebrated our fourth and fifth graduations this month and continues to take on new participants. Team members continue to meet on a monthly basis for the planning of the Fredericksburg Behavioral Health Docket, which is expected to begin sometime in 2024. Our new Veterans and Family Specialist started this month and has begun taking on new clients who are military connected. Our Drug Court Therapist and District 21 Probation and Parole Therapist positions remain vacant at this time.

### Emergency Services

Our Emergency Services team is preparing for a move to 700 Kenmore Avenue. They will share this space with our Mental Health Adult Case Management team. This will allow for additional space in the Fredericksburg clinic for outpatient therapy and medical services. It also provides a safer and more person-centered space for emergency assessments.

## HUMAN RESOURCES REPORT FOR THE BOARD OF DIRECTORS – April 2024

### Training

Human Resources held 2 New Employee Orientation (NEO) classes during April. There was a total of 15 individuals hired (10 full-time, 3 part-time, and 1 intern, 1 sponsored placement).

DOL STATUS	# OF EMPLOYEES HIRED
Full-time	10
Part-time	3
Intern	1
Sponsored Placement	1
<b>TOTAL</b>	<b>15</b>

### Recruitment

In the month of April, we made offers to 15 external applicants and 7 internal applicants.

### Human Resources and Employee Relations

- Reinstated random drug screens in April.
- Congratulations to Kristen Pacello on her promotion to Therapist.
- Celebrated Administrative Professionals Day by providing greeting cards and gift cards to 35 staff members.

## RACSB Board Report Compliance

### **Incident Reports**

- There were 220 Incident Reports entered into the Electronic Incident Report Tracker during the month of April. This is an increase of 12 reports from March, and a decrease of 11 from February. All incident reports submitted were triaged by the compliance team. The top three categories of reports submitted were Health Concerns (91 reports), Individual Served Safety (35 reports) and Individual Served Injury (24 reports).
- The compliance team entered 29 incident reports into the Department of Behavioral Health and Developmental Services (DBHDS) Electronic Incident reporting system (22 Level 2, 7 Level 3); a decrease of 2 entered in March (20 Level 2, 6 Level 3).
- There was 1 report elevated to a care concern by DBHDS in April. These are reports that, based on the Office of Licensing's review of current serious incident as well as a review of other recent incidents related to this individual, the Office of Licensing recommends the provider consider the need to re-evaluate the individual's needs as well as review the current individual support plan. DBHDS recommends provider review the results of root-cause analyses completed on behalf of this individual. In addition, take the opportunity to determine if systemic changes such as revisions to policies or procedures and/or re-evaluating and updating risk management and/or quality improvement plan.
- DBHDS requires the conduction of a root cause analysis for selected incident reports. The root cause analysis must be conducted within 30 days of staff's discovery of the incident. The compliance team requested specific programs, based on submitted incident report, to complete the required root cause analysis. 30 root cause analysis were requested and 29 were completed. No expanded root cause analysis was required in April.

### **Human Rights Investigations:**

- The compliance team initiated 14 human rights investigations. These allegations consisted of abuse, neglect, and one complaint. Out of the 14 investigations, one was founded for physical abuse, one was founded for verbal abuse, one was founded for participation in decision making and consent, and two of the investigations were founded for neglect in failure to provide services.

### **Trainings/Meetings**

- 04/11/2024-Releases of Information
- 04/18/2024-Release of Information
- 04/09/2024- Intellectual Disabilities Modules
- 04/10/2024- Intellectual Disabilities Modules
- 04/23/2024 – Peer Services Billing
- 4/18/2024 – DBHDS Training: Investigating Abuse & Neglect

### **Internal Guidance:**

- Compliance team received 2 phone calls from RACSB ACT staff related to clarification on Incident Report reporting requirements and process.

### **External Reviewers:**

- Compliance team received and responded to 5 emails from Cassie Purtlebaugh, Regional Advocate with the Department of Behavioral Health and Developmental Services (DBHDS) and 3 emails from Lequetta Hayes, Senior Human Rights Advocate with DBHDS requesting follow-up information regarding investigative reports.
- Compliance team received and responded to 2 emails from Cassie Purtlebaugh, Regional Advocate with the DBHDS, in reference to a reported complaint and a Medication Error Look Behind Request.
- Compliance team received and responded to 5 emails from Brian Dempsey, DBHDS, regarding updates on Incident Reports.
- Compliance team received and responded to 1 email from Melissa Blevins, Registered Nurse Care Consultant with DBHDS regarding a care concern follow up request of an incident report.
- Compliance team received initial Health Services Advisory Group (HSAG) Audit request on 04/24/2024. This is the Round 6 Audit which includes 36 Support Coordinators, an IDD Audit, and a combination of 23 residential and day support charts.
- Compliance team received responded to 3 faxed chart review audits from Ciox Health. One of the faxed request was for 1 client, the second faxed request was for 1 client, and the third faxed request was for a total of 12 clients.
- 

### **Complaint Call Synopsis**

- 04/09/2024-Compliance team received and responded to a follow up call from a client regarding a complaint he made in March regarding his desire for a change in service providers. Unfortunately, due to staffing limitations, a new provider could not be accommodated and the client agreed to go through another service appointment with this provider to see if the situation improves for him. The client called the compliance team to follow up with his service and reported that he had a better experience with his provider and no longer wishes to change providers.



# Prevention Services

Michelle Wagaman, Director

mwagaman@rappahannockareacsb.org  
540-374-3337, ext. 7520

May 2024

## Substance Abuse Prevention

RACSB Prevention Services continues substance abuse prevention efforts specifically targeting youth. In response to the opioid epidemic and legalization of adult-use cannabis, our target demographics includes adults.

**Youth Education/Evidence Based Curriculums** – Jennifer Bateman, Prevention Specialist, continued facilitation of the Second Step social emotional learning curriculum with St. Paul’s and 4Seasons day care/preschool centers in King George County. Planning is underway for year 2 of facilitation of the Second Step Bully Prevention curriculum within Caroline County Public Schools.

**Coalitions** – The Community Collaborative for Youth and Families is meeting quarterly in 2024 and continues to work to relaunch the website. Remaining meetings for 2024: July 12 and October 11.

**Tobacco Control** – We completed the required coverage study by April 30, 2024. This is where we are provided a starting point and follow a certain route to document all tobacco/vape retailers. We will visit an estimated 300 retailers prior to June 30, 2024 to provide merchant education.

**Alcohol and Vaping Prevention Education** – We are concluding these lessons as the academic year ends. We have begun scheduling for the 2024-2025 academic year to facilitate alcohol prevention and vaping prevention education trainings as part of health classes.

## Suicide Prevention Initiatives

RACSB Prevention Services takes an active role in suicide prevention initiatives including:

**ASIST (Applied Suicide Intervention Skills Training)** – This Living Works curriculum is a 2-day interactive workshop in suicide first aid. Participants learn how to recognize when someone may have thoughts of suicide and to work with the individual to create a plan that will support their immediate safety.

A total of 20 participants completed the class May 9-10. We had attendees travel from Colorado, Roanoke, Loudoun and Prince George’s County, MD. It was a diverse group with a great deal of personal and professional experience.

ASIST is currently scheduled for the following remaining dates in 2024: August 1-2; September 26-27; and November 21-22.

To register: <https://www.signupgenius.com/go/RACSB-ASIST-Training2024>

**Mental Health First Aid** – This 8-hour course teaches adults how to identify, understand, and respond to signs of mental health and substance use disorders. The training introduces common mental health challenges and gives participants the skills to reach out and provide initial support to someone who may be developing a mental health or substance use problem and connect them to the appropriate care.

Adult Mental Health First Aid trainings are scheduled for the following dates: May 30 (Marine Corps Base Quantico); July 9; September 5; October 23 (Stafford County Parks and Rec) and November 7 from 8:30 a.m. to 5:00 p.m.

Youth Mental Health First Aid trainings are scheduled for the following dates: June 11; August 20; October 3; and December 3 from 8:30 a.m. to 5:00 p.m.

To register for Adult Mental Health First Aid Training:

<https://www.signupgenius.com/go/RACSB-MHFA-Training2024>

To register for Youth Mental Health First Aid Training:

<https://www.signupgenius.com/go/RACSB-YouthMHFA-Training2024>

We presented briefly on teenMHFA to the Caroline County Public School Board on May 14, 2024. We continue to work towards implementation in the 2024-2025 academic year. Thank you to Mrs. Gayle and Mrs. White for their support of this initiative.

**safeTALK** – This 3-hour suicide alertness training encourages participants to learn how to prevent suicide by recognizing signs, engaging the individual, and connecting them to community resources for additional support.

safeTALK trainings are scheduled for May 14; July 23; and October 15 from 9:00 a.m. to noon.

To register: <https://www.signupgenius.com/go/RACSB-safeTALK-Training2024>

We will be assisting Rockbridge Area CSB in June to train all staff at the Goshen Boy Scout Camp. Approximately 140 Scout staff will be trained through concurrent sessions over two days.

**Lock and Talk Virginia** – New PSA videos in English and Spanish and a new FAQ section have been added to the website. The May’s Mental Health Month Awareness Campaign focuses on “Talk.”

**Means Safety** – We continue to distribute medication lock boxes, and cable gun locks as part of our regional initiative Lock and Talk Virginia. We also promote safe storage and disposal of medications.

**Coalitions** – The subgroups formed to address focus areas of teens/young adults; older adults; and first responders/veterans continue to meet and develop goals. The next coalition meeting will be held June 24, 2024 at 1:00 p.m. at River Club.

### **State Opioid Response (SOR)**

RACSB Prevention Services is actively engaged with community partners to address the opioid response in the areas of prevention, harm reduction, treatment, and recovery.

**Coalitions** – The Opioid Workgroup meets monthly and is an interdisciplinary professional group. Meetings continued to scheduled and held with local medical providers as we work to increase knowledge and understanding of prevention and harm reduction strategies.

**Save One Life Naloxone Training and Dispensing** – RACSB continues to host virtual trainings twice a month and at the request of community partners. We participated in a new event/ :Tori’s Tournament to Block Out Fentanyl” on May 11, 2024. It was held to honor the life of Tori Holman who died July 23, 2022 from fentanyl. Tori was a graduate of North Stafford High School and Virginia State University where she played volleyball.

To register for a virtual training: <https://www.signupgenius.com/go/RACSB-Naloxone-Training2024>

### **Additional Initiatives**

**Responsible Gaming and Gambling** – Planning continues to engage stakeholders to create a logic model and plan specific to Planning District 16. RACSB is now a member of the Virginia Council on Problem Gambling. To learn about this organization, please visit [www.vcpvg.net](http://www.vcpvg.net).

**ACEs Interface** – RACSB Prevention Services offers in-person trainings. We plan to continue the collaboration with fellow CSBs to host virtual Understanding ACEs trainings. However, no virtual dates have been scheduled. We hosted one (1) community-based training and facilitated The Brain Architecture for students at King George High School.

Trainings will be held on the following dates: June 12; September 17; November 18; and December 11. Hours vary by date.

To register: <https://www.signupgenius.com/go/RACSB-ACES-Training2024>

**Community Resilience Initiative** –Course 1 Trauma Informed and Course 2 Trauma Supportive are each 6-hour courses that cover brain science, the individual experiences and ways to build individual and community resilience.

Course 1 is scheduled for September 12.

Course 2 is scheduled for May 21 and October 10. (Course 1 is a pre-requisite for Course 2). Both trainings will be held from 9:00 a.m. to 4:00 p.m.

To register: <https://www.signupgenius.com/go/RACSB-CRI-Training2024>

CRI if once again hosting their national conference in Roanoke. Michelle Wagaman, Prevention Services Director, has been selected as a session presenter.

## Healthy Families Rappahannock Area

HFRA helps parents **IDENTIFY** the best version of themselves, **PARTNERS** with parents with success in parenting, and **EMPOWERS** parents to raise healthy children.

### April 2024

LOCALITY	NUMBER OF REFERRALS	ASSESSMENTS	NUMBER OF FAMILIES RECEIVING HOME VISITS	NEW ENROLLEES YEAR-TO-DATE
CAROLINE COUNTY	3	1	2	2
CITY OF FREDERICKSBURG	5	2	50	26
KING GEORGE COUNTY	3	1	8	3
SPOTSYLVANIA COUNTY	15	12	42	15
STAFFORD COUNTY	7	8	42	15
OUT OF AREA (REFERRED TO OTHER HF SITES)	0	0	0	0
<b>TOTAL</b>	<b>33</b>	<b>24</b>	<b>146</b>	<b>64</b>

- Thank you to everyone who supported the 25<sup>th</sup> anniversary celebration gala held April 26, 2024. It was a great success and a lot of fun! Delegate Joshua Cole presented a Resolution from the Virginia House of Delegates for achievements in service to families in Planning District 16.
- The program has been invited to participate in the Live Ballot for the The Women and Girls Fund through The Community Foundation of the Rappahannock River Region to support “The Empower Her” project which would provide additional resources to mothers postpartum. The grant goes up to \$50,000. [Update: the program did not receive the grant]



April 2024

Healthy Families Rappahannock Area

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# Happy 25<sup>th</sup> Anniversary



From the depths of my heart, I want to express my sincerest appreciation for your unwavering support and enthusiasm throughout our journey. Your presence at the Gala not only honored our achievements but also highlighted the strong bond we share as a community.

As the Program Director of Healthy Families Rappahannock Area I am profoundly grateful for the dedication and commitment each one of you has shown over the years. Your belief in our mission has propelled us forward, enabling us to reach significant milestones and impact the lives of many. To our exceptional staff, board members, sponsors, and partners, I extend a special thank you in making the Gala a resounding success. I am deeply grateful for your unwavering support.

As we look ahead to the future, I am filled with optimism and excitement knowing that we have such a remarkable community standing by our side. Together, we will continue to make a difference and create a brighter tomorrow for our community.

Once again, thank you for being a part of our 25th Anniversary Celebration Gala. Your presence made it a night to remember, and I am truly honored to have shared it with you.

With heartfelt gratitude,

Melodie 

thank you 



## Community Support Services Board Report May 2024

### **Developmental Disabilities (DD) Residential Services - Stephen Curtis**

Khelly Lukas was recently hired into the role of ICF Manager at Lucas Street. We welcome her to the team!

Churchill Group Home recently enjoyed a vacation at Sandbridge. Activities enjoyed included strolls and shopping along the boardwalk, a trip to the aquarium, and going to the beach.

A second individual moved into the newly reopened Leeland Road Group Home on April 5<sup>th</sup>. The team is continuing to assess and conduct visits for additional resident candidates.

Lashawn Junious recently was welcomed as the new Assistant Manager for Wolfe Street ICF. We're looking forward to working with her.

A mishap by a contractor at Devon led to a sprinkler pipe leak causing damage to the home. Repairs are underway and the individuals are being supported at a suite at a local hotel. The contractor that caused the damages is taking care of all expenses. We look to have everything back to normal by the end of the third week in May.

### **DD Day Support: Rappahannock Adult Activities, Inc. (RAAI) - Lacey Fisher**

We are currently supporting 111 individuals and continuing to assess those on the waitlist. We have 3 individuals in their 90 day assessment and 3 more with start dates of 6/1. Plant sales went strong all through April with our Garden party occurring on 4/18. Nearly 100 people attended the Garden Party. This year we also added ordering and delivery of hanging baskets for Mother's Day. We plan to wrap the spring sale up 5/13 as we prepare for the planting of cut flowers gardens and our Fall and Native sale.

### **Developmental Disabilities Support Services - Jen Acors**

We continue to prepare for a Waiver Selection Committee to be held at the end of May - for only a few FIS slots. SC Staff participated in Spotsylvania Sheriff's Office Autism Day on April 27<sup>th</sup>. Jen attended VACSB Conference May 1<sup>st</sup> -3<sup>rd</sup>

We are paying close attention to announcements regarding the number of DD waiver slots to be assigned next year and will be constantly monitoring numbers of new waivers and when to request new staff to support our program as it grows.

### **Assertive Community Treatment (ACT)-Tamra McCoy**

Our Peer Specialists, with the guidance of ACT Team Leads, are in the process of congregating a support group for families of ACT clients. During our interactions with ACT clients who have families, they have inquired about others who have a family member with a severe mental illness. Having a support group will allow these families to share how they cope and challenges they have experienced.

Our ACT South Team Lead is also assembling a support group for our senior female clients. This group will focus on coping strategies, personal strengths and connecting with others in a positive manner. This coping skills support group will decrease isolation and enhance socialization.

ACT provided an in-service to Snowden case managers on May 7, 2024 to discuss our program. It was very informative and enlightening meeting.

**Mental Health (MH) Residential Services - Nancy Price**

PSH housed 2 individuals in April, which brings the total to 58 individuals currently housed.

A revised PSH expansion budget was submitted to DBDHS on April 1, due to reduced funding throughout the state. The revised budget requested funding for 26 additional PSH units, 3 new case management positions and 1 additional housing position. DBHDS has indicated that \$148,451 would be available for the remainder of FY24, and \$890,705 for FY25. The budget is still pending approval from DBHDS.

An individual was discharged from WSH and admitted to Home Road SAP on April 12. This individual was found NGRI and has a conditional release plan. Per the conditions of her CRP, she was completing passes to Kenmore Club and Home Road for the past 6 months, prior to discharge.

Throughout April, residential staff have diligently been assisting residents to obtain required documentation for housing vouchers. In March, CVHC notified Nancy Price that 24 housing vouchers were available to individuals receiving services from RACSB. We were given less than a month to identify who would be receiving vouchers and submit the completed referrals and supporting documentation to CVHC. MH Residential received 13 housing vouchers. MH Residential staff accompanied residents to their CVHC interviews and mandatory meetings, and have supported them during the entire voucher process.

**Psychosocial Rehabilitation: Kenmore Club - Anna Loftis**

Kenmore Club is transitioning into spring with a lot of exciting activities. We are Co-Sponsoring the Art of Recovery which is currently on display at the Downtown Library until the end of the month. The reception and sale will take place on March 24, from 5:00-9:00 pm. All proceeds will go directly to the artists. During the month of April we ran a wellness challenge for the membership which ended last week. The winning team will get to choose a prize, and the individual members who scored the most points will also receive recognition. Next month we can look forward to Park Day, and some exciting weekend programs to take advantage of the nice weather. Our current membership is 79.

**Early Intervention: Parent Education and Infant Development (PEID) - Suzanne Haskell**

There are currently 572 children enrolled in the program receiving a combination of services to include service coordination, speech therapy, physical therapy, occupational therapy and educational developmental services. We are offering all services face-to-face and giving the option for families to choose to be seen via zoom. We are scheduling 16 consistent assessments per week. There are currently 16 providers on staff. We currently have an opening for a Speech-Language Pathologist. We recently hired a Developmental Specialist and will start to onboard her on June 10.



## RACSB DEPUTY EXECUTIVE DIRECTOR REPORT

### April 2024 Review

#### Opportunities for Partnership/Input:

- Continued work as a voting member of the 5-person DBHDS procurement committee to select the vendor for the new data exchange platform which will serve as the foundation for all future state reporting. Actively participated in contract review and negotiation with vendor, DBHDS, VITA and OAG.
- Lead procurement efforts to select Architecture and Engineering Services vendors and developed and released RFP for Pharmacy Services.
- Participated in RACSB's National Health Service Corps Virtual and In-Person site visits.
- Presented at Netsmart's sync60 which is a required town hall for all of their 2,000+ employees.
- Lead the VA Netsmart CSBs through negotiation and specification review for new data exchange
- Assisted in covering and recruiting for the Director of Finance and Administration position.

#### Special Projects and Data Requests:

Operations programs participate in a variety of special projects/requests for data. Please find examples of a few of these efforts:

- Represented the agency at the VACSB Quality and Outcomes, Data Management Committee, WaMS statewide calls, DBHDS Data Quality Sub-committee, CCS Implementation Team meeting, VACSB Public Policy, VACSB Leadership Team, and CCBHC meetings.
- Meet weekly on the core advisory group with DBHDS around the new Data Exchange implementation project.
- Attend Caroline County CPMT meetings.
- Provided draft specifications and business rules document upon request by DBHDS to support new specifications documentation for the new data exchange project.
- Co-facilitated two of the supervisor follow-up training sessions on the new performance evaluation process.